

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – FEBRUARY 24, 2016 - 7:30 P.M.

Mayor Glidden called the meeting to order at 7:55 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons Alissa Latner, Brian Stabile, Jannie Chung and Victoria Amitai
Borough Administrator, Jonathan DeJoseph
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Tax Collector/ Temporary Chief Financial Officer, Maria Passafaro
Borough Auditor, Gary J. Vinci
Chief of Police, Dennis Kaine

The following persons were absent:

Councilpersons Dr. David Barad and Robert Di Dio

3. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

4. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 1/27/16, and was published in The Record on 2/2/16 as stated in the Municipal Clerk's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Clerk's Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

ORDINANCE NO. 2016:1202, "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 183 OF THE CODE OF THE BOROUGH OF CLOSTER, SPECIFICALLY, SECTION 183-45"

Mayor Glidden opened the public hearing at 8:04 p.m.

Steve Isaacson, 97 Columbus Avenue, questioned the number of spaces in the parking lot and the number of employees. Mayor Glidden noted that there are 18 police officers and Borough Administrator said that there are approximately 12 employees. Mr. Isaacson said that 14 spaces may not be adequate for employees and visitors. He suggested time limit parking to avoid usage by shoppers from Closter or bus riders if the route gets changed.

Councilman Stabile questioned if spaces for visitors would be separate from those for employees and Borough Administrator said that the spaces would be for visitors and employees and Mr. Isaacson suggested stickers.

Mayor Glidden closed the meeting to the public.

Motion approving adoption of Ordinance No. 2016:1202 was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Latner, Stabile, Chung and Amitai.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – FEBRUARY 24, 2016 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Latner, Stabile, Chung, and Amitai.

RESOLUTIONS

6. RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN RECREATION COMMISSION ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Requested by Mayor 2/3/16) - TO BE PREPARED BY BOROUGH ADMINISTRATOR Carried from RM 2/10/16 (Received from Administrator 2/16/16)
7. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING (Boswell File CL-1141) TO PROVIDE ENVIRONMENTAL ENGINEERING SERVICES FOR THE UST SITE INVESTIGATION LOCATED AT THE CLOSTER DEPARTMENT OF PUBLIC WORKS FOR AN AMOUNT NOT TO EXCEED \$4,500.00 PER PROPOSAL DATED 2/11/16 (Ordinance 2015:1188; Capital Account C-04-15-188-012-002) Received from Administrator 2/16/16
8. RESOLUTION OPPOSING SUEZ/UNITED WATER'S RATE/TAX INCREASE (Request by Dr. Barad 2/10/16/Received from Administrator 2/18/16)
9. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FOR BOROUGH HALL PHONE SYSTEM – CHANGE ORDER IN THE AMOUNT OF \$673.68 (Ordinance 2015:1188; Capital Account C-04-15-188-006-001) Received from Administrator 2/16/16
10. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER FIRE DEPARTMENT (Received from Deputy Treasurer 2/16/16)
11. RESOLUTION GRANTING PERMISSION TO BERGEN COUNTY MOSQUITO CONTROL DIVISION TO PERFORM AERIAL SPRAYING DURING THE 2016 MOSQUITO BREEDING SEASON AND AUTHORIZING LETTER AS REQUESTED (Received from Borough Attorney 2/17/16)
12. RESOLUTION AWARDED ADDITIONAL WORK AT SITE OF EMERGENCY STANDBY GENERATOR AT THE DPW TO FACILITIES SOLUTIONS GROUP, INC. FOR INSTALLATION OF BOLLARDS IN THE AMOUNT OF \$1,428.29 (BOROUGH ORDINANCE 2014:1164, Capital Accounts C-04-14-164-029-010) Received from Administrator 2/18/16
13. RESOLUTION AWARDED ADDITIONAL WORK AT SITE OF EMERGENCY STANDBY GENERATOR AT THE CLOSTER PUBLIC LIBRARY TO FACILITIES SOLUTIONS GROUP, INC. FOR INSTALLATION OF BOLLARDS IN THE AMOUNT OF \$3,778.36 (BOROUGH ORDINANCE 2015:1188, Capital Accounts C-04-15-188-013-001) Received from Administrator 2/18/16

In answer to Councilman Stabile, Borough Administrator advised that the cost of the generator for the Library was covered under the grant but a concern was raised as to the proximity of the unit to the transformer. Orange and Rockland determined that same must be located 20 feet from the transformer necessitating additional piping and the bollards. Borough Engineer noted that the bollards are steel tubes that are set in concrete to protect the generator

14. RESOLUTION AUTHORIZING PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-009-012 (*INACTIVE/ POCKET*) FROM JBS MACK, LLC TO PERO, ROSE (Approved by Borough Attorney 2/19/16)

MOTIONS

15. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 02/18/16) – NO ABSTENTIONS
 - a. REGULAR MEETING HELD FEBRUARY 10, 2016
 - b. WORK SESSION HELD FEBRUARY 10, 2016

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – FEBRUARY 24, 2016 - 7:30 P.M.

16. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	No Appointment in 2015	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	(Jeanne Baer)	_____	2 Years	31-Dec-17

17. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Financial Assistant				
Part-Time	<u>Lois Chiang</u>	=====	1 Year	31-Dec-16
Municipal Court				
Deputy Court Administrator	No Appointment in 2015	_____	1 Year	31-Dec-16
Temporary and Part-Time Clerical				
(Recreation)	<u>Gina Ferraro</u>	<u>Gina Ferraro</u>	1 Year	31-Dec-16

Borough Administrator advised that the position of Part time Financial Assistant has been vacant since last year and not filled and if the Mayor and Council so choose this appointment can be removed from the Agenda. Mayor Glidden said it would be removed from the Consent Agenda. Mayor Glidden questioned the removal of the appointment of the Deputy Court Administrator and Borough Administrator suggested that same remain on the Consent Agenda.

18. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSES FOR CALENDAR YEAR 2016 PER BOROUGH CODE CH. 127 TO RENEWAL BY ANDERSON FOR REPLACEMENT WINDOWS / PATIO DOORS FOR THE FOLLOWING INDIVIDUALS: (Received from Chief of Police 2/17/16):

- 1) PERMIT NO. 16-03A – JESSICA M. CELESTINA, 3 GULF COURT, BARNEGAT, NJ 08005
- 2) PERMIT NO. 16-03B – MICHAEL S. REUBEN, 2A WESTON FORBES COURT, EDISON, NJ 08820
- 3) PERMIT NO. 16-03C – BRENT A. MAHARAJ, 23 ARSDALE TERRACE, EAST ORANGE, NJ 07018
- 4) PERMIT NO. 16-03D – GABRIEL ANDRES ACOSTA, 512 VILLAGE DRIVE, AVENEL, NJ 07016
- 5) PERMIT NO. 16-03E – DELFONE LAMONT PIERCE, 1045 GROVE AVENUE, APT. 4H, EDISON, NJ 08820
- 6) PERMIT NO. 16-03F – JAVIER K. VERA, 478 UNION STREET, RAHWAY, NJ 07065

In answer to Councilwoman Amitai, Chief Kaine advised that Renewal by Anderson paid \$500 for each of the persons going door to door. Background checks have been done on each person at a cost of \$3,000.

19. MOTION APPROVING RAFFLES APPLICATION NO. 618 FOR TEMPLE EMANU-EL OF CLOSTER TO CONDUCT ON-PREMISE DRAW RAFFLE FOR MERCHANDISE AT 180 PIERMONT ROAD ON SATURDAY, 3/12/16, FROM 7:00 P.M. TO 11:00 P.M. (Completed Application filed and appropriate fees paid 2/18/16)

20. REPORTS
 (None received at the time of preparation of this Agenda.)

- 5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Steve Isaacson, 97 Columbus Avenue referred to the railroad crossing and Borough Administrator said that numerous letters have been sent to CSX without a response. Borough Engineer said that even though the crossing is not used, the Borough cannot enter same to affect a repair.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – FEBRUARY 24, 2016 - 7:30 P.M.

- 21a. Motion approving the following resolution to go into closed session at 8:07 p.m. was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Latner, Stabile, Chung and Amitai.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(7), "Pending or anticipated litigation or contract negotiations" and N.J. S.A. 10:4-12(b)(8), "A matter involving public employees"; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 10-12 weeks.

Mayor Glidden resumed the Regular Meeting at 10:00 p.m.

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

The following motion was made by Councilwoman Amitai, seconded by Councilman Stabile as dictated into the record by the Borough Attorney:

MOTION AUTHORIZING THE ADDITIONAL \$5,000, PURSUANT TO THE CONTRACT, FOR SATISFACTORY PERFORMANCE TO BOROUGH ADMINISTRATOR, JONATHAN M. DEJOSEPH, ON A PRO-RATA BASIS BASED UPON HIS TERMINATION DATE

Said motion was declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Latner, Stabile and Amitai. Councilwoman Chung abstained.

23. ADJOURNMENT

Motion to adjourn the Regular Meeting at 10:02 p.m. was made by Councilwoman Chung, seconded by Councilwoman Latner and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
March 3, 2016 for approval at the
Regular Meeting to be held
March 9, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held March 9, 2016
Consent Agenda Item No. 13a.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – FEBRUARY 24, 2016 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, February 24, 2016. Mayor Glidden called the meeting to order at 7:31 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons Alissa Latner, Brian Stabile (7:37 p.m.), Jannie Chung and Victoria Amitai
Borough Administrator, Jonathan DeJoseph
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine
Tax Collector/Temporary Chief Financial Officer, Maria Passafaro
Recreation Director, Jim Oettinger

The following persons were absent:

Councilpersons Dr. David Barad and Robert Di Dio

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF FEBRUARY 11, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. No one wished to remove any item for discussion.

b. MAIL LIST OF FEBRUARY 18, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. No one wished to remove any item for discussion.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of February 24, 2016)

Mayor Glidden asked if anyone wished to remove any item for discussion. No one wished to remove any item for discussion.

8. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)

- 1) STATUS REPORT RE CLOSTER WEBSITE – No report.
- 2) REPORT RE BUDGET – Councilman Stabile reported all Departmental budgets were reviewed; and he will be making some recommendations to be discussed in Closed Session.

B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)

- 1) REPORT – Councilwoman Latner reported everything is moving along for positions that are open. Chief Kaine noted that Friday is the deadline for applications. In response to Mayor Glidden, the Chief said there were not many candidates as of yet. In answer to Councilwoman Chung, he informed they have received 7 applications and said there is usually a last-minute rush. Chief Kaine said last time there were 30 applicants and the application was free, but this time they are charging \$50.

Mrs. Latner informed that at the last Library meeting, they voted to make a new sign for the Walter Marion Wehmeyer book section to honor them for all of their contributions to the Borough.

Both Regional High Schools have their school musicals with NVRHS presenting Little Shop of Horrors. Mrs. Latner reminded the Referendum will be held March 8, 2016 with the extended hours (7 a.m. to 9 p.m.) and said Dr. Gordon has been diligently working to get the word out to everyone. She noted there was an article in the paper about disseminating information and she spoke to Dr. Gordon regarding same; so they are doing everything by the book because there was not enough notification last time. Mrs. Latner informed that Project Graduation is having two fundraisers and asked Chief Kaine if it was possible to utilize the electric sign to remind parents to keep the kids clean, safe and sober on graduation night for next Thursday's fashion show and the Wizards game the following week. Chief Kaine had no objections to same; and Mrs. Latner thanked him for his assistance.

C. PUBLIC WORKS - CHUNG (LATNER/STABILE)

- 1) REPORT – Councilwoman Chung informed she had no report as she is trying to meet with William Dahle III (Superintendent of Public Works).

D. ORDINANCES - BARAD (CHUNG/AMITAI)

- 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
- 2) REPORT – Councilman Barad is not present this evening; therefore, no report was provided.

E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)

- 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
- 2) REPORT – Councilman Di Dio is not present this evening; therefore, no report was provided.

F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)

- 1) REPORT – Councilwoman Amitai reported the Building Department has not met yet but they plan to on 3/2, 3/3 or 3/4 depending on schedules. She said Gary Montroy would make himself available either first thing in the morning at 7 a.m. or at 7 p.m.

Mrs. Amitai reported that the Planning Board will be meeting tomorrow night and this would conclude her report.

9. OLD BUSINESS

10. NEW BUSINESS

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – FEBRUARY 24, 2016 – 7:30 P.M.

11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Glidden opened the meeting to the public.

Steve Isaacson, 97 Columbus Avenue, suggested that the referendum be publicized on the electronic sign to remind people to vote. Mayor Glidden invited Mr. Isaacson to be his guest at the March 2nd meeting of the Senior Citizens on this topic. Mr. Isaacson questioned the status of the traffic signal at Vervalen Street and Mayor Glidden said a letter has been written to the County suggesting same. The bus company has suggested the traffic light if the bus route is changed and that a right turn lane be designated going south. He referred to the topic of street vacation citing that in California, you own your property to the center of the street; and when vacated, title goes back to the resident. Borough Attorney said the vacated street is offered to the property owners and they are then responsible for snow plowing, street maintenance and underground utilities. He said the typical vacation is of a paper street not an improved road since same becomes private property.

Jim Oettinger, Recreation Director, noted that at the February meeting of the Recreation Commission, there was a discussion of drones in the community; and he presented pictures of a drone being flown from a home three miles away from the park. He said that the Commission would like to have the Ordinance Committee review drones in the Borough especially around parks; and he also cited an article in the Record on the use of drones and FAA regulations. The Commission is concerned with the safety of the children using the parks. The Ordinance Committee could consider banning the drones around parks and also necessitating a permit for same in the Borough. Councilwoman Amitai suggested a ban for other places in the Borough such as those areas of high density.

Steve Isaacson, 97 Columbus Avenue, said that there is a privacy issue concerned with the use of drones and he noted that Bergen Community College is offering a training program on the use of drones.

12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

14. ADJOURNMENT

Motion to adjourn the Work Session at 7:51 p.m. was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
March 3, 2016 for approval at the
Regular Meeting to be held
March 9, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
and Arlene M. Corvelli, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held March 9, 2016
Consent Agenda Item No. 13b.