

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – MAY 11, 2016 - 7:30 P.M.

Mayor Glidden called the meeting to order at 7:34 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

At this time, Mayor Glidden invited all to join in the Pledge of Allegiance.

2. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons David Barad (7:50 p.m.), Alissa Latner, Robert Di Dio, Brian Stabile,
Jannie Chung and Victoria Amitai
Temporary Borough Administrator, John C. Fry
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine

Also present in the audience:

Sgt. Christopher Dippolito

3. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING RESOLUTION AMENDING THE 2016 MUNICIPAL BUDGET AT 7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The Resolution Re: Amendment to 2016 Budget was introduced at the Regular Meeting held 4/27/16, and was published in The Record issue of 5/3/16, as stated in the printer's affidavit of publication. Reprint of this Amendment was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

Mayor Glidden opened the public hearing.

No one wishing to be heard, Mayor Glidden closed the public hearing.

Motion approving Adoption of Amendment to the 2016 Municipal Budget was made by Councilman Di Dio, seconded by Councilman Stabile and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Latner, Di Dio, Stabile, Chung and Amitai.

4. PUBLIC HEARING AND ADOPTION OF THE 2016 MUNICIPAL BUDGET, AS AMENDED, @ 7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The Municipal Budget was introduced at the Regular Meeting held 3/23/16; and the Municipal Budget Summary was published in The Record issue of 3/29/16, as stated in the printer's affidavit of publication. Reprint of the Summary was posted on the Municipal Bulletin Board in accordance with statutory requirements, was posted on the Municipal Web Site pursuant to N.J.S.A. 40A:4-10; and copies have been made available to the general public. As a courtesy on 4/1/16, the Borough Clerk hand delivered a copy of the Municipal Budget to the Library Director for public inspection.

At the Regular Meeting held April 27, 2016, the public hearing on the Municipal Budget was opened, as advertised, and an Amendment was introduced at that time; therefore, the public hearing was carried to this meeting.

Mayor Glidden opened the public hearing.

No one wishing to be heard, Mayor Glidden closed the public hearing.

Motion approving Adoption of the 2016 Municipal Budget, As Amended, was made by Councilman Stabile, seconded by Councilman Di Dio and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Latner, Di Dio, Stabile, Chung and Amitai.

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At this time, Mayor Glidden asked Brendan Cho to come forward and addressed the following item:

6. MAYORAL PROCLAMATION CONGRATULATING BRENDAN CHO ON HIS SELECTION AS SECOND PLACE WINNER IN THE BERGEN COUNTY SOIL CONSERVATION DISTRICT 2016 POSTER CONTEST (Requested by Mayor/Received 5/6/16)

Mayor Glidden read the Proclamation which he presented to Brendan Cho.

5. RESOLUTION RE SELF EXAMINATION OF 2016 MUNICIPAL BUDGET (Received from Auditor 5/4/16)

Motion approving Adoption of Resolution re Self Examination of 2016 Municipal Budget was made by Councilman Di Dio, seconded by Councilman Stabile and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Latner, Di Dio, Stabile, Chung and Amitai.

- ~~6.~~ MAYORAL PROCLAMATION CONGRATULATING BRENDAN CHO ON HIS SELECTION AS SECOND PLACE WINNER IN THE BERGEN COUNTY SOIL CONSERVATION DISTRICT 2016 POSTER CONTEST (Requested by Mayor/Received 5/6/16)

7. PRESENTATION BY THE NEW JERSEY STATE ASSOCIATION OF CHIEFS OF POLICE AWARDED THE CLOSTER POLICE DEPARTMENT WITH RE-ACCREDITATION THROUGH THE NJSACOP LAW ENFORCEMENT ACCREDITATION PROGRAM (Requested by Chief Kaine 3/21/16)

Mayor Glidden informed he was particularly proud of the accomplishments of our Police Department with the State Association of Police Chiefs and the Accreditation. Chief Kaine introduced Harry Delgado, Manager of the Accreditation Program.

Mr. Delgado said it was his privilege to be here tonight to recognize one of the best Police Departments in the State of New Jersey. He explained there are over 470 law enforcement agencies that are eligible for the program and to date 452 are accredited. When it came time for re-accreditation, that number dropped to about 1/3; and at the second re-accreditation, that number is almost half. Mr. Delgado said it is a very exclusive group of law enforcement agencies that have received second re-accreditation; and he explained the merits of same.

Mr. Delgado was pleased to report that the Closter Police in many cases exceeded State and national standards of accepted practices in the field of law enforcement; and explained accreditation objectively recognizes officers for their professional standing. Mr. Delgado commended Chief Kaine and the Officers of the Closter Police Department for their hard work and diligent efforts; and presented the Chief with a 3 year re-accreditation certificate; and the audience gave a round of applause.

At this time, Councilman Stabile referred to Consent Agenda Item No. 19 and informed that Stantec wants to access the Borough's section of property at the Stop & Shop (former A&P) location to evaluate and investigate environmental issues and delineate the contaminated groundwater. Councilman Stabile introduced Don Moore from Whitestone Associates.

Councilman Barad entered the meeting at 7:50 p.m.

Mr. Moore explained that in the past, Stantec worked with Mayor Heymann to obtain a permit through the wetlands bureau to install the monitoring wells on that section of property known as the Cross Closter Trail. In 2015, A&P declared bankruptcy with Stop & Shop only purchasing a lease and the liability. Stantec needs authorization to access that part of the property again as the old agreement did not have any future assignees. Borough Engineer asked for a copy of the delineation maps of the wetlands area and Mr. Moore agreed to do so.

In response to Councilman Di Dio, Mr. Moore explained the source of contamination is from an old dry cleaner that was on the property when the building had a different footprint in 1998/1999. The cleaning solution would blow down vent and outside onto the wall and drip through the pavement soaking into the soil. During renovations to build the A&P, the soil was removed and now there is a puddle of groundwater with contamination. The contamination has migrated from the back right side parking lot about 15-20 feet onto the Borough's property. NJDEP regulations require the investigation conducted and the report finalized in the next few months. Borough Attorney explained the Borough granted an easement to A&P in 2005 which unfortunately for everyone involved did not carry over to any assignees or successors; so the bankruptcy stalled the process making Stop & Shop and Stantec come back for a new agreement. He said that easement is filed with the County and it had requirements for insurance and a hold harmless agreement but once A&P was gone it took everything off the table. Councilman Di Dio thanked Mr. Rogan for the clarification.

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Councilman Barad voiced his understanding that the volatile substances were subsequently capped under the existing parking lot and the contamination leached from there onto the Borough's property. Mr. Moore affirmed same; and in response to Councilman Stabile, he said there are no public or health concerns because the water table is 10-15 feet below the surface. The Borough Engineer affirmed the stream does eventually run into the reservoir but sampling has shown there has been no effect. Mr. Moore said this is to delineate the extent of the contamination and come up with a remediation plan. There are 29 wells in total and 12 plus or minus on the Borough's property. Mr. DeNicola asked that when the delineation maps are provided, could they include the coordinates for the monitoring wells. Mr. Moore said he will send the entire plan to the Borough Engineer's office.

Mayor Glidden informed this approval would be taken up with the Consent Agenda when the Regular Meeting is resumed. At this time, Councilman Di Dio questioned if he should recuse himself from the vote on same; and the Borough Attorney advised that he in fact should.

At 8:11 p.m., Mayor Glidden announced there was one last item to be addressed before adjourning to the Work Session. He invited The Canning Group to provide their comments regarding "The Borough of Closter Departmental Cursory Review Study" dated May 3, 2016 comprised of approximately 98 plus pages with special reference pertaining to the "Recommendations" portion for the following departments: Finance Office; Municipal Clerk's Office; Governing Body; All Departments and DPW. He thanked the members of The Canning Group for their work with Closter and said it has been a good process having met with staff members. They gave him a very preliminary report a week and a half ago and he gave the Department Heads the opportunity to comment on the draft report and several took advantage of the opportunity. The Personnel Committee met with The Canning representatives earlier so they could get an introduction to the report.

The following information has been gleaned from the recording of the meeting but was of such poor quality that it was difficult to understand; therefore, it is the best that could be provided:

Frank Bastone, MPA thanked the Borough for the opportunity to work with Closter on this 98 plus page report (which is on file in the Borough Clerk's office) and said they would summarize the report and recommendations. He reiterated what Mayor Glidden said noting this is a cursory review not an in-depth efficiency study but they make a lot of recommendations for governing bodies of municipalities to consider, some which they agree with, and some which they don't. Their objective is to work with governing bodies and their departments to find the most efficient way to run government for the people.

Mr. Bastone voiced the group's concern, though it is not a recommendation, that the Borough has had four Administrators in a short period of time and they think that is the cause of the breakdown; and it is something the Borough should take a hard look at. Again, they are looking for improvements that can be made to operate the Borough and they make recommendations to establish best practices.

Sean Canning, MPA explained when they look at the best practices, they are fortunate to have been all over the State and experienced many different ways of doing things; so, when they give recommendations, many things are considered. He said they will go over the recommendations as quickly and efficiently as possible. Mr. Canning noted that Jon Rheinhardt was unable to be here this evening and said his experience is in finance and he is the head of the Government Finance Officers Association.

Mr. Canning noted another area of concern not in the recommendations that is going to come up rapidly is the fact that the Borough does not have a CMFO. The Temporary CFO, Maria Passafaro, is currently in classes and has four classes remaining. In the time that's left between now and January 1st it is not prohibitive that it can't be done, as they are certainly not easy; and to sit for CMFO exam in December and be eligible to be the CMFO for the Borough by January 1st is not likely. One of their recommendations moving forward in discussing replacing the Administrator is considering where they want to go and if they want an Administrator/CMFO and they suggest having that discussion sooner rather than later as the time is approaching quickly. In response to the Mayor, he affirmed that Ms. Passafaro is in her third year as Temporary CFO and will not be able to serve in that position after December 31st. He said there are shared services for that and many other ways to skin a cat so to speak. In answer to Councilman Stabile he explained the temporary window is specific to the individual; not the Borough. John Fry voiced his understanding that Mr. Stabile was inquiring if the Borough could have another temporary appointment with a different individual come January and the answer to that is no.

Mr. Canning referred to the fixed asset inventory noting that the Local Fiscal Affairs law requires one and it has been in the Audit commentary for several years. The problem is that the Borough has to do it themselves or outsource it; and they recommend addressing this soon.

Regarding the Assessor's Assistant, who works full time Monday through Friday and select hours when the Assessor is in at night, they recommend that the hours allocated for that position could be shared with other overburdened departments.

Mr. Canning referred to contingencies and training for the Finance Office and said there is a lot of segregation of duties; and due to the size of the municipality, the size of the office is appropriate. They recommend backup training for the staff, particularly in the area of purchasing; and they were receptive to

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that suggestion. They are not suggesting the Borough retain a Qualified Purchasing Agent in the Finance Office but feel some of that training would benefit the department.

Regarding Audit reconciling of departmental accounts, they recommend that should be done by the Temporary CFO or future CFO; and anybody who takes in money for the Borough should be subject to random audit; and those accounts should be reconciled.

Regarding the Local Public Contracts Law as to the use of quotes and cooperative purchasing, they don't find this to be a huge gap but suggest a training session as purchasing in New Jersey is a complicated process. They recommend everyone in the Borough be trained for this.

Mr. Canning noted that many of the departments voiced frustrations regarding accounts payable in that the departments are currently seeking out this information because the Finance office says they have a lot on their plate and they don't have the time to look up this information. The problem with this is that these other Department Heads have other professions that they are well versed in; and they have to drop everything when they get a call and log into the system to try to get the information which is very difficult. It is much easier for accounts payable to do that in the finance office and they tended to agree with that for the most part. Those Department Heads should not be dropping what they are doing and spending time every day of the year to find out the status of a payment because it is taking time away from their duties.

Regarding personnel procedures being reviewed to ensure the correct date is utilized for the accrual of sick and vacation time, this has to do with payroll. One of the concerns expressed by finance was that the sick and vacation sheets come in all different formats depending on which department is sending them and to where. They suggest something as simple as a unified sheet to record the time because there are a lot of things that are disparate; and it needs to be streamlined for tracking.

Mr. Canning referred to all municipal departments and said forms should be available for audit, be mindful of maintenance of records, assessed valuations should be added into the tax system regularly and the Mitchell Humphrey system should be fully integrated. Political Contribution Disclosure forms should be obtained as required and finance should be working with the Municipal Clerk's office in this regard. In tracking contracts when the amount nears the \$17,500 threshold, the finance department should alert the Municipal Clerk's office that a Non-Fair and Open Resolution needs to be done and the C. 271 form should be obtained and filed. General grants receivable balances should be reviewed and action taken to clear them of record.

At this time, Mayor Glidden thanked Messrs. Bastone and Canning for their comprehensive report. He said he will discuss their recommendations with the members of the Council to determine how they will be implemented and he would welcome questions from the governing body.

Before asking for their questions, Mayor Glidden said the study was conducted after our last Administrator left, which was a good opportunity to review all the departments so that when we do get another administrator, we will know what kind we should have and what the responsibilities should be, such as: part time Administrator, Administrator/CFO, an Administrator/Clerk or Administrator whatever.

Messrs. Canning and Bastone informed that since you have a busy town, you need an administrator; Chapter 78 decimated the market; Chief Financial Officers (CFO's) are the most depleted in the entire state; Registered Municipal Clerks (RMC's) for political purposes, are straight out administrators. You need a team-oriented person to work with the governing body to keep you out of hot water. A fact is that administrators do not have the time to do what they do. An administrator with dual titles is a good bargain but it is too much on a person's plate. They recommended keeping a full time administrator.

Mayor Glidden opened the meeting to the Council for any questions they might have regarding where we go from here. Council members Barad, Amitai, Stabile and Chung asked questions about the appropriate authority, table of organization, By- Laws, outstanding escrows in the Building Department, Developer's Agreements, sufficient help in the building department, PR person to put Closter on the map and why has there been such a turnover in Administrators.

Mayor Glidden welcomed suggestions as to follow up. He said we may not want to implement all of them; they may not be appropriate to follow; there were five areas in this Report. He asked that the appropriate Committees meet with the department heads and prioritize to make sure the most important ones are followed. Mayor Glidden made the following assignments: Councilman Stabile – Finance; Councilwoman Amitai – Construction; Councilwoman Chung - Department of Public Works; Councilman Di Dio – Borough Clerk's office; and himself – Administration. He suggested that the Committees try to have an initial meeting within the next two weeks.

Messrs Canning and Bastone reminded they are only a call away and to feel free to contact them.

Sean Canning, Former Police Chief of North Arlington, congratulated Chief Kaine on the Department's reaccreditation.

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Mayor Glidden continued with the following Agenda item:

8. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE AT 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 4/13/16, was published in The Record issue of 4/19/16, as stated in the Municipal Clerk’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

ORDINANCE NO. 2016:1205, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 134 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING NOISE”

Mayor Glidden opened the public hearing.

No one wishing to be heard, Mayor Glidden closed the public hearing.

Motion approving adoption of Ordinance No. 2016:1205 was made by Councilman Barad, seconded by Councilman Stabile and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

At this time, Mayor Glidden asked for a Motion to adjourn to the Work Session at 9:50 p.m.

Motion to adjourn to the Work Session was made by Councilman Di Dio, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

Mayor Glidden resumed the Regular Meeting at 10:35 p.m.

9. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	Brian Stabile (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	Brian Stabile (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

No appointments were made for the above noted Commissions.

9a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda was made by Councilman Di Dio, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

ORDINANCES

10. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING – 6/8/16 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2016:1206: “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 110, AND A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE CLERK, CONSTRUCTION OFFICE, LAND USE, ASSESSOR, POLICE DEPARTMENT & DPW” (Received from Borough Attorney 4/28/16)

RESOLUTIONS

11. BILL RESOLUTION – MAY 11, 2016
 (Received from Deputy Treasurer 5/5/16)

12. RESOLUTION AUTHORIZING TAX COLLECTOR TO ISSUE A REFUND IN THE AMOUNT OF \$985.50 FOR THE YEAR 2015 TO ELIE FINK FBO FERMANO, HABIB AND ALICE FOR BLOCK 2210, LOT 4, DUE TO TAX COURT JUDGMENT RESULTING IN OVERPAYMENT (Received from Tax Collector 4/28/16)

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13. RESOLUTION AUTHORIZING UTILIZATION OF CLOSTER POLICE FOR TRAFFIC SERVICES FOR THE 2015 BOROUGH ROAD PROGRAM (Received from Borough Attorney 5/3/16)
14. RESOLUTION AUTHORIZING TAX COLLECTOR TO ISSUE A REFUND IN THE AMOUNT OF \$602.25 FOR THE YEAR 2015 TO THE FOLLOWING ACCOUNT: DAVID M. WATKINS, ESQ. FBO DAVID SETH KIRSCHNER FOR BLOCK 2001, LOT 18 DUE TO TAX COURT JUDGMENT RESULTING IN OVERPAYMENT (Received from Tax Collector 5/3/16)
15. RESOLUTION OPPOSING THE FINDINGS OUTLINED IN THE ROADMAP TO RESOLUTION PENSION & HEALTH BENEFIT STUDY COMMISSION REPORT DATED FEBRUARY 24, 2015 (Requested by Councilwoman Amitai @WS 4/27/16/Received from Borough Attorney 5/5/16)
16. RESOLUTION RECOGNIZING APRIL 2016 AS SEXUAL ASSAULT AWARENESS MONTH (Requested by Councilwoman Amitai @WS 4/27/16/Received from Borough Attorney 5/5/16)
17. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL BILLS FOR VACANT LAND GENERATED FOR BLOCK 1104, LOT 18 (VANTAGE) FOR FINAL QUARTER OF 2015 AND PRELIMINARY FIRST QUARTER OF 2016 (Received from Borough Attorney 5/5/16)
18. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$4,296.78 TO CORELOGIC FOR SECOND QUARTER 2016 TAX ACCOUNT FOR WHICH THE MORTGAGE COMPANY HAS REQUESTED A REFUND, FOR BLOCK 2401, LOT 28, 62 O'SHAUGHNESSY LANE (Received from Tax Collector 5/5/16)
19. RESOLUTION AUTHORIZING THE MAYOR TO SIGN A SITE ACCESS AGREEMENT WITH STOP & SHOP SUPERMARKET COMPANY FOR 410 DURIE AVENUE/394 DEMAREST AVENUE" CROSS-CLOSTER TRAIL" (Requested by Borough Attorney 5/5/16)

MOTIONS

20. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 5/5/16): NO ABSTENTIONS:
 - a. REGULAR MEETING HELD APRIL 27, 2016
 - b. WORK SESSION HELD APRIL 27, 2016
21. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	No Appointment in 2015	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	(Jeanne Baer)	_____	2 Years	31-Dec-17

No appointments were made for the above noted offices.

22. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Municipal Court				
Deputy Court Administrator	No Appointment in 2015	_____	1 Year	31-Dec-16

No appointment was made for the above noted office.

23. MOTION GRANTING APPROVAL FOR THE FOLLOWING ACTIVITIES TO BE HELD AT THE 2ND ANNUAL HOE DOWN TO BE HELD 6/10/16 FROM 6 P.M. TO 9 P.M. RAIN DATE: 6/12/16 FROM 12 P.M. TO 3 P.M. : ED LA PLANT; KAFKA FARMS; ELECTRONIC HOME ARCHITECTS (ROB GLICK BAND); FINK'S BBQ (D/B/A DALY HOLDINGS); HOATSON COUSINS (Received from Mayor's office 5/5/16 with information that insurance approvals have been received by Risk Management Consultant for these activities)
24. MOTION GRANTING APPROVAL FOR A PORTION OF COLUMBUS AVENUE BETWEEN ECKERSON AVENUE AND LINDEMANN AVENUE TO BE CLOSED ON 6/4/16 FROM 3 P.M. TO 8 P.M. FOR A LARGE (WEDDING) PARTY (8. M.L. 4/27/16/Requested by Michael Pisano at WS 4/27/16)

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25. REPORTS

- a. FIRE CHIEF - APRIL 2016 (Received 5/4/16)
- b. CONSTRUCTION OFFICIAL - APRIL 2016 (Received 5/5/16)
- c. CHIEF OF POLICE – APRIL 2016 (Received 5/11/16)

9b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

26. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard,
Mayor Glidden closed the meeting to the public

27. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

At 10:40 p.m., Mayor Glidden asked for a motion approving the following Resolution:

- 27a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J. S.A. 10:4-12(b)(8), “A matter involving public employees”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 8-12 weeks.

Motion was made by Councilwoman Amitai, seconded by Councilman Stabile and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

- 27b. Mayor Glidden resumed the Regular Meeting at 10:51 p.m. and asked for a motion to approve return to the closed session in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(5) “A matter involving the expenditure of public funds for the acquisition of real property”; and that the matter under discussion would be disclosed to the public at the conclusion of the matter which should be within 8-12 weeks.

Motion to return to the closed session was made by Councilman Stabile, seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

The governing body returned to the Regular Meeting at 11:01 p.m.

28. ADJOURNMENT

Motion to adjourn the Regular Meeting at 11:02 p.m. was made by Councilwoman Latner, seconded by Councilman Stabile and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on May 19, 2016 for approval at
the Regular Meeting to be held
May 25, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Borough Clerk utilizing notes
and recording of meeting (Canning Group
comments difficult to discern during
their Report)

Approved at the Regular Meeting held May 25, 2016
Consent Agenda Item No. 11a.

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 3**

Resolution Re: Amendment to 2016 Budget

WHEREAS, the local municipal budget for the year 2016 was approved on the 23rd day of March, 2016, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Closter, County of Bergen, that the following amendments to the approved budget of 2016 be made:

Recorded Vote

	(Amitai	((
	(Barad	(Abstained	(
Ayes	(Chung	Nayes		(
	(DiDio			(
	(Latner		Absent	(
	(Stabile			(

	<u>From</u>	<u>To</u>
ANTICIPATED REVENUES		
Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations		
Uniform Construction Code Fees	\$ 400,000	\$ 460,000
Total Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	400,000	460,000
Total Miscellaneous Revenues	2,589,137	2,649,137
Subtotal General Revenues	4,019,137	4,079,137
Amount To Be Raised by Taxes for Support of Municipal Budget		
Local Tax For Municipal Purposes	10,828,943	10,716,943
Total Amount to Be Raised By Taxes for Support of Municipal Budget	11,533,695	11,421,695
Total General Revenues	\$ 15,552,832	\$ 15,500,832

	<u>From</u>	<u>To</u>
GENERAL APPROPRIATIONS		
Operations - Within "CAPS"		
General Administration		
Salaries and Wages	\$ 147,500	\$ 51,500
Other Expenses	36,150	106,150
Mayor and Council		
Other Expenses	6,500	5,000
Financial Administration		
Other Expenses	72,100	69,600
Planning Board		
Other Expenses	27,000	29,500
Police Department		
Salaries and Wages	2,796,100	2,791,100
Other Expenses	110,800	107,800
Solid Waste Collection		
Salaries and Wages	243,000	239,000
Maintenance of Parks and Playgrounds		
Other Expenses	50,500	46,000
Board of Recreation Commissioners		
Other Expenses	34,950	26,950
Total Operations Within "CAPS"	9,413,044	9,361,044
Total Operations Including Contingent Within "CAPS"	9,413,044	9,361,044
Detail: Salaries and Wages	5,718,300	5,613,300
Other Expenses	3,694,744	3,747,744
Total General Appropriations for Municipal Purposes Within "CAPS"	10,586,044	10,534,044
Subtotal General Appropriations	14,677,832	14,625,832
Total General Appropriations	\$ 15,552,832	\$ 15,500,832

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2016 local municipal budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment, in accordance with NJSA 40:4-9 be published in the Record in the issue of May 3, 2016, and that said publication contain notice of a public hearing on said amendment to be held at Borough Hall on May 11, 2016 at 7:30 pm.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Mayor and Council on the 27th day of April, 2016.

Introduced by: Stabile

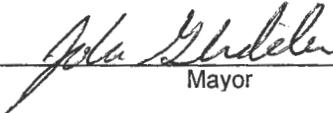
Seconded by: DiDio

Approved: 6-0

ATTEST:

Certified by me

Municipal Clerk



Mayor

It is hereby certified that the approved budget amendment annexed hereto and hereby made a part is an exact copy of the original on file with the Municipal Clerk of the Governing Body, that all additions are correct. All statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 27th day of April, 2016

Gary J. Vinci

Registered Municipal Accountant

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 5**

Resolution Re: Self Examination of 2016 Municipal Budget

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Closter has been declared eligible to participate in the program by the Division of Local Government Services, and the Interim Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2016 budget year.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Closter that the 2016 municipal budget be examined in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The Borough Council has found the budget has met the following requirements:

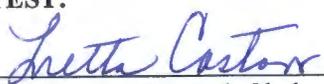
1. That with reference to the following items, if applicable, the amounts have been calculated pursuant to law and appropriated as such in the budget.
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated;
 - b. Items of appropriations are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

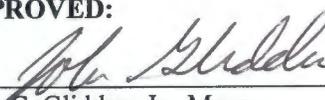
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad					X	
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Stabile		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: May 11, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

Loretta Castano, Borough Clerk

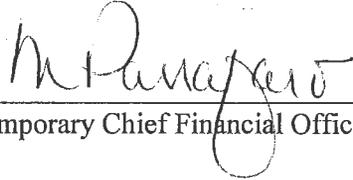
BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the Borough of Closter has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as temporary Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: May 13, 2016

By: 
Temporary Chief Financial Officer

Proclamation

Borough of Closter

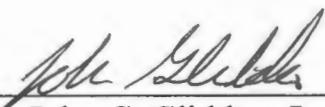
Whereas Brendan Cho, a resident of the Borough of Closter, has brought inspiration and creativity through his design submitted to the 2016 Conservation Poster contest, and;

Whereas Brendan Cho's poster has been declared a second place winner in the Bergen County Soil Conservation District's art poster contest among 2nd and 3rd graders, and;

Whereas Brendan Cho has made a significant contribution to the N.J. Association of Conservation Districts and the N.J. Conservation Partnership with the theme "*We All Need Trees*" design of his conservation poster, and;

Whereas the Borough of Closter is proud to have Brendan as one of its citizens, and;

Therefore be it proclaimed the Borough of Closter is proud to recognize Brendan Cho as a model citizen and student, and hereby congratulates him on this achievement.



Mayor John C. Glidden, Jr.
May 11, 2015

BOROUGH OF CLOSTER

RESOLUTION ADOPTING ORDINANCE NO. 2016:1205

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 134 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING NOISE

was introduced and passed at a meeting held on April 13, 2016 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and

WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio			X			
Councilman Stabile		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: May 11, 2016

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
ORDINANCE NO.: 2016:1205
AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 134 OF
THE CODE OF THE BOROUGH OF CLOSTER REGARDING NOISE

WHEREAS, the Governing Body has determined that a change is required to the Borough's Noise Ordinance, Chapter 134 of the Code, specifically, Section 134-7, Construction or repair; definitions; and

WHEREAS, the purpose of the proposed amendment is to change the time that construction noise may begin on Saturdays, Sundays and holidays from 8:00 a.m. to 9:00 a.m.

WHEREAS, the proposed change was reviewed by the Ordinance and Legislative Committee, which recommends that the amendment be adopted; and

WHEREAS, the proposed change was reviewed by the Borough Attorney and was deemed to be in order.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Closter, County of Bergen and State of New Jersey as follows:

Section 1. § 134-7. Construction or repair; definitions

Revise paragraph A so that it reads:

It shall be unlawful for any person, firm or corporation to perform excavation, demolition, construction, repair or alteration work before 7:00 a.m. or after 7:00 p.m. Mondays through Fridays; before 9:00 a.m. or after 7:00 p.m. Saturdays, Sundays and holidays. Construction work can be performed before or after these specified times so long as the noise levels do not exceed those outlined in §134-32. Also, in the case of urgent necessity or in the interest of public health or safety, the DPW Superintendent, Police Chief, Fire Chief or Construction Code Official may grant a permit for excavation, demolition, construction, repair or alteration work for a period not to exceed three days, by the terms of which, such work may be carried on between hours otherwise prohibited by this section.

The rest of paragraph A shall remain unchanged.

Section 2.

If any sentence, section, clause or other portion of this Ordinance or the application thereof to any person or circumstance shall, for any reason, be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or repeal the remainder of this Ordinance. All Ordinances or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency. This Ordinance shall take effect immediately upon final passage and publication as required by law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio			X			
Councilman Stabile		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Introduced: April 13, 2016
 Adopted: May 11, 2016

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of an Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

Loretta Castano, Borough Clerk

THE BOROUGH OF CLOSTER, NJ
BERGEN COUNTY, NJ

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore

BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

Budgeted	Amount
Closter Board of Education April 16'	\$1,471,937.92
Northern Valley High School April 16'	\$1,417,762.50
2015 Budget Appropriations	\$11,232.15
2016 Budget Appropriations – Operating Expenses	\$605,277.89
Payroll 04/15/16	\$246,734.54
Payroll 04/29/16	\$251,082.41
Current Treasury Account April 14, 2016 – May 11, 2016	\$4,004,027.41

Capital and Trust	Amount
Capital	\$87,407.50
Housing Trust	\$337.50
Escrow Trust Account	\$68,732.61
Recreation	\$16,141.02

The foregoing resolution was adopted at a meeting of the Mayor and Council held on May 11, 2016

Attest:

Approved:



Loretta Castano, Borough Clerk



John C. Glidden, Jr., Mayor

May 5, 2016
03:16 PM

BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 1

Range of Checking Accts: 01CURRENT to 01CURRENT Range of Check Ids: 8979 to 8991
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
8979	04/20/16	DIREC000 DIRECT ENERGY BUSINESS	1,670.31		2797
8980	04/20/16	MIELE000 MIELE SANITATION CO.	17,617.82		2797
8981	04/20/16	NJLEA000 NJ LEAGUE OF MUNICIPALITIES	686.00		2797
8982	04/20/16	UNITE020 SUEZ WATER NEW JERSEY	13,193.31		2797
8983	04/20/16	VERIZ015 VERIZON COMMUNICATIONS	72.57		2797
8984	04/26/16	PAYRO000 PAYROLL AGENCY ACCOUNT	8,541.86		2799
8985	04/26/16	PAYRO000 PAYROLL AGENCY ACCOUNT	89.29		2801
8986	04/26/16	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	238,192.68		2802
8987	04/26/16	CLOST070 CLOSTER PUBLIC LIBRARY	58,729.33		2803
8988	04/26/16	ROCKL015 ROCKLAND ELECTRIC COMPANY	8,756.25		2803
8989	04/26/16	TRANS015 TRANSUNION TLOXP	150.00		2803
8990	04/27/16	DENNI000 CHIEF DENNIS KAINÉ	100.00		2805
8991	04/28/16	ALANN000 ALAN NEGREANN, TREASURER	92,843.86		2809

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	13	0	440,643.28	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	0	440,643.28	0.00

May 5, 2016
03:16 PM

BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	700.00	0.00	0.00	700.00
CURRENT FUND	6-01	439,943.28	0.00	0.00	439,943.28
Total of All Funds:		<u>440,643.28</u>	<u>0.00</u>	<u>0.00</u>	<u>440,643.28</u>

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BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 1

Range of Checking Accts: 01CURRENT to 01CURRENT Range of Check Ids: 8993 to 9075
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
8993	04/29/16	SLS1L000 SLS1 LLC	19,437.42	2811
8994	04/29/16	CABLE000 OPTIMUM	134.94	2813
8995	04/29/16	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	531.47	2813
8996	04/29/16	DIREC001 DIRECT ENERGY BUSINESS	1,038.08	2813
8997	04/29/16	LINCO000 THE LINCOLN NATIONAL LIFE INS.	1,107.00	2813
8998	04/29/16	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,257.16	2813
8999	04/29/16	SPECTR00 SPECTROTEL	4,001.89	2813
9000	04/29/16	STAND000 STANDARD INSURANCE COMPANY	1,006.43	2813
9001	04/29/16	UNITE020 SUEZ WATER NEW JERSEY	447.87	2813
9002	04/29/16	VERIZ020 VERIZON WIRELESS	946.18	2813
9003	05/05/16	BERGE095 BERGEN COUNTY UTILITIES AUTH.	239,519.00	2817
9004	05/11/16	ALPHO000 ALPHONSO H. YOUNG JR.	2,357.38	2818
9005	05/11/16	ANDRE010 ANDREW ORLICH	960.49	2818
9006	05/11/16	CHIEF000 DAVID BERRIAN	640.52	2818
9007	05/11/16	DAVID050 DAVID HOLLENDER	780.42	2818
9008	05/11/16	DONAL010 DONALD NICOLETTI	2,357.38	2818
9009	05/11/16	DONDE000 DONN DEEGAN	2,068.57	2818
9010	05/11/16	DONOV000 DONOVAN BLADES	991.34	2818
9011	05/11/16	JAMES035 JAMES GORDON	780.42	2818
9012	05/11/16	JAMES080 JAMES G. GABETTIE	253.39	2818
9013	05/11/16	JEROM000 JEROME IKALOWYCH	2,357.38	2818
9014	05/11/16	JOHNL000 JOHN L. ROSE, JR.	886.07	2818
9015	05/11/16	JOSEP020 JOSEPH CORVELLI	744.06	2818
9016	05/11/16	KEVIN000 KEVIN M. DOERR	2,357.38	2818
9017	05/11/16	MARYS000 MARY STEWART	253.39	2818
9018	05/11/16	NORMA010 NORMA T. KETLER	253.39	2818
9019	05/11/16	RICHA040 RICHARD D'AMICO	2,068.57	2818
9020	05/11/16	ROBER015 ROBERT C. TALMO	480.44	2818
9021	05/11/16	RONAL010 RONALD GAFFNEY	241.29	2818
9022	05/11/16	THOMA025 THOMAS MCNAMARA	479.94	2818
9023	05/11/16	TIMOTH00 TIMOTHY CONWAY	2,247.06	2818
9024	05/11/16	WILLI060 WILLIAM T. BREWSTER	501.82	2818
9025	05/11/16	WMCLO000 W. MCLOUGHLIN	2,357.38	2818
9026	05/11/16	AAAEM000 AAA EMERGENCY SUPPLY CO INC.	2,757.41	2819
9027	05/11/16	ACTION015 ACTION DATA SERVICES	424.00	2819
9028	05/11/16	AIRGA000 AIRGAS USA, LLC	13.20	2819
9029	05/11/16	ALPIN000 ALPINE AUTO PARTS	29.98	2819
9030	05/11/16	AMERI000 AMERICAN HOSE AND HYDRAULICS	124.65	2819
9031	05/11/16	ARIST000 ARISTA TROPHIES	39.50	2819
9032	05/11/16	BEATT000 BEATTIE PADOVANO, LLC	1,100.00	2819
9033	05/11/16	BEYER000 BEYER BROS. CORP.	162.90	2819
9034	05/11/16	BOBBI000 BOBBIE BOUTON-GOLDBERG	30.00	2819
9035	05/11/16	CAMPB000 CAMPBELL FOUNDRY CO.	1,840.00	2819
9036	05/11/16	COMMIO10 COMM ADVANCEMENT ARBORICULTURE	50.00	2819
9037	05/11/16	CROSS000 CROSS MATCH TECHNOLOGIES, INC.	400.00	2819
9038	05/11/16	DECOT000 DECOTIIS, FITZPATRICK&COLE, LLP	317.60	2819
9039	05/11/16	DOORW007 DOOR WORKS, INC.	1,400.00	2819
9040	05/11/16	EXCLU000 EXCLUSIVE ACCOUNTING SERVICE	87.34	2819
9041	05/11/16	FECHE010 F & E CHECK PROTECTOR SALES CO	400.00	2819
9042	05/11/16	GENER000 GENERAL CODE LLC	3,161.24	2819
9043	05/11/16	GLOCK000 GLOCK PROFESSIONAL INC.	250.00	2819

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
9044	05/11/16	GOLDT000 GOLD TYPE BUSINESS MACHINES	570.24		2819
9045	05/11/16	GOVCO000 GOVCONNECTION, INC.	21.98		2819
9046	05/11/16	INSTI000 INSTITUTE FOR FORENSIC PSYCHOL	450.00		2819
9047	05/11/16	JENNI010 JENNIFER ROTHSCHILD	30.00		2819
9048	05/11/16	KEYST005 KEYSTONE PRINTING INC.	60.00		2819
9049	05/11/16	KNOXC000 KNOX COMPANY	719.00		2819
9050	05/11/16	LUPAR000 LUPARDI'S NURSERY INC.	594.00		2819
9051	05/11/16	MAINA000 MAIN AUTO SUPPLY	648.50		2819
9052	05/11/16	MITCH005 MITCHELL HUMPHREY & CO.	235.00		2819
9053	05/11/16	MNORR000 M.NORRIS &SONS, INC.	1,795.00		2819
9054	05/11/16	MOTOR015 MOTOROLA SOLUTIONS, INC.	2,411.50		2819
9055	05/11/16	NEOPO025 NEOPOST USA INC.	275.00		2819
9056	05/11/16	NEWJE005 NJ AND NY VOLUNTEER FIREMEN'S	25.00		2819
9057	05/11/16	NJPO000 NJPO	650.00		2819
9058	05/11/16	NORTH010 NORTH JERSEY MEDIA GROUP	413.40		2819
9059	05/11/16	ORGAN005 ORGANIC RECYCLING INC NY	800.00		2819
9060	05/11/16	PAYTO000 PAYTON ELEVATOR COMPANY, INC.	475.08		2819
9061	05/11/16	RACHL000 RACHLES/MICHELE'S OIL CO., INC	4,911.11		2819
9062	05/11/16	RANCO010 RANCOCAS CREEK PIPE BAND LLC	100.00		2819
9063	05/11/16	REGIO000 REGIONAL COMMUNICATIONS, INC.	3,408.00		2819
9064	05/11/16	REINE000 REINER AIR CONDITIONING & HEAT	94.00		2819
9065	05/11/16	RIDGE015 RIDGEWOOD PRESS	161.20		2819
9066	05/11/16	ROUTE005 ROUTE 23 AUTO MALL	388.74		2819
9067	05/11/16	RRDON000 RR DONNELLEY	105.00		2819
9068	05/11/16	SERVI005 SERVICE CASTER CORPORATION	232.22		2819
9069	05/11/16	SIVER005 SIVERT HAGEN	48.99		2819
9070	05/11/16	SNAP-015 SNAP-ON INDUSTRIAL	624.64		2819
9071	05/11/16	TENAF015 TENAFLY MOWER SERVICE, INC.	129.58		2819
9072	05/11/16	THECA005 THE CANNING GROUP	5,738.75		2819
9073	05/11/16	TILCO000 TILCON NY/CREDIT DEPT	296.82		2819
9074	05/11/16	TRI-C005 TRI-COUNTY TERMITE & PEST	50.00		2819
9075	05/11/16	VALLE015 VALLEY HEALTH MEDICAL GROUP	247.50		2819

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	83	0	336,143.59	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	83	0	336,143.59	0.00

May 5, 2016
03:17 PM

BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 3

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	11,232.15	0.00	0.00	11,232.15
CURRENT FUND	6-01	324,911.44	0.00	0.00	324,911.44
Total of All Funds:		<u>336,143.59</u>	<u>0.00</u>	<u>0.00</u>	<u>336,143.59</u>

May 5, 2016
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BOROUGH OF CLOSTER
Check Register By Check Date

Page No: 1

Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL Range of Check Dates: 04/14/16 to 05/11/16
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT-MANUAL	CURRENT - MANUAL				
604221	04/22/16	CLOST010 CLOSTER BOARD OF EDUCATION	735,968.96		2816
604271	04/27/16	CLOST010 CLOSTER BOARD OF EDUCATION	735,968.96		2804
605041	05/04/16	NORTH065 NORTHERN VALLEY HIGH SCHOOL	1,417,762.50		2814
605111	05/11/16	NJSHB000 NJSHBP	86,457.71		2815
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			4	0	2,976,158.13
			0	0	0.00
			<u>4</u>	<u>0</u>	<u>2,976,158.13</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			4	0	2,976,158.13
			0	0	0.00
			<u>4</u>	<u>0</u>	<u>2,976,158.13</u>

May 5, 2016
03:19 PM

BOROUGH OF CLOSTER
Check Register By Check Date

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	2,976,158.13	0.00	0.00	2,976,158.13
Total of All Funds:		<u>2,976,158.13</u>	<u>0.00</u>	<u>0.00</u>	<u>2,976,158.13</u>

Range of Checking Accts: 04CAPITAL to 13TRUST-MANUAL Range of Check Dates: 04/14/16 to 05/11/16
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
04CAPITAL CAPITAL ACCOUNT					
712	04/27/16	DARTC000 DART COMPUTER SERVICES, INC.	11,200.00		2806
713	04/27/16	DENNI000 CHIEF DENNIS KAINÉ	91.91		2806
714	04/27/16	PALIS001 PALISADES SALES CORPORATION	8,011.00		2806
715	05/11/16	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	6,671.00		2820
716	05/11/16	CAMPB000 CAMPBELL FOUNDRY CO.	4,220.00		2820
717	05/11/16	DOORW007 DOOR WORKS, INC.	380.00		2820
718	05/11/16	GOVCO000 GOVCONNECTION, INC.	2,171.00		2820
719	05/11/16	JESCO000 JESCO INC.	974.28		2820
720	05/11/16	LOWES000 LOWE'S	170.94		2820
721	05/11/16	MITCH005 MITCHELL HUMPHREY & CO.	17,215.00		2820
722	05/11/16	SKAE004 SKAE POWER SOLUTIONS LLC	5,700.00		2820
723	05/11/16	THREE005 THREE SONS RESTORATION LLC	30,602.37		2820
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 12	0	87,407.50	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 12	0	87,407.50	0.00
12 COAH ACCOUNT COAH ACCOUNT INVESTORS					
2	04/14/16	HAKIM000 HAKIM ASSOCIATES	135.00		2793
3	05/11/16	MICHE025 MICHAEL P. BOLAN, PP/AICP	202.50		2821
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 2	0	337.50	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 2	0	337.50	0.00
13 DEV ESCROW ESCROW MUNIDEX CHECKING 1					
1505	05/11/16	BEATT000 BEATTIE PADOVANO, LLC	3,612.64		2822
1506	05/11/16	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	4,617.75		2822
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 2	0	8,230.39	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 2	0	8,230.39	0.00
13 DEV ESCROW 2 ESCROW EDMUNDS CHECKING 2					
3002	04/28/16	NICHO010 NICHOLAS & MARISOL CONSTANTINO	2,850.00		2808
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 1	0	2,850.00	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 1	0	2,850.00	0.00
13TRUST Trust Checking					
182	04/26/16	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	10,627.99		2800
183	04/27/16	MILLE005 MILLER PIPELINE	4,524.23		2807
184	04/29/16	SLS1L000 SLS1 LLC	42,500.00		2812

May 5, 2016
03:20 PM

BOROUGH OF CLOSTER
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
13TRUST		Trust Checking			
		Checking Account Totals	Continued		
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	3	0	57,652.22
		Direct Deposit:	0	0	0.00
		Total:	3	0	57,652.22
					<u>Amount Void</u>
					0.00
					0.00
					0.00
					0.00
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	20	0	156,477.61
		Direct Deposit:	0	0	0.00
		Total:	20	0	156,477.61
					<u>Amount Void</u>
					0.00
					0.00
					0.00
					0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL FUND	C-04	87,407.50	0.00	0.00	87,407.50
HOUSING TRUST FUND	T-12	337.50	0.00	0.00	337.50
OTHER TRUST FUND	T-13	<u>57,652.22</u>	<u>0.00</u>	<u>0.00</u>	<u>57,652.22</u>
Year Total:		57,989.72	0.00	0.00	57,989.72
Total of All Funds:		<u>145,397.22</u>	<u>0.00</u>	<u>0.00</u>	<u>145,397.22</u>

May 5, 2016
03:20 PM

BOROUGH OF CLOSTER
Check Register By Check Date

Page No: 4

Project Description	Project No.	Project Total
59 WEST ST	030-700800	2,454.00
248 CLOSTER DOCK RD	030-704600	190.00
91 WAINWRIGHT	032-612800	190.00
77 LEGION PLACE	033-568710	697.78
445 DURIE AVE	033-568711	697.78
109 MACARTHUR AVE	033-703500	388.19
23 NAUGLE ST	040-688400	840.00
265 DEMAREST AVE	040-699300	100.00
59 WEST ST	040-700800	2,452.64
15 JANE ST	040-704500	220.00
158 CLOSTERR DK RD	2010038012	2,850.00
Total Of All Projects:		<u>11,080.39</u>

May 5, 2016
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BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 1

Range of Checking Accts: 14RECREATION to 14RECREATION Range of Check Ids: 295 to 296
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
295	05/11/16	CLOST010 CLOSTER BOARD OF EDUCATION	3,138.27		2825
296	05/11/16	SPORT010 SPORTS TIME	13,002.75		2825

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	16,141.02	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>16,141.02</u>	<u>0.00</u>

May 5, 2016
03:22 PM

BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	T-14	16,141.02	0.00	0.00	16,141.02
Total of All Funds:		<u>16,141.02</u>	<u>0.00</u>	<u>0.00</u>	<u>16,141.02</u>

May 5, 2016
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BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 1

Range of Checking Accts: 01CURRENT to 01CURRENT Range of Check Ids: 8973 to 8974
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
8973	04/12/16	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	239,159.02		2788
8974	04/12/16	PAYR00000 PAYROLL AGENCY ACCOUNT	11,923.39		2788

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	251,082.41	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	251,082.41	0.00

May 5, 2016
03:31 PM

BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	700.00	0.00	0.00	700.00
CURRENT FUND	6-01	250,382.41	0.00	0.00	250,382.41
Total of All Funds:		<u>251,082.41</u>	<u>0.00</u>	<u>0.00</u>	<u>251,082.41</u>

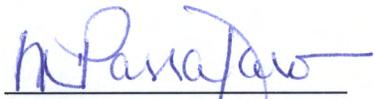
TEMPORARY CHIEF FINANCIAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Temporary Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education – April 2016	\$ 1,471,937.92
Northern Valley High School – April 2016	\$ 1,417,762.50
2015 Budget Appropriations	11,232.15
2016 Budget Appropriations - Operating	605,277.89
Payroll 04/15/16	246,734.54
Payroll 04/29/16	251,082.41
Total Current Treasury 04/14 - 05/11/16	<u>\$ 4,004,027.41</u>

Capital	\$	87,407.50
Housing – COAH	\$	337.50
Escrow Trust Account	\$	68,732.61
Recreation	\$	16,141.02



Maria Passafaro, CTC
Temporary CFO/Certified Tax Collector
Borough of Closter

Dated: May 11, 2016

**BOROUGH OF CLOSTER RESOLUTION
REFUND OF TAX OVERPAYMENT DUE TO TAX COURT JUDGMENT**

WHEREAS, the Tax Court of New Jersey has reduced the real estate added assessment creating a tax overpayment of which the attorney for the homeowner has requested a REFUND for 2015, and

WHEREAS, the Borough of Closter has previously adopted a resolution approving a settlement on August 28, 2014 and;

WHEREAS, The Tax Collector is desirous to clear this overpayment of record and;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the Borough Tax Collector is herewith authorized to issue a refund to the account as follows; Elie Fink FBO Fermano, Habib and Alice.

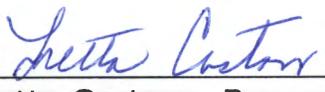
<u>BLOCK</u>	<u>LOT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2210	4	2015	\$ 985.50

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio	X		X			
Councilwoman Latner			X			
Councilman Stabile			X			

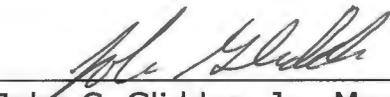
ADOPTED: May 11, 2016

ATTEST:

APPROVED:



Loretta Castano, Borough Clerk



John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION AUTHORIZING UTILIZATION OF CLOSTER POLICE FOR TRAFFIC SERVICES FOR THE 2015 BOROUGH ROAD PROGRAM

WHEREAS, the Mayor and Council previously awarded a contract to DLS Contracting pursuant to New Jersey Local Public Contracts Law for 2015 Borough Road Program; and

WHEREAS, the program is currently in progress and at the public meeting held on April 27, 2016, the Borough Engineer and Chief of Police discussed certain traffic problems the contractor has been encountering with the project; and

WHEREAS, it was recommended that the Closter Police Department be authorized to provide traffic services for the program, so long as the cost of those services does not increase the total cost of the project to the Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Closter Police department is hereby authorized to provide traffic services for the 2015 Road Program subject to the limitation that the cost of these services shall not cause the contract price to exceed the amount allocated by the Borough for this project.
2. The Clerk shall provide a copy of this resolution to the Chief of Police, Temporary Borough Administrator and Temporary CFO.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

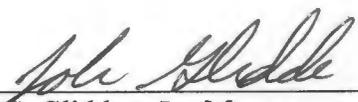
Adopted: May 11, 2016

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER RESOLUTION
REFUND OF TAX OVERPAYMENT DUE TO TAX COURT JUDGMENT**

WHEREAS, the Tax Court of New Jersey has reduced the real estate added assessment creating a tax overpayment of which the attorney for the homeowner has requested a REFUND for 2015, and

WHEREAS, the Borough of Closter has previously adopted a resolution approving a settlement on March 26, 2016 and;

WHEREAS, The Tax Collector is desirous to clear this overpayment of record and;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the Borough Tax Collector is herewith authorized to issue a refund to the account as follows; David M. Watkins, Esq. FBO David Seth Kirschner.

<u>BLOCK</u>	<u>LOT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2001	18	2015	\$ 602.25

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio	X		X			
Councilwoman Latner			X			
Councilman Stabile			X			

ADOPTED: May 11, 2016

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION OPPOSING THE FINDINGS OUTLINED IN THE ROADMAP TO
RESOLUTION REPORT DATED FEBRUARY 24, 2015**

WHEREAS, the Governor created the New Jersey Pension and Health Benefits Study Commission which released a report dated February 24, 2015; and

WHEREAS, this report recommends merging all nine (9) public employee pension funds in the State of New Jersey into one plan that would be merged into a new defined contribution plan (also known as a 457 plan); and

WHEREAS, local governments would have to pay an additional four (4) percent for each employee in the proposed new plan as well as fund a new pension liability for the two (2) local pension plans, PERS and PFRS, that would be frozen while current retirees receive their benefit; and

WHEREAS, the report also recommends that the State of New Jersey transfer the responsibility for teacher pension payments to the local school districts; and

WHEREAS, the report further recommends that the school districts absorb and make payment on an as yet undetermined portion of the over \$80,000,000 unfunded liability for the teachers' pension plan; and

WHEREAS, if these two (2) recommendations related to the Teacher's Pension Plan are enacted, it will mean an immediate property tax increase to cover these costs which are currently paid for by the State or are future funding obligations of the State; and

WHEREAS, of the nine (9) public employee pension plans in the State of New Jersey, the seven (7) established for State employers will become insolvent within six (6) to seventeen (17) years; and

WHEREAS, Standard & Poor's indicated that New Jersey's credit outlook will not improve until there has been significant and sustainable funding commitment to the State's pensions that, at a minimum, reverses the trend of growing liabilities; and

WHEREAS, there are two (2) pension plans that support local government employees, local PERS for municipal employees is solvent into perpetuity at current funding levels, local PFRS for police officer and firefighters is fully funded for the next forty (40) years at current funding levels; and

WHEREAS, the New Jersey State League of Municipalities, the New Jersey Municipal Management Association (NJMMA), and the Government Finance Officers Association (GFOA) are in agreement that the two (2) solvent local government pension plans should not be merged with the seven (7) State pension plans that are on the road to insolvency.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Closter oppose the findings outlined in the Roadmap to Resolution Report dated February 24, 2015;

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Closter urge all municipalities and school districts in the State of New Jersey to review the cost allocation estimates of pension liability for each one percent of payroll contribution report that was prepared by Professor Raphael J. Caprio, PhD. dated July 2015, published by the Bloustein Local Government Research Center which can be found at the following link:

<http://tinyurl.com/paxvpty>.

BE IT ALSO RESOLVED that a copy of this resolution be sent to the Governor, Legislators of the 37th District, all municipalities in Bergen County, and the League of Municipalities.

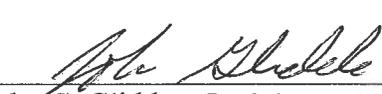
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: May 11, 2016

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION RECOGNIZING APRIL 2016 AS
SEXUAL ASSAULT AWARENESS MONTH**

WHEREAS, the United States Department of Justice defines sexual assault as any type of sexual contact or behavior that occurs without the explicit consent of the recipient; and

WHEREAS, Sexual Assault Awareness Month highlights the fact that sexual assault is not isolated; and

WHEREAS, the impact of rape, sexual assault, sexual abuse and sexual harassment is felt throughout Bergen County, and statistics show one in 6 women and one in 33 men have been a victim of rape or an attempted rape in their lifetime; and

WHEREAS, current research estimates that approximately one in four girls and one in six boys are sexually abused before the age of 18; and

WHEREAS, teenagers and pre-teenagers experience increased rates of sexual assault with statistics showing that 35.8% of sexual assaults happen when the victim is between the ages of 12 and 17; and

WHEREAS, 82% of the time, a victim of sexual assault knows the perpetrator; and

WHEREAS, there are about 293,000 victims of sexual assault every year nationwide, of which 68% are not reported to the police; and

WHEREAS, Bergen County Alternatives to Domestic Violence provides service to victims of domestic violence and makes connections to outside agencies, such as healingSPACE, Center for Hope and Safety, and Bergen Family Center, that offer support to survivors of sexual assault through services; and

WHEREAS, the citizens of Bergen County must work in concert to advise one another on sounding off against hurtful behavior and acts, helping survivors of sexual assault, and the prevention of sexual assault.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Closter hereby recognizes April 2016 as Sexual Assault Awareness Month in the County of Bergen; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Closter firmly supports our National, State, and Local collaborators, and every citizen who participates in organized efforts to prevent sexual assault; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Closter does hereby recognize and commend the above-mentioned healingSPACE, Center for Hope and Safety, Bergen Family Center, and Bergen County Alternatives to Domestic Violence for their efforts and commitment to the survivors of sexual violence, the prevention of sexual violence, and raising awareness about sexual violence; and

BE IT FURTHER RESOLVED a copy of this resolution will be sent to County Executive, James J. Tedesco III, the Bergen County Department of Human Services, Alternatives to Domestic Violence, the Bergen County Prosecutor's Office, the local police departments within the County of Bergen, and all municipalities within the County of Bergen.

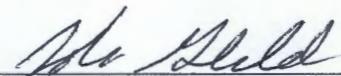
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: May 11, 2016

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION AUTHORIZING THE CANCELLATION OF A TAX BILL FOR THE
FIRST AND SECTION QUARTERS OF 2016 FOR BLOCK 1104, LOT 18**

WHEREAS, the property located at Block 1104, Lot 18, is commonly known as "Vantage" which is a COAH-approved facility offering special services; and

WHEREAS, Vantage pays real estate taxes in accordance with a PILOT agreement; and

WHEREAS, as an administrative entry, the property was listed in the Assessor's records as "vacant land" which generated tax bills for the land value for the final quarter of 2015 and the preliminary first quarter of 2016; and

WHEREAS, to address this administrative issue, the property was changed to "exempt" in the Assessor's records for 2016, however the tax bills preceded this change and need to be cancelled since those bills do not accurately reflect the amount of taxes due pursuant to the PILOT.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Collector is hereby authorized to cancel the tax bills for vacant land generated for Block 1104, Lot 18 for the final quarter of 2015 and the preliminary first quarter of 2016.
2. The Clerk shall provide a certified copy of this resolution to the Tax Collector.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: May 11, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A SITE ACCESS AGREEMENT WITH STOP & SHOP SUPERMARKET COMPANY FOR 410 DURIE AVENUE/394 DEMAREST AVENUE "CROSS -COUNTRY TRAIL"

WHEREAS, the Borough of Closter is aware of required environmental remediation investigation activities being conducted in accordance with the New Jersey Department of Environmental Protection Agency's regulations (NJDEP) on and around the "Cross-Closter Trail" located adjacent to 410 Durie Avenue/394 Demarest Avenue; and

WHEREAS, the Borough of Closter on March 23, 2005 granted a temporary easement for environmental investigation purposes to the adjacent property's former owner, the Great Atlantic and Pacific Tea Company, Inc., recorded in the Bergen County Clerk's office Book 008814, Pages 124, 125; and

WHEREAS, the Stop & Shop Supermarket Company, LLC has succeeded A&P's ownership interests in the property through A&P's bankruptcy proceeding; and

WHEREAS, the environmental remedial investigation activities, including but not limited to the monitoring of well sampling and potential shallow soil sampling are still required: and

WHEREAS, the Stop & Shop Supermarket Company has retained the services of Stantec Consulting Services, Inc. to conduct certain soil borings, collect soil/sediment/surface water samples and ground water samples from existing monitoring wells for laboratory analysis related to the continued environmental remedial investigation; and

WHEREAS, permitting such investigation to continue is deemed to be in the best interests of the Borough of Closter; and

WHEREAS, the Borough Attorney has reviewed a proposed site access agreement between the Borough of Closter and the Stop & Shop Supermarket Company LLC and recommends the Borough enter into this agreement and that the Governing Body authorize the Mayor and Clerk to execute same;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the Mayor and Clerk are hereby authorized to execute the site access agreement between the Borough of Closter and the Stop & Shop Supermarket Company, LLC for real property known as the Cross-Closter Trail, located at 394 Demarest Avenue, Block 1006, Lot 24 and 410 Durie Avenue, Block 1006 Lot 12 in the Borough of Closter, New Jersey and work may begin subject receipt of a certificate of insurance naming the Borough as an additional insured.

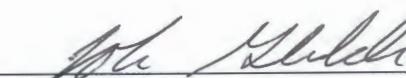
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: May 11, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 11, 2016.

Loretta Castano, Borough Clerk



Stantec Consulting Services Inc.
5 Dartmouth Drive, Suite 101
Auburn NH 03032
Tel: (603) 669-8672
Fax: (603) 669-7636

April 21, 2016
File: 191711712

Attention: Borough of Closter
295 Closter Dock Road
Closter, NJ 07624

**Reference: Property Access Request-Cross-Closter Trail and 410 Durie Avenue
Monitoring Well Sampling and Potential Shallow Soil Sampling Related to Environmental
Investigation
Former A&P Grocery Store Property, NJDEP SRP ID G000033803**

To Whom It May Concern:

Stantec Consulting Services Inc. (Stantec), in accordance with New Jersey Department of Environmental Protection (NJDEP) regulations, is conducting environmental remedial investigation activities at, and in the vicinity of, the former A&P Grocery Store Property located at 400 Demarest Avenue, Closter, NJ. The goal of the investigation work is to delineate impacted groundwater and soils from a release of chlorinated solvents at the former A&P property. As part of the remedial investigation work, Stantec is acting as consultant for the remediating party, Stop & Shop, which succeeded A&P's interest through A&P's bankruptcy. Access to your properties known as the Cross-Closter Trail located at 394 Demarest Avenue and 410 Durie Avenue, Closter, New Jersey (Borough of Closter Block 1006, Lots 24 and 12, respectively) is needed to conduct groundwater sampling from existing monitoring wells and to potentially conduct soil sampling using hand tools, and surface water and sediment sampling via grab samples, in order to complete the remedial investigation work.

Please find attached an Access Agreement for your signature. If you are in agreement with this request, please sign and return the Access Agreement to the undersigned via email.

We are anticipating that this work will initiate in early May 2016, and then on a roughly quarterly basis for an as yet undetermined amount of time. If you have any questions or require further information regarding this request, please contact the undersigned at your convenience.

Regards,

STANTEC CONSULTING SERVICES INC.

A handwritten signature in black ink that reads "Donald F. Moore".

Donald F. Moore, P.G.
Associate
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Attachment: Site Access Agreement

Design with community in mind

SITE ACCESS AGREEMENT

Between

BOROUGH OF CLOSTER, NEW JERSEY

and

THE STOP & SHOP SUPERMARKET COMPANY LLC

THIS SITE ACCESS AGREEMENT ("Agreement") is made as of April ____, 2016, by and between The Borough of Closter, New Jersey (hereinafter referred to as "Grantor"), and The Stop & Shop Supermarket Company LLC (hereinafter referred to as "Grantee").

1. RECITALS

- 1.1 Grantor owns certain real property known as the "Cross-Closter Trail" located at 394 Demarest Avenue (Block 1006, Lot 24) and 410 Durie Avenue (Block 1006, Lot 12) in Closter, New Jersey (collectively, the "Property").
- 1.2 Grantee desires to engage Stantec to perform the following work on the Property: Conduct soil borings (via hand tools), collect soil/sediment/surface water samples for laboratory analysis, and collect groundwater samples from existing monitoring wells for laboratory analysis related to continued environmental remedial investigation work at the abutting Stop & Shop Grocery Store Property (formerly known as the A&P Grocery Store Property) (collectively, the "Work").
- 1.3 The parties desire to enter into this Agreement to give access to the Property to Grantee or its representatives or consultants for the purpose of performing the Work.

2. AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto do hereby covenant and agree to and with each other as follows:

3. TERMS

- 3.1 Grantee or its representatives or consultants may perform the Work on the Property. Grantee or its representatives or consultants may enter onto the Property for the purpose of performing the Work.
- 3.2 Grantee agrees not to permit any liens to stand against the Property for Work done or materials furnished by Grantee, and Grantee agrees to indemnify and hold Grantor harmless from any such liens for Work performed under this Agreement.
- 3.3 If the Property shall be disturbed by the performance of the Work, then upon completion of the Work the Property shall be promptly restored by Grantee to its condition just prior to such disturbance.
- 3.4 Grantee agrees to indemnify and save Grantor, its agents, consultants or employees harmless against all liability, damage, expense, causes of action, suits, claims, or judgments, including reasonable attorneys' fees and court costs, resulting from injuries to persons or damage to property on the Property which arise out of any negligent act, error, or failure to act, of Grantee, its agents, consultants or employees in performing the Work allowed by the site access provided by this Agreement, except to the extent the same may be caused by the negligence of Grantor, its agents, consultants or employees, as the case may be.
- 3.5 This Agreement may be terminated by either party upon thirty (30) business days prior written notice.
- 3.6 Grantee shall use its best efforts to perform the Work in a manner so as not to unreasonably interfere with Grantor's use or occupation of the Property.
- 3.7 This Agreement shall be governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the parties hereto are authorized to and have executed this Agreement as of the day and year first above written.

Borough of Closter, New Jersey
(Grantor)

The Stop & Shop Supermarket Company LLC
(Grantee)



Signature

Signature

John Glidden
Print Name

Print Name

Mayor
Title

Title

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – MAY 11, 2016 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, May 11, 2016. Mayor Glidden called the meeting to order at 9:50 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons David Barad, Alissa Latner, Robert Di Dio, Brian Stabile, Jannie Chung
and Victoria Amitai
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF APRIL 28, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 6 was removed by Councilwoman Amitai.

Item No. 6: Received 04/22/16, dated 04/22/16 from Maria Kim, Chair, Improvement Commission and fellow CIC Members re Request for permission to hold the 2nd Annual Hoe Down on Friday, 6/10/16 from 6 p.m. to 9 p.m.; Rain Date Sunday, 6/12/16 from 12 p.m. to 3 p.m.; Events include country western dancing with a caller, petting zoo with pony rides, mechanical bull, pie eating contest, beer, food and drinks, face painting and dance contest – Request to forward to: Loretta Castano, John Fry, Ed Rogan, Chief Kaine, Chief Pierro, Tony Lupardi, Wm. Dahle III, Jim Oettinger, Elvira Caputo, Leslie Weatherly – sent via e-mail on 4/22/16

Councilwoman Amitai informed she received a note from Leslie Weatherly today informing that insurance was approved for all but one item for the Hoe Down and asked if they should wait for the next meeting to approve the event. Mr. Fry reported the missing item is for the mechanical bull and just yesterday that vendor called Leslie to find out the requirements for the Borough and she felt confident we would be receiving approval. Borough Attorney explained this item should be in writing on the next Agenda via Resolution if the final approval is granted. He suggested approving the entire request one time instead of doing it twice and Councilwoman Amitai asked Mr. Fry to keep her apprised of the status of same.

b. MAIL LIST OF MAY 5, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 2 was removed by Councilman Di Dio; Item No. 6 was removed by Councilman Stabile.

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Item No. 2: Received 04/27/16, dated 04/27/16 from The Fish Dock Family – Bo Olafsson, Olafur Baldursson and Maria Baldursson re Recommendation for use of underused alleyway between the Empty Vase Florist and Celebrity Salon as an outdoor space people can enjoy with tables and chairs (or benches) with drawing attached

Councilman Di Dio questioned the condition of the alleyway; and asked if the Borough approves its use and the macadam is broken, would the Borough be held liable. Borough Attorney explained it is no different than it is now since the Borough owns it. In response to Mr. Di Dio, Councilwoman Amitai said the alleyway looks the same as the sidewalk with brick pavers and he questioned its condition. Mrs. Amitai said she was not aware but mentioned the possibility of obtaining grant money to maintain the property. She reminded it was discussed previously and said it would be open to the public. Mr. Di Dio suggested prior to a vote on this issue someone from the Building Department should survey the condition of the area and determine its status. Borough Attorney agreed and added that receptacles and such items need to also be discussed if the area will be used for consumption of food and beverages, in addition to a burden on the DPW. Mr. Rogan informed the DPW Superintendent should have input on this matter as well. In answer to the Mayor, Mr. Di Dio requested prior to any further discussions that the Building Department go survey the area and report back as to its condition. Mayor Glidden designated Temporary Administrator to follow through with this. In response to Councilman Stabile, the Borough Attorney said no vehicles use the alleyway but he has seen it being used for loading/unloading for deliveries; although it is really not permitted it is available but there has been no permission granted to do that.

Item No. 6: Received 05/02/16, dated 04/29/16 from Andrew Clark, Senior Scientist, PS&S, to Loretta Castano re Three (3) original NJDEP Flood Hazard Area Individual Permit Application with Hardship Exception for Block 1601, Lot 1, Borough of Harrington Park, Bergen County, New Jersey with request to distribute one (1) original to the Planning Board and one (1) original to the Environmental Commission (One original copy to Planning Board, One original copy to Environmental Commission) Original on file in Borough Clerk's Office for public inspection!

Councilman Stabile noted this item pertains to the redevelopment of the former United Water/Suez property in Harrington Park. The property is within the 300 foot riparian zone and there are plans for disturbing an extra 2,000 square feet of soil above the allowed 6,000 square feet in addition to stormwater discharge which is statutorily not allowed and vegetation disturbance which is also prohibited. It is a developed plot with a corporate campus and it is adjacent to our drinking water source and he wanted to bring it to attention in the event there were any concerns. The plans are to develop this property for assisted living facilities. Mr. Stabile does not have an opinion on this yet personally, but he feels that if there is no sediment allowed to flow into the drinking source creating a bigger burden he does not foresee it as an issue but thinks we should keep on top of it. He believes there is a comment period for objections within 10 days of receipt of the notice which would make the comment deadline this Friday (5/13/16).

Councilwoman Amitai questioned if there might be a basement and Mr. Stabile voiced his opinion that because it is soft material most likely there would be some kind of engineered foundation but they may also use the existing building or its footprint as a starting point. He noted no plans were included with the letter but suggested we could provide comments asking those types of questions and Mrs. Amitai agreed. In response to the Mayor, he suggested responding with questions about the foundation/footprint and the potential for contamination of the drinking water and fugitive construction debris and Mayor Glidden agreed to same. He asked Councilman Stabile and Mr. Fry to follow through on this. Borough Clerk noted that the Planning Board and Environmental Commission received original copies of the letter. Mrs. Amitai asked Mr. Fry to mention in the letter that the Planning Board plans to meet the last Thursday in May and they will discuss the issue at that time; so they may miss the deadline but would like to be able to comment.

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5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of May 11, 2016)

Mayor Glidden asked if anyone wished to discuss any item on the Consent Agenda. Item Nos. 10, 13 and 17 were removed by Councilman Stabile. Borough Clerk requested that the Police Chief's report be added as Item No. 25c. as it was received earlier today.

10. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING – 6/8/16 @8:00 P.M.
OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2016:1206: “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 110, AND A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE CLERK, CONSTRUCTION OFFICE, LAND USE, ASSESSOR, POLICE DEPARTMENT & DPW” (Received from Borough Attorney 4/28/16)

Councilman Stabile asked for clarification of the changes in the fees. Borough Attorney informed most were clarifications or updates but there is nothing major. Councilman Barad explained it memorializes our procedures and redistributes the fees to the appropriate collecting departments.

Mr. Stabile questioned the status of the discussions regarding possibly adding COAH fees for renovations and Borough Attorney explained that conversation came up in the midst of working on this ordinance but it needs further discussion and will be addressed separately. He said it would be its own ordinance as Chapter A301 is just fees.

13. RESOLUTION AUTHORIZING UTILIZATION OF CLOSTER POLICE FOR TRAFFIC SERVICES FOR THE 2015 BOROUGH ROAD PROGRAM (Received from Borough Attorney 5/3/16)

Councilman Stabile asked for clarification if this is for the 2015 Road Program as he was not sure if it was a typo. Borough Engineer explained this is for the 2015 Road Program in progress right now.

17. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL BILLS FOR VACANT LAND GENERATED FOR BLOCK 1104, LOT 18 (VANTAGE) FOR FINAL QUARTER OF 2015 AND PRELIMINARY FIRST QUARTER OF 2016 (Received from Borough Attorney 5/5/16)

Councilman Stabile asked for clarification of this Resolution. Borough Attorney explained that Vantage is part of a PILOT program – Payment in Lieu of Taxes – and rather than pay taxes because they are tax exempt; rather than have flat tax increases with land assessments there are agreements in place with Spectrum for Living and Vantage. For purposes of the Tax Collector's records, Vantage was the most recent agreement and the system did not automatically rectify the agreement so this is correcting to reflect that it is a PILOT program and no longer assessed for land value under a State agreement for PILOTs.

25. REPORTS

- a. FIRE CHIEF - APRIL 2016 (Received 5/4/16)
- b. CONSTRUCTION OFFICIAL - APRIL 2016 (Received 5/5/16)
- c. CHIEF OF POLICE (Received 5/11/16)

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14) – Borough Attorney reported this application is still pending and will be in front of the Zoning Board next Wednesday (5/18/16). There are no further developments on this issue at this time.
- 2) REPORT – Mr. Rogan informed he has two very brief items for Closed Session this evening.

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized/RM 7/9/14) – Borough Engineer reported Boswell is still awaiting approval on the Foster Wheeler proposal and the HDRF Grant Resolution has been filed with the DEP.
- 2) STATUS REPORT RE FOLLOWING DEVELOPER’S AGREEMENTS: Mr. DeNicola reported the following:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15) - Massage Envy, Kidville and Rudy’s opened last week. The pipes at the old Kmart are being fixed and construction is proceeding rapidly.
 - b. 50 RAILROAD AVENUE, LLC FOR BLOCK 1205/LOT 9, 50 RAILROAD AVENUE (Approved RM 9/9/15)
 - c. 309 CLOSTER DOCK ROAD, LLC FOR BLOCK 1701/LOT 1, 309 CLOSTER DOCK ROAD (Approved RM 9/9/15 - ZBA) – Nonna Clementina’s will be getting their TCO or final CO in the very near future.
- 3) REPORT – Mr. DeNicola reported the Closter Road Program has been completed: Grove Street, Demarest Avenue, Columbus Avenue and Van Sciver Street were all paved and will be striped tomorrow.

Borough Engineer informed Mayor Glidden requested he inspect a stream in Amendola Park which will be a stream cleaning project because it is filled with silt. This requires an NJDEP Permit and the cleanup is done by the Bergen County Mosquito Commission. The DEP permit is required because it is an Unnamed Tributary to the Dwarskill.

Councilman Stabile informed he received a complaint from a resident regarding the restriping of Demarest Avenue. The resident said it didn’t look like there was going to be a crosswalk that was formerly between Brook Street crossing Demarest Avenue by the Blue Trail. In response to Mr. DeNicola he said there is no handicapped ramp that was placed there but affirmed it is at the bend in the road. Borough Engineer explained from a safety standpoint they determined it wasn’t the safest position to cross the road because there is no sight distance and there is no sidewalk on the other side. He said the last Administrator wanted to try to eliminate as many of these type of crossings as possible. Mr. Stabile voiced his understanding for the resident’s concerns and Mr. DeNicola informed he would revisit the site.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance: Mr. Fry reported on the following:
 1. Closter Recreation Commission 2016 Event Requests (7. M.L. 1/14/16)
 - a. Summer Concert Series: Friday nights @ Closter Lions Band shell/Memorial Park at 7:30 p.m.: 6/17 and 6/24; 7/8, 7/15, 7/22 – We cannot process this until we receive information from the bands.
 2. Improvement Commission Hoedown: Fri., 6/10/16 @ Memorial Field; Rain Date Sun. 6/11/16 (24. M.L. 3/4/16) Bull Ride - Pending approval of vendor NJ Party Works

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7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- a. Mail List requests re Insurance: Mr. Fry reported on the following:
 3. Sadhu Vaswani Center: One-hour long parade Sun. 6/5/16 – No route provided (11. M.L. 3/17/16) – We still need the parade route.
 4. Jewish Family Service: JFS Wheels for Meals bike event on Sun. 6/19/16 partially through the Borough from 6:30 a.m. to 12:30 p.m. (6. M.L. 3/24/16) – This item was lost in transition and Leslie will be following up on it.
- 2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT AT BOROUGH HALL (Contract Awarded/RM 5/28/14 to 3 Sons Restoration, LLC, Union, NJ - \$499,000.00) – Borough Administrator reported the work has been completed and approved; and we are still working out issues with the vendor claiming we owe additional funds.
- 3) STATUS REPORT RE FOLLOWING CONTRACTS AWARDED RM 8/12/15 (Bond Ordinance No. 2015:1188 adopted 6/24/15):
 - a. RESOLUTION AUTHORIZING UPGRADES TO SENIOR CENTER UNDER THE NEW JERSEY DIRECT INSTALL PROGRAM TO LIME ENERGY IN THE TOTAL AMOUNT OF \$7,389.44 (Amended RM 8/26/15 TO INCREASE THE TOTAL PRICE BY \$40.90 FOR A REVISED TOTAL OF \$7,430.34)
- 4) STATUS REPORT RE CONTRACT FOR EMERGENCY MEDICAL VEHICLE FOR THE CLOSTER VOLUNTEER AMBULANCE & RESCUE CORPS AWARDED TO BAY HEAD INVESTMENTS, INC. D/B/A VCI EMERGENCY VEHICLE SPECIALISTS, BERLIN, NJ IN THE AMOUNT OF \$249,936.00 (Authorized RM 10/14/15) – Mr. Fry reported the vehicle outfitting is still in progress and we anticipate delivery in September or October.
- 5) STATUS REPORT RE CONTRACT FOR SKAE POWER SOLUTIONS FOR AN AMOUNT NOT TO EXCEED \$5,700 FOR CLOSTER POLICE FIRING RANGE CANOPY SYSTEM (Authorized RM 10/28/15) - Borough Administrator explained that Skae created the architectural drawings and the bid opening was held on 5/11/16. There were two (2) bidders with very different numbers and as a result the high bidder was protesting the low bid and that is being looked into. This contract is complete.
- 6) STATUS REPORT RE FOLLOWING CONTRACTS FOR ELECTRICIAN JOB ORDER CONTRACTING INSTALLATION OF EMERGENCY STANDBY GENERATORS THROUGH MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE #65MCESCCPS, RFP# MRSEC-15/16-14 PURSUANT TO N.J.S.A. 40A:11-1 ET. SEQ. AWARDED RM 11/23/15:
 - a. CLOSTER DPW (Ordinance 2014:1164; Capital Account C-04-14-164-029-010)
 - b. CLOSTER PUBLIC LIBRARY (Ordinance 2015:1188; Capital Account C-04-15-188-013-001) – Borough Administrator reported Lt. Winters is on top of this project and he had contacted the manufacturer to find out that due to labor issues the shipment for this generator is scheduled for 6/17/16.
- 7) REPORT RE FOLLOW-UP OF RESOLUTION APPROVED AT REORGANIZATION MEETING HELD 1/4/16 RE REAFFIRMATION OF BOROUGH'S CIVIL RIGHTS POLICY – Mr. Fry reported this item also fell between the tracks in transition and now that he is aware of it he will put it in a formal way.
- 8) STATUS REPORT RE 2016 BUDGET PREPARATIONS – Borough Administrator reported Budget preparations have been completed. The Finance Committee wants to meet again to discuss the Capital Budget.
- 9) REPORT – Mr. Fry reported he has a series of other items that are in a relatively new state and he will put these in writing and circulate to the Mayor and Council.

7. REPORTS (Continued)

B. BOROUGH CLERK

- 1) REPORT RE 2016 APPOINTMENTS – Borough Clerk reported all outstanding appointments are being maintained on the Agenda.
- 2) REPORT RE 2016 OATHS OF OFFICE – Ms. Castano reported there are still four (4) Oaths of Office outstanding and we will follow through for compliance.
- 3) STATUS REPORT RE 2016 LICENSES – Borough Clerk reported the following:
 - a. 2016 Borough Licenses are current.
 - b. Regarding Liquor Licenses, (Normlin, Inc. d/b/a) Rudy’s Restaurant recently completed their place to place transfer to their new location at 55 Vervalen Street. The Grand Opening was held on 5/3/16.
 - c. 2016-2017 Renewals – The process this year is the same as last year. ABC directly mailed renewal information to Licensee last week. Clerk’s office checks daily for Tax Clearance and available renewals in ABC POSSE system. Applicant completes payment and renewal online and delivers Borough’s payment with proof of payment of State fee. Once tax clearance, payment and approvals are received, renewal is placed on the Agenda starting at the first meeting in June (6/8/16) and second Meeting (6/22/16). Approved Resolution is uploaded electronically to ABC through POSSE and the system generates the new license.

We have 13 liquor licenses up for renewal: one Club License, three Distribution Licenses and nine Consumption Licenses.

The Club License is the Elks

Two of the three D (distribution) licenses are active; Garden State Dairy Liquor and Murphy’s: The third one, A&P, has a bankruptcy which is in progress – it is unknown how license will play into that.

Five of the nine C (consumption) licenses are inactive/pocket licenses. They are 540 Piermont Road (formerly Ondine’s); Rose Pero (formerly Cask 171), 540 Young, LLC (formerly The Rec) which is pending investigatory for transfer; Topside (formerly Korea Palace) is pending investigatory for a transfer; and Retail Holdings (DG), LLC (formerly Moo Kung Wha by the clock in town) is pending architectural drawings and investigatory in order for the transfer to proceed. The four active licenses are Harvest, Locale, Sear House and Rudy’s.

Although we have not heard from the Division of Alcoholic Beverage Control, it is our understanding that currently three of the consumption licenses require 12.39 Special Rulings: Rose Pero, Topside and Retail Holdings.

On Friday, 5/6/16, we circulated the customary memo to Borough Officials to make inspections and provide report by 5/27/16.

- 4) STATUS REPORT RE 2016 MEETING DATES – No changes since last report.
- 5) STATUS REPORT RE 2015 ORDINANCES FOR CODIFICATION (Nos. 2015:1184 to 2015:1200) - CODE SUPPLEMENT NO. 22 – Previously reported had to check appropriate accounts since all codification was lumped into one Purchase Order. Confirmed charges and supplements distributed. Code on website and current through 12/31/15.

6) REPORT RE ELECTIONS

a. PRIMARY TO BE HELD 6/7/16 from 6 a.m. to 8 p.m. - On Tuesday, 5/17/16, our office will be open to the public until 9:00 p.m. which is the last day for all new voter registrations for the Primary. We will have to hand deliver any voter registrations to the Supt. of Elections at the County by 11:00 a.m. in order to have them timely filed for the poll books. I will be providing the customary memo to Chief Kaine regarding the procedures to be followed for that election.

The deadline for MAIL IN ballots to be received in the County Clerk’s office, Room 130, is 5/31/16. Walk-ins by 3:00 p.m. on Tuesday 6/7/16.

- 7) REPORT – a. Relationship with our new Administrator has been a growth process familiarizing him with our procedures – possibly adjusting some of ours to his recommendations.
- b. Follow up of Ordinance No. 2016:1202 Amending & Supplementing Code Ch. 183 (Vehicles – Traffic) Section 183-45 (No parking; certain hours – Borough Hall parking lot) on 2/24/16.

7. REPORTS (Continued)

B. BOROUGH CLERK

Certified copy was provided to the Chief and Administrator on 3/2/16; and as of today, we still do not have certain slots earmarked for Borough employees//Visitors to the Borough Hall on business during the hours of 8:30 to 4:30 Monday through Friday, Borough holiday excluded.

c. Ordinance No. 2016:1204 – On 5/10/16 we sent a certified copy of the Ordinance regarding the Amendments to the 2014 Personnel Manual and Exhibit to all Department heads for their information, copied to the Borough Attorney, Mayor and Council and Administrator and posted a copy on the Municipal Clerk's bulletin board. We have one available for review in the Municipal Clerk's office.

d. Notice was placed on the web site for Use of the Harold Hess Lustron House RFP opening to be held 5/24/16 @ 11:30 a.m. per resolution approved at the Regular Meeting held 4/13/16.

C. CHIEF OF POLICE

1) REPORT – Chief Kaine reported he circulated his monthly report earlier in the day and the Mayor noted activity seems to be slowing down. Councilwoman Chung questioned what Ordinance Violations are and the Chief explained those are things like construction, vegetation and motor vehicle overnight parking violations.

The Chief reported the Department collected 90 lbs. of unused and expired drugs this past Saturday at the DEA Drug Take Back program. Two officers visited Hillside School to educate the kids on bicycle safety and distribute goody bags. Detective Aiello participated in the Northern Valley (Coalition) Program last week with parents at Tenakill School about drug awareness and resources available to them. This Saturday an Officer will be assigned to the PTO Spring Fair at Tenakill School. There will be a demonstration with the Fire Department using smoke masks; a few Officers will be participating with the summer Library program and Bergen County K-9 dogs. The Spring Fair is this Saturday starting at 10 a.m.

Chief Kaine reported Closter will be qualifying at the firing range starting Monday for two weeks and noted that Cresskill, Norwood and Northvale have already completed qualifications. He received a call yesterday from Heidenberg Plaza requesting to work at 4 a.m. on Monday to pave their parking lot and he referred them to the Building Department for permission. He explained they requested the early hour to prevent parking issues during the day.

At this time, Mayor Glidden congratulated Chief Kaine and the Department on the award.

Councilwoman Latner informed she sent the information to Chief Kaine regarding a movie night at Northern Valley Demarest and she asked that it be put on the website and electronic sign board. She noted she received information regarding National Police week and asked if the Chief had received same to which he informed he had.

D. MAYOR

1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. NEW JERSEY TRANSIT 5310 GRANT PROGRAM TO INITIATE FUNDING FOR THE TRANSPORTATION ASSISTANCE PROGRAM IN THE BOROUGH OF CLOSTER (Authorized at RM 4/22/15)
2. NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2015 DISCRETIONARY AID APPLICATION FOR CEDAR LANE PROJECT IN THE AMOUNT OF \$180,000 (Authorized RM 4/22/15)
3. BERGEN COUNTY OPEN SPACE TRUST FUND FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT IN THE AMOUNT OF \$137,500.00 (Authorized RM 8/26/15)

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7. REPORTS (Continued)

D. MAYOR (Continued)

1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

4. HISTORIC PRESERVATION TRUST FUND GRANT FOR THE HAROLD HESS LUSTRON HOUSE FOR A MAXIMUM GRANT AWARD AMOUNT OF \$24,999.00 WITH NO MATCH REQUIRED (Application approved at RM 12/21/15 in the amount of \$20,000/ Amended and increased RM 1/27/16)
5. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION COMMUNITY FORESTRY PROGRAM ~ 2016 COMMUNITY STEWARDSHIP INCENTIVE PROGRAM (CSIP) (RM 3/23/16)
6. ASSOCIATION OF NEW JERSEY ENVIRONMENTAL COMMISSION (ANJEC) THE 2016 OPEN SPACE STEWARDSHIP GRANT FOR THE ENVIRONMENTAL COMMISSION (RM 4/13/16)

b. AWARDED

1. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR CLOSTER SENIORS ACTIVITIES IN THE AMOUNT OF \$6,000 (Authorized RM 9/21/15) \$2,000 awarded - Contract Number: PS-CLOSTERSR15; Term of Contract: 7/1/15 – 6/30/16 (8. M.L. 1/7/16)
2. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR SENIOR TRANSPORTATION SERVICES IN THE AMOUNT OF \$6,000 (Authorized RM 9/21/15) At WS 4/27/16, Mr. Stabile reported receipt of \$2,500 for senior van services and \$3,211 for senior citizen activities – no formal notification has been received to date.
3. NJ DEPARTMENT OF TRANSPORTATION FOR THE VERVALEN STREET IMPROVEMENT PROJECT – GRANT AGREEMENT #MA-2016-VERVALEN STREET-00196 (Authorized RM 10/14/15) (8. M.L. 3/31/16 - Notice of \$155,500 Award rec'd from DOT)

c. TO BE FILED

1. To be announced by Mayor

2) REPORT – Mayor Glidden reported there have been no change in the status of any of the grants. He reported an application will be filed for the former Paulie's location to open Azucar, a Cuban restaurant with outdoor seating. The Mayor was pleased to announce that Closter has been designated Tree City USA for the 16th consecutive year. Nonna Clementina's will likely open up at their new location on Saturday morning and the grand opening will be held next Tuesday at 12 noon.

Councilwoman Amitai asked how a business would initiate the ribbon-cutting ceremony for a grand opening; and the Mayor said it depends on who initiates the opening. The Chamber of Commerce tried to orchestrate an opening for Callahan's new location, and only he and Councilwoman Latner showed up. On the other hand, Edens organized the grand opening last week for the Plaza. He said we will try to do the same for Nonna Clementina's. The Mayor offered to do so for any business interested in having Closter's participation for a grand opening.

8. OLD BUSINESS

At this time, the Borough Engineer noted he spoke to the Mayor earlier today regarding an adjustment in the base construction price of asphalt and minimal pipe repair problems for the Road Program so there is a significant amount of money left over. In speaking to the Mayor, they determined to save it for future roadwork or parking lots. There will be a negative change order for the road program.

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WORK SESSION NOTES – MAY 11, 2016 - 7:30 P.M.

9. NEW BUSINESS

At this time, Councilwoman Amitai informed Jim Oettinger has requested Wi-Fi for dog walkers, primarily at Memorial Park. She feels it would be a good thing since it will keep the geese away; but sometimes the owners don't pick up after their pets. He is asking for Wi-Fi in the parks at a cost of about \$80 a month and she wanted to know if Recreation had the money for that in their budget. Councilman Stabile explained it is Wi-Fi for the surveillance video cameras in the parks. There is a minimal capital expense up front for the install. Mr. Fry voiced his concern about the cost of monitoring the cameras and who will do it because the cameras record it but someone has to review it. Mrs. Amitai suggested Chief Kaine could issue the summonses and let us know if it is revenue producing in addition to enforcement. Councilwoman Chung supported Wi-Fi in the parks. Councilman Barad explained the Borough has a relationship with Optimum as we utilize their service ourselves and suggested we hook into our existing service. Chief Kaine said there are a minimal amount of cameras making it difficult. Mayor Glidden asked Councilman Stabile to follow up on same.

- 10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
- 11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
- 12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
- 13. ADJOURNMENT

Motion to adjourn the Work Session at 10:35 p.m. was made by Councilman Di Dio, seconded by Councilman Barad and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on May 19, 2016 for approval at the
Regular Meeting to be held
May 25, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Arlene M. Corvelli, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held May 25, 2016
Consent Agenda Item No. 11b.