

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – JULY 27, 2016 - 7:30 P.M.

Mayor Glidden called the meeting to order at 9:01 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

- Mayor John C. Glidden, Jr.
- Councilpersons David Barad, Alissa Latner, Robert Di Dio, Brian Stabile, Jannie Chung and Victoria Amitai
- Borough Attorney, Edward T. Rogan
- Temporary Borough Administrator, John Fry
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief of Police, Dennis Kaine
- Superintendent of Public Works, William Dahle, III

Also present: Former Councilman Arthur B. Dolson

At this time, Mayor Glidden announced that Mary D. Stewart passed away. She was a long time Planning Board/Zoning Board Clerk for over 20 years in Closter. He asked for a Moment of Silence.

3. MAYORAL PRESENTATIONS
(Requested by Mayor's office 7/7/16)

- Swearing in of Officer Vincent Aiello
- Certificates for retirees
 - DPW – Melvin Bernard, William Kunze
 - PD – Christopher Dippolito

4. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

No appointment was made for the above noted Offices.

5. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

These Ordinances were introduced at the Regular Meeting held 6/22/16, were published in The Record issue of 6/28/16, as stated in the printer's affidavit and Municipal Clerk's affidavit of publication. Reprints of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

- a. ORDINANCE NO. 2016:1208: "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 110, AND A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE CLERK, CONSTRUCTION OFFICE, LAND USE, ASSESSOR, POLICE DEPARTMENT & DPW"

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – JULY 27, 2016 - 7:30 P.M.

Motion approving adoption of Ordinance No. 2016:1208 was made by Councilman Barad, seconded by Councilman Di Dio and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

- b. ORDINANCE NO. 2016:1209: “A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$124,508 FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT TO BE UNDERTAKEN BY THE BOROUGH OF CLOSTER AND TO APPROPRIATE \$62,254 FROM A GRANT PROVIDED BY BERGEN COUNTY OPEN SPACE FUNDS AND \$62,254 PROVIDED FROM THE MUNICIPAL OPEN SPACE PRESERVATION TRUST FUND”

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

Motion approving adoption of Ordinance No. 2016:1209 was made by Councilman Barad, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

6a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item No. 16 was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the unanimous vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

RESOLUTIONS

7. RESOLUTION AUTHORIZING THE PROMOTION OF POLICE OFFICER VINCENT AIELLO TO THE RANK OF SERGEANT (Received from Chief of Police 7/21/16)
8. RESOLUTION AUTHORIZING THE PROMOTION OF POLICE OFFICER MICHAEL FEHSAL TO THE RANK OF SERGEANT (Received from Chief of Police 7/21/16)
9. RESOLUTION REVISED CLEANING SERVICES CONTRACT AWARDED TO NATIONAL MAINTENANCE SERVICE (Received from Borough Attorney 7/18/16)
10. RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN LABOR DAY ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Received from Borough Attorney 7/20/16)
11. RESOLUTION AUTHORIZING PERSON-TO-PERSON TRANSFER OF PLENARY (*INACTIVE/POCKET*) RETAIL CONSUMPTION LICENSE NO. 0207-33-005-004 FROM 540 YOUNG LIMITED LIABILITY COMPANY TO HOOT TWO LLC (Transfer Notice published in The Record on 7/14/16 & 7/21/16)
12. RESOLUTION EVIDENCING COMPLIANCE BY THE GOVERNING BODY WITH N.J.S.A. 40A:5-4 AND N.J.S.A. 40A:5-6 RE 2015 AUDIT (Audit Report rec'd. – 8a. M.L. 7/07/16/distributed via e-mail on 7/07/16) GROUP AFFIDAVIT FORM CERTIFICATION OF GOVERNING BODY RE 2015 AUDIT REPORT (to be signed by each member of the Governing Body certifying they have personally reviewed and are familiar with at least the “Letter of Comments and Recommendations” Section of the Annual Report of Audit) Carried from RM 7/13/16
13. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO ALFONSO DIASPARRA DUE TO RETIREMENT FROM POSITION IN THE DEPARTMENT OF PUBLIC WORKS, EFFECTIVE 8/1/16 (Received from Temporary Chief Financial Officer 7/21/16)
14. RESOLUTION APPOINTING LT. JAMES WINTERS TO THE COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD (Received from Borough Attorney 7/21/16/Requested at WS 7/13/16 – 2. M.L. 6/30/16)
15. RESOLUTION APPOINTING THE CANNING GROUP TO CONTINUE TO PROVIDE TEMPORARY BOROUGH ADMINISTRATOR SERVICES (Received from Temporary CFO 7/21/16)
- ~~16.~~ RESOLUTION REQUESTING APPROVAL FOR AUTHORIZATION OF AN EMERGENCY APPROPRIATION IN ACCORDANCE WITH N.J.S.A. 40A:4-46 – IMPROVEMENTS TO VERVALEN STREET (Received from Temporary Administrator 7/22/16)

MOTIONS

17. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 7/21/16) NO ABSTENTIONS:
- a. REGULAR MEETING HELD JULY 13, 2016
- b. WORK SESSION HELD JULY 13, 2016

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – JULY 27, 2016 - 7:30 P.M.

18. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	<u>(Jeanne Baer)</u>	_____	2 Years	31-Dec-17

No appointment was made for the above noted Offices.

19. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Municipal Court				
Deputy Court Administrator	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16

No appointment was made for the above noted Offices.

- 19a. MOTION GRANTING APPROVAL FOR BOROUGH CLERK TO SIGN STATE OF NEW JERSEY, OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF ALCOHOLIC BEVERAGE CONTROL, APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR THE CLOSTER COACHES ASSOCIATION, P. O. BOX 143, CLOSTER, NJ 07624, TO DISPENSE MALT ALCOHOLIC BEVERAGES ON 9/5/16 FROM 12:00 NOON TO 9:00 P.M. AT CLOSTER VETERANS MEMORIAL PARK, HARRINGTON AVENUE; RAIN DATE: 9/10/16 (Completed application received 7/25/15 @11:45 A.M.)

20. REPORTS
 (No reports received at the time of preparation of this Agenda)

- 6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items were removed from the Consent Agenda.

21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Motion approving the following Closed Session Resolution at 9:10 p.m. was made by Councilman Di Dio, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

- 22a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(4), “A collective bargaining agreement”; N.J.S.A. 10:4-12(b)(7), “Pending or anticipated litigation or contract negotiations” and N.J.S.A. 10:4-12(b)(8), “A matter involving public employees” and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 12 weeks.

Mayor Glidden resumed the Regular Meeting at 9:55 p.m.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – JULY 27, 2016 - 7:30 P.M.

23. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:55 p.m. was made by Councilwoman Chung, seconded by Councilwoman Latner and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on August 4, 2016 for approval at the
Regular Meeting to be held
August 10, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held August 10, 2016
Consent Agenda Item No. 18a.

BOROUGH OF CLOSTER

RESOLUTION ADOPTING ORDINANCE NO. 2016:1208

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 110, AND A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE CLERK, CONSTRUCTION OFFICE, LAND USE, ASSESSOR, POLICE DEPARTMENT & DPW

was introduced and passed at a meeting held on June 8, 2016 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and

WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: July 27, 2016

ATTEST:

APPROVED:

Loretta Castano
Loretta Castano, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
ORDINANCE NO.: 2016:1208
AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 110, AND A301 OF
THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS,
SPECIFICALLY FOR THE CLERK, CONSTRUCTION OFFICE, LAND USE, ASSESSOR,
POLICE DEPARTMENT & DPW

WHEREAS, the Borough of Closter desires to amend Chapter A301 of the Code, specifically to amend the subsections for the Borough Clerk, Construction Office and Police Department fees and to create a new subsection for Department of Public Works (DPW) fees; and

WHEREAS, the Borough Clerk has requested proposed changes and the other named department heads have been contacted and agreed to the changes that would impact their departments; and

WHEREAS, the proposed changes were reviewed by the Ordinance and Legislative Committee which recommends that it be adopted by the Governing; and

WHEREAS, the Borough Attorney has reviewed the changes and found same to be in order.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Closter, County of Bergen and State of New Jersey as follows:

Section 1. Games of Chance, § 110-3. Application for license shall be amended as follows:

Delete the current text and replace same with the following.

Each applicant for a license shall file with the Borough Clerk a written application as provided for in N.J.S.A. 5:8-52 and N.J.A.C. 13:47 (Form 2R-A). State license fees shall be as set forth in N.J.S.A. 5:8-53. Municipal fees shall be as set forth N.J.A.C. 13:47-4.9 and N.J.A.C. 13:47-4.10; except that the fee for a one-year license for Instant Raffle Game shall be \$20.00.

Section 2. § A301-1 Section A, Borough Clerk, shall be amended as follows:

A. Delete Paragraph (1) and replace same with the following:

(1) Alcoholic beverages:

- (a) Plenary retail consumption Class C (33): \$2,500.00
- (b) Plenary retail distribution Class D (44): \$2,304.00
- (c) Club licenses (31): \$188.00

B. Re-title paragraph (2) so that it reads: "Individual Amusement machines, including video machines:" The rest of the section shall be unchanged.

C. Delete paragraph (7) in its entirety (to be moved to DPW section)

D. Delete paragraph (9) and replace same with the following:

(9) Dealers, secondhand gold and silver: \$45.00

E. Delete paragraph (12) and replace same with the following:

(12) Limousines.

(a) Annual fee for limousine/livery service license \$50.00

(b) Vehicles

[1] Certificate of Compliance issued in duplicate for each limousine covered under the required insurance policy: \$10.00 for each vehicle

[2] Duplicate Certificate of Compliance if lost or misplaced: \$5.00 for each vehicle

F. Add text to paragraph (13) as follows:

(13) Business Registration, Retail Establishments: \$20.00 annually

(a) Seasonal sidewalk café; additional \$15.00 annual registration fee

G. Delete paragraph (16) (will be moved to Board of Health), paragraph (17) (will be moved to the Police Department), paragraph (18) (will be moved to Construction Office) and paragraph (22) (fee inconsistent with OPRA)

- H. Revise the fees in paragraph 23 a, b & c as follows:
 - (a) Going out of business: \$90
 - (b) Estate or house contents: \$90
 - (c) Fire: \$90

The remainder of the paragraph shall be unchanged.

- I. Add text in paragraph 25: Site Work Permit: \$35.00
- J. Delete paragraph 26 (fee inconsistent with OPRA) and paragraph 29 (will be moved to police department fees)

Section 3. § A301-1 Section B, shall be amended as follows:

Delete Section B, Certificate of Continued Occupancy (duplicates fee already listed in C. Construction Office, paragraph (h))

Section 4. § A301-1 Section C, Construction Office, shall be amended as follows:

Add the following fees to the end of Section C:

Contractors and builders, annually: \$25.00

Section 5. § A301-1 Section E, Land Use fees, shall be amended as follows:

- A. Delete 6 (a) and replace same with the following text.

6(a) Developmental fees for residential development shall be 1.5% of the equalized value of the assessment.

- B. Delete section (7)(a) and replace same with the following text.

(7)(a) Development fees shall be 2.5% of the equalized assessed value for nonresidential development or as otherwise required by State law.

Section 6. § A301-1 Section F, Miscellaneous, shall be amended as follows:

- A. Delete paragraph (1) (fees inconsistent with OPRA)

- B. Revise paragraph (3) as follows:

For copies of public records which are required by law to be made, maintained or kept on file, the fee shall be as set forth in N.J.S.A. 47:1A-1 et seq., the Open Public Records Act.

(a) Whenever a requestor asks for copies of a record in a medium not routinely used by the Borough, not routinely developed or maintained by the Borough, or requiring a substantial amount of manipulation or programming of information technology, the Clerk may charge the requestor a special service charge, which will differ from the flat fee set forth in N.J.S.A. 47:1A-1 et seq. and which will be equal to the actual cost of reproduction of the record in the medium requested, including labor.

(b) Whenever the nature, format, manner of collation, or volume of a government record embodied in the form of printed matter to be inspected, examined, or copied is such that the record cannot be reproduced by ordinary document-copying equipment in ordinary business size or involves an extraordinary expenditure of time and effort to accommodate the request, the Clerk may charge a special service charge, which will differ from the flat fee set forth in N.J.S.A. 47:1A-1 et seq. and which will be equal to the actual cost of the reproduction of that record.

(c) The requestor shall have the opportunity to review and object to the special service charge prior to it being incurred.

(d) Reproduction of compact disc(s): equal to the cost of purchasing the discs to be provided to the requestor.

- C. Revise paragraph (4) as follows:

(4) Reprints of portions of Code Book: letter size: .05 per page; Legal size .07 per page

- D. Delete paragraph 8

Section 7. § A301-1 Section H, Assessor, shall be amended as follows:

Delete paragraph (1) and replace same with the following text.

- (1) List of property owners - If requested pursuant to N.J.S.A. 40:55D-12, the fee shall be .25 per name or \$10.00, whichever is greater. If requested for any other purpose, the fee shall be \$30.00.

Section 8. § A301-1 Section G, Police Department, shall be amended as follows:

A. Add subsection (c) to paragraph 12:

12(c) Wreckers or towing vehicles on police call list: \$125.00

B. Add paragraph 17:

(17) Hawkers, peddlers and street vendors:

(a) Hawkers and peddlers: \$500 per individual going door to door.

(b) Street vendors: \$100 per food truck; \$100 per food stand vendor.

Section 9. § A301-1 shall be amended as follows:

Add subsection N, Department of Public Works, which shall read as follows:

(1) Bulky white goods and tire pickup:

(a) Per pickup, bulky white metal item: \$35; no more than three items.

(b) Per tire, without rim: \$10.

(c) Bulky white goods dropoff: \$20.

(d) Tire (without rim) dropoff, per tire: \$7.

Section 10.

A copy of this Ordinance shall be forwarded by the Borough Clerk to the Construction Code Official, Assessor, Land Use Clerks, Chief of Police and Superintendent of the DPW.

If any sentence, section, clause or other portion of this Ordinance or the application thereof to any person or circumstance shall, for any reason, be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or repeal the remainder of this Ordinance. All Ordinances or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency. This Ordinance shall take effect immediately upon final passage and publication as required by law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

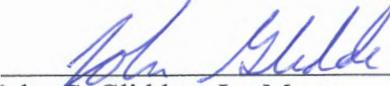
Introduced: June 22, 2016

Adopted: July 27, 2016

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of an Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION ADOPTING ORDINANCE NO. 2016:1209

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$124,508 FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT TO BE UNDERTAKEN BY THE BOROUGH OF CLOSTER AND TO APPROPRIATE \$62,254 FROM A GRANT PROVIDED BY BERGEN COUNTY OPEN SPACE FUNDS AND \$62,254 PROVIDED FROM THE MUNICIPAL OPEN SPACE PRESERVATION TRUST FUND

was introduced and passed at a meeting held on June 22, 2016 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and

WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner		X	X			
Councilman Di Dio			X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: July 27, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 2016:1209**

A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$124,508 FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT TO BE UNDERTAKEN BY THE BOROUGH OF CLOSTER AND TO APPROPRIATE \$62,254 FROM A GRANT PROVIDED BY BERGEN COUNTY OPEN SPACE FUNDS AND \$62,254 PROVIDED FROM THE MUNICIPAL OPEN SPACE PRESERVATION TRUST FUND

BE IT ORDAINED, by the Governing Body of the Borough of Closter, in the County of Bergen, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

SECTION 1. The costs described in Section 2 of this Ordinance are hereby respectively authorized to be made by the Borough of Closter, New Jersey, for the said improvements or purposes stated in Section 2, that are hereby appropriated the respective sum of money therein stated as the appropriations made for said improvements or purposes, said sum being inclusive of all appropriations heretofore made thereof and amounting in the aggregate to \$124,508 which is now available from a grant from the County of Bergen Open Trust Fund, in the amount of \$62,254 and from the Municipal Open Space Preservation Trust Fund, in the amount of \$62,254.

SECTION 2. The Borough of Closter, in the County of Bergen, State of New Jersey, is hereby authorized to provide for the acquisition and installation of lighting along the Ruckman Park walking path including all labor, material costs and appurtenances necessary and suitable thereto.

SECTION 3. It is hereby determined and stated:

(a) That said purpose is not a current expense. That the same is an improvement which the municipality may lawfully make and that no part of the cost of said improvement has been or shall be specifically assessed on properties specifically benefited.

(b) It is not necessary to finance said purpose by the issuance of obligations by the Borough of Closter pursuant to the Local Bond Law of the State of New Jersey, for the reason that monies sufficient to cover the costs thereof shall be available from a grant from the County of Bergen Open Space Trust Fund, in the amount of \$62,254 and from the Municipal Open Space Preservation Trust Fund, in the amount of \$62,254.

SECTION 4. The Capital Budget of the Borough of Closter is hereby amended or established to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing all detail of the amended or temporary capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available for public inspection.

SECTION 5. The sum of \$124,508 is hereby appropriated for the aforementioned purpose.

SECTION 6. It is hereby determined and stated that no supplemental debt statement is required to be made and signed in connection with said purposes, since the gross debt of the municipality, as defined under the Local Bond Law, is not increased by this Ordinance and no obligations in the matter of notes or bonds are authorized by this Ordinance.

SECTION 7. This Ordinance shall take effect after publication thereof and final passage as required by law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Stabile			X			
Councilwoman Chung			X			
Councilman Di Dio			X			
Councilman Barad	X		X			
Councilwoman Latner		X	X			
Councilwoman Amitai			X			

Introduced: June 22, 2016
 Adopted: July 27, 2016

ATTEST:

Loretta Castano
 Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
 John C. Glidden, Jr., Mayor

Certified to be a true copy of an Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION AUTHORIZING THE PROMOTION OF POLICE OFFICER VINCENT AIELLO TO THE RANK OF SERGEANT

WHEREAS, The Mayor and Council believes it is in the best interests to fill anticipated vacancy in the position of Sergeant in the Closter Police Department; and

WHEREAS, the Governing Body has undertaken interviews, testing procedures and gained input from the supervisory officers; and

WHEREAS, Officer Vincent Aiello has been found to be qualified for promotion to the rank of Sergeant; and

WHEREAS, the Chief of Police has recommended that Vincent Aiello be promoted to Sergeant and sworn in on July 27, 2016; and

WHEREAS, at the Public Meeting of July 13, 2016, the Governing Body considered that recommendation and verbally approved same.

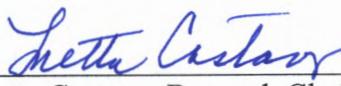
NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, that this memorializes the decision to approve the promotion of **Vincent Aiello** to the rank of Sergeant in the Closter Police Department effective **August 1, 2016** at a base salary **\$134,734.00**.

Councilperson	Motion	Second	Yes	No	Abstain	Absent
Councilman Stabile			X			
Councilman Di Dio			X			
Councilwoman Latner		X	X			
Councilman Barad			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

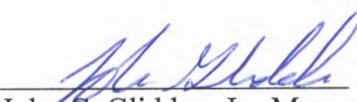
Adopted: July 27, 2016

ATTEST:

APPROVED:



 Loretta Castano, Borough Clerk



 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

**RESOLUTION AUTHORIZING THE PROMOTION OF POLICE OFFICER
MICHAEL FEHSAL TO THE RANK OF SERGEANT**

WHEREAS, The Mayor and Council believes it is in the best interests to fill anticipated vacancy in the position of Sergeant in the Closter Police Department; and

WHEREAS, the Governing Body has undertaken interviews, testing procedures and gained input from the supervisory officers; and

WHEREAS, Officer Michael Fehsal has been found to be qualified for promotion to the rank of Sergeant; and

WHEREAS, the Chief of Police has recommended that Michael Fehsal be promoted to Sergeant and sworn in on August 10, 2016; and

WHEREAS, at the Public Meeting of July 13, 2016, the Governing Body considered that recommendation and verbally approved same.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, that this memorializes the decision to approve the promotion of **Michael Fehsal** to the rank of Sergeant in the Closter Police Department effective **August 1, 2016** and that he shall be sworn in on August 10, 2016 at a base salary **\$134,734.00**.

Councilperson	Motion	Second	Yes	No	Abstain	Absent
Councilman Stabile			X			
Councilman Di Dio			X			
Councilwoman Latner		X	X			
Councilman Barad			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: July 27, 2016

ATTEST:

APPROVED:



Loretta Castano, Borough Clerk



John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REVISED CLEANING SERVICES CONTRACT AWARDED TO
NATIONAL MAINTENANCE SERVICE**

WHEREAS, at the public meeting held on June 8, 2016, a contract was awarded for janitorial services in the Borough to the lowest responsible bidder, National Maintenance Services; and

WHEREAS, the Resolution awarding the contract stated the amount of the contract was \$28,200 per year; and

WHEREAS, this correct amount of the contract is \$26,700.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the award of the contract is hereby revised to reflect the annual amount of \$26,700

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai	X		X			
Councilman Barad			X			
Councilwoman Chung			X			
Councilman Di Dio			X			
Councilwoman Latner		X	X			
Councilman Stabile			X			

Adopted: July 27, 2016

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING THE RECREATION COMMISSION'S LABOR DAY
WEEKEND EVENTS AND THE CONSUMPTION OF ALCOHOLIC BEVERAGES
DURING CERTAIN LABOR DAY ACTIVITIES PURSUANT TO CHAPTER 67 OF THE
CLOSTER CODE**

WHEREAS, via communication dated 6/22/16 from Jim Oettinger, Director, Recreation Commission, permission was requested to conduct a series of events on Labor Day weekend and to serve beer at certain activities; and

WHEREAS, the communication, which included a list of scheduled events, appeared on the 6/23/16 mail list and was discussed at the public meeting held on July 13, 2016; and

WHEREAS, the Director has also requested permission for the Elks Beer Truck (or Finks Catering) to be present and requested permission from the Governing Body to allow beer to be consumed by adults at certain events; and

WHEREAS, pursuant to Chapter 67 of the Borough Code, the Mayor and Council may by Resolution permit the possession or consumption of alcoholic beverages in a designated park or quasi public place in connection with specific events or series of events which have been authorized by the Governing Body; and

WHEREAS, pursuant to Chapter 67, the Acting Borough Administrator is authorized to grant a permit allowing the possession or consumption of beer only between the hours of 12:00 noon and 10:30 p.m. in connection with said specific event(s); and

WHEREAS, the Governing Body expressly authorizes the series of events and the Elks Beer Truck (or Finks Catering) as outlined in the aforementioned communication from the Recreation Commission Director.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the events outlined by the Recreation Commission are hereby authorized and the legal consumption of beer pursuant to the provisions of Chapter 67 of the Code is hereby permitted at the Recreation Commissions' authorized events taking place during Labor Day Weekend 2016; and

NOW THEREFORE, BE IT FURTHER RESOLVED that the Acting Borough Administrator is authorized to issue a permit for same pursuant to the provisions of Chapter 67 of the Code.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai	X		X			
Councilman Barad			X			
Councilwoman Chung			X			
Councilman Di Dio			X			
Councilwoman Latner		X	X			
Councilman Stabile			X			

Adopted: July 27, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

RECEIVED

JUL 21 2016

TAX COLLECTOR
BOROUGH OF CLOSTER

July 21, 2016

Maria Passafaro, CTC/Temp CFO
Borough of Closter
295 Closter Dock Road
Closter, NJ 07624

RE: Retirement/Severance pay out

Dear Maria:

Please accept this letter as acknowledgement of my severance due from the Borough as \$97,397.52.

I am hereby requesting three (3) payments: one at my retirement on August 15, 2016 in the amount of \$20,000.00, one on January 15, 2017 in the amount of \$38,698.76 and the final payment in January 15, 2018 in the amount \$38,698.76.

Please keep my current tax rate for those payments.

Sincerely,


Alfonso Diasparra
Closter DPW - Mechanic

97,397.52 +
20,000.00 -
77,397.52 *

Cc: Finance Committee

77,397.52 ;

6-01-26-315-000-011 Vehicle Maintenance

2. =
38,698.76 *

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
RESOLUTION AUTHORIZING PERSON-TO-PERSON TRANSFER
OF PLENARY (INACTIVE/ POCKET) RETAIL CONSUMPTION
LICENSE NO. 0207-33-005-004**

WHEREAS, an application has been filed for a person-to-person transfer of Plenary Retail Consumption License No. 0207-33-005-004 heretofore issued to 540 Young Limited Liability Company, (inactive/pocket); and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Closter does hereby approve the transfer of the aforesaid Plenary Retail Consumption License No. 0207-33-005-004 (inactive/pocket) to Hoot Two LLC and does hereby direct the Borough Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Hoot Two, LLC".

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			X			
Councilwoman Latner		X	X			
Councilman Di Dio			X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: July 27, 2016

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the Year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk as pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

"R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) dollars or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Closter, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner			X			
Councilman Di Dio		X	X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: July 13, 2016 and July 27, 2016

ATTEST:

APPROVED:

APPROVED BY:

Loretta Castano, Borough Clerk John C. Glidden, Jr., Mayor Victoria Roti Amitai, Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 13, 2016 and July 27, 2016.

Loretta Castano, Borough Clerk

NO PHOTO COPIES OF SIGNATURES

GROUP AFFIDAVIT FORM

CERTIFICATION OF GOVERNING BODY

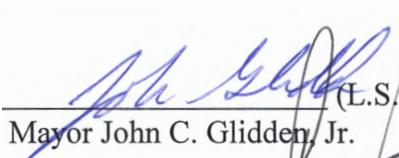
STATE OF NEW JERSEY
COUNTY OF BERGEN

We, members of the governing body of the Borough of Closter, in the County of Bergen, being duly sworn according to law, upon our oath depose and say:

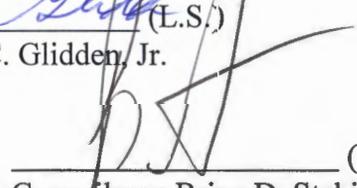
1. We are duly elected (or appointed) members of the Mayor and Council of the Borough of Closter in the County of Bergen;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2015;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."



Councilman David Barad (L.S.)



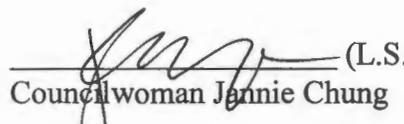
Mayor John C. Glidden, Jr. (L.S.)



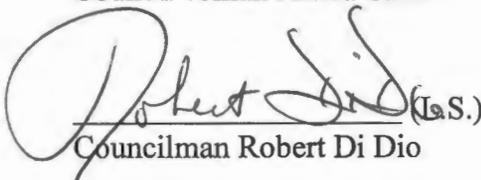
Councilman Brian D. Stabile (L.S.)



Councilwoman Alissa Latner (L.S.)



Councilwoman Jannie Chung (L.S.)



Councilman Robert Di Dio (L.S.)



Councilwoman Victoria Roti Amitai (L.S.)

Loretta Castano, Borough Clerk
Notary Public of New Jersey

Sworn to and subscribed before me this
_____ day of _____

Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625-0803

**BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO
DEPARTMENT OF PUBLIC WORKS MECHANIC UPON RETIREMENT**

WHEREAS, Alfonso Diasparra has informed the Borough that he will be retiring from employment in his position at the Closter Department of Public Works effective August 1, 2016.

WHEREAS, pursuant to a Collective Bargaining Agreement, upon retirement, Mr. Diasparra is entitled to payment for a portion of his unused sick days, vacation days and accrued time; and

WHEREAS, the total payment has been calculated to equal **\$97,397.52** (See Attachment A); and **the Finance Office** has confirmed the gross amount due with Mr. Diasparra, and

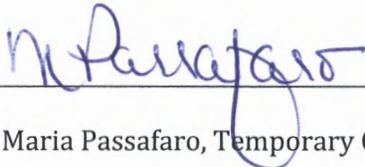
WHEREAS, it has been agreed between the parties that the amount due shall be paid in three (3) checks: a gross amount of **\$20,000.00** shall be paid on August 15, 2016, **\$38,698.76** on January 15, 2017 and the final payment of **\$38, 698.76** on January 15, 2018.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that the aforementioned payments are hereby authorized as well as Health Care Insurance reimbursement.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Maria Passafaro, Temporary Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for said retirement are available to the Borough in account T-13-56-000-094-000 as well as account 6-01-26-315-000-011.

Dated: July 27, 2016

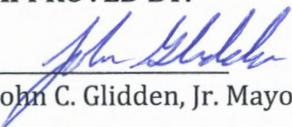


Maria Passafaro, Temporary CFO

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Barad			X			
Councilwoman Latner		X	X			
Councilman Di Dio			X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

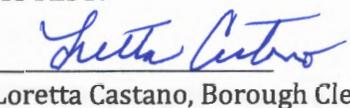
Adopted: July 27, 2016

APPROVED BY:



John C. Glidden, Jr. Mayor

ATTEST:



Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on July 27, 2016.

Loretta Castano, Borough Clerk

ATTACHMENT A

BOROUGH OF CLOSTER
RESOLUTION APPOINTING LT. JAMES WINTERS TO THE
COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD

WHEREAS, in a letter dated April 28, 2016, the County Executive, James Tedesco III informed the Mayor that the County had established a Public Safety Communications Advisory Board in an effort to improve communications between the County's Division of Communications and municipalities; and

WHEREAS, the letter requested that each municipal governing body recommend one employee who is well versed in public safety communications for appointment to the Advisory Board; and

WHEREAS, the letter appeared as item 2 on the Mail List of 6/30/16 and was discussed at the public meeting held on July 13, 2016; and

WHEREAS, Councilwoman Latner informed the governing body that the Borough's Public Safety Committee recommended Lt. James Winters for this appointment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that Lt. James Winters is hereby recommended to the office of the County Executive, James Tedesco, for appointment to the County's Public Safety Advisory Board.

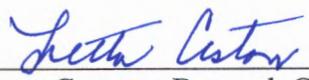
BE IT FURTHER RESOLVED that the Borough Clerk shall forward a copy of this Resolution to the County Executive and to the Borough's Chief of Police.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Barad			X			
Councilman Latner		X	X			
Councilman Di Dio			X			
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

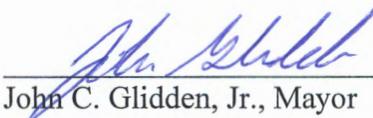
Adopted: July 27, 2016

ATTEST:

APPROVED:



 Loretta Castano, Borough Clerk



 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION APPOINTING THE CANNING GROUP TO CONTINUE TO PROVIDE
TEMPORARY BOROUGH ADMINISTRATOR SERVICES**

WHEREAS, the Governing Body of the Borough of Closter has determined that there is a need to continue with the temporary Borough Administrator from the Canning Group; and

WHEREAS, at the Council Meeting held on March 27, 2016 the Governing Body entered into the agreement with the Canning Group, LLC which is exempt from the State's Local Public Contract Law,

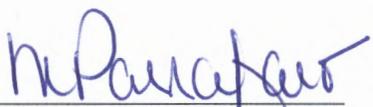
WHEREAS, the agreement was awarded pursuant to the non-fair and open provisions of New Jersey's Pay to Play law,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the Canning Group is hereby appointed to continue to provide Temporary Borough Administrator services with John Fry on part time basis for a rate of \$95.00 per hour for an amount not to exceed \$18,000.00.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Maria Passafaro, Temporary Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for the Temporary Borough Administrator in account 6-01-20-100-000-171

Dated: July 27, 2016



Maria Passafaro, Temporary CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai	X		X			
Councilman Barad			X			
Councilwoman Chung			X			
Councilman Di Dio			X			
Councilwoman Latner		X	X			
Councilman Stabile			X			

DATE: July 27, 2016

ATTEST:

APPROVED:



Loretta Castano, Borough Clerk



John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held July 27, 2016.

Loretta Castano, Borough Clerk

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – JULY 27, 2016 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, July 27, 2016. Mayor Glidden called the meeting to order at 7:32 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons David Barad, Alissa Latner, Robert Di Dio, Brian Stabile, Jannie Chung,
Victoria Amitai
Temporary Borough Administrator, John Fry
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine
Superintendent of Public Works, William Dahle, III

Also Present: Former Councilman Arthur B. Dolson

At this time, Mayor Glidden presented a Certificate of Appreciation to Melvin Bernard upon his retirement after 34 years of dedicated service to the Borough of Closter as a member of the Department of Public Works. The governing body offered congratulations and the public offered a round of applause.

At this time, Mayor Glidden presented a Certificate of Appreciation to Bill Kunze upon his retirement after 31 years of dedicated service to the Borough of Closter as a member of the Department of Public Works. The governing body offered congratulations and the public offered a round of applause.

At this time, Mayor Glidden presented a Certificate of Appreciation to Sgt. Chris Dippolito upon his retirement after 29 years of dedicated service to the Borough of Closter as an officer and member of the Police Department. The governing body offered congratulations and the public offered a round of applause.

At this time, Councilwoman Latner introduced Police Officer Vincent Aiello a 13-year member of the Closter Police Department. She said that Officer Aiello has a Bachelors of Science degree in Criminal Justice from St. Thomas Aquinas College. He began his career in 2001 with the New York Police Department and in 2003 transferred to the Closter Police Department. In 2012, he was transferred to the Detective Bureau and also served as Juvenile Officer and Community Affairs Liaison. He has received numerous commendations; and she offered her congratulations for going through the promotion process to the rank of Sergeant.

At this time, Mayor Glidden administered the Oath of Office to Vincent Aiello upon his promotion to Sergeant in the Closter Police Department. The governing body offered congratulations and the public offered a round of applause.

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF JULY 14, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 1 was removed by Councilwoman Chung; Item Nos. 3, 6 and 11 were removed by Councilwoman Latner; Item Nos. 2, 5, 7 and 13 were removed by Councilman Stabile; Item No. 5 was removed by Councilman Barad.

Item No. 1: Received 07/11/16, dated 07/06/16 from Michael Russo, Director, NJDOT Local Aid and Economic Development, to Loretta Castano re Notification that effective 7/6/16 Governor Christie enacted Executive Order No. 210 declaring a State of Emergency and directing an immediate and orderly shutdown of **all ongoing work that is funded by the Transportation Trust Fund Authority (TTFA)** due to delay in replenishment of the Transportation Trust Fund Account with copy of Shutdown Order and Executive Order No. 210

In answer to Councilwoman Chung, Borough Engineer explained this put an immediate stop to all State funded projects and prevents anything not yet in progress from starting. We are in the middle of our bid process; and we cannot proceed without NJDOT approval unless we forego the funding. If the Borough wishes to proceed, they need to write a letter to the DOT to the same effect and closing off those funds. He affirmed at that point the project would become self-funded. The Borough Attorney affirmed we have 60 days from receipt of bids to award or negotiate a contract mutually to extend the time for award due to the circumstances. Mayor Glidden said because there are contracts involved, they would be discussing this in Closed Session. He noted that we received the approval for grant funding listed as Item No. 2 on July 5th and the stop work order was issued on July 6th. Councilman Stabile said he called Senator Cardinale's office and they have no idea when this will move forward due to the Republican and Democratic National Conventions; so they don't believe it will be any less than two weeks before any movement on this issue takes place.

Item No. 3: Received 07/11/16, dated 07/07/16 from James P. Barsa, Mayor, Borough of Norwood re Letter commending Closter Fire Department and EMS for assistance during the Fourth of July fireworks hosted by the Borough of Norwood (Copy to Chief Pierro, Capt. Terri DeLyon)

Councilwoman Latner just wanted to bring attention to this item commending our Fire Department and Ambulance Corps for their service to Norwood.

Item No. 5: Received 07/11/16, dated 07/11/16 from Nancy Bonall, New Jersey Residents Against Puppy Mills & Alan Braslow, Dog Advocacy and Rescue re Request for consideration of an Ordinance Banning the Sale of Dogs and Cats From Pet Shops with copy of Ordinance adopted by the City of Hackensack (copy to Board of Health) See also 7. M.L. 5/5/16; 10. M.L. 6/23/16

Councilman Barad informed the Ordinance Committee discussed this item at their meeting last week. He spoke to the Board of Health President Anthony Neusch because this would fall under their umbrella; and was informed that it wasn't really a health matter because it is not about the "keeping" of animals; so it was not affecting the public health. If the Council has an interest in this issue, we would have to pursue it through our own ordinance. As a result of recent discussions, the Committee wanted to get the Council's input on the matter. The overall idea is though we don't have a pet store now, and other towns have passed similar ordinances, the thought is preventing these establishments from opening by limiting where it is legal to do so by being proactive. Councilman Stabile voiced concern about the possible limitations it could impose on subsidiary companies of larger chains; and Dr. Barad said they would be reviewing all of the other ordinances in place so as not to restrict commerce.

Item No. 6: Received 07/11/16, dated 07/11/16 from Susan Krause, Administrative Assistant, Division of Veterans Services, Dept. of Human Services, County of Bergen, to Municipal Clerk re 3rd Qtr. 2016 Volume 38 Bergen County Veterans Newsletter (Copy to Bill Brewster)

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – JULY 27, 2016 – 7:30 P.M.

Councilwoman Latner wanted to bring this attention as she recognized an individual who was noted in the newsletter for receiving a new Maytag dishwasher through the Veterans because that was what he did his whole life.

Item No. 7: Received 07/11/16, dated No Date from County of Bergen, Department of Public Safety, Communications Division, Public Safety Operations Center, to Borough Clerk re Two (2) complete executed Agreement: County of Bergen and Borough of Closter GIS Data Exchange Agreement (Copy to OEM Coordinator)

Councilman Stabile explained this allows land use data from the Borough to be sent to the County for their database; and voiced his support saying it is a fantastic forward thinking process; and he is happy the Borough is participating. In answer to Councilwoman Amitai, he explained there may have been a program in place for just the Borough but this allows us to share data with the County and State.

Item No. 11: Received 07/14/16, dated 07/13/16 from John McLoughlin, Chief of Department, Demarest Fire Department to Chief Brian Pierro; c: Mayor and Council Members via individually addressed envelopes; Demarest Mayor and Council re Letter expressing sincere gratitude to the Closter Fire Department for their assistance with Ex-Chief “Chick” Tethers funeral detail; and commending the professionalism of the Department (Copy to Chief Pierro)

Councilwoman Latner noted this commendation was gratitude for the Fire Department’s assistance because Closter and Demarest have a longstanding relationship.

Item No. 13: Received 07/14/16, dated 07/14/16 from Steve Isaacson, 97 Columbus Avenue, to Loretta Castano re Recommendation for Mayor and Council to open the meeting to the public earlier in the meetings in order to provide more opportunities for public comment to encourage “Open and Honest Dialogue”

Mayor Glidden voiced his appreciation for Mr. Isaacson’s letter and asked for any comments. He said that currently we have the open part of the meeting at the end of the Work Session; and noted there have been several requests to move that back to the beginning over time. He invited Mr. Isaacson to speak on same.

Steve Isaacson, 97 Columbus Avenue, noted that on 3/9/11 the Council approved the By Laws. He explained that up until that time, there had been an opportunity for the public to speak during Mail List items. He questioned why it was changed and asked what has been accomplished. He voiced his frustration that the public has to wait until 10 p.m. to make comments. In response to the Mayor, he said there was a comment period for communications and then a comment period before the meeting and then again at the end. Councilman Barad explained the Regular Meeting used to be first and that’s when those comment periods were present. It was changed because at that time there were certain members of the public who were taking up as much as one hour of time; and some of them were very difficult to cut off. He said he was part of the process then and still believes now that the public is present to bring up issues and comments of the Council’s business at hand. In the past, people would leave after the public comments and wouldn’t be part of the Work Session. So he thought moving the business of the Council first would provide the opportunity for the public to hear what goes on; and they moved the meeting a half hour earlier. Although the last meeting ran very late, he said that typically the public comments take place around 8:30 p.m. which is only a half hour later than it was when they started with the Regular Meeting. Dr. Barad said he truly appreciates Mr. Isaacson’s attendance at all of the meetings and all of the things he brings up that they may not normally think of. Mr. Isaacson questioned going back on a trial basis to public comment earlier and the Mayor said they would discuss it. Councilwoman Latner voiced her understanding as the NVRHS School Board meetings are run in similar fashion where public comments don’t start until 10 p.m.

b. MAIL LIST OF JULY 21, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item Nos. 1e, 2aIII, 8 and 9 were removed by Councilman Stabile. Item Nos. 2aIV and 8 were removed by Borough Clerk.

Item No. 1e: Received 07/14/16, dated 07/14/16 from Lisa Sciancalepore, Clerk to the Board of Chosen

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Freeholders, to Bergen County Municipal Clerks re Certified copies of the following Ordinances Introduced 7/13/16 - Public Hearing and Adoption to be held 7/27/16: **16-13**: Ordinance to Ban the Operation of Traveling Shows or Circuses that Exhibit Wild or Exotic Animals on County Property

Councilman Stabile voiced his understanding that he read this only affected Bergen County owned properties and that it does not affect any areas covered by Open Space or funded by County monies as far as getting grants. Borough Attorney said unless there is something in there in regards to future grants, any properties we already own would not be affected; it would not be retroactive.

Item No. 2aIII: Received 07/15/16, dated 07/15/16 from Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities re Weekly Round Up Re Weekly Policy Update: State Board of Education Promulgates Emergency Lead Testing Rule

Councilman Stabile voiced his concern over this issue and explained it is always best to run your taps for a minute prior to using them as the lead source is usually leeching from the pipes or from the solder. He wanted all to be aware the lead contamination is not typically associated as coming from the plant or the water source. He supports water filters to protect yourselves and your children.

Item No. 2aIV: Received 07/15/16, dated 07/15/16 from Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities re Weekly Round Up Re Weekly Policy Update: Bill Limits 3rd Party Property Tax Appeals (Copy to Assessor)

Borough Clerk noted this item was copied to the Tax Assessor and explained this pertains to third parties filing assessment appeals against properties they do not personally own. In answer to Councilman Stabile, Borough Attorney explained presently any third party who believes the assessment is not high enough could file a suit against that property and the Borough alleging that assessment should be higher. He affirmed it is only available to taxpayers and not to renters.

Item No. 8: Received 07/11/16, dated 07/11/16 from Bill Brewster, President, Closter Senior Citizens Club, to Mayor, Councilwoman Amitai, Borough Clerk, Borough Administrator re Response re letter from Northvale Senior Citizens Center – 5. M.L. 7/7/16

Councilwoman Latner said she found it interesting they were requesting monetary donation when we have never done anything like that in the past. Borough Clerk informed we did receive an additional response from Mr. Brewster that will appear on the next Mail List as Item No. 1 and she informed a copy of same was in their laptops. The Seniors are very upset about the letter as they believe it is full of misinformation and she reminded this is a new Director at the Northvale facility.

Councilman Stabile referred back to this letter and Mr. Brewster's request for funds for a part-time Director for the Closter Senior Center. He said it hasn't been discussed and wanted to know if the Council wanted to look into same. He noted we received funding for Senior activities and transportation but he does not believe any of that could be used for hiring a Director but he would like to discuss same further. In answer to Councilwoman Amitai the Mayor said Northvale is about half the size of Closter and they have more Seniors there. Mayor Glidden voiced his support for further discussing the issue after they have all had a chance to review the correspondence. Mr. Rogan voiced his understanding that the McGuire Senior Center holds a lot of fundraisers and a lot of their residents leave bequests or donations in their wills for the Center. He believes the fundraising attracts more participants and it is open to residents of other towns.

Item No. 9: Received 07/20/16, dated 07/20/16 from Steve Isaacson re Request re number of set aside of units for COAH housing for a *potential* housing project containing 100 apartments

Steve Isaacson, 97 Columbus Avenue, said he asked this question of the Zoning Board of Adjustment and they refused to answer same so he is asking the Council. Councilman Stabile voiced his understanding the developer would have to abide by the current zoning in each District. Borough Attorney informed they would not be able to do so in Residential A at all without a use variance from the Zoning Board. Mr. Isaacson asked out of 100 units, how many would have to be set aside. Mr. Rogan explained under previous COAH guidelines, it was set at 20% but noted those were struck down and there is presently no guideline issued. Since this was struck down almost a year ago, towns have been coming up with plans and how many units they would be responsible for. If someone would become an intervener in a lawsuit, it would

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have to go to a Special Master and be negotiated. The last three lawsuits in Bergen County were negotiated at 10%, 12% and 13% - but not by Statute or COAH – it was by judicial negotiation. There is no percentage as we sit here today.

Mr. Isaacson noted that Vantage did a public notice they have applied for a jitney and that appeared in *The Suburbanite*. He also noted there is legislation pending regarding Air BNB to tax through municipalities the rental units. The issue is finding out what units are being used.

c. MAIL LIST OF JULY 21, 2016 – Mayor Glidden noted there are two items from this Mail List for discussion this evening and Borough Clerk explained same, reminding they discussed Item No. 1 previously.

Item No. 11 – M.L. 7/28/16 – dated 7/26/16 received by Borough Clerk via e-mail on 7/27/16 @10:53 a.m.
Re: Harold Hess Lustron House Caretaker

Councilman Stabile explained the Historic Preservation Commission met and discussed the proposals received and their concerns they might be close to or over the 60 days to award. They unanimously approved Michael Pisano would be the best fit for the caretaker role. He noted a professional architectural firm also responded and the Commission felt that firm slightly missed the design and intent of the RFP to be a full-time caretaker as opposed to making changes. In response to the Mayor the Borough Attorney informed this item was only received today. Mr. Fry voiced his understanding that there is an issue with the 60 day window and Mr. Rogan affirmed they have already passed that 60 day window.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of July 27, 2016)

Mayor Glidden asked if any member of the Council wished to discuss any item on the Consent Agenda. No one wished to remove any item for discussion.

8. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)

1) STATUS REPORT RE CLOSTER WEBSITE
2) REPORT – Councilman Stabile reported the Finance Committee met last night and discussed hiring, retirements and capital budget purchases. He said we are now fully up to date on our EMMA – Electronic Municipal Market Access for both 2014 and 2015. Our 2014 EMMA application was unfortunately late but it has been reconciled. This is associated with the Borough’s secondary market disclosure obligation and was filed through our Advisor Acacia. The 2016 EMMA filing will be required when the 2017 Budget is passed.

B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)

1) REPORT – Councilwoman Latner reported the promotion for Officer Fehsal will take place at the next meeting and informed she would not be able to attend. The Fire Chief had questioned the Fire Horn and she asked Mr. Fry what has been put aside in capital for that. Mr. Fry informed he responded and during the Finance Committee meeting it was decided he and the Temporary CFO would meet with all of the Departments about the details behind the adopted Budget to make sure their information is accurate because there has been transition and they want to be sure nothing has fallen through the cracks. He said they will also discuss what is in the adopted Budget as opposed to what their requests may have been. Mr. Fry said there is one thing that is not in the budget being the security cameras but he will follow up with all of this.

On behalf of Councilman Di Dio, as liaison to the Closter public schools, Mrs. Latner said there is a very important Closter School Board meeting tomorrow evening in terms of administrators and the administration and losing another principal. She wanted to make everyone aware of the meeting for all those concerned.

8. COMMITTEE REPORTS (Continued)

C. PUBLIC WORKS - CHUNG (LATNER/STABILE)

1) REPORT- Councilwoman Chung informed there is another retirement from the DPW, Al, our mechanic (Alfonso Diasparra) will be retiring this Friday. We will need a new mechanic which lends itself to discussion of a new hire in Closed Session.

D. ORDINANCES - BARAD (CHUNG/AMITAI)

1) REPORT RE ORDINANCE COMMITTEE MEETINGS – Councilman Barad reported the Ordinance Committee met this week. The Soil Moving ordinance he previously discussed is moving forward and had been forwarded to the Borough Engineer and Construction Official for comment. The ordinance changes some of the limits and adds a subdivision that will require foundation survey and engineering review. Major soil moving will not change. They will be discussing with the Construction Official when they meet tomorrow regarding A-frame signs. Dr. Barad reminded they spoke previously about adding COAH fees for residential additions. They met with the Tax Assessor who informed that in other municipalities they look at the assessed value the addition will bring compared to the previous assessed value and charge a COAH fee based on that difference and how they come to the 1.5% fee they discussed. Dr. Barad said he is interested in revisiting some sort of LEEDs ordinance but he will wait to discuss it until they have another meeting with more details to come. He noted our previous ordinances were all based on voluntary compliance with LEEDs and he would like to revisit the issue. Mayor Glidden said he would like to schedule a Tri-Partite meeting.

2) REPORT

E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)

1) REPORT RE PERSONNEL COMMITTEE MEETINGS – Councilman Di Dio reported the Human Resources Committee met on a couple of occasions. He said we have received eighteen (18) resumes so far for the Administrator position with varying degrees of qualifications and credentials. Some have exceptional credentials not only in regard to being experienced current Administrators but also being practicing attorneys as well – all at reasonable salaries. In response to Mayor Glidden, he informed approximately four (4) received to date have Administrator experience. They have scheduled interviews this week with four of the individuals and the job posting does not close until August 15th. Mr. Di Dio said in the best interests of the residents, we will continue our research and investigation and will continue to schedule interviews.

In regards to the Closter Public Schools, he referred back to Mrs. Latner's report that there is a meeting tomorrow night; and he urged everyone to attend. He said he has gotten calls from several parents in regards to the situation and he feels as representatives of the constituents to attend the School Board meeting in support. They are looking to make changes at the administrative level.

At this time, Dr. Barad said we have been through the search for Administrator several times and he is very grateful for the work being done in this regard. He requested the search not be limited to only those individuals with Administrator experience. Mr. Di Dio informed they are not. They are looking for the best qualified individual.

2) REPORT

F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)

1) REPORT – Councilwoman Amitai reported the Planning Board Subcommittee met on the subject of COAH and will continue to meet. They will be meeting to discuss the Zoning Board of Adjustment Annual Report in August. Tomorrow's Planning Board Meeting has been cancelled due to lack of agenda but they will meet for the Work Session next week.

The Improvement Commission will be meeting with someone Mr. Fry introduced them to in regards to pocket parks. The Commission revisited the idea of improving the back doors of the stores in the municipal lots. In response to Councilman Stabile, she said they were going to speak to Chief Kaine about using the work release program through the County Jail. Chief Kaine informed they would need to write a letter requesting same. Mrs. Amitai noted they would need to get permission from the store owners. Borough Attorney explained there is a list and a request has to be made to the Sheriff's Office for use of the

8. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE) (Continued)

work release program which uses prisoners. He voiced his understanding that we have not had them here in years so he is not aware of the current timing. The property owners would have to be approached in interest because the prisoners are visible in orange jumpsuits where they perform the work. Councilman Stabile questioned whether we want to use municipal funds to improve private stores. In response to Councilwoman Amitai, Mr. Rogan explained it is the expenditure of funds on private commerce as opposed to resident improvements; and it is definitely a policy decision; but a list of the property owners is public record. Mr. Stabile said he is not sure how comfortable he is using Borough monies of private businesses and Councilwoman Chung agreed. He also does not feel things should be done piecemeal as the parking lot is a lingering issue. Mayor Glidden noted the parking lot issue brings up a good point as they have been working on that and it is almost impossible to get all of the owners together at once to get anything accomplished. We also have the brick paver sidewalks coming up and the property owners are responsible for that in addition to the trees uprooting the pavers creating dangerous conditions. The sidewalks are beginning to deteriorate but we don't know to what extent the damage is at this point. So far, the Borough has been reluctant but we can't be responsible for all of these repairs; and we need to come to a mutual resolution. Councilwoman Amitai asked what the position would be if they were able to solicit donations from the property owners; and Mr. Stabile said certainly that would help but we are still looking to bring prisoners into the downtown area to do the work. He is not ready to make a decision on this tonight and needs time to sleep on it. Mayor Glidden asked what is the purpose of painting the back doors. Mrs. Amitai said the area is unkempt and messy looking. Mrs. Chung said she can't even picture painted doors because the area is so cluttered. Councilman Di Dio suggested property maintenance issue summonses if the areas are not being maintained. The Mayor said for a long time they have not been doing that because of the difference between the property owners and the store owners. Mrs. Chung noted we issue summonses for residential properties that are in disorder. Borough Attorney said we have ordinances that the Building Department is to enforce. Mrs. Amitai said the Improvement Commission is looking to improve the town in an affordable way. Mrs. Chung said if they were able to obtain a donor for the paint and supplies, she would have no issue with it. Dr. Barad said he thinks our tools are enforcement; and if people are not keeping up their properties, they need to be doing so. Even if we go do it once, they are not guaranteed to maintain that and they need to be responsible for it.

Councilwoman Amitai noted there was a complaint that the Seniors don't have enough parking in the lot and they want signs designated. Councilman Di Dio said he is just shaking his head because there is never enough parking in the lot. Mrs. Amitai suggested the Parking Authority meet to discuss these issues. DPW Superintendent suggested they get a master plan together what they want to do with this parking lot. He questioned the validity of spending \$500 on signs if there is still no master plan in place for the municipal parking lot – it is a waste of taxpayer dollars. The same issue with the Seniors the employees have. Mr. Di Dio suggested signs that say one hour parking unless on official business. Councilman Stabile recalled the ordinance calls for 14 parking spots for Borough Hall and Mr. Di Dio voiced his understanding that should include the Seniors. Dr. Barad suggested meeting with the Parking Authority and the DPW Superintendent to discuss the details.

9. OLD BUSINESS

- a. DISCUSSION RE (DANGEROUS) SIGHT ISSUES AT HARVARD STREET (Follow up from 5. M.L. 05/26/16 – Discussed at WS 6/11/17 – Requested by Temporary Borough Administrator 6/14/16) Discussed at WS 6/22/16 – referred to Property Maintenance Officer by V. Amitai

Borough Administrator advised that he, Code Enforcement and the Police Department have visited the area; and some pruning has been required by Code Enforcement but a number of issues relative to vegetation are out of the authority of the Borough and compliance cannot be enforced. He said it was his observation that leaving the intersection is dangerous due to the curvature of the road rather than the trees or bushes. He said during conversation with Ann Kahn of 15 Harvard Street, it was suggested turning the

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street into a one-way street. He felt the real issue of a one way street designation that the Council must resolve is the acceptance by the residents. Chief Kaine said that the whole roadway would have to be redeveloped; and Borough Administrator said that the residents would be given an opportunity to discuss the change. It was suggested that not allowing a left hand turn coming out of Harvard Street onto Piermont Road may be a viable solution. Mayor Glidden said unless there is a safety problem indicated by the Police Department, the roadway should be left alone; and the residents should be advised of this in addition to the pruning issues being addressed. Councilwoman Amitai requested the Borough Administrator respond to Mrs. Khan and the other interested residents.

- b. Request for Amended Resolutions to be signed by Mayor/Manager/Executive and Borough Clerk for Bus Stops on Municipal & County Road (10. M.L. 7/7/16) - Discussed at WS 7/13/16.

Councilman Barad indicated that there had been a request from the bus line to confirm the listing of bus stops; and it had been suggested at the meeting that a new bus stop be added near the Plaza. He said that the stop could be addressed in the future, but it is not part of the request from the bus line.

Councilwoman Chung questioned if Edens would like to donate the lights to the Borough and Borough Administrator advised that Councilman Stabile had offered to call Edens.

Mayor Glidden reported on a meeting with Edens last week during which it was noted that the construction time limit has been moved up; and they are looking at a grand opening of Whole Foods and Target on Wednesday, October 19th at 10 a.m.

Mayor Glidden reminded everyone that the Labor Day Celebration would have the 5K Race on Sunday with Closter vs. Haworth; and the all-day celebration would be on Monday, September 5, with fireworks in the evening.

Councilwoman Chung reported on a meeting with Bergen County Clerk, John Hogan, who expressed his willingness to set up a satellite office in Closter for three consecutive days during which residents can process passports and notaries - site and time availability to be discussed with the County Clerk. The County has also offered to come to the school and give a presentation on elections and its importance.

Councilman Stabile advised that the Closter Environmental Commission has been chosen to host the Earth Fair on April 22, 2017, Tenakill School has approved the use of their facilities and there would be a small fee. A minimum of 6 months would be needed for preparation. Relative to Historic Preservation Commission, it was requested to formalize an administrative role for the Commission for the Lustron House. It would take some of the administrative duties off of the hands of the Council and Administrator and put same in the hands of the experts in town. Borough Attorney said that he has to review the necessary items for a resolution relative to Mr. Pisano.

Councilwoman Amitai noted that Mary Mayer is moving in the near future and since she has been a long time volunteer, she requested that there should be an acknowledgement of same by the governing body.

10. NEW BUSINESS

11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

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12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
14. ADJOURNMENT

Motion to adjourn the Work Session at 9:01 p.m. was made by Councilman Di Dio, seconded by Councilman Barad and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on August 4, 2016 for approval at the
Regular Meeting to be held
August 10, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
and Arlene M. Corvelli, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held August 10, 2016
Consent Agenda Item No. 18b.