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CHIEF OF POLICE



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DEPARTMENT OF
POLICE
BOROUGH OF CLOSTER

295 CLOSTER DOCK ROAD
CLOSTER, NEW JERSEY 07624
201-768-5000 FAX: 201-768-7413

DETECTIVE BUREAU
(201) 768-7144

2024 ANNUAL ALARM SYSTEM REGISTRATION

Dear Closter Resident or Business Owner:

Closter Borough Ordinance 65-4 requires any resident, corporation, or business operating or maintaining any security or fire alarm must properly register their alarm on an annual basis.

ALARM SYSEM REGULATIONS:

- An Annual Alarm System Application must be filed with the Closter Police Department on or before **April 01, 2024**. The completed application shall be accompanied by an annual fee of **\$50.00** payable to the *Borough of Closter*. All payments must be made by check or money order. All alarm registrations shall expire on December 31, 2024.
- A new owner or tenant of a residence/business possessing an alarm system shall register their alarm upon the installation's completion.
- It is the policy of the Closter Police Department to consider alarms unregistered after April 01, 2024. Any alarm considered unregistered is subject to a summons and mandatory court appearance. Penalties in addition to the annual registration fee will be applied by the Borough's Municipal Court Judge.
- Due to the numerous false alarms received by the police department on a daily basis, Borough Ordinance 65-4 provides that for the first, second, and third false alarm activations in any given calendar year, a warning may be issued. Summonses will be issued for the fourth and any subsequent false alarm activation.
- **Fire, Panic, Hold-Up, Silent, Duress or Medical Alarms:** It is the policy of the Closter Police Department to attempt to gain access to the home or business if a fire, panic, hold-up, silent, duress or medical alarm is received and there is no response at the door. The first access attempt will be made using an emergency contact provided by the owner. If no contact is made, the next attempt will be by forcible entry through a door or window.
- For your protection, police department response to a burglar alarm can only be canceled upon receipt of your correct code by your alarm company.
- All burglar alarms shall be equipped with a five-minute automatic shutoff device; all local fire alarms shall be exempt from this requirement and shall ring until turned off by either a member of the Fire Department or another authorized individual.
- **If you are a business owner, the 2024 Police Department Alarm Registration is a separate registration & fee from the Closter Fire Prevention Bureau's yellow form you receive separately.**

Please contact James Buccola or Administrative Assistant Mary Ellen Cerbasi at 201.768.5000 with any questions or concerns.

*** FILLABLE PDF VERSION IS AVAILABLE ON THE BOROUGH'S WEBSITE AT WWW.CLOSTERBORO.COM ***

2018 ANNUAL ALARM SYSTEM APPLICATION CLOSTER POLICE DEPARTMENT

Closter Police Department, 295 Closter Dock Road, Closter, NJ 07624

APPLICATION & FEE (\$50.00) IS DUE ON OR BEFORE FEBRUARY 01, 2018

PLEASE PRINT CLEARLY – ANY ILLEGIBLE APPLICATIONS WILL BE RETURNED

RESIDENTIAL ALARM:

Last Name: _____ First: _____

Address: _____

Phone: (H) _____ (C) _____ (W) _____

BUSINESS ALARM:

(NOTE: BUSINESSES MUST ALSO REGISTER SEPERATELY WITH THE CLOSTER FIRE PREVENTION BUREAU)

Business Name: _____

Business Address: _____

Business Phone: (1) _____ (2) _____

Business Owner's Name: _____

Owner's Home Address: _____

Town: _____ State: _____ Zip: _____

Owner's Phone: (H) _____ (C) _____

Check type(s) of Alarm(s): Burglar: ___ Fire: ___ Holdup: ___ Silent: ___ Panic: ___

EMERGENCY CONTACTS:

BOROUGH ORDINANCE 65-4B REQUIRES ANY ALARM HOLDER WITHIN THE BOROUGH OF CLOSTER TO PROVIDE A LIST OF NAMES OF INDIVIDUALS WHO ARE KEY HOLDERS AND WHO ARE FAMILIAR WITH THE ALARM SYSTEM. THESE PARTIES WOULD BE RESPONSIBLE FOR SECURING THE ALARM IF NECESSARY.

1) Name: _____ Phone: (H/C) _____

Address: _____

Town: _____ State: _____ Zip: _____

2) Name: _____ Phone: (H/C) _____

Address: _____

Town: _____ State: _____ Zip: _____

Signature of Applicant: _____ Date: _____

Any permit issued hereunder is done so on the express condition that the permittee release the Borough of Closter, its departments, agents, officers and/or employees from any and all liability for any losses or damages of any nature whatsoever which result in any way from any failure of the Borough's equipment, negligent act or omission by agents, servants or employees of the Borough of Closter and/or any failure of the permittee's alarm system.