

PROPERTY ADDRESS: \_\_\_\_\_

OPEN PERMIT(S): \_\_\_\_\_



**Uniform Construction Code (UCC) Certificate of Occupancy**  
**Prerequisites**

<u>Completed</u>	<u>Date Completed</u>	<u>Outstanding</u>	<u>N/A</u>
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> New Jersey Department of Environmental Protection (NJDEP) Approval
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Bergen County Soil Conservation District Approval (if demo permit issued <u>on/after November 15, 2006</u> )
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Bergen County Department of Planning/Economic Development (Bergen County Planning Board) Approval
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Bergen County Utilities Authority (BCUA) Connection Fee Payment
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Zoning Board of Adjustment Resolution Requirements
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Planning Board Resolution Requirements
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Major Soil Movement Requirements
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Developer's Agreement Requirements
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Curb and/or Sidewalk Waiver Payment (as per Mayor & Council)
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Council of Affordable Housing (COAH) Final Payment (determined by Tax Assessor)
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Homeowner Warranty (HOW) Issued
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Building Final Inspection Approval: <u>this inspection is only scheduled after items marked (*) are completed:</u>
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> (*) Electrical Final Inspection Approval
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> (*) Plumbing Final Inspection Approval
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> (*) Fire Protection Final Inspection Approval
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> (*) Elevator/Chairlift/Dumbwaiter Final Inspection Approval
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> (*) "Final As-Built" Survey Approval (determined by Zoning Officer)
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> (*) Site Work Requirements (verified by Borough Engineer)
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Tree Preservation/Removal Permit Requirements (determined by Tree Expert/Shade Tree Commission)
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Road Opening Permit Requirements (verified by Department of Public Works)
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Historic Preservation Commission Requirements (as per Certificate of Appropriateness)
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Health Department Approval (verified by Registered Environmental Health Specialist)
<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/> Construction Official Approval