

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – JUNE 22, 2016 - 7:30 P.M.

Mayor Glidden called the meeting to order at 9:07 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

- Mayor John C. Glidden, Jr.
- Councilpersons David Barad, Alissa Latner, Robert Di Dio, Brian Stabile, Jannie Chung and Victoria Amitai
- Temporary Borough Administrator, John Fry
- Borough Attorney, Edward T. Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief of Police, Dennis Kaine
- Superintendent of Public Works, William Dahle, III

Also present in the audience

- Former Councilman Arthur B. Dolson
- Recreation Director, Jim Oettinger

3. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16
No appointment was made by Mayor Glidden for the above noted Offices.				

4. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 5/25/16, was published in The Record issue of 5/31/16, as stated in the Municipal Clerk’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

ORDINANCE NO. 2016:1207: “AN ORDINANCE TO AMEND CODE CHAPTER 50-29 C(1)(e) “ORGANIZATION OF DEPARTMENT: PROMOTIONS: CHAIN OF COMMAND”

Mayor Glidden opened the public hearing.

Councilman Stabile cited Paragraph C(1)(e) and Borough Attorney noted that the paragraph in question is a sunset provision so that the new council would have to agree to carry same forward. This could be accomplished at the Reorganization Meeting; and, therefore, would not need this Council’s action. The matter could be discussed at the Sine Die meeting. Once the ordinance is adopted, it is repealed as of December 31, 2016, but same could be repealed or amended between now and December 31, 2016. In answer to Councilman Barad pertaining to the number of sergeants working on December 31, 2016 and there is no new ordinance on January 1, 2017, this matter would have to be addressed prior to that date. In order to make a change this evening, the ordinance would have to be reintroduced. Councilman Stabile noted that the purpose of the ordinance is to have sufficient officers in the Department; and suggested that another ordinance be prepared for action in the Fall. Borough Attorney said that this should be discussed in the first meeting in October (10/12/16) for introduction in November if needed.

No one else wishing to be heard, Mayor Glidden closed the meeting to the public.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – JUNE 22, 2016 - 7:30 P.M.

Motion approving adoption of Ordinance No. 2016:1207 was made by Councilman Di Dio, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

5a. VOTE ON CONSENT AGENDA ITEMS

Motion to approve the following Consent Agenda Items, as amended during the current discussions, was made by Councilman Barad, seconded by Councilman Di Dio and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

ORDINANCES

6. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION – 7/27/16 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

a. ORDINANCE NO. 2016:1208: “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 110, AND A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE CLERK, CONSTRUCTION OFFICE, LAND USE, ASSESSOR, POLICE DEPARTMENT & DPW” (Received from Borough Attorney 6/9/16)

b. ORDINANCE NO. 2016:1209: “A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$124,508 FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT TO BE UNDERTAKEN BY THE BOROUGH OF CLOSTER AND TO APPROPRIATE \$62,254 FROM A GRANT PROVIDED BY BERGEN COUNTY OPEN SPACE FUNDS AND \$62,254 PROVIDED FROM THE MUNICIPAL OPEN SPACE PRESERVATION TRUST FUND” (Received from Auditor 6/15/16)

RESOLUTIONS

7. RESOLUTION AMENDING 3 YEAR CAPITAL PROGRAM 2016-2018 FOR WALKING PATH LIGHTING AT RUCKMAN PARK – ESTIMATED COST \$124,508.00 (Received from Auditor 6/15/16)

8. “RESOLUTION ALLOCATING A MAXIMUM AMOUNT NOT TO EXCEED \$2,500 FOR HICKORY LANE STRIPING, TUBING AND TRAFFIC COUNTS WESTBOUND ON HICKORY LANE” (RM 5/25/16/Received from Borough Attorney 5/31/16)
(THIS ITEM WAS CONSENT AGENDA ITEM NO. 17 – REGULAR MEETING OF 6/8/16)
It was removed by Mayor Glidden for receipt of comments at this meeting from Hickory Lane residents

9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$1,762.90 TO APPLICANT: HEIDENBERG CLOSTER ASSOCIATES, 234 CLOSTER DOCK ROAD, CLOSTER, NJ 07624, FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 6/3/16)

10. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO MELVIN BERNARD DUE TO RETIREMENT (AFTER 34 YEARS OF SERVICE) FROM POSITION IN THE DEPARTMENT OF PUBLIC WORKS, EFFECTIVE 7/1/16 (Received from Temporary Chief Financial Officer 6/14/16)

11. RESOLUTION SUPPORTING SENATE BILL 969 (Requested by Councilman Stabile @ WS 6/8/16/Received from Borough Attorney 6/14/16)

12. RESOLUTION SUPPORTING S-2254 AND A-3821 (Received from Borough Attorney 6/14/16)

13. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO SGT. CHRISTOPHER DIPPOLITO (AFTER 29 YEARS OF SERVICE) FROM POSITION IN THE POLICE DEPARTMENT, EFFECTIVE 7/1/16 (Received from Temporary Chief Financial Officer 6/14/16)

14. RESOLUTION NO. 2 - RENEWING 2016-2017 LIQUOR LICENSES

15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ESCROW FUNDS IN THE AMOUNT OF \$32.05 TO CLIFFS INVESTMENT GROUP LLC FOR PROPERTY LOCATED AT BLOCK 1501, LOT 6, 11 ENDRES STREET, DUE TO THE DETERMINATION OF THE BOROUGH ENGINEER THAT THE REQUIRED IMPROVEMENTS HAVE BEEN SATISFACTORILY COMPLETED IN ACCORDANCE WITH CLOSTER CODE CHAPTER 108, ARTICLE II, ZERO INCREASE IN STORM-WATER RUNOFF (Received from Deputy Treasurer 6/14/16)

16. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH N.J.S.A. 54:4-66.2 (Received from Tax Collector 6/14/16)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – JUNE 22, 2016 - 7:30 P.M.

17. RESOLUTION AUTHORIZING AMENDMENT TO BOROUGH ENGINEER’S CONTRACT TO REPAVE VERVALEN STREET AT AN AMOUNT NOT TO EXCEED \$31,500, PER PROPOSAL DATED 5/24/16 (Received from Borough Attorney 6/14/16)

Councilwoman Amitai asked if there would be a separate amendment for Hickory Lane; and Borough Engineer said a verbal authorization would be needed to include in the Vervalen Street project the installation of speed table on Hickory Lane as an alternate bid. Borough Administrator noted that at this time only the engineering services are being approved on Vervalen Street; therefore, no additional monies are being awarded. Relative to Hickory Lane speed table, Borough Engineer noted Belgian block would probably be cheaper and would probably hold up better. There is a maximum of 60 days from receipt of bids in order to award but Vervalen Street should be awarded immediately because of the effect on the Plaza. No objections were expressed to add an alternate bid for the Hickory Lane project.

18. RESOLUTION GRANTING APPROVAL FOR BOSWELL ENGINEERING TO APPLY TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK, BOROUGH OF CLOSTER, FOR A TOTAL ESTIMATED COST OF \$7,000 (per Boswell letter dated 6/6/16 – 2. M.L. 6/16/16) - TO BE PREPARED FOR THIS MEETING (Reported by Temporary Administrator - WS 6/8/16) Received from Temporary Administrator 6/20/16

- 18a. RESOLUTION AUTHORIZING THE BIDDING OF 2016 LOCAL AID PROJECT VERVALEN STREET IMPROVEMENTS (Received from Administrator’s Office 6/20/16)

MOTIONS

19. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 6/16/16) ABSTENTION: DI DIO:
 a. REGULAR MEETING HELD JUNE 8, 2016
 b. WORK SESSION HELD JUNE 8, 2016
20. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	No Appointment in 2015	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	(Jeanne Baer)	_____	2 Years	31-Dec-17
No appointment was made for the above noted offices.				

21. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Municipal Court				
Deputy Court Administrator	No Appointment in 2015	_____	1 Year	31-Dec-16
No appointment was made for the above noted office.				

22. MOTION GRANTING APPROVAL FOR NEW YORK CYCLE CLUB, INC. TO CONDUCT CHARITABLE BICYCLE RIDE “ESCAPE NEW YORK” PARTIALLY THROUGH THE BOROUGH ON SATURDAY, 9/24/16, FROM 8 A.M. TO 5 P.M. (Approval received from Risk Management Consultant 6/14/16)

23. MOTION GRANTING APPROVAL FOR CLOSTER CHAMBER OF COMMERCE TO CONDUCT SIDEWALK SALE ON THURSDAY AND FRIDAY, 7/21/16 AND 7/22/16, FROM 9 A.M. TO 9 P.M.; AND SATURDAY, 7/23/16, FROM 9 A.M. TO 6 P.M.; AND TO WAIVE THE BOROUGH PERMIT FEE (OF \$35.00 PER PARTICIPANT) 8. M.L. 5/26/16 (Approval received from Risk Management Consultant 6/14/16 for Sidewalk Sale/No approval received for placement of banner across Main Street in early July!

24. REPORTS
 (None received at the time of preparation of this Agenda)

- 5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

25. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – JUNE 22, 2016 - 7:30 P.M.

Mayor Glidden opened the meeting to the public. No one wishing to be heard Mayor Glidden closed the meeting to the public.

26. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

At this time, the Borough Attorney read the following Resolution and explained that a memorializing resolution would be prepared for the next Regular Meeting:

- 18b. RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO REVIEW AND INVESTIGATE EXISTING CONDITION OF THE BOROUGH'S COMPOST FACILITY AND PREPARE ALL NECESSARY DOCUMENTATION TO SEEK RECERTIFICATION OF THE COMPOST FACILITY IN AN AMOUNT NOT TO EXCEED \$2,500

Motion of approval was made by Councilman Stabile, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

Councilman Stabile referred to the alleyway issue on Closter Dock Road, the funding of which could come from Open Space Funds; and Councilwoman Amitai said that she had reached out to Tom McCaffrey but he has not responded as yet. Borough Administrator said he had nothing specific he could add to the discussion; and Councilman Stabile said that he and Councilwoman Chung felt that the establishment of an eating facility would be an undue clean-up burden on the DPW. He felt that a park would be a better idea. Councilwoman Amitai suggested that this should be put out to the public for ideas and a committee could review same for a winner. Mayor Glidden suggested that the suggestions be received from the Improvement Commission.

- 26a. Motion approving the following Closed Session Resolution at 9:30 p.m. was made by Councilman Di Dio, seconded by Councilwoman Amitai and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(7) "Pending or anticipated litigation or contract negotiations and N.J.S.A. 10:4-12(b)(8), "A matter involving public employees"; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 8-10 weeks.

Mayor Glidden resumed the Regular Meeting at 10:10 p.m.

27. ADJOURNMENT

Motion to adjourn the meeting at 10:10 p.m. was made by Councilman Di Dio, seconded by Councilman Barad and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
July 7, 2016 for approval at the
Regular Meeting to be held
July 13, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held July 13, 2016
Consent Agenda Item No. 16a.

BOROUGH OF CLOSTER

RESOLUTION ADOPTING ORDINANCE NO. 2016:1207

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

AN ORDINANCE TO AMEND CODE CHAPTER 50-29 C(1)(e) "ORGANIZATION OF DEPARTMENT: PROMOTIONS: CHAIN OF COMMAND"

was introduced and passed at a meeting held on May 25, 2016 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and

WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 22, 2016

ATTEST:

APPROVED:

Loretta Castano
Loretta Castano, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
ORDINANCE NO.: 2016:1207
AN ORDINANCE TO AMEND CODE CHAPTER 50-29 C(1)(e) "ORGANIZATION OF
DEPARTMENT: PROMOTIONS: CHAIN OF COMMAND

WHEREAS, the Governing Body has determined that a change is required to Chapter 50, Police Department of the Borough's Code, specifically, Article VIIA, Department Organization and Chain of Command, § 50-29.1, Organization of Department; promotions; chain of command; and

WHEREAS, the Chief of Police has informed the Governing Body that due to certain pending retirements, there is a need to change the ordinance in order to ensure supervisory coverage on all shifts; and

WHEREAS, the proposed change was discussed at a public meeting and there was a consensus by the Governing Body that the amendment was necessary for the health, safety and welfare of the residents of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Closter, County of Bergen and State of New Jersey as follows:

Section 1. § 50-29.1 Organization of Department; promotions; chain of command

Revise paragraph C (1)(e) as follows:

(e) Six Sergeants, up and until December 31, 2016. This amendment will be automatically repealed absent further action by the Governing body and will return to "Five" Sergeants.

The rest of paragraph A shall remain unchanged.

Section 2.

If any sentence, section, clause or other portion of this Ordinance or the application thereof to any person or circumstance shall, for any reason, be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or repeal the remainder of this Ordinance. All Ordinances or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency. This Ordinance shall take effect immediately upon final passage and publication as required by law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Introduced: May 25, 2016
 Adopted: June 22, 2016

ATTEST:

APPROVED:



 Loretta Castano, Borough Clerk



 John C. Glidden, Jr., Mayor

Certified to be a true copy of an Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2016:1208

BE IT RESOLVED, that an Ordinance entitled:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 110, AND A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE CLERK, CONSTRUCTION OFFICE, LAND USE, ASSESSOR, POLICE DEPARTMENT & DPW

be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix July 27, 2016, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 22, 2016

ATTEST:

APPROVED:


 Loretta Castano, Borough Clerk


 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2016:1209

BE IT RESOLVED, that an Ordinance entitled:

A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$124,508 FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT TO BE UNDERTAKEN BY THE BOROUGH OF CLOSTER AND TO APPROPRIATE \$62,254 FROM A GRANT PROVIDED BY BERGEN COUNTY OPEN SPACE FUNDS AND \$62,254 PROVIDED FROM THE MUNICIPAL OPEN SPACE PRESERVATION TRUST FUND

be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix July 27, 2016, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

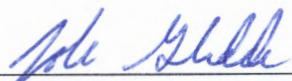
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 22, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
CAPITAL BUDGET AMENDMENT**

Whereas, the local capital budget for the year 2016 was adopted on the 11th day of May; and,
Whereas, it is desired to amend said adopted capital budget section,

Now, Therefore Be It Resolved, by the Governing Body of the Borough of Closter, County of Bergen that the following amendment(s) to the adopted capital budget section of the 2016 Budget be made:

RECORDED VOTE (Insert last names)	(Barad (Latner AYES (DIDIO (Stabile (Chung (Amitai	((NAYS (None ((ABSTAIN (None (ABSENT (None (
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**CAPITAL BUDGET (Current Year Action)
2016**

PROJECT 1	PROJECT NUMBER 2	ESTIMATED TOTAL COST 3	AMOUNTS RESERVED IN PRIOR YEARS 4	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2016					TO BE FUNDED IN FUTURE YEARS 6	
				5a	5b	5c	5d	5e		
				2016 Budget Appropriations	Improvement Fund	Capital Surplus	Grants in Aid and Other Funds	Debt Authorized		
None										
TOTAL ALL PROJECTS		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**3 YEAR CAPITAL PROGRAM 2016 - 2018
Anticipated PROJECT Schedule and Funding Requirement**

PROJECT 1	PROJECT NUMBER 2	ESTIMATED TOTAL COST 3	ESTIMATED COMPLETION TIME 4	5 FUNDING AMOUNTS PER YEAR						
				Budget Year 2016	2017	2018	2019	2020	2021	
None		\$ -		\$ -		\$ -		\$ -		
TOTALS ALL PROJECTS		\$ -		\$ -	\$ -	\$ -		\$ -		

3 YEAR CAPITAL PROGRAM 2016 - 2018

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES			
		Current Year 2016	Future Years				General	Self Liquidating	Assessment	School
None										
TOTAL ALL PROJECTS	\$ -			\$ -		\$ -				

TO
CAPITAL BUDGET (Current Year Action)
2016

1 PROJECT	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2016 Budget Appro- priations	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2016				6 To Be Funded in Future Years
					5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Walking Path Lighting at Ruckman Park		\$ 124,508					\$ 124,508		
TOTALS ALL PROJECTS		\$ 124,508					\$ 124,508		

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 22nd day of June, 2016.

Certified by me

June 22, 2016
(DATE)

MUNICIPAL CLERK

BOROUGH OF CLOSTER
MEMORIALIZING RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO
PLACE TRAFFIC COUNT TUBES AND RUMBLE STRIPS ON CERTAIN SECTIONS
OF TOWN NEAR HICKORY LANE FOR AN AMOUNT NOT TO EXCEED \$2,500

WHEREAS, at the Council Meeting held on May 25, 2016, the Governing Body discussed concerns raised by certain residents living on or near Hickory Lane regarding traffic problems; and

WHEREAS, it was determined that the Borough Engineer would undertake two steps: the placement of traffic count tubes and the installation of rumble strips (five rows of strips installed for the purpose of slowing down traffic east of Bradley); and

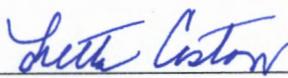
WHEREAS, the Borough Engineer estimated that the above steps would cost no more than \$2,500.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that: this resolution memorializes the decision of the Mayor and Council made at the public meeting held on May 25, 2016 to authorize the Borough Engineer to undertake the placement of traffic count tubes and the installation of rumble strips (five rows of strips installed for the purpose of slowing down traffic east of Bradley) for an amount not to exceed \$2,500.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: ~~June 8, 2016~~ June 22, 2016

ATTEST:



 Loretta Castano, Borough Clerk

APPROVED:



 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held ~~June 8, 2016~~ June 22, 2016.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION**

WHEREAS, the following vendor has posted escrow with the Borough of Closter for Police Traffic Director Services in compliance with Local Finance Notice 2000-14; and

WHEREAS, the Chief of Police, having been satisfied that all payments to the Police Officers for said services have been accounted for as well as a 25% Administrative Fee retained by the Borough, recommends release of all remaining funds to:

<u>Applicant</u>	<u>Amount</u>
Heidenberg Closter Associates 234 Closter Dock Road Closter NJ 07624	\$ 1,762.90

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is and hereby authorized to return the remaining escrows to the above named vendor.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			×			
Councilman Barad	×		×			
Councilwoman Chung			×			
Councilman Di Dio		×	×			
Councilwoman Latner			×			
Councilman Stabile			×			

Adopted: June 22, 2016

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016.

Loretta Castano, Borough Clerk

Vendor:	Heidenberg Closter Assoc.		
Address:	234 Closter Dock Road		
City	Closter		
State & Zip	NJ	ZIP	07624
Tel. #		fax	
Contact Person:			
	Contact's Cell phone#		

Account Number

REMINDER: ACCOUNT BALANCE CANNOT BE LESS THAN TOTAL ANTICIPATED JOB COST. THERE MUST BE A POSITIVE BALANCE IN THE ACCOUNT.

	DATE	Job Locations & Transactions	Opening Balance	Debits	\$2,057.42 25% fee	\$12,050.00 Deposits	Ending Balance
1		<i>Initial Deposit</i>					0.00
2	3/29/2016	Deposit CK# 2416	0.00		0.00	4,050.00	4,050.00
3	3/30/2016	Guerino	4,050.00	909.00	227.25		2,913.75
4	3/31/2016	Guerino	2,913.75	1,010.00	252.50		1,651.25
5	4/1/2016	Hargrave	1,651.25	505.80	126.45		1,019.00
6	4/4/2016	Deposit CK# 2430	1,019.00		0.00	4,000.00	5,019.00
7	4/4/2016	Buccola	5,019.00	579.81	144.95		4,294.24
8	4/5/2016	Thornhill	4,294.24	994.68	248.67		3,050.89
9	4/6/2016	Barbieri	3,050.89	872.90	218.23		1,959.76
10	4/8/2016	Buccola	1,959.76	1,001.49	250.37		707.90
11	4/11/2016	Deposit CK# 2433	707.90		0.00	4,000.00	4,707.90
12	4/11/2016	Guerino	4,707.90	959.50	239.88		3,508.53
13	4/12/2016	Baldomero	3,508.53	395.01	98.75		3,014.76
14	4/13/2016	Buccola	3,014.76	1,001.49	250.37		1,762.90
15			-		0.00		0.00

**BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO DPW
EMPLOYEE UPON RETIREMENT**

WHEREAS, Melvin T. Bernard has informed the Borough that he will be retiring from employment in his position at the Closter Department of Public Works (DPW) effective July 1, 2016.

WHEREAS, pursuant to a Collective Bargaining Agreement, upon retirement, Mr. Bernard is entitled to payment for a portion of his unused sick days, vacation days and accrued time; and

WHEREAS, the total payment has been calculated to equal **\$44,697.80** (See Attachment A); and, the Finance Office has confirmed the gross amount due; and

WHEREAS, it has been agreed between the parties that the amount due shall be paid in **two (2)** checks: a gross amount of **\$22,348.90** shall be paid on July 15, 2016 and a gross amount of **\$22,348.90** shall be paid on January 15, 2017.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that the aforementioned payments are hereby authorized.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Maria Passafaro, Temporary Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for said retirement are available to the Borough in account T-13-56-000-094-000.

Dated: June 22, 2016



Maria Passafaro, Temporary CFO

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Stabile			X			
Councilwoman Chung			X			
Councilman Di Dio		X	X			
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilwoman Amitai			X			

Adopted: June 22, 2016

APPROVED BY:



John C. Glidden, Jr. Mayor

ATTEST:



Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on June 22, 2016.

Loretta Castano, Borough Clerk

ATTACHMENT A

RECEIVED

APR 15 2016

TAX COLLECTOR
BOROUGH OF CLOSTER

Re: calculation of pending retirement package

Employee:

Melvin Bernard		
Year	Month	Day
1981	August	17
2016	June	30
34		

Date of Hire:

Date of Retirement:

Total Years of Service:

1	Sick days accrued:	23	payable at 50%	11.5
2	Vacation days:			
2,a	two days each year 1-15 years:	15		30
2,b	three days each year greater than 15:	19		57
3	Unused vacation days, current year, up to 25			12
4	Unused sick days, current year. Up to 4, if applicable			12
	Total payable days 1-4			122.5
5	Current hourly rate:	\$ 45.61		
6	Current time and one half rate:	\$ 68.42		
7	Current daily rate:	\$ 133.00		
8	Total payable days:	122.5	x daily rate	\$ 364.88
9	Accrued comp time:		hours:	0.00
10	Education incentive, yes or no:	no		0.00
11	Clothing allowance, yes or no:	no		0.00

Total retirement package compensation:	\$ 44,697.80
---	---------------------

Calculations must be confirmed by Finance Office

M.T.B

(Handwritten signature)

*Half @ retirement
balance Jan. 2017*

Melvin L. Pearson

RECEIVED

APR 15 2016

TAX COLLECTOR
BOROUGH OF CLOSTER

0.00

0.00 *

44,697.80 ÷

2. =

22,348.90 *

July

and Jan 17

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION SUPPORTING SENATE BILL 969

WHEREAS, Senate Bill 969, recently passed by both houses of the New Jersey Legislature, if signed into law by Governor Christie, would implement the constitutional dedication of Corporate Business Tax revenues for open space, farmland and historic preservation; and

WHEREAS, the dedication of four percent of Corporate Business Tax revenues for these purposes effectuates the taxpayers' directive pursuant to an approved ballot question in Closter; and

WHEREAS, as it pertains to the Borough of Closter, this bill, if enacted into law, would allocate additional monies for grants and loans to fund local government open space acquisition and development projects; and

WHEREAS, this source of Green Acres funding would allow Green Acres to open a new application round for municipal acquisition projects giving municipalities, such as Closter, the much needed resources to fund acquisition projects; and

WHEREAS, the voters approved the ballot question to provide a dedicated funding source for Green Acres because voters want municipalities to be able to take advantage of opportunities to preserve open space.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Governing Body hereby urges Governor Christie to sign Senate Bill 969 into law in order to effectuate the voters' desire to fund Green Acres projects.
2. The Clerk shall forward a copy of this resolution to Senator Kevin O'Toole, Assemblyman Scott Rumana, Assemblyman David Russo, Senate and Assembly Sponsors of S969, and all Bergen County Municipalities.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 22, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION SUPPORTING S-2254 AND A-3821

WHEREAS, bipartisan legislation has been introduced in each house that would provide an important clarification for the determination of municipal affordable housing obligations; and

WHEREAS, S-2254 and A-3821 would clarify that municipalities' affordable housing obligations consist solely of present and prospective need; and

WHEREAS, specifically, this legislation would clarify that the amount of affordable housing that municipalities must zone for to create a "reasonable opportunity" for low and moderate income households to live in a municipality will be the sum of: 1) the low and moderate income households that exist in the municipality presently but live in deteriorated housing; and 2) the municipality's share of low and moderate income households that will be created in the future; and

WHEREAS, this bill would clarify existing law and create a reasonable path forward for New Jersey municipalities to meet their affordable housing goals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Governing Body hereby expresses its support for S-2254 and A-3821.
2. The Clerk shall forward a copy of this resolution to Governor Christie, the New Jersey Senate President, the Speaker of the New Jersey Assembly, the representatives of the Borough in the New Jersey Senate and Assembly and all Bergen County Municipalities.

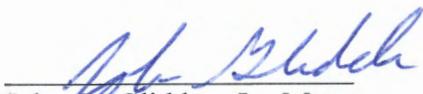
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 22, 2016

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO POLICE
DEPARTMENT EMPLOYEE UPON RETIREMENT**

WHEREAS, Christopher Dippolito has informed the Borough that he will be retiring from employment in his position at the Closter Police Department effective July 1, 2016.

WHEREAS, pursuant to a Collective Bargaining Agreement, upon retirement, Sgt. Dippolito is entitled to payment for a portion of his unused sick days, vacation days and accrued time; and

WHEREAS, the total payment has been calculated to equal **\$110,840.74** (See Attachment A); and the Finance Office has confirmed the gross amount due with Sgt. Dippolito, and

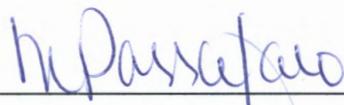
WHEREAS, it has been agreed between the parties that the amount due shall be paid in **two (2)** checks: a gross amount of **\$55,420.37** shall be paid on July 15, 2016 and a gross amount of **\$55,420.37** shall be paid on January 15, 2017.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that the aforementioned payments are hereby authorized as well as Health Care Insurance reimbursement.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Maria Passafaro, Temporary Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for said retirement are available to the Borough in account T-13-56-000-094-000.

Dated: June 22, 2016



Maria Passafaro, Temporary CFO

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Stabile			X			
Councilwoman Chung			X			
Councilman Di Dio		X	X			
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilwoman Amitai			X			

Adopted: June 22, 2016

APPROVED BY:



John C. Glidden, Jr. Mayor

ATTEST:



Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on June 22, 2016.

Loretta Castano, Borough Clerk

ATTACHMENT A

RECEIVED

from Chief Kaine

JUN 08 2016

TAX COLLECTOR
BOROUGH OF CLOSTER

To: Jonathan DeJoseph
Maria Passafaro

From: Chief Kaine

Date:

Re: Police Department calculation of pending retirement package

Employee: **Dippolito**

Date of Hire: **1-Jun-87**

Projected date of retirement: **2016**

Total years of service: **29**

1	Sick days accrued:	<input type="text" value="180"/>	payable at 50%	<input type="text" value="90"/>	✓
2	Vacation days:				
2,a	two days each year 1-15 years:	<input type="text" value="15"/>		<input type="text" value="30"/>	✓
2,b	three days each year greater than 15:	<input type="text" value="14"/>		<input type="text" value="42"/>	✓
3	Unused vacation days, current year, up to 25			<input type="text" value="14.5"/>	
4	Unused sick days, current year. Up to 4, if applicable			<input type="text" value="0"/>	
	Total payable days 1-4			<input type="text" value="176.5"/>	✓
5	Current hourly rate:	<input type="text" value="\$ 74.59"/>			✓
6	Current time and one half rate:	<input type="text" value="\$ 111.88"/>			✓
7	Current daily rate:	<input type="text" value="\$ 596.72"/>			✓
8	Total payable days:	<input type="text" value="176.5"/>	x daily rate	<input type="text" value="\$ 596.72"/>	
				<input type="text" value="\$ 105,321.08"/>	
9	Accrued compensatory time:	<input type="text" value="74"/>	hours:	<input type="text" value="5,519.66"/>	✓
10	Education incentive, yes or no:	<input type="text" value="no"/>		<input type="text" value="0.00"/>	
11	Clothing allowance, yes or no:	<input type="text" value="no"/>		<input type="text" value="0.00"/>	
12	Total retirement package compensation:			<input type="text" value="\$ 110,840.74"/>	

OK (12)

Calculations must be confirmed by Finance Office

000

0.00 *
 176.5 x
 596.72 =
 105,321.08 *

74 x
 74.59 =
 5,519.66 *

5,519.66 +
 105,321.08 +
 110,840.74 *

110,840.74 ÷
 2 =
 55,420.37 *

0.00

002

**BOROUGH OF CLOSTER
RESOLUTION NO. 2 - RENEWING 2016-2017 LIQUOR LICENSES**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter in the County of Bergen and the State of New Jersey, that the renewal of the following licenses for the sale and consumption of alcoholic beverages, pursuant to N.J.S.A. 33:1-1, et. seq. for the term of one (1) year commencing July 1, 2016 and ending June 30, 2017 be and the same are hereby approved and authorized:

<u>NAME AND ADDRESS</u>	<u>LICENSE NUMBER</u>
BPO ELKS 2304 t/a Benevolent & Protective Order of Elks 148 Railroad Avenue	0207-31-014-002
GASHI & HAN, LLC t/a Locale Restaurant 208 Piermont Road	0207-33-002-006
GJEVUKAJ RESTAURANT CORP. t/a Sear House 411 Piermont Road	0207-33-003-007

BE IT FURTHER RESOLVED, that the aforesaid licenses shall be issued for use at the indicated locations as shown on the application, in the name of the Borough of Closter, and the Borough Clerk be and she is hereby designated as the municipal official to sign, attest and deliver the said license certificates on behalf of the Borough of Closter, to the aforesaid licensees upon payment of the fees of such license and upon compliance by said licensees with all other applicable statutes, ordinances and regulations.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 22, 2016

ATTEST:

APPROVED:



Loretta Castano, Borough Clerk



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County, that the Borough Engineer, having been satisfied that the required improvements were satisfactorily completed in accordance with the requirements of Closter Code, Chapter 108, Article II, Zero Increase in Storm-water Runoff, for the following:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Applicant</u>	<u>Amount</u>
1501	6	11 Endres St	Cliffs Investment Group LLC	\$32.05

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is hereby authorized to released and returned the remaining escrow funds of \$32.05 to the applicant.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Di Dio		X	X			
Councilwoman Amitai			X			
Councilman Stabile			X			
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilwoman Chung			X			

Adopted: June 22, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION

~~~~~  
**Authorizing the Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance with N.J.S.A. 54:4-66.2**

**WHEREAS**, the Bergen County Board of Taxation is unable to certify the Borough of Closter's tax rate at this time and the Borough of Closter's Tax Collector will be unable to mail the Borough's 2016/2017 tax bills on a timely basis; and

**WHEREAS**, the Borough of Closter Tax Collector/Temporary Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54.4-66.3, and has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council hereby authorize the following:

1. The Borough of Closter Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2016 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by L. 1994, c.72 (N.J.S.A. 54:4-66.2 and 54.4-66.3).
2. The estimated calendar year tax levy for 2016 is hereby calculated at \$46,445,644.00.

The maximum amount that the Borough will utilize in the preparation of the 2016 estimated tax bills is less than 105% of the 2015 calendar year tax levy.

3. In accordance with New Jersey Statutes, the third installment of 2016 taxes shall not be subject to interest until the later of August 10<sup>th</sup> or the twenty-fifth calendar day after the date the estimated tax bills were mailed.

| Councilperson       | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai |        |        | X   |    |        |         |
| Councilman Barad    | X      |        | X   |    |        |         |
| Councilwoman Chung  |        |        | X   |    |        |         |
| Councilman Di Dio   |        | X      | X   |    |        |         |
| Councilwoman Latner |        |        | X   |    |        |         |
| Councilman Stabile  |        |        | X   |    |        |         |

Adopted: June 22, 2016

Attest: *Loretta Castano*  
Loretta Castano, Borough Clerk

Approved: *John C. Glidden, Jr.*  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on June 22, 2016.

I HEREBY CERTIFY THAT THE ACTUAL 2015 TAX LEVY AND ESTIMATED 2016 TAX LEVY ARE AS FOLLOWS:

| APPORTIONMENT OF TAXES | ACTUAL 2015     | PROJECTED 2016* | ALLOWABLE RANGE |                 |
|------------------------|-----------------|-----------------|-----------------|-----------------|
|                        |                 |                 | 95%             | 105%            |
| LOCAL SCHOOL           | \$17,779,426.00 | \$18,178,118.00 | \$16,890,454.70 | \$18,666,397.30 |
| REGIONAL HIGH SCHOOL   | \$11,138,163.00 | \$11,489,131.00 | \$10,581,254.85 | \$11,695,071.15 |
| COUNTY                 | \$4,970,833.90  | \$5,095,105.00  | \$4,722,292.21  | \$5,219,375.60  |
| COUNTY OPEN SPACE      | \$52,487.90     | \$53,800.00     | \$49,863.51     | \$55,112.30     |
| LIBRARY                | \$698,186.00    | \$704,752.00    | \$663,276.70    | \$733,095.30    |
| MUNICIPAL OPEN SPACE   | \$206,690.00    | \$207,795.00    | \$196,355.50    | \$217,024.50    |
| MUNICIPAL              | \$10,410,974.00 | \$10,716,943.00 | \$9,890,425.30  | \$10,931,522.70 |
|                        | \$45,256,760.80 | \$46,445,644.00 | \$42,993,922.77 | \$47,519,598.85 |

| TAX RATE             | ACTUAL 2015 | PROJECTED 2016* |
|----------------------|-------------|-----------------|
| LOCAL SCHOOL         | 0.860       | 0.877           |
| REGIONAL HIGH SCHOOL | 0.539       | 0.55            |
| COUNTY               | 0.241       | 0.247           |
| COUNTY OPEN SPACE    | 0.003       | 0.003           |
| LIBRARY              | 0.033       | 0.034           |
| MUNICIPAL OPEN SPACE | 0.01        | 0.010           |
| MUNICIPAL            | 0.504       | 0.516           |
|                      | 2.190       | 2.237           |

ASSESSED VALUE \$ 2,066,901,800.00 \$ 2,077,953,200.00

*M Passafaro*  
 MARIA PASSAFARO, CTC/TEMPORARY CFO

DATED: *June 13, 2016*  
 JUNE 13, 2016

COUNTY LEVIES NOT AVAILABLE; INCREASE PROJECTED AT 2.5%  
 CERTIFIED FORMS AA-F5 FOR 2016-17 SCHOOL TAXES FROM CLOSTER BOE AND NORTHERN VALLEY REGIONAL BOE PROVIDED TO TEMPORARY CFO BY BOROUGH CLERK.

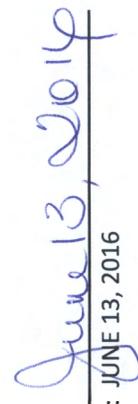
I HEREBY CERTIFY THAT THE ACTUAL 2015 TAX LEVY AND ESTIMATED 2016 TAX LEVY ARE AS FOLLOWS:

| <u>APPORTIONMENT OF TAXES</u> | <u>ACTUAL 2015</u> | <u>PROJECTED 2016*</u> | <u>ALLOWABLE RANGE</u> |                 |
|-------------------------------|--------------------|------------------------|------------------------|-----------------|
|                               |                    |                        | 95%                    | 105%            |
| LOCAL SCHOOL                  | \$17,779,426.00    | \$18,178,118.00        | \$16,890,454.70        | \$18,666,397.30 |
| REGIONAL HIGH SCHOOL          | \$11,138,163.00    | \$11,489,131.00        | \$10,581,254.85        | \$11,695,071.15 |
| COUNTY                        | \$4,970,833.90     | \$5,095,105.00         | \$4,722,292.21         | \$5,219,375.60  |
| COUNTY OPEN SPACE             | \$52,487.90        | \$53,800.00            | \$49,863.51            | \$55,112.30     |
| LIBRARY                       | \$698,186.00       | \$704,752.00           | \$663,276.70           | \$733,095.30    |
| MUNICIPAL OPEN SPACE          | \$206,690.00       | \$207,795.00           | \$196,355.50           | \$217,024.50    |
| MUNICIPAL                     | \$10,410,974.00    | \$10,716,943.00        | \$9,890,425.30         | \$10,931,522.70 |
|                               | \$45,256,760.80    | \$46,445,644.00        | \$42,993,922.77        | \$47,519,598.85 |

| <u>TAX RATE</u>      |       |       |
|----------------------|-------|-------|
| LOCAL SCHOOL         | 0.860 | 0.877 |
| REGIONAL HIGH SCHOOL | 0.539 | 0.55  |
| COUNTY               | 0.241 | 0.247 |
| COUNTY OPEN SPACE    | 0.003 | 0.003 |
| LIBRARY              | 0.033 | 0.034 |
| MUNICIPAL OPEN SPACE | 0.01  | 0.010 |
| MUNICIPAL OPEN SPACE | 0.504 | 0.516 |
|                      | 2.190 | 2.237 |

ASSESSED VALUE                    \$    2,066,901,800.00    \$    2,077,953,200.00

  
 MARIA PASSAFARO, CTC/TEMPORARY CFO

  
 DATED: JUNE 13, 2016

COUNTY LEVIES NOT AVAILABLE; INCREASE PROJECTED AT 2.5%  
 CERTIFIED FORMS A4-Fs FOR 2016-17 SCHOOL TAXES FROM CLOSTER BOE AND NORTHERN VALLEY REGIONAL BOE PROVIDED TO TEMPORARY CFO BY BOROUGH CLERK.

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**AUTHORIZING AMENDMENT TO BOROUGH ENGINEER'S CONTRACT TO  
REPAVE VERVALEN STREET AT AN AMOUNT NOT TO EXCEED \$31,500**

**WHEREAS**, at the June 8, 2016 Closter Public Meeting the Borough Engineer reported that work needed to be commenced on VerValen Street to repave a portion of the road; and

**WHEREAS**, the Governing Body discussed this matter and determined that it was in the best interest of the residents of the Borough to amend the Borough Engineer's contract to authorize Boswell Engineering, represented by Nick DeNicola, to handle the VerValen Street repaving project at a cost not to exceed \$31,250 in accordance with Boswell Engineering's proposal dated May 24, 2016 (attached hereto as EXHIBIT A); and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter that Boswell Engineering represented by Nick DeNicola is hereby authorized to prepare contract documents in accordance with NJDOT requirements for the repaving of VerValen Street in accordance with Boswell Engineering's proposal dated May 24, 2016, for an amount not to exceed \$31,250.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, Maria Passafaro, Temporary Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for the Engineering service for Vervalen Street repaving project are available to the Borough of Closter in account C-04-13-142-020-060.

Dated: June 22, 2016

  
Maria Passafaro, Temporary CFO

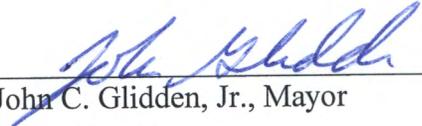
| Councilperson       | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad    | X      |        | X   |    |        |         |
| Councilwoman Latner |        |        | X   |    |        |         |
| Councilman Di Dio   |        | X      | X   |    |        |         |
| Councilman Stabile  |        |        | X   |    |        |         |
| Councilwoman Chung  |        |        | X   |    |        |         |
| Councilwoman Amitai |        |        | X   |    |        |         |

Adopted: June 22, 2016

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 22, 2016

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**EXHIBIT A**



## BOSWELL McCLAVE ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

May 24, 2016

The Honorable Mayor and Council  
Borough of Closter  
295 Closter Dock Road  
Closter, NJ 07624

Attention: Loretta Castano, Borough Clerk

Re: 2016 Local Aid Project – VerValen Street  
Borough of Closter  
Bergen County, New Jersey  
Our File No. PR-16-7108 (CL-1215)

Dear Mayor Glidden and Members of the Council:

This letter shall serve as Boswell Engineering's revised proposal for the Design and Construction Inspection of the VerValen Street Improvements. VerValen Street is the Borough's Local Aid request for 2016, which application was recently approved for funding by NJDOT. As the County has expressed a possible willingness to participate in the intersection improvements at VerValen Street, the Piermont Road intersection will be removed from the scope of work for this project, thus lowering not only the planned construction cost, but also the design and inspection costs. VerValen Street is in need of reconstruction inclusive of the roadway, curbing, sidewalks, and drainage system. Edens, the developer of the Plaza, has escrowed \$100,000 for the Plaza's fair share of these improvements encompassing the portion of the roadway along their property frontage (approximately 1,200 feet). The improvements to VerValen Street have been scheduled to coincide with the completion of the improvements to the Closter Plaza in fall of 2016. As such, the Borough will be required to advertise this project in late spring in order to meet this schedule. Therefore, if the Borough wishes to commence the improvements of VerValen Street in the late spring of 2016, the design should commence now to assure adequate timeframes for the bidding, awarding, and construction of the project in the requisite timeframe.

The following is an outline of the scope of work and the estimated fee for our construction inspection services.

### ***Scope of Work***

Boswell Engineering's scope of work for the VerValen Street will include design and construction inspection of the Improvements to VerValen Street (approximately 2,000 feet in length) between Piermont Road and Closter Dock Road. The Improvements of VerValen Street will include both the

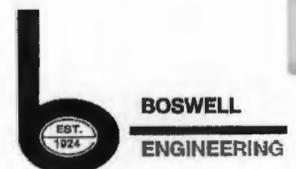
reconstruction and milling/resurfacing of the roadway as required. In addition, as VerValen Street shall be re-striped from the existing 4-lane roadway to a three-lane roadway, one westbound through lane, one eastbound through lane and an eastbound left turn lane for accessing the various plaza driveways. The construction of the improvements to VerValen Street are estimated to be approximately \$250,000, most of which are anticipated to be funded by a combination of the aforementioned Plaza escrow and the 2016 NJDOT Local Aid Grant. As previously stated, the intersection at Piermont Road will not be included in the scope of these improvements.

### *Scope of Services*

1. Conduct a site inspection to determine the requisite scope and limits of work as well as the proper construction technique to be utilized for the proposed improvements of VerValen Street.
2. Prepare roadway construction plans in accordance with current New Jersey Department of Transportation (NJDOT) requirements.
3. Prepare specifications in accordance with NJDOT and the Borough of Closter requirements.
4. Prepare bid documents and advertise the project.
5. Review contractor bids and make a recommendation to the Borough of Closter.
6. Coordinate and attend a preconstruction meeting with appropriate Borough officials, utility companies and other parties affected by the construction activities.
7. Provide part-time inspection services during the construction phase.
8. Review contractor invoices to the Borough of Closter.
9. Make a final inspection of the project improvements.
10. Arrange for coring and testing of asphalt as required by NJDOT.
11. Prepare the requisite final change order for the project improvements.
12. Prepare final payment voucher to NJDOT.

### *Fee Proposal Estimate*

Boswell will perform the design services and preparation of contract documents for the VerValen Street improvements for a fee of \$12,500.00, and provide construction inspection services for the project for a fee of \$18,750.00. The fee breakdown is only an estimate; however, the total cost for the design and inspection services will not exceed \$31,250.00. The Borough will be invoiced at our approved hourly rates at the time the work is performed.



The Honorable Mayor and Council  
February 26, 2016  
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***Items Not Included in the Engineering Fee***

The following items are not anticipated to be required and are therefore excluded:

1. Right-of-Way and/or Easement Plans or Descriptions
2. Structural Plans and Calculations (including Retaining Walls)
3. Permits and Permit application fees (none anticipated at this juncture)
4. Pavement coring required by NJDOT.

Additional work above and beyond what is outlined in the proposal will only be performed as authorized by the Borough of Closter.

Thank you for the opportunity to submit this proposal. We look forward to providing the Borough of Closter with our engineering services and to the successful completion of this project. Should you have any questions or require anything further, please do not hesitate to contact me.

Very truly yours,

BOSWELL McCLAVE ENGINEERING

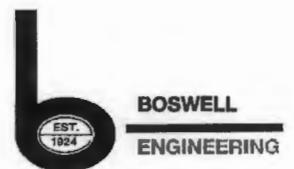


Nick DeNicola, P.E.  
Borough Engineer

ND/s

cc: Mayor John Glidden

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**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL  
ENGINEERING RELATING TO THE PROVISION OF ENGINEERING SERVICES  
IN PERMITTING OF A NATURE TRAIL AND BOARDWALK**

**WHEREAS**, the Closter Environmental Commission propose to continue the Closter Trail System; and,

**WHEREAS**, the Closter Environmental Commission, propose the path will connect the existing trail to the Ruckman field walking path utilizing a pedestrian crossing at Trenton Boulevard (driveway) in the northeastern section of the Borough; and,

**WHEREAS**, the proposed path is located in the flood hazard area of the Dwars Kill and Anderson Brook; and,

**WHEREAS**, due to the location of the path, the use of timber boardwalk is anticipated in areas that experience frequent inundation and which the placement of boardwalk in the flood hazard area is considered fill in the floodplain and requires a review under the New Jersey Department of Environmental Protection Flood Hazard Rules in accordance with N.J.A.C. 7:13; and,

**WHEREAS**, in the event the field conditions suggest the use of boardwalk is not necessary, the project would be eligible for a Flood Hazard Area Permit-by-Rule (a) 2 for "construction at or below grade in a flood hazard area"; and,

**WHEREAS**, the project requires a Flood Hazard Area Individual Permit and a Freshwater Wetlands General Permit No. 17; and,

**WHEREAS**, the Borough of Closter applied for and received a NJDEP 2013 Recreational Trails Program Grant in the amount of \$24,000.00 with a \$6,000.00 match; and,

**WHEREAS**, Boswell Engineering has offered to provide the additional, engineering services in a proposal dated June 6, 2016 for an amount not to exceed \$7,000.00; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding, provided a notice of appointment be printed in a newspaper of general circulation within the municipality; and

**WHEREAS**, N.J.S.A. 19:44A-20.1 et seq., commonly known as the State "Pay to Play" Law took effect on January 1, 2006 and the Borough had fully complied with the "fair and open" process set forth thereunder; and

**WHEREAS**, it is deemed to be in the best interests of the Borough for the Mayor and Council to enter into a contract amendment with and thereby authorizing Boswell Engineering to undertake such additional work and responsibility for an amount not to exceed \$7,000.00; and

**WHEREAS**, the Chief Financial Officer of the Borough of Closter has (by a Certificate of Availability of Funds) certified, pursuant to N.J.S.A. 40A:9-140.1 et seq. and N.J.A.C. 5:30-5.4, that the funds, which are required by the Borough for the retention of Boswell Engineering, are or will become available prior to the execution of the contract amendment;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council that they do hereby approve the execution by the Mayor and Borough Clerk of a contract amendment to the Borough's contract with Boswell Engineering under which Boswell Engineering will provide the additional professional services at an amount not to exceed \$7,000.00, said contract amendment to be executed upon the conclusion of the estoppel period for the capital ordinance funding said services; and

**BE IT FURTHER RESOLVED** that said contract amendment is being awarded without competitive bidding, since the services covered are "professional services," pursuant to N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, which are services performed by persons authorized by law to practice a recognized profession; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is authorized and directed, in accordance with the notice of publication provisions of N.J.S.A. 40A:11-5(1)(a), to publish a notice of this action once in the official newspaper of the Borough; and

**BE IT FURTHER RESOLVED** that the award of the contract amendment shall be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey, N.J.A.C. 17:27-1.1, et seq., and the requirements of Public Laws 1975 Chapter 127, N.J.S.A. 10:5-31 to 38; and

**BE IT FURTHER RESOLVED** that the contract amendment is being awarded in accordance with the provisions of N.J.S.A. 19:44A-20.1, et seq.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Maria Passafaro, Temporary Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A. 40A:9-140.1, et seq. and N.J.A.C. 5:30-5.4, that the funds, which are required for the retention of Boswell Engineering for the provision by it of the additional services at a total not to exceed cost of an additional \$7,000.00, are available to the Borough of Closter in the Northern Valley Trail, account number C-04-15-196-000-010.

Dated: June 22, 2016

Maria Passafaro  
 Maria Passafaro, Temporary CFO

| COUNCILPERSON       | MOTION | SECOND | YES | NO | ABSENT | ABSTAIN |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai |        |        | X   |    |        |         |
| Councilman Barad    | X      |        | X   |    |        |         |
| Councilwoman Chung  |        |        | X   |    |        |         |
| Councilman Didio    |        | X      | X   |    |        |         |
| Councilwoman Latner |        |        | X   |    |        |         |
| Councilman Stabile  |        |        | X   |    |        |         |

Adopted: June 22, 2016

APPROVED BY:

ATTEST:

John C. Glidden, Jr.  
 John C. Glidden, Jr., Mayor

Loretta Castano  
 Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on June 22, 2016.

Loretta Castano, Borough Clerk

6/22/16

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING THE BIDDING  
OF  
2016 LOCAL AID PROJECT  
VERVALEN STREET IMPROVEMENTS**

**Borough of Closter, County of Bergen;  
Boswell File No. PR-16-7108 (CL-1215)**

WHEREAS, the Mayor and Council have authorized funding to repave Vervalen Street located within the Borough of Closter, and

WHEREAS, Boswell Engineering was authorized to prepare plans and specifications for the reconstruction of said streets,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that Boswell Engineering is hereby authorized to bid said project.

| COUNCILPERSON       | MOTION | SECOND | YES | NO | ABSENT | ABSTAIN |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai |        |        | X   |    |        |         |
| Councilman Barad    | X      |        | X   |    |        |         |
| Councilwoman Chung  |        |        | X   |    |        |         |
| Councilman Didio    |        | X      | X   |    |        |         |
| Councilwoman Latner |        |        | X   |    |        |         |
| Councilman Stabile  |        |        | X   |    |        |         |

Adopted: June 22, 2016

**APPROVED BY:**

  
\_\_\_\_\_

**John C. Glidden, Jr., Mayor**

**ATTEST:**

  
\_\_\_\_\_

**Loretta Castano, Borough Clerk**

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter on June 22, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION NOTES – JUNE 22, 2016 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, June 22, 2016. Mayor Glidden called the meeting to order at 7:34 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.

Councilpersons David Barad (7:55 p.m.), Alissa Latner, Robert Di Dio (8:55 p.m.),

Brian Stabile, Jannie Chung and Victoria Amitai

Temporary Borough Administrator, John Fry

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Borough Engineer, Nick DeNicola

Chief of Police, Dennis Kaine

Superintendent of Public Works, William Dahle, III

Also present in the audience:

Mayor Emeritus Sophie Heymann, Environmental Commission Member

Former Councilman Arthur B. Dolson

Recreation Director, Jim Oettinger

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF JUNE 9, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 3 was removed by Councilman Stabile.

Item No. 3: Received 06/06/16, dated 06/06/16 from Wade Wander, M.Sc., Wander Ecological Consultants, to NJDEP Division of Land Use Regulation Application Support re Application for Letter of Interpretation, footprint of disturbance, Block 2103, Lot 6 (76 Hickory Lane), Borough of Closter, Owner/Applicant: Mordechai Feibish, Drainage: Hackensack River, Nearest stream: Unnamed trib. To Dwars Kill (FW2-NT) letter only! COMPLETE APPLICATION ON FILE IN BOROUGH CLERK'S OFFICE (Copy to Environmental Commission, Planning Board, Construction Official)

Councilman Stabile inquired if the Borough Engineer has had the opportunity to review this item. He noted it sounds like the building footprint hasn't changed, but he is not sure how it affects anything. Borough Engineer said he has not seen a copy of the plans but offered to stop at the Borough Clerk's office to review same. In response to Mr. Stabile, he said he is not sure where this is relative to the farm but there is a C-1 stream near the farm, so he will review the plans and report back.

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – JUNE 22, 2016 – 7:30 P.M.

b. MAIL LIST OF JUNE 16, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 1 was removed by Borough Clerk; Item Nos. 2, 4 and 9 were removed by Councilman Stabile.

Item No. 1: Received 05/28/16, dated 05/28/16 from Mayor John C. Glidden, Jr. re Forwarded email from Robert Abbatomarco, Bergen County Division of Open Space, informing of 2015 Trust Fund Municipal Program Grant Award in the amount of \$62,254.00 for Ruckman Park Walking Path Lighting Project (Copy to Recreation Commission)

Borough Clerk informed this item would be updated on the Mayor’s Work Session Report for follow-up.

Item No. 2: Received 06/06/16, dated 06/06/16 from Stephen T. Boswell, Ph.D., P.E., SECB, Boswell McClave Engineering; c: John Fry, Administrator (Interim) re Proposal re NJDEP Regulatory Permitting FHA Individual Permit and Freshwater Wetlands General Permit No. 17, Nature Trail & Boardwalk, Borough of Closter, Bergen County, New Jersey, Our File No. PR-16-7305 (Copy to Environmental Commission)

Councilman Stabile noted this proposal is for about \$1,700.00 for the GP-17 discussed at the last meeting; and wanted to confirm what the cost entailed. Borough Engineer affirmed the cost is for engineering services and permitting. Mr. Stabile questioned who would perform the labor and Mr. DeNicola voiced his understanding the Borough has been handling this project on their own with volunteers; and asked the DPW Superintendent if his men would be assisting as they have been with previous trail projects. Mr. Dahle said he does not know anything about this. Borough Engineer recalled someone had started this project, which is near the Conservation Easement by the Temple, and that person realized they may be violating wetlands, so they stopped to go through the permitting process. Mr. Fry noted that in the proposal, it mentions there would be an additional \$4,000 in permitting fees that are not included; and Borough Engineer affirmed same because that is a DEP floodplain regulation that needs to be taken care of.

Item No. 4: Received 06/13/16, dated No Date from Joey’s Fund/DeCarlo Landscape Design & Maintenance, LLC, to Closter Mayor’s Office re Informing of Joey’s Fund Second Annual Charity Car Show at St. Mary’s Church in Closter on 10/1/16 from 11 a.m. to 4 p.m. (Rain date: 10/8/16)

Councilman Stabile said he attended the event last year and it was fantastic. He urged the Borough to advertise the event to help out the family. In response to Councilwoman Latner, Mayor Glidden said he picked out his favorite car and presented a trophy to the winner. He requested this be placed on the website; and said it will be in his monthly newsletter.

Item No. 9: Received 06/16/16, dated 06/10/16 from Nathaniel J. Davis, Sr., Deputy Secretary, Federal Energy Regulatory Commission, to Borough of Closter re United States of America Federal Energy Regulatory Commission, Notice of Intent to File License Application, Filing of Pre-Application Document, and Approving Use of the Traditional Licensing Process for City of Paterson, New Jersey and Great Falls Hydroelectric Company, Project No. 2814-024 (Copy to Environmental Commission)

Councilman Stabile noted the subject matter and said he was not sure how it affected the Borough. The Borough Clerk explained her office chose to place it on the Mail List as it is Federal correspondence for informational purposes.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of June 22, 2016)

Mayor Glidden asked if anyone wished to discuss any item on the Consent Agenda.

CLOSTER MAYOR AND COUNCIL  
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6. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION – 7/27/16 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

b. ORDINANCE NO. 2016:1209: “A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$124,508 FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT TO BE UNDERTAKEN BY THE BOROUGH OF CLOSTER AND TO APPROPRIATE \$62,254 FROM A GRANT PROVIDED BY BERGEN COUNTY OPEN SPACE FUNDS AND \$62,254 PROVIDED FROM THE MUNICIPAL OPEN SPACE PRESERVATION TRUST FUND” (Received from Auditor 6/15/16)

7. RESOLUTION AMENDING 3 YEAR CAPITAL PROGRAM 2016-2018 FOR WALKING PATH LIGHTING AT RUCKMAN PARK – ESTIMATED COST \$124,508.00 (Received from Auditor 6/15/16)

Councilwoman Amitai said that she had visited Highland Park in Harrington Park and she found the lighting to be beautiful.

8. “RESOLUTION ALLOCATING A MAXIMUM AMOUNT OF \$2,500 FOR HICKORY LANE STRIPING, TUBING AND TRAFFIC COUNTS WESTBOUND ON HICKORY LANE” (RM 5/25/16/Received from Borough Attorney 5/31/16)

(THIS ITEM WAS CONSENT AGENDA ITEM NO. 17 – REGULAR MEETING OF 6/8/16  
It was removed by Mayor Glidden for receipt of comments at this meeting from Hickory Lane residents

Councilwoman Amitai noted that she had received calls from residents who have backed away from the striping because of the noise factor; and she had received e-mails depicting small speed bumps. Borough Engineer said that the increased price difference would be significant. Councilwoman Amitai described a picture of a speed bump that is applied from the top with a lump of hard rubber; and Borough Engineer noted that those bumps are not DOT approved, which would render the Borough liable.

David Hecht, 51 Hickory Lane, provided a picture of a strip installed in Cliffside Park that was made of cement with a sign to go only 10 mph. He described the right-of-way and the circles that included; and Borough Engineer noted that same was not practical. State standards require either rumble strips or a speed table; and if another type is installed, the Borough would be liable if an accident occurred. Borough Attorney explained that the Borough would lose our insurance coverage; and he could not recommend the installation of any thing other than the State Standard rumble strip or speed table. Borough Engineer explained the traffic count taken during an 8-hour period and noted that the traffic coming out of Bradley was of a lower magnitude. Mr. Hecht cited the children that used to play in the road and the people who walked their dogs on Hickory Lane. Borough Engineer said that speed tables are an accepted standard; and is an elongated speed bump that would cost in the neighborhood of \$10,000. Councilman Stabile said that the speed data has not been relatively quantified but is 85% below 29 mph, which he felt was not a major speeding problem

Councilman Barad entered the meeting at 7:55 p.m.

Anthony Vastani, 72 Hickory Lane, suggested a raised speed table with cobblestone in the middle but noted that whatever is installed should be legal. He felt this is a reasonable resolution and would maintain the integrity of the street. Councilman Stabile said we are now talking about of cost of \$10,000 whereas the initial cost was \$1,200; therefore, increasing the maintenance cost. Superintendent of Public Works noted that as a first responder, if you do not know of the existence of the speed table and you hit same while you are speeding down the road, the driver could lose control of the vehicle. He also cited the potential of ice build up on the upper side of the speed table. Borough Engineer said he would review the matter but suggested that if the installation of a speed hump, the mobilization of a milling machine should be included as an alternate in the Vervalen Street project; and this would provide a true contractor price for Hickory Lane. He said he would report on the options at the next meeting. In answer to Councilman Stabile, Borough Attorney said that the Mayor and Council has the right to choose what sections of town would need certain traffic device improvements. Councilwoman Amitai said she had received a note from Ree

CLOSTER MAYOR AND COUNCIL  
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Hartwell of 2 Hickory Lane expressing concern about Hickory Lane; and Mayor Glidden advised that he notified the residents of Hickory Lane about this discussion tonight; and many of them felt that they would not be happy with the strips because of the noise factor. In answer to Borough Engineer, Hickory Lane residents at the meeting felt the installation of the speed table should be below Bradley Street away from active driveways. Councilwoman Latner expressed support for the exchange of dialogue and coming up with a resolution that is helpful to the residents and not against State code.

12. RESOLUTION SUPPORTING S-2254 AND A-3821 (Received from Borough Attorney 6/14/16)

Borough Attorney explained that this is an attempt by the legislature to eliminate the GAP period by telling the Courts to leave that period alone and not punish the towns for COAH's inaction. Mayor Glidden said the GAP period was from 1999 to 2015; and if they go back to the GAP period, the Borough would have to include a much higher obligation.

16. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH N.J.S.A. 54:4-66.2 (Received from Tax Collector 6/14/16)

Councilman Stabile questioned the availability of an actual tax rate; and Mayor Glidden said that the County Executive did not have an answer as to when the County tax rate would be available.

17. RESOLUTION AUTHORIZING AMENDMENT TO BOROUGH ENGINEER'S CONTRACT TO REPAVE VERVALEN STREET AT AN AMOUNT NOT TO EXCEED \$31,500, PER PROPOSAL DATED 5/24/16 (Received from Borough Attorney 6/14/16)

Councilwoman Amitai noted that the four (4) lanes on Vervalen Street were made three (3) lanes; and Borough Engineer noted this was a Police recommendation made before the Planning Board. In answer to Councilwoman Amitai, Borough Engineer cited the lack of sight vision for turning vehicles; and according to the traffic report, there should not be a problem with volume. Mayor Glidden said that he felt there would be initial traffic problems and there should be a traffic light at the corner of Piermont and Vervalen Street. Chief Kaine explained the traffic problems that could occur by potentially changing traffic patterns. In answer to Councilman Stabile, Borough Engineer said that timing of the traffic lights in the area of the Plaza can be adjusted; but we would have to work with the County on same.

18. RESOLUTION GRANTING APPROVAL FOR BOSWELL ENGINEERING TO APPLY TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK, BOROUGH OF CLOSTER, FOR A TOTAL ESTIMATED COST OF \$7,000 (per Boswell letter dated 6/6/16 – 2. M.L. 6/16/16) - TO BE PREPARED FOR THIS MEETING (Reported by Temporary Administrator - WS 6/8/16) Received from Administrator 6/20/16

Councilman Stabile questioned the plans for this trail. Mayor Emeritus Sophie Heymann said the section that needs the permit is in the Conservation Zone on Piermont Road, parallel to Ruckman and south of the driveway to Temple Emanuel. She said that the Borough has owned the property for approximately 15 years without making use of it because it is traversed by small streams and is woody and rocky. There is potential for light-weight hiking. The permit is needed and can only be obtained with an engineering study. The cost would be covered by a 2013 grant obtained by John Kashwick; and there is enough money available for the engineering cost. Kevin Reilly of Demarest is preparing the trails and the remainder has been done. Three seniors have been working on the trails by installing wood chips and the trails add to the beauty of the town. There are no residential properties near the trail; and even with the permit, we cannot groom the trail. The project would cost the Borough nothing. Jim Oettinger suggested that the Scouts be contacted to work on the trails. In answer to Councilman Stabile, the Police Chief said that the trail would not impact the pistol range. Mayor Heymann thanked the Superintendent of Public Works for all his work on the trails.

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – JUNE 22, 2016 – 7:30 P.M.

At this time the Borough Clerk asked that the following item be added to the Consent Agenda as it was placed on Addendum No. 1 having been received on Monday:

- 18a. RESOLUTION AUTHORIZING THE BIDDING OF 2016 LOCAL AID PROJECT VERVALEN STREET IMPROVEMENTS (Received from Administrator's Office 6/20/16)

8. COMMITTEE REPORTS

Mayor Glidden asked for the Committee reports to be provided.

A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)

- 1) STATUS REPORT RE CLOSTER WEBSITE – no change.
- 2) REPORT – Councilman Stabile reported met with Maria (Passafaro, Temporary CFO) last week to discuss personnel issues in terms of finances. He does not believe he can go into anything specific here but noted they will continue to meet.

At this time, Mayor Glidden informed Chief Kaine had an item for Closed Session.

B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)

- 1) REPORT – Councilwoman Latner reported the Fire Department has received the Chief's truck.

In regards to Northern Valley Regional High School, Mrs. Latner reminded the turf and courts are undergoing renovations; and they are expected to reopen in mid-August. She said they are doing amazing things including modifying the school code of conduct so that a low-level mistake would get counseling instead of a disciplinary action right away. Successful bids were received for all of the items passed in the Referendum. NVRHS Demarest ranked 35th by Newsweek within New Jersey, 60th in the nation earning silver medals. Mayor Glidden said they were chosen out of 500 high school districts. Graduation took place this evening and Project Graduation will be held at MetLife Stadium. She asked the Chief to be prepared for their arrival home at 3:00 a.m. -3:30 a.m.

Councilwoman Latner reported the Northern Valley Coalition continues to hold various sporting events and thanked DPW Superintendent for all of his assistance with the Parade of Champions held earlier in the week. Mrs. Latner and the Mayor attended a movie event fund raiser to help raise money to make a move about the heroin epidemic. Closter resident Brad Rosenberg wrote the screenplay, and filmmaker Michael Sorvino is very interested in assisting with this project. Assemblyman John A. Lagana of the 38<sup>th</sup> Legislative District and Bergen County Executive James Tedesco spoke at the event.

The Closter Library thanked the Improvement Commission for having them at the Hoe Down which had a terrific turnout; and said they were able to issue 2 library cards. Some students in the Senior Service Program worked on the trails and in the Library; and Ruth Rando praised them for their work. Stop and Shop made a donation in the amount of \$2,000 to the Adult Book Club; and Ms. Rando provided a list of everything they were able to purchase with that money. Mrs. Latner noted the Library has ongoing concerns with students from Tenakill School coming and being disrespectful, with real big discipline problems causing incidents both inside and outside. Dr. Hyman has been speaking with Chief Kaine and suggested Community Service. The students are left unattended now that school is out for the Summer and the Library staff is not there to babysit while they wait for their parents. The Chief said he is working with the Library and the school on the issue. Councilwoman Amitai voiced her opinion that Ruth Rando (Library Director) is an amazing asset noting how much she has done for us.

Referring to the Parade of Champions, Mrs. Amitai said James Crimmins created the truck for his father in which the girls sat in the parade. She wanted anyone who knows him to ask if he would put it on display for all to see because it is a great piece of nostalgic art that honors his father. Councilwoman Amitai recommended this. Mr. Crimmins has it in his garage on John Street and we had wanted it in the Memorial Day Parade so he raced to finish it on time; but, unfortunately, the parade was cancelled. She would like to encourage him to share it.

8. COMMITTEE REPORTS (Continued)

C. PUBLIC WORKS - CHUNG (LATNER/STABILE)

1) REPORT – Councilwoman Chung reported that the DPW needs to replace the second retiree. Someone retired June 1st and the second retirement is effective July 1st. The June retiree was replaced in May; and he would like the second replacement to start August 1st before leaf season begins. She said she does not want to see him decrease his workforce further as the retiree from last year was never replaced, therefore, he is already undermanned. Mrs. Chung voiced her understanding that Finance and the Temporary CFO approved it. In answer to Councilman Stabile, Mr. Dahle said they replaced the first retiree and are looking for a second replacement but there are no plans to replace the third. Mr. Fry said he and Bill sat with Maria (Passafaro, Temporary CFO) today; and she said it was a \$37 difference but the next person would start without a CDL so it's irrelevant. Maria ran the numbers and said there was no issue including the two promotions and another new hire. Councilman Stabile wanted to clarify there is a zero dollar net change to salaries and wages; and Mr. Fry said he was not sure but that Maria said the money was there and he assumes it is in the appropriations. Mr. Dahle said there is enough in the operating budget to put someone in on the first and he believes she emailed the spreadsheet.

In regards to the Zoning Board of Adjustment, Mrs. Chung noted that Paul Demarest told her Edens had purchased streetlights but in excess of 67; and they are willing to sell back those 67 lights to the Borough at a discounted rate if we are interested. She voiced her opinion it is a great opportunity to pick up these lights. In answer to Councilman Stabile, Mayor Glidden affirmed they were the same lights that are at the new Nonna's; and said he would like to see lights installed across the street by the Dunkin Donuts as there are none over there. In response to Councilwoman Amitai, Mr. Dahle said he did not know the cost of the lights he has never had to look them up because he has always had two spares. The Mayor asked Mrs. Chung to inquire further about the details of the lights and she agreed to do so and report back.

In response to Councilwoman Chung's inquiry, the Borough Attorney informed they could authorize a new hire for the DPW at the next meeting.

D. ORDINANCES - BARAD (CHUNG/AMITAI)

1) REPORT RE ORDINANCE COMMITTEE MEETINGS – Councilman Barad reminded their last discussion regarding temporary permits for seasonal sales such as Christmas trees; and informed they have crafted an ordinance which had to be revised after the question was raised as to a single vendor having multiple sales throughout the year. The current ordinance says maximum of 3 temporary permits in any 12 month period with a fee of \$50. If someone is going to be on a continuous process like a farmer's market which runs for about 12 weeks, it currently says valid for 4 weeks. This will give them the option to come to appeal to the Mayor and Council for an extended time period. They hope to bring this forward to be introduced and discussed in the very near future.

Regarding the soil movement changes, the Construction Official had suggested changing our ordinance to three tiers. The current ordinance has minor soil movement at less than 250 cubic yards and a major at greater than 250 cubic yards. The major soil movement requires appearance before the Planning Board and Engineer and the minor just requires a permit from the Building Department. Dr. Barad explained one truckload of soil is 18 cubic yards; therefore, 100 cubic yards would be about 5 trucks; and 250 cubic yards would be about 15 trucks; so we are letting 15 truckloads of soil move around without any oversight other than the Building Department and under a permit. Borough Engineer noted that if the Construction Official sees any potential issue, he can refer it to the Planning Board for further review. Dr. Barad voiced his concern that maybe 250 cubic yards is a lot to have going just through the Building Department. When Mr. Montroy discussed it, the Borough Engineer and a few others brought up the point that it is good to have public input on movement like that. The Committee is considering changing the minor down from 250 to 100 cubic yards for Tier 1; Tier 2 would be 250 cubic yards which needs Planning Board and Engineer review and approval; and then anything over 700 would be a major and must go to the Planning Board. Essentially 100-250 cubic yards would be Engineer and Building Department and over 700 goes to the Planning Board.

8. COMMITTEE REPORTS (Continued)

D. ORDINANCES - BARAD (CHUNG/AMITAI) (Continued)

2) REPORT – Councilman Barad thanked Bill Dahle for watering the flower pots downtown and said they look great. Mr. Dahle noted that Todd Bradbury donated spraying the weeds around the trees on Main Street as he has a pesticide license. He believes they will be sprayed again, then he will have his men trim the weeds around the trees next week; and, hopefully, they will stay down for the season. Mr. Dahle thanked Mr. Bradbury for his donation; and he urged the Council to reach out and do the same. Although the Borough is not responsible for the sidewalks, he is pleased the weeds are being addressed to keep it looking neat.

The Shade Tree Commission met the other night; and they had observed that the grates around the trees downtown are starting to lift the pavers and become a hazard. They are looking at the possibility of removing the grates completely and replacing the pavers to reduce some of the hazard and then fill in the bed with wood chips or something to make the sidewalk even. Obviously, this will cost some kind of money and they are looking into it. They are getting some opinions from the Building Department and Property Maintenance as to what the hazard is and who is responsible; but we may be asked to contribute some money in the future to correct this problem. Mayor Glidden noted there has been recent discussion on how to make those pavers look better and whether they can be power washed. Dr. Barad said because the grates need to be removed and new pavers set, they are looking for one contractor who can do all of those things.

Another discussion at the meeting was in regards to the shade tree that fell down near Metropolitan Farm near the driveway. It wasn't actually that particular incident but someone had brought it to Shade Tree Commission's attention that they do not have authority because those trees are on the farm; and, therefore, it is the farm's responsibility; even if they are in the right-of-way. In answer to the Mayor, Dr. Barad said that particular tree was more than 10 feet from the street; but hypothetically, if there is a street tree in the right-of-way who has the authority over it. The Borough Attorney informed if it is in the right-of-way, it is our authority and responsibility.

Councilman Barad reported he attended the Ambulance Corps meeting last night; and the new ambulance is scheduled to be delivered sometime in October. Although it is several months away, the Annual Installation Dinner will be held on February 4, 2017 at Temple Emanu-El again. He asked what needs to be done to make this happen; and Mr. Rogan informed it would be the same requirements we had this year.

E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)

1) REPORT RE PERSONNEL COMMITTEE MEETINGS – Councilman Di Dio was not present this evening, but he asked Mr. Fry to bring up a few things on his behalf regarding the Duties of the Administrator. Mr. Fry reported that the Committee met and they have in their hands a draft of the Duties of the Administrator. He culled it from 4 different towns and the New Jersey Municipal Managers Association. They are going to meet to discuss it in detail and make changes or decisions to incorporate into it. The other issue is starting the recruiting process; and he suggests the ordinance does not have to be totally in place in order to start the process; and once they have narrowed down what they are looking for, they can refine the ordinance. He thinks they should craft the advertisement and get it into the League of Municipalities. Mayor Glidden said Councilman Di Dio said there will be a short period of time where they will come with recommendations for the duties. Mr. Fry said he is not sure they will be able to have those recommendations in a short period of time but they do plan to meet. If nothing else, they will have a general agreement of what they want to look for. Councilman Barad reminded that once the HR Committee makes their recommendations it still has to go through the Borough Attorney's office before it goes to the Ordinance Committee. Mr. Fry informed that the Borough Attorney was at the meeting as well and received a copy of the draft recommendations.

2) REPORT

8. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)

1) REPORT – Councilwoman Amitai reported it is busy in the Building Department with 6 new houses and more coming. She noted two more establishments will be opening up in the Plaza sometime in July. The grand opening for Whole Foods is confirmed for early November. They are working very hard to complete everything but they are working on underground issues. She asked Mr. DeNicola if he has been attending any of the progress meetings. The Borough Engineer voiced his understanding the issues are an underground sewer lateral but he believes that is being addressed. Mrs. Amitai reported there is a delay and Distrito and Village Whiskey won't be opening until next year. She said they had a meet and greet with Cinemex and there are going to be five (5) auditoriums. Burger King stopped in the Building Department and indicated their interest in sprucing up their building. Mrs. Amitai informed Jim Whitney (Property Maintenance Officer) is looking into the Harvard Street issue previously discussed.

9. OLD BUSINESS

- a. DISCUSSION RE (DANGEROUS) SIGHT ISSUES AT HARVARD STREET (Follow up from 5. M.L. 05/26/16 – Discussed at WS 6/11/17 – Requested by Temporary Borough Administrator 6/14/16)

Councilwoman Amitai questioned the corner of Van Sciver Street and Borough Engineer said he had mapping of the property which he would provide.

Councilman Di Dio entered the meeting at 8:55 p.m.

Councilman Barad suggested the scheduling of another Joint Board Meeting; and Mayor Glidden questioned if the participation should remain the same or be increased to add other boards. Councilman Barad noted that the major goal was to have informal discussion between the two boards and to move agendas forward. It is open to the public and not a private meeting but felt it would be more efficient to keep the meeting with the three participants to improve or change zoning.

Borough Engineer said the Borough has been notified that the Compost Area requires recertification; and a new plan must be submitted to the County at an approximate cost of \$2,000 to \$2,500. The plan was due 6/10/16 - Borough Administrator to prepare a Resolution for the next meeting. Borough Attorney advised that this item can be taken care of in open session during the Regular Meeting and then memorialized at the following meeting.

Relative to the Lustron House, Borough Administrator noted that the Borough received additional information as to how to proceed with the Historic Preservation Grant and the Caretaker role. The house is part of the New Jersey Register; and any contract documents must be reviewed by the New Jersey Register of Historic Places. The Borough can proceed with the caretaker plan and do routine maintenance and outdoor landscaping. Improvements cannot be made without approval of the plan.

In answer to Councilwoman Amitai, Borough Administrator said that the replacement of the carpet (on the second floor of Borough Hall) would be in the Capital Budget and would have to be determined at the time and could be part of the cost from the UCC.

10. NEW BUSINESS

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – JUNE 22, 2016 – 7:30 P.M.

11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

14. ADJOURNMENT

Motion to adjourn the Work Session at 9:06 p.m. was made by Councilwoman Latner, seconded by Councilman Barad and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council  
on July 7, 2016 for approval at the  
Regular Meeting to be held  
July 13, 2016

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke, RMC  
and Arlene M. Corvelli, RMC  
utilizing recording and Borough Clerk's  
notes

Approved at the Regular Meeting held July 13, 2016  
Consent Agenda Item No. 16b.