

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – DECEMBER 28, 2016 - 7:30 P.M.

Mayor Glidden called the meeting to order at 8:27 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.  
Councilpersons: David Barad, Alissa Latner, Brian Stabile, Jannie Chung and Victoria Amitai  
Borough Administrator, Arthur Braun Dolson  
Borough Attorney, Edward T. Rogan  
Borough Clerk, Loretta Castano  
Borough Engineer, Nick DeNicola  
Chief of Police, Dennis Kaine

The following persons were absent:

Councilman Robert Di Dio

Also Present:

Councilman-Elect Joseph Yammarino

3. MAYORAL PRESENTATION(S)

Mayor Glidden announced that there would be no presentations this evening but there will be several at the next Regular Meeting.

4a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item Nos. 6, 11 and 13 was made by Councilman Stabile, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Stabile, Chung and Amitai.

RESOLUTIONS

5. BILL RESOLUTION – DECEMBER 30, 2016 (Received from Deputy Treasurer 12/21/16)

~~6.~~ RESOLUTION AWARDED/REJECTING SOLE BID RECEIVED AT BID OPENING HELD 12/6/16 AT 11:00 A.M. FOR CARETAKER - LUSTRON HOUSE (Requested by Borough Attorney 12/9/16) (Carried from RM 12/14/16)

7. RESOLUTION WAIVING THE SIDEWALK REQUIREMENT OF CLOSTER CODE FOR PROPERTY AT 32 RUTGERS STREET (9. M.L. 12/8/16 - Discussed at WS 12/14/16 - Received from Borough Attorney 12/22/16)

8. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO PARTICIPATE IN A MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE IN ACCORDANCE WITH THE PLAN SUBMITTED BY THE BERGEN COUNTY POLICE CHIEF'S ASSOCIATION (Received from Chief of Police 12/15/16)

9. AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD AND NORTHVALE FOR USE OF THE CLOSTER POLICE FIRING RANGE FOR THE CALENDAR YEAR 2017 (Received from Chief of Police 12/15/16)

10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$37,872.23 TO CORELOGIC FOR 4th QUARTER 2016 DUE TO DUPLICATE PAYMENTS FOR 20 NAMED TAX ACCOUNTS (Received from Tax Collector 12/19/16)

~~11.~~ TRANSFER RESOLUTION NO. 3 AUTHORIZING THE TRANSFER OF 2016 BUDGET APPROPRIATIONS (Received from Temporary CFO 12/20/16) \*REQUIRES 2/3 MAJORITY VOTE\*

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12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$96,541.03 **AND** ISSUE A RETURN OF PREMIUM FROM ESCROW IN THE AMOUNT OF \$26,100.00 TO US BANK C/F PRO CAPITAL I FOR THE REDEMPTION OF TAX SALE CERTIFICATE #12-00004 FOR PROPERTY LOCATED AT 50 PRINCETON STREET, BLOCK 2003, LOT 12, SOLD AT THE MUNICIPAL TAX SALE HELD ON 6/28/12 FOR 2011 DELINQUENT TAXES (Received from Tax Collector 12/21/16)
- ~~13.~~ RESOLUTION DENYING REQUEST TO PLACE TWO “NO LOADING/UNLOADING” CURBSIDE SIGNS ON 15 WILLIAM STREET (2. M.L. 12/1/16 – Discussed WS 12/14/16) (Received from Borough Attorney 12/21/16)
14. RESOLUTION AUTHORIZING THE HIRING OF TEMPORARY LABORERS – DEPARTMENT OF PUBLIC WORKS – STREETS & ROADS: ROBERT DIPPOLITO – DRIVER, \$25.00 PER HOUR; CHRISTOPHER RILLEAU – DRIVER, \$25.00 PER HOUR; FOR DECEMBER 2016 AND FOR CALENDAR YEAR 2017 AT A PER DIEM RATE OF \$25.00 PER HOUR AS NEEDED FOR THE REMOVAL OF SNOW; NOT TO EXCEED 37.5 HOURS PER WEEK (Received from Administrator’s office 12/21/16)
15. RESOLUTION AUTHORIZING PERSON-TO-PERSON AND PLACE-TO-PLACE TRANSFER OF PLENARY (*INACTIVE/ POCKET*) RETAIL CONSUMPTION LICENSE NO. 0207-33-009-013 FROM ROSE PERO, TO 90 MILES SOUTH, LLC D/B/A AZUCAR CUBAN CUISINE AND CIGARS FOR PREMISES LOCATED AT 171 SCHRAALENBURGH ROAD
16. RESOLUTION PROMOTING VINCENT SARUBBI FROM THE RANK OF PATROLMAN TO SERGEANT (Received from Borough Attorney 12/21/16)
17. RESOLUTION APPROVING THE CLOSED SESSION MINUTES OF CERTAIN 2016 CLOSED SESSION MEETINGS (Received from Borough Attorney 12/22/16)
18. RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF BERYL HORBERT, CMCA, AS ACTING MUNICIPAL COURT ADMINISTRATOR (Received from Borough Attorney 12/21/16)

MOTIONS

19. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 12/22/16) NO ABSTENTIONS:
  - a. REGULAR MEETING HELD DECEMBER 14, 2016
  - b. WORK SESSION HELD DECEMBER 14, 2016

20. REPORTS  
(None received at the time of preparation of this Agenda)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

6. RESOLUTION AWARDDING/REJECTING SOLE BID RECEIVED AT BID OPENING HELD 12/6/16 AT 11:00 A.M. FOR CARETAKER - LUSTRON HOUSE (Requested by Borough Attorney 12/9/16) (Carried from RM 12/14/16)

Borough Attorney explained that there were certain deficiencies in the application, which have been complied with by the applicant, and can be approved by the Council subject to entering into a satisfactory contract.

Motion of approval was made by Councilman Barad, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Stabile, Chung and Amitai.

11. TRANSFER RESOLUTION NO. 3 AUTHORIZING THE TRANSFER OF 2016 BUDGET APPROPRIATIONS (Received from Temporary CFO 12/20/16) \*REQUIRES 2/3 MAJORITY VOTE\*

Motion of approval was made by Councilman Stabile, seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Stabile, Chung and Amitai.

13. RESOLUTION DENYING REQUEST TO PLACE TWO “NO LOADING/UNLOADING” CURBSIDE SIGNS ON 15 WILLIAM STREET (2. M.L. 12/1/16 – Discussed WS 12/14/16) (Received from Borough Attorney 12/21/16)

Motion of approval was made by Councilman Stabile, seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Stabile and Chung. Councilwoman Amitai voted no.

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21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Mayor Glidden noted that the owner of Azucar was in the audience. The owner noted that it has been very difficult to find staff for the kitchen and bar. He said he has considered buying a van to pick up employees because of the lack of transportation to this area.

20a. Motion approving the following Resolution at 8:40 p.m. was made by Councilwoman Amitai, seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Stabile, Chung and Amitai.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to discuss per N.J.S.A. 10:4-12(b)(7), Pending or anticipated litigation or contract negotiations; N.J.S.A. 10:4-12(b)(7), A matter falling within the attorney-client privilege; and N.J.S.A. 10:4-12 (b)(8) “A matter involving public employees”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 15-20 weeks.

Mayor Glidden resumed the meeting at 9:32 p.m.

23. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:32 p.m. was made by Councilman Stabile, seconded by Councilwoman Chung and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on  
January 5, 2017 for approval at the  
Regular Meeting to be held  
January 11, 2017

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke, RMC  
utilizing recording and Borough Clerk's  
notes

Approved at the Regular Meeting held January 11, 2016  
Consent Agenda No. 15a



Range of Checking Accts: 01CURRENT to 12HOUSING TRUST Range of Check Dates: 12/15/16 to 12/31/16  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01CURRENT		CURRENT TREASURY ACCOUNT		
9912	12/15/16	MRSKU003 MRS. KUBITIS REALTY, LLC AND	10,950.00	3156
9913	12/15/16	VALER003 VALERIE HOFER, ESQ. & PARK	3,587.49	3156
9914	12/15/16	DIREC000 DIRECT ENERGY BUSINESS	3,132.15	3157
9915	12/15/16	ROCKL015 ROCKLAND ELECTRIC COMPANY	9,507.01	3157
9916	12/15/16	SPECTR00 SPECTROTEL	3,741.48	3157
9917	12/15/16	UNITE020 SUEZ WATER NEW JERSEY	948.03	3157
9918	12/15/16	VERIZ015 VERIZON COMMUNICATIONS	110.65	3157
9919	12/15/16	ROCKL015 ROCKLAND ELECTRIC COMPANY	17.94	3158
9920	12/15/16	ROCKL015 ROCKLAND ELECTRIC COMPANY	488.01	3159
9921	12/15/16	TRUST000 TRUST ESCROW FUND	33,250.37	3160
9922	12/20/16	MIELE000 MIELE SANITATION CO.	16,521.36	3162
9923	12/20/16	CLOST070 CLOSTER PUBLIC LIBRARY	58,729.33	3163
9924	12/21/16	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	531.47	3165
9925	12/21/16	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,594.98	3165
9926	12/21/16	UNITE020 SUEZ WATER NEW JERSEY	13,325.25	3166
9927	12/21/16	VERIZ020 VERIZON WIRELESS	1,024.06	3166
9928	12/21/16	BOROU000 BOROUGH CLERK / PETTY CASH	118.25	3167
9929	12/21/16	CLOST060 POLICE DEPARTMENT/PETTY CASH	147.52	3167
9930	12/21/16	DETEC000 DETECTIVE BUREAU / PETTY CASH	98.29	3167
9931	12/21/16	WILLI035 WILLIAM DAHLE	94.72	3167
9932	12/28/16	ACACT005 ACACIA FINANCIAL GROUP, INC.	950.00	3168
9933	12/28/16	ACTION010 ACTION RUBBER & INDUST. SUPPLY	341.00	3168
9934	12/28/16	ADVAN006 ADVANCED COMPUTER	732.00	3168
9935	12/28/16	ALISS000 ALISSA LATNER	95.00	3168
9936	12/28/16	AMERI000 AMERICAN HOSE AND HYDRAULICS	71.00	3168
9937	12/28/16	BEATT000 BEATTIE PADOVANO, LLC	1,187.50	3168
9938	12/28/16	BERGE000 BERGEN CNTY DEPT OF HEALTH SER	6,151.78	3168
9939	12/28/16	BOBBI000 BOBBIE BOUTON-GOLDBERG	28.17	3168
9940	12/28/16	CHEMU005 CHEMUNG SUPPLY CORP	736.26	3168
9941	12/28/16	CLEAT000 Cleatus Farms, Inc.	15,900.00	3168
9942	12/28/16	CLIFF000 CLIFFSIDE BODY CORPORATION	6,222.81	3168
9943	12/28/16	DANDR000 D'ANDREA'S DELI & LIQUORS	420.00	3168
9944	12/28/16	DECAR010 DECARLO TREE MASTER	6,825.00	3168
9945	12/28/16	DECOT000 DECOTIIS, FITZPATRICK&COLE, LLP	126.70	3168
9946	12/28/16	DEUNI000 D & E UNIFORMS	682.00	3168
9947	12/28/16	FIRES000 FIRE & SAFETY SERVICES, LTD.	882.78	3168
9948	12/28/16	HOMET000 HOMETOWN HARDWARE INC.	149.99	3168
9949	12/28/16	IRISB000 IRIS BARAD	84.90	3168
9950	12/28/16	JESCO000 JESCO INC.	1,731.83	3168
9951	12/28/16	LAWYE000 LAWYERS DIARY AND MANUAL	105.00	3168
9952	12/28/16	LOWES000 LOWE'S	361.94	3168
9953	12/28/16	MARIK000 MARIA KIM	15.49	3168
9954	12/28/16	METRO015 METRO LANDSCAPE IRRIGATION INC	875.00	3168
9955	12/28/16	MUNIC010 MUNICIPAL INFO SYSTEMS, INC.	900.00	3168
9956	12/28/16	MUNIC020 MUNICIPAL RECORD SERVICE	195.00	3168
9957	12/28/16	NICH005 NICHOLAS FOLKER	180.00	3168
9958	12/28/16	NJLEA000 NJ LEAGUE OF MUNICIPALITIES	175.00	3168
9959	12/28/16	NONNA000 NONNA CLEMENTINA'S DELI	575.00	3168
9960	12/28/16	NORAM000 NORTH AMERICAN RESCUE, LLC	368.94	3168

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>01CURRENT</b>					
		CURRENT TREASURY ACCOUNT	Continued		
9961	12/28/16	NORTH010 NORTH JERSEY MEDIA GROUP	258.84		3168
9962	12/28/16	OLDDO000 OLD DOMINION BRUSH COMPANY, INC	157.67		3168
9963	12/28/16	PALIS001 PALISADES SALES CORPORATION	346.50		3168
9964	12/28/16	PARTS003 PARTS AUTHORITY, INC.	150.20		3168
9965	12/28/16	PESH-000 PESH-E-LECTRIC, INC.	385.00		3168
9966	12/28/16	PETER023 PETER H. KIM ESQ.	900.00		3168
9967	12/28/16	RACHL000 RACHLES/MICHELE'S OIL CO., INC	12,528.75		3168
9968	12/28/16	RACKS001 RACKSPACE	300.00		3168
9969	12/28/16	READY005 READY REFRESH BY NESTLE	95.75		3168
9970	12/28/16	RECON005 RECONYX, INC.	860.29		3168
9971	12/28/16	RUGGE000 SMITTY'S PRODUCTIONS INC	588.02		3168
9972	12/28/16	STAPL000 STAPLES	155.28		3168
9973	12/28/16	STATE010 STATE LINE FIRE & SAFETY CO.	515.50		3168
9974	12/28/16	THEVE000 THE VERDIN COMPANY	580.00		3168
9975	12/28/16	TRI-C005 TRI-COUNTY TERMITE & PEST	50.00		3168
9976	12/28/16	VERAL000 V.E. RALPH & SON, INC.	633.04		3168
9977	12/30/16	USBAN001 US BANK CUST FOR PRO CAPITAL I	96,541.03		3174
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	66	0	321,034.32	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	66	0	321,034.32	0.00
<b>04CAPITAL</b>					
		CAPITAL ACCOUNT			
775	12/28/16	ACTI0025 ACTION TARGET INC.	14,400.00		3169
776	12/28/16	GRAFI000 GRAFIX SHOPPE	380.00		3169
777	12/28/16	LOWES000 LOWE'S	16.41		3169
778	12/28/16	VCIEW003 VCI EMERGENCY VEHICLE SPECIALI	249,936.00		3169
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	264,732.41	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	264,732.41	0.00
<b>12 COAH ACCOUNT</b>					
		COAH ACCOUNT INVESTORS			
27	12/28/16	BEATT000 BEATTIE PADOVANO, LLC	375.00		3170
28	12/28/16	MICHE025 MICHAEL P. BOLAN, PP/AICP	607.50		3170
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	982.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	982.50	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	72	0	586,749.23	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	72	0	586,749.23	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	34,150.37	0.00	0.00	34,150.37
CURRENT FUND	6-01	286,883.95	0.00	0.00	286,883.95
GENERAL CAPITAL FUND	C-04	264,732.41	0.00	0.00	264,732.41
HOUSING TRUST FUND	T-12	982.50	0.00	0.00	982.50
Total of All Funds:		<u>586,749.23</u>	<u>0.00</u>	<u>0.00</u>	<u>586,749.23</u>

December 21, 2016  
02:04 PM

BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 13 DEV ESCROW to 13TRUST-MANUAL Range of Check Dates: 12/15/16 to 12/31/16  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
13 DEV ESCROW		ESCROW MUNIDEX CHECKING 1			
1526	12/28/16	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	3,760.75		3171
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			Checks: 1	0	3,760.75
			Direct Deposit: 0	0	0.00
			Total: 1	0	3,760.75
13 DEV ESCROW 2		ESCROW EDMUNDS CHECKING 2			
3022	12/28/16	BEATT000 BEATTIE PADOVANO, LLC	140.00		3172
3023	12/28/16	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	865.41		3172
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			Checks: 2	0	1,005.41
			Direct Deposit: 0	0	0.00
			Total: 2	0	1,005.41
13TRUST		Trust Checking			
202	12/30/16	USBAN001 US BANK CUST FOR PRO CAPITAL I	26,100.00		3175
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			Checks: 1	0	26,100.00
			Direct Deposit: 0	0	0.00
			Total: 1	0	26,100.00
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			Checks: 4	0	30,866.16
			Direct Deposit: 0	0	0.00
			Total: 4	0	30,866.16

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
OTHER TRUST FUND	T-13	26,100.00	0.00	0.00	26,100.00
Total of All Funds:		<u>26,100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,100.00</u>

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02:04 PM

BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 3

Project Description	Project No.	Project Total
19 VER VALEN ST	030-690102	3,420.58
50 RAILROAD AVE	030-701701	299.64
248 CLOSTER DOCK RD	030-704600	40.53
234 CLOSTER DOCK RD	2010047781	140.00
234 CLOSTER DOCK RD	2010047799	162.11
36 PINE STREET	2010048052	403.66
127 ALPINE DRIVE	2010048086	299.64
Total Of All Projects:		<u>4,766.16</u>

December 21, 2016  
02:05 PM

BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 14RECREATION to 15ANIMALCONTROL Range of Check Dates: 12/15/16 to 12/31/16  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num																								
14RECREATION		SPECIAL RECREATION ACCOUT																											
318	12/28/16	CLOST010 CLOSTER BOARD OF EDUCATION	1,046.50		3173																								
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15ANIMALCONTROL		ANIMAL ACCOUNT																											
130	12/20/16	NJDEP000 NJ DEPARTMENT OF HEALTH	7.80		3161																								
<table border="0"> <tr> <td>Checking Account Totals</td> <td></td> <td><u>Paid</u></td> <td><u>Void</u></td> <td><u>Amount Paid</u></td> <td><u>Amount Void</u></td> </tr> <tr> <td>Checks:</td> <td>1</td> <td>0</td> <td>7.80</td> <td>0.00</td> <td></td> </tr> <tr> <td>Direct Deposit:</td> <td>0</td> <td>0</td> <td>0.00</td> <td>0.00</td> <td></td> </tr> <tr> <td>Total:</td> <td><u>1</u></td> <td><u>0</u></td> <td><u>7.80</u></td> <td><u>0.00</u></td> <td></td> </tr> </table>						Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	Checks:	1	0	7.80	0.00		Direct Deposit:	0	0	0.00	0.00		Total:	<u>1</u>	<u>0</u>	<u>7.80</u>	<u>0.00</u>	
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>																								
Checks:	1	0	7.80	0.00																									
Direct Deposit:	0	0	0.00	0.00																									
Total:	<u>1</u>	<u>0</u>	<u>7.80</u>	<u>0.00</u>																									
<table border="0"> <tr> <td>Report Totals</td> <td></td> <td><u>Paid</u></td> <td><u>Void</u></td> <td><u>Amount Paid</u></td> <td><u>Amount Void</u></td> </tr> <tr> <td>Checks:</td> <td>2</td> <td>0</td> <td>1,054.30</td> <td>0.00</td> <td></td> </tr> <tr> <td>Direct Deposit:</td> <td>0</td> <td>0</td> <td>0.00</td> <td>0.00</td> <td></td> </tr> <tr> <td>Total:</td> <td><u>2</u></td> <td><u>0</u></td> <td><u>1,054.30</u></td> <td><u>0.00</u></td> <td></td> </tr> </table>						Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	Checks:	2	0	1,054.30	0.00		Direct Deposit:	0	0	0.00	0.00		Total:	<u>2</u>	<u>0</u>	<u>1,054.30</u>	<u>0.00</u>	
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>																								
Checks:	2	0	1,054.30	0.00																									
Direct Deposit:	0	0	0.00	0.00																									
Total:	<u>2</u>	<u>0</u>	<u>1,054.30</u>	<u>0.00</u>																									

December 21, 2016  
02:05 PM

BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 2

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	T-14	1,046.50	0.00	0.00	1,046.50
DOG TRUST	T-15	7.80	0.00	0.00	7.80
Total of All Funds:		<u>1,054.30</u>	<u>0.00</u>	<u>0.00</u>	<u>1,054.30</u>

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December 21, 2016  
02:06 PM

BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 17FOODLOCKER to CURRENT-MANUAL Range of Check Dates: 12/15/16 to 12/31/16  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	
CURRENT-MANUAL	CURRENT - MANUAL					
612201	12/20/16	NEOPO015 NEOPOST LEASING	4,000.00		3164	
612202	12/20/16	CLOST010 CLOSTER BOARD OF EDUCATION	1,501,376.67		3164	
<b>Checking Account Totals</b>						
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks:	2	0	1,505,376.67	0.00
		Direct Deposit:	0	0	0.00	0.00
		Total:	2	0	1,505,376.67	0.00
<b>Report Totals</b>						
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks:	2	0	1,505,376.67	0.00
		Direct Deposit:	0	0	0.00	0.00
		Total:	2	0	1,505,376.67	0.00

---

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	1,505,376.67	0.00	0.00	1,505,376.67
Total of All Funds:		<u>1,505,376.67</u>	<u>0.00</u>	<u>0.00</u>	<u>1,505,376.67</u>

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December 21, 2016  
02:41 PM

BOROUGH OF CLOSTER  
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL    Range of Check Ids: 612124 to 612124  
Report Type: All Checks    Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
612124	12/12/16	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	258,173.92		3151

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	258,173.92	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	258,173.92	0.00

December 21, 2016  
02:41 PM

BOROUGH OF CLOSTER  
Check Register By Check Id

Page No: 2

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	258,173.92	0.00	0.00	258,173.92
Total of All Funds:		<u>258,173.92</u>	<u>0.00</u>	<u>0.00</u>	<u>258,173.92</u>

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**TEMPORARY CHIEF FINANCIAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS**

Borough of Closter Council

As the Temporary Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education - December 2016	\$ 1,501,376.67
2015 Budget Appropriations	34,150.37
2016 Budget Appropriations - Operating	290,883.95
Payroll 12/15/16	258,173.92
<b>Total Current Treasury 12/15 - 12/30/16</b>	<b><u>\$ 2,084,584.91</u></b>

Capital	\$	264,732.41
Escrow Trust Account	\$	30,866.16
Recreation	\$	1,046.50
Housing Trust	\$	982.50
Animal Account	\$	7.80



Maria Passafaro, CTC  
Temporary CFO/Certified Tax Collector  
Borough of Closter

Dated: December 28, 2016

TEMPORARY CHIEF FINANCIAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Temporary Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

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2015 Budget Appropriations		34,150.37
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Animal Account	\$	7.80



Maria Passafaro, CTC  
Temporary CFO/Certified Tax Collector  
Borough of Closter

Dated: December 28, 2016

**BOROUGH OF CLOSTER**  
**RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES FOR CARETAKER – LUSTRON HOUSE TO PERFORM BASIC MAINTENANCE FOR A PERIOD OF ONE YEAR**

WHEREAS, the Governing Body of the Borough of Closter has determined that there is a need to award a Professional Service Agreement for a Caretaker for the Lustron House to perform basic maintenance for a period of one year; and

WHEREAS, the Borough engaged in a Fair and Open process to solicit proposals for these services; and

WHEREAS, this is a barter agreement; and

WHEREAS, one person responded: Michael Pisano submitted a timely proposal (attached hereto as Exhibit A) to provide the services; and

WHEREAS, the Governing Body has been determined it is the best interests of the Borough to appoint Michael Pisano and this agreement shall be a Professional Services Agreement which is exempt from New Jersey’s bidding law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, that Michael Pisano, 44 Columbus Avenue, Closter, NJ 07624 is hereby appointed as Caretaker – Lustron House to perform basic maintenance for a period of one year

BE IT FURTHER RESOLVED that this is a Fair and Open professional service agreement and that the Borough Attorney is hereby authorized to prepare the agreement; the Mayor and Clerk are hereby authorized to execute the aforementioned agreement; the Clerk shall advertise the terms of the agreement as required by law and shall keep a copy of the agreement on file for public inspection.

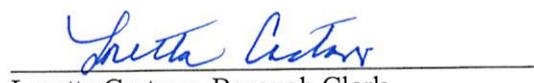
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad	X		X			
Councilwoman Latner		X	X			
Councilman Di Dio					X	
Councilman Stabile			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 28, 2016

APPROVED BY:

ATTEST:

  
 John C. Glidden, Jr., Mayor

  
 Loretta Castano, Borough Clerk

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter on December 28 , 2016.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

EXHIBIT A

Mayor Glidden & Council Members  
Borough of Closter  
295 Closter Dock Road  
Closter, NJ 07624

Michael Pisano  
44 Columbus Ave.  
Closter, NJ 07624  
December 1, 2016

**Re: Response to RFQ for Harold Hess Lustron House property**

Dear Mr. Mayor and Council Members,

The Lustron House has been a great mystery to most of the residents in Closter and the surrounding areas. I grew up in Bergenfield, but my father worked at Citizens Bank in Closter. During the summer my father would pick me up at lunch time and most days I would spend the afternoon working as a volunteer at the Mc Bain farm helping with the honey bees, the kennel and of course, a lot of farm work. For 47 years I drove past the Lustron house with the same curiosity that most people have. Until recently I had never seen the inside of the home and was fascinated when I walked through for the first time. I see the Lustron house as such a valuable historic landmark. I recognize it as a place where people can visit and drift back to a point in time. Because of the nature of the structure there has been very little alterations done to the building leaving it preserved in time. There is a great opportunity to restore this home, ie., restore the interior and exterior surfaces, so that it can be seen as the great historic landmark that it is.

As the owner/operator of a Closter based residential painting company, I have extensive experience in the restoration of homes, many of them historic. I bought a 1927 Dutch Colonial in Closter in 1998 and completely restored it always keeping the style of the house in mind to maintain the character and integrity of the home. I was also involved with a lot of the care and maintenance of the Mc Bain farm before it was purchased by the Borough. With over 30 years of experience in the Home Maintenance and Repair business, I have been involved in all phases of home construction, but have specialized in the Painting and Cosmetic area. I look forward to the opportunity to restore the Lustron House.

I am a licenced Home Improvement Contractor in the state of New Jersey. License # 13VH08050390

I also live less than a mile from the Lustron and would make daily monitoring and visits a simple task.

I also invite you to visit my website at [www.thefriendlypainter.com](http://www.thefriendlypainter.com) to see the kind of work I do and the reviews that people have submitted about how I have transformed their homes.. Thank you for your kind consideration.

Sincerely,

  
Michael Pisano  
201-615-4854  
thefriendlypainter@yahoo.com

**BOROUGH OF CLOSTER**  
**RESOLUTION WAIVING THE SIDEWALK REQUIREMENT**  
**OF CLOSTER CODE FOR PROPERTY AT 32 RUTGERS STREET**

WHEREAS, the owner of the property located at 32 Rutgers Street has requested a waiver of the Borough’s sidewalk requirement pursuant to Closter Code Section 171-29A(2); and

WHEREAS the request was made via number 9 on the 12/8/16 Mail List and was discussed at the Public Meeting held on 12/14/16; and

WHEREAS, it was determined that the sidewalk requirement would be waived, but not the curbs and the property owner must make a contribution of \$2,350.00 to the Borough’s sidewalk fund; the payment to the fund and installation of curbs shall be completed *prior* to the issuance of a Certificate of Occupancy for the aforementioned property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that:

1. The Borough’s sidewalk requirement for the property located at 32 Rutgers Street is hereby waived but the installation of curbs is not waived and the property owner shall make a contribution of \$2,350.00 to the Borough’s sidewalk fund; curb installation and payment to the sidewalk fund shall be completed prior to the issuance of a Certificate of Occupancy for the aforementioned property.
2. The Borough Clerk shall forward a copy of this resolution to the Property owner and to the Building Department.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio					X	
Councilman Stabile	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 28, 2016

**ATTEST:**

**APPROVED:**

  
 \_\_\_\_\_  
 Loretta Castano, Borough Clerk

  
 \_\_\_\_\_  
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**Bergen County Law Enforcement Mutual Aid Resolution**

**WHEREAS**, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Closter Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to the Task Force, Rapid Deployment Team, or Regional SWAT team operated in conjunction with the Bergen County Prosecutor's office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Closter to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter that the police Department of the Borough of Closter, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

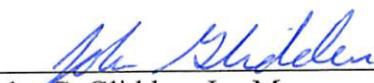
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio					X	
Councilman Stabile	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 28, 2016

**ATTEST:**

**APPROVED:**

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD and BOROUGH OF NORTHVALE FOR THE CLOSTER POLICE FIRING RANGE**

WHEREAS, the Borough of Closter has a Police Department Firing Range for training and qualification of the members of its police department; and

WHEREAS, representatives from the Borough of Norwood and Borough of Northvale have indicated a desire to share services with the Borough of Closter and to use the Closter Firing Range for members of their respective police departments from January 1, 2017 through December 31, 2017; and

WHEREAS, the Closter Chief of Police recommended this Shared Services Arrangement to the Mayor and Council and has prepared Standard Operating Procedures (SOPs) for the range as part of a Shared Services Agreement at a rate of \$200.00 per Officer; and

WHEREAS, the Borough Attorney reviewed the SOPs and Shared Services Agreement and found same to be in order; and

WHEREAS, the Borough's Risk Manager reviewed the insurance provisions and found same to be in order.

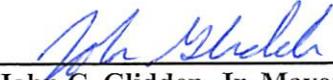
NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that:

1. A Shared Services Agreement between the Borough of Closter and the Borough of Norwood and Borough of Northvale for use of the Police Firing Range is hereby authorized; and
2. The Chief of Police is hereby authorized to forward the SOPs and Shared Services Agreement to the Borough of Norwood and Borough of Northvale; and
3. The Mayor and Clerk are hereby authorized to execute the aforementioned Shared Services Agreement

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio					X	
Councilwoman Latner			X			
Councilman Stabile	X		X			

Adopted: December 28, 2016

**APPROVED BY:**

  
John C. Glidden, Jr. Mayor

**ATTEST:**

  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 28, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
RESOLUTION  
REFUND OF REAL ESTATE TAX OVERPAYMENT**

**WHEREAS**, there exist tax overpayments in the 4<sup>th</sup> Quarter 2016 in which the mortgage company requested refund,

**WHEREAS**, the Tax Collector is desirous to clear the overpayments of record,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey, that the Deputy Treasurer is herewith authorized to issue a refund check to **Core Logic** in the amount of **\$37,872.23** whose mailing address is 1 Core Logic Drive, Westlake, TX 76262 for the following:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Amount</u>
308	24	69 Bethany Circle	356.00
504	13.03	158 Knickerbocker Road	3,918.25
508	4	16 Center Street	3,334.28
514	3.01	55 Forest Street	39.75
601	19	4 Pearl Road	794.85
607	23	2 Gwyne Court	1,621.04
1005	8	32 Tenakill Street	761.26
1316	12	377 Demarest Avenue	1,012.03
1713	38	38 Maple Avenue	291.07
1901	49	11 Heaton Court	1,240.41
1901	59	10 Heaton Court	1,307.58
1905	2.01	275 Piermont Road	895.60
2003	13	60 Princeton Street	1,119.50
2008	1	310 Ruckman Road	2,556.94
2208	11	21 Wainwright Court	2,912.94
2209	15	20 Kinkaid Avenue	2,921.90
2306	6	398 Homans Avenue	447.80
2306	38	3 Jason Woods Road	1,996.63
2402	27	9 Blackledge Court	4,041.40
2407	5	10 Maplewood Road	6,303.00

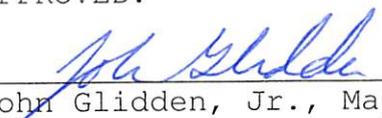
	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>
Councilman Di Dio					X	
Councilwoman Latner			X			
Councilman Stabile	X		X			
Councilman Barad		X	X			
Councilman Chung			X			
Councilwoman Amitai			X			

Adopted: December 28, 2016

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**TRANSFER RESOLUTION NO. 3**  
**AUTHORIZING THE TRANSFER OF 2016 BUDGET APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A:4-58 provides that should it become necessary during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Mayor and Council may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Temporary Chief Financial Officer be and is hereby authorized to make the following transfers in the 2016 Budget Appropriations.

	<u>FROM</u>	<u>TO</u>
General Administration –Other Expenses	\$ 1,200.00	
<b>TOTAL</b>	<b>\$ 1,200.00</b>	
Utilities – Water		\$ 600.00
Fire Protection – Clothing Allowance		<u>600.00</u>
<b>TOTAL</b>		<b>\$ 1,200.00</b>

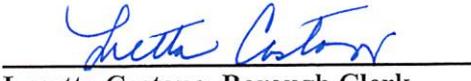
COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Barad			X			
Councilwoman Latner			X			
Councilman Di Dio					X	
Councilman Stabile	X		X			
Councilwoman Chung		X	X			
Councilwoman			X			

**Adopted:** December 28, 2016

**APPROVED BY:**

**ATTEST:**

  
\_\_\_\_\_  
John C. Glidden, Mayor

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on December 28, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO  
OUTSIDE LIENHOLDER**

**WHEREAS**, at the Municipal Tax Sale held on the 28<sup>th</sup> day of June 2012, a lien was sold on **Block 2003; Lot 12**, also known as **50 Princeton Street** in Closter, NJ for 2011 delinquent taxes, and,

**WHEREAS**, this lien, known as Tax Sale Certificate #12-00004 was sold to US Bank Cust for Pro Capital I and,

**WHEREAS**, the homeowner has affected redemption of said property of TSC #12-00004 in the amount of \$ 96,541.03 on December 21, 2016.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the **Deputy Treasurer** is authorized to issue a check in the amount of **\$96,541.03** to **US Bank C/F Pro Capital I** for the redemption of said certificate *as well as* a return of Premium from escrow in the amount of **\$26,100.00**.

(Interest through 12/30/2016)

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman DiDio					X	
Councilman Stabile	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

**ADOPTED:** December 28, 2016

ATTEST:

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

APPROVED:

  
\_\_\_\_\_  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
RESOLUTION DENYING REQUEST TO PLACE TWO  
“NO LOADING/UNLOADING” CURBSIDE SIGNS ON 15 WILLIAM STREET**

**WHEREAS**, at the Public Meeting held on December 14, 2016, the Mayor and Council of the Borough of Closter reviewed item number 2 on the December 1, 2016 Mail List which was correspondence dated November 18, 2016 from Donna Vellekamp, Esq., attorney for Multi-Phase Electrical Services, Inc. (“Multi-Phase”) located at 15 William Street, Closter, N.J.; and

**WHEREAS**, the correspondence explained that the Planning Board Resolution of approval for the subject property required Multi-Phase to apply to the Mayor and Council for two “No Loading/Unloading” curbside signs in front of 15 William Street; and

**WHEREAS**, the Chief of Police raised objections to any such approval for a number of reasons, including (but not limited to) the loading dock for the property is located in the back and further indicated that a sign on the front door stating “all deliveries in rear” would suffice; and

**WHEREAS**, the Governing Body requested that the Borough Attorney obtain clarification for this requirement; and

**WHEREAS**, the Borough Attorney determined that the Planning Board’s Resolution of approval states that the property owner need only *apply* for these signs and if consent is not given, the Planning Board’s approval of the application is not impacted; also, it was verified that a sign stating all deliveries in rear is already posted on the property.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter, Bergen County, that the request to place two “No Loading/Unloading” curbside signs in front of 15 William Street is hereby denied.

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to forward a copy of this Resolution to the Planning Board Clerk and to Donna Vellekamp, Esq., 161 McKinley Street, 2<sup>nd</sup> floor, Closter, NJ 07624 or via email at [djv@vellekamlaw.com](mailto:djv@vellekamlaw.com).

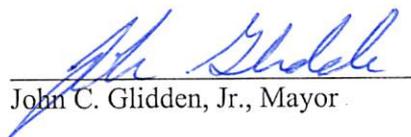
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			X			
Councilwoman Latner			X			
Councilman Di Dio					X	
Councilman Stabile	X		X			
Councilwoman Chung		X	X			
Councilwoman Amitai				X		

Adopted: December 28, 2016

**ATTEST:**

  
Loretta Castano, Borough Clerk

**APPROVED:**

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION HIRING TEMPORARY LABORER – PUBLIC WORKS**

WHEREAS, there exists a need for a Temporary Laborer / Driver within the Closter Department of Public Works; and,

WHEREAS, the following individuals meet the requirements to fill the position at the Department of Public Works; and,

Robert Dippolito	Driver	\$25.00 per hour
Christopher Rilleau	Driver	\$25.00 per hour

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council Borough that Robert Dippolito and Christopher Rilleau are hereby appointed to the position of Temporary Laborer / Driver in the Department of Public Works – Streets & Roads Division for December 2016 and for Calendar Year 2017 at a per diem rate of \$25.00 per hours as needed for the removal of snow; not to exceed 37.5 hours per week.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Barad		X	X			
Councilwoman Chung			X			
Councilman Di Dio					X	
Councilwoman Latner			X			
Councilman Stabile	X		X			

Adopted: December 28, 2016

**ATTEST:**

**APPROVED:**

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

  
\_\_\_\_\_  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION AUTHORIZING PERSON-TO-PERSON AND  
PLACE-TO-PLACE TRANSFER OF PLENARY (INACTIVE/ POCKET) RETAIL  
CONSUMPTION LICENSE NO. 0207-33-009-013**

WHEREAS, an application has been filed on behalf of 90 Miles South, LLC for a person-to-person AND place-to-place transfer of Plenary Retail Consumption License No. 0207-33-009-013 heretofore issued to Rose Pero, (inactive/pocket); and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the necessary inspections and approvals have been received from Borough Officials, and the Construction Official has notified the Borough Clerk that a Temporary Certificate of Occupancy has been issued for the premises located at 171 Schraalenburgh Road; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Closter does hereby approve the transfer of the aforesaid Plenary Retail Consumption License from Rose Pero to 90 Miles South, LLC and from its former inactive/pocket status to the premises located at 171 Schraalenburgh Road; and

BE IT FURTHER RESOLVED and that the Mayor and Council of the Borough of Closter does hereby direct the Borough Clerk to endorse the license certificate as follows: "This license, subject to all its terms and conditions, is hereby transferred to 90 Miles South, LLC, d/b/a Azucar Cuban Cuisine and Cigars for premises located at 171 Schraalenburgh Road".

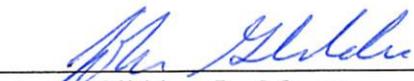
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio					X	
Councilman Stabile	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 28, 2016

**ATTEST:**

**APPROVED:**

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION PROMOTING VINCENT SARUBBI  
FROM THE RANK OF PATROLMAN TO SERGEANT**

WHEREAS, the Closter Chief of Police has recommended that Vincent Sarubbi be promoted to the rank of Sergeant to, among other reasons, strengthen the chain of command and increase supervisory oversight in the department; and

WHEREAS, the Public Safety Committee recommends the promotions be approved by the Governing Body; and

WHEREAS, the Mayor and Council have determined that the promotions are in the best interest of the Borough; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that Vincent Sarubbi be promoted to the rank of Sergeant effective January 1, 2017, subject to his swearing in on January 11, 2017.

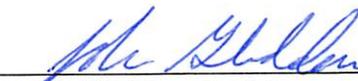
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio					X	
Councilman Stabile	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 28, 2016

**ATTEST:**

  
Loretta Castano, Borough Clerk

**APPROVED:**

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION APPROVING THE CLOSED SESSION MINUTES OF CERTAIN 2016 CLOSED SESSION MEETINGS**

WHEREAS, during the calendar year 2016, following certain Regular Council Meetings, the Mayor and Council of the Borough of Closter met in closed session pursuant to the Open Public Meetings Act; and

WHEREAS, the minutes of the certain closed sessions for 2016 have been prepared by the Borough Clerk; and

WHEREAS, the aforementioned minutes have been reviewed by the Borough Attorney and the following have been deemed in order: May 25, 2016, June 8, 2016, September 14, 2016 and October 17, 2016; and

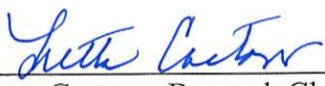
WHEREAS, the aforementioned minutes have been reviewed by the Governing Body and deemed in order.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that the Minutes of the above listed Closed Session Meetings that occurred during the calendar year 2016 are hereby approved.

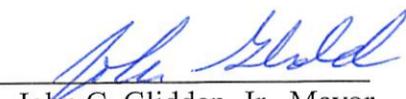
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio					X	
Councilman Stabile	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 28, 2016

**ATTEST:**

  
 \_\_\_\_\_  
 Loretta Castano, Borough Clerk

**APPROVED:**

  
 \_\_\_\_\_  
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION AUTHORIZING THE PROVISIONAL APPOINTMENT OF BERYL HORBERT, CMCA, AS ACTING MUNICIPAL COURT ADMINISTRATOR**

**WHEREAS**, via a Memorandum from the Superior Court of New Jersey, the Borough’s Municipal Court Administrator, Judge and Mayor were notified that the Borough is now required to appoint, on a provisional basis, an Acting Municipal Court Administrator to undertake court duties when the Closter Municipal Court Administrator is out on a scheduled and/or unscheduled leave of absence (copy attached, EXHIBIT A); and

**WHEREAS**, the Borough’s Court Administrator has recommended that Closter enter into an agreement with the Borough of Dumont and provisionally appoint Beryl Horbert, CMCA as Acting Municipal Court Administrator; and

**WHEREAS**, a Consent and Agreement is required to be prepared, executed and forwarded to the Superior Court’s representative on or before January 16, 2017 (see sample, EXHIBIT A); and

**WHEREAS**, an Order of Provisional Authority must be prepared, signed by the Municipal Court Judge and insurance/bonding must be certified by the Administrator; the fully completed Order must be forwarded to the Superior Court’s representative on or before January 16, 2017 (see sample, EXHIBIT A); and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter, Bergen County, as follows:

1. The Borough Attorney is hereby authorized to prepare the Consent and Agreement (or review same if prepared by the Dumont attorney), the Order of Provisional Authority and any other necessary documents.
2. The Mayor and Clerk are hereby authorized to execute the Consent and Agreement and any other documents necessary to implement this appointment.
3. The Municipal Court Judge is hereby authorized to execute the aforementioned Order, subject to his approval of same.
4. The Borough Administrator is hereby authorized to execute the aforementioned Order, subject to verification that the acting municipal court administrator has been bonded or insured by the Borough.
5. The Borough Administrator shall forward a fully executed copy of the Order and Agreement to Brendis Montijo-Wrigley, Municipal Division Manager, Bergen County Superior Court, 10 Main Street, Hackensack, NJ 07601 no later than January 16, 2017.
6. The Borough Clerk shall forward a copy of this Resolution to the Closter Municipal Court Administrator and the Dumont Borough Clerk and Municipal Court Administrator.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad		X	X			
Councilwoman Latner			X			
Councilman Di Dio					X	
Councilman Stabile	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: December 28, 2016

**ATTEST:**

**APPROVED:**

  
 \_\_\_\_\_  
 Loretta Castano, Borough Clerk

  
 \_\_\_\_\_  
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held December 28, 2016.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

**EXHIBIT A**

BS  
DBE  
MCA  
12/29/16

SUPERIOR COURT OF NEW JERSEY



BONNIE J. MIZDOL  
ASSIGNMENT JUDGE

BERGEN COUNTY JUSTICE CENTER  
SUITE 425  
HACKENSACK, NJ 07601-7699  
(201) 527-2280  
FAX (201) 371-1110

Memorandum

To: Bergen Municipal Court Judges  
Bergen Mayors

cc: Hon. Roy F. McGeady, PJMC  
Laura Simoldoni, TCA  
Brendis Montijo-Wrigley, MDM  
Bergen Municipal Court Administrators

From: Hon. Bonnie J. Mizdol, AJSC (4)

Subject: Orders of Provisional Authority and Designation

Date: November 29, 2016

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In furtherance of our efforts to secure seamless and continuous accessibility to a Bergen Vicinage Municipal Court Administrator during this critical time of implementation of Criminal Justice Reform, Bergen shall be instituting a policy which requires appointment on a provisional basis of an Acting Municipal Court Administrator to undertake court duties when the Municipal Court Administrator is out on a scheduled<sup>1</sup> and/or unscheduled<sup>2</sup> leave of absence. The policy is designed to satisfy statutory obligations of each municipal court to meet the requirements of Criminal Justice Reform.

Attached you will find the proposed designation order and a "sample" written consent and agreement<sup>3</sup> between the two (2) municipalities involved to ensure compliance with Code of Conduct provisions. Each municipality must complete the compensation provision before execution.

The Administrator provisionally appointed as an Acting Municipal Court Administrator shall be a Municipal Court Administrator in another Bergen municipal court, who is fully accredited with certification in good standing. All such judicial officers exercising the functions of the Acting Municipal Court Administrator shall sign documents as "Acting Municipal Court Administrator." In accordance with N.J.S.A. 2B:12-10(b) the Acting Municipal Court Administrator shall be paid at a rate established by the judge but not exceeding that established for the Municipal Court Administrator. The Acting Municipal Court Administrator shall be bonded or insured<sup>4</sup> against loss and misappropriation of public funds by the sending municipality.

Kindly transmit a copy of the Order of Provisional Authority and the written consent and agreement to myself and Brendis Montijo-Wrigley, MDM not later than January 16, 2017.

As always, thank you in advance for your prompt attention to this matter.

---

<sup>1</sup> Vacation Leave, Administrative/Personal Leave, Disciplinary Suspension, Comp. Days

<sup>2</sup> Sick Leave, Family and Medical Leave

<sup>3</sup> Code of Conduct – Cannon - Dual Employment

<sup>4</sup> N.J.S.A. 2B:12-12 Bond and Insurance

Municipality of [ \_\_\_\_\_ ] and Municipality of [ \_\_\_\_\_ ]

County of Bergen

State of New Jersey

DATE: \_\_\_\_\_

**CONSENT AND AGREEMENT**

TO THE EXECUTION OF AN ORDER OF PROVISIONAL AUTHORIZATION AND DESIGNATION OF AN ACTING MUNICIPAL COURT ADMINISTRATOR BETWEEN THE MUNICIPALITY OF \_\_\_\_\_ AND THE MUNICIPALITY OF \_\_\_\_\_

**WHEREAS**, pursuant to N.J.S.A. 2B:12-10 the Municipality of \_\_\_\_\_ and the Municipality of \_\_\_\_\_ are required to provide for a Municipal Court Administrator; and

**WHEREAS**, pursuant to N.J.S.A 40A:65-1 et. seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

**WHEREAS**, in accordance with N.J.S.A. 2B:12-1(c) the Municipality of \_\_\_\_\_ and the Municipality of \_\_\_\_\_ consent and agree to share the professional services of the Municipal Court Administrator on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

**WHEREAS**, [insert the pay rate as required by N.J.S.A. 2B:12-10(b)]

NOW THEREFORE BE IT RESOLEVD, this \_\_\_\_ day of \_\_\_\_\_ 2016, that the Municipality of \_\_\_\_\_ and the Municipality of \_\_\_\_\_ consent to the above agreement.

Witness/Attest

Municipality of \_\_\_\_\_

\_\_\_\_\_  
Clerk/Administrator

\_\_\_\_\_  
Mayor

Witness/Attest

Municipality of \_\_\_\_\_

\_\_\_\_\_  
Clerk/Administrator

\_\_\_\_\_  
Mayor

**ORDER**  
**OF PROVISIONAL AUTHORITY TO THE POSITION**  
**[ name of municipality] ACTING MUNICIPAL COURT**  
**ADMINISTRATOR**

This document provides for the continuity of essential functions through the orderly succession and provisional appointment of an Acting Municipal Court Administrator to the \_\_\_\_\_ Municipal Court within the Bergen Vicinage on an interim basis to provisionally undertake the duties of the court's Municipal Court Administrator during scheduled<sup>i</sup> and/or unscheduled<sup>ii</sup> leaves of absence, a disaster or national security crises, until the absence or inability ceases.

IT IS ORDERED, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, \_\_\_\_\_, [ Fully Accredited or Certified], is hereby designated Acting Court Administrator to serve temporarily in the absence of the \_\_\_\_\_ Municipal Court Administrator until the further order of the court and to have the following powers:

- \_\_\_\_\_ JMC Initial a) Issue, process and sign arrest warrants pursuant to Rule 7:2-1(c);
- \_\_\_\_\_ JMC Initial b) Issue arrest warrants or summonses in citizen complaints pursuant to Rule 7:2-2(a);
- \_\_\_\_\_ JMC Initial c) Set bail in the \_\_\_\_\_ Municipal Court pursuant to Rule 7:4-2(a) in non-indictable and municipal ordinance offenses;
- \_\_\_\_\_ JMC Initial d) On motor vehicle offenses, perform ministerial acts set forth in N.J.S.A. 39:5-6;
- \_\_\_\_\_ JMC Initial e) Have the attestation and signatory powers on process orders, warrants or judgments as set forth in N.J.S.A. 2B:12-13;
- \_\_\_\_\_ JMC Initial f) Exercise the powers to administer oaths for complaints, and issue warrants and summonses and to set conditions of pre-trial release as set forth in N.J.S.A. 2B:12-21.

This order shall remain in full force and effect from the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and shall remain so unless revoked, amended, or modified by the undersigned.

\_\_\_\_\_, J.M.C. \_\_\_\_\_ Date

I, \_\_\_\_\_, certify that the above mentioned acting municipal court administrator has been bonded or insured by the municipality from the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ until the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Borough Administrator/Clerk (Signature)** \_\_\_\_\_ **Date**

<sup>i</sup> Vacation Leave, Administrative/Personal Leave, Disciplinary Suspension, Comp. Days  
<sup>ii</sup> Sick Leave, Family and Medical Leave

EPR  
 DHE  
 DMCH  
 ABD  
 12/27/11

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION NOTES – DECEMBER 28, 2016 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, December 28, 2016. Mayor Glidden called the meeting to order at 7:33 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.  
Councilpersons David Barad (7:50 p.m.), Alissa Latner, Brian Stabile, Jannie Chung  
and Victoria Amitai  
Borough Administrator, Arthur Braun Dolson  
Borough Attorney, Edward T. Rogan  
Borough Clerk, Loretta Castano  
Borough Engineer, Nick DeNicola  
Chief of Police, Dennis Kaine

The following persons were absent:

Councilman Robert Di Dio

Also present: Councilman-Elect Joseph Yammarino

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF DECEMBER 15, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item Nos. 2Ie and 4 were removed by Councilman Stabile; Item Nos. 5 and 7 were removed by Mayor Glidden.

Item No. 2: Received 12/09/16, Dated 12/09/16 from Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities re Weekly Round-Up Re: I. Policy Issues: Legislation and Regulations: e. Only Three States Will Participate in USDA Pilot – Help Make New Jersey One; SNAP Pilot Fact Sheet and Sample Letter attached (Copy to Food and Assistance Board)

Councilman Stabile explained the SNAP Program is through a USDA Federal Grant program and he urged the Council to support same. It is no cost to the State taxpayer and could benefit the community greatly. No objections were expressed by Council members.

Item No. 4: Received 12/09/16, Dated 12/02/16 from Brendis Montijo-Wrigley, Municipal Division Manager, Superior Court of New Jersey, Bergen Vicinage, to All Bergen County Mayors re Municipal Court Budget – due to significant changes brought on by the Criminal Justice Reform commencing January 1, 2017, there are technological changes/requirements impacting Municipal courts regarding Mobile Devices (Copy to Judge Geiger, Bonnie Switzer)

Councilman Stabile voiced his opinion that the Criminal Justice Reform measures seem to be getting more expensive and more technical. He referred to the ability to issue warrants to the Judge electronically requiring a mobile device, i.e. a tablet or Android device the municipality must purchase to fulfill their requirement; and he wanted all to be aware of same since it needs to be built into the Budget.

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – DECEMBER 28, 2016 – 7:30 P.M.

Item No. 5: Received 12/09/16, Dated 12/07/16 from Bergen County Municipal Joint Insurance Fund to Member Municipalities of Bergen County Municipal Joint Insurance Fund, Municipal Excess Liability Residual Claims Fund, NJ Municipal Environmental Risk Management Fund, Municipal Excess Liability Joint Insurance Fund, to Municipal Clerk; c: Fund Commissioners, Risk Management Consultants, Fund Professionals re Public Meeting Notice of Annual Reorganization Meetings as follows: Bergen County Municipal Joint Insurance Fund - 1/19/17 @ 6:00 p.m. at Seasons Restaurant, Washington Township - **Invitation with RSVP form enclosed separately for Mayor and Council / Administrator / Clerk;** Municipal Excess Liability Residual Claims Fund (RCF) - 1/4/17 @ 10:30 a.m. at the Forsgate Country Club, Jamesburg; NJ Municipal Environmental Risk Management Fund (EJIF) - following the RCF @10:50 a.m.; Municipal Excess Liability Joint Insurance Fund - following the EJIF @11:15 a.m.; Also requesting a copy of the Agreement between the Authority and their Risk Management Consultant with Model Agreement enclosed (Copy to Richard Keating, Fred Pitofsky) Posted on Municipal Clerk's Bulletin Board 12/15/16!

Mayor Glidden noted the JIF Reorganization Meeting will be held on 1/19/17 at Seasons and asked that anyone who wished to attend to contact Leslie (Weatherly) who will make the arrangements.

Item No. 7: Received 12/14/16, Dated 12/12/16 from Mathew McCarter, Acting Treasurer, Bergen County Utilities Authority, to County Executive, Board of Chosen Freeholders, County Clerk, Municipal Clerks/Administrators-All Bergen County Municipalities re Proposed 2017 Budget of the Bergen County Utilities Authority – Water Pollution Control and Solid Waste Management Budgets – introduced 10/27/16 – Public Hearing to be held 12/22/16 (no time specified) at BCUA Administration Building, Public Meeting Room, Foot of Merhof Road, Little Ferry (Copy to William Dahle III)

Mayor Glidden voiced his concern about the yearly cost increases and asked the Administrator if he could obtain a complete copy of the Budget. He would like to take a look at it and it may be worthwhile to gather some of our neighbors and attend the Hearing to voice their concerns.

b. MAIL LIST OF DECEMBER 22, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 8 was removed by Borough Engineer; Item Nos. 3bIIa, 3IIb and 9 were removed by Councilman Stabile; Item No. 5 was removed by Mayor Glidden.

Item No. 3b: Received 12/22/16, Dated 12/22/16 from Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities re Weekly Round-Up Re: II. Federal Policy Issues:

a. President Signs Cures Act: Information and Grant Funding Available to Fight Opioid Abuse (Copy to Board of Health)

Councilman Stabile explained a federal grant is finally available for FY2017; and as opioids are certainly an issue, we have had and many people have had to deal with it. He voiced his support to apply for these grants to help us assist those in need and Mayor Glidden agreed. Councilman Stabile informed he would have same ready for the Sine Die meeting.

Item No. 5: Received 12/19/16, Dated 12/16/16 from Michele N. Siekerka, Esq., President and CEO, New Jersey Business & Industry Association, to Mayor Glidden re Request for **New Good Neighbor Award** nominations (for a company that has done an outstanding job of advancing the quality of life in your community through new construction/ renovation/restoration projects. **Nomination Deadline: 2/3/17** (Original to Mayor 12/22/16)

Mayor Glidden informed he receives this request each year and said this organization is kind of like a State Chamber of Commerce. He would like to nominate Edens for the Closter Plaza as he supports their demonstration of many of the required criteria. No objections were voiced to the nomination of Edens for the Closter Plaza Redevelopment.

Item No. 8: Received 12/19/16 Hand del'd, Dated 12/15/16 from Bradford Bentzig, 598 Sunset Avenue, Haworth, 07641 re Request for Mayor and Council permission to waive sidewalk requirement for home being built at 81 Eckerson Avenue, Block 912/Lots 6 & 7

Borough Engineer asked if the applicant was present to discuss the waiver request.

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – DECEMBER 28, 2016 – 7:30 P.M.

Bradford Bentzig, 598 Sunset Avenue, Haworth, explained that the future applicant's father was not able to attend this evening but he would be able to answer any questions.

Borough Engineer noted there is an application for new construction in the Building Department and said this is a corner lot with no sidewalk in the immediate area. There is sidewalk on both Demarest Avenue and up to Columbus Avenue two blocks away on the corner coming down Eckerson Avenue and going out to Columbus Avenue a little bit. Mr. DeNicola explained that anything that has been developed has had a sidewalk. In the past they have given waivers for homes that have not been redeveloped and that are on dead end streets; and this is not a dead end even though it is a minor street. From a safety standpoint as an Engineer, he recommends putting in sidewalks. It is a narrower roadway at not quite 30 feet but it is still a decent roadway. Mr. DeNicola asked the Council to look at the pictures included with the application and said he isn't sure where the 209 feet number came from. He reminded that even if the waiver is granted, the applicant has to pay a fee into the Sidewalk Fund and it is up to the Council to decide.

Mayor Glidden noted the additional Mail List Item received from the Construction Official today (8. M.L. 12/29/16) regarding this request where he recommended denial of the waiver. Borough Clerk explained the letter was received today for the next mail list and she distributed it today for purposes of discussion. Councilman Stabile said he believes this is part of the Cross Closter Trail system. The Mayor read from Mr. Montroy's letter recommending the waiver be denied in no small part because this is a corner lot and not in the immediate vicinity of Brook Street's dead end. In answer to Councilman Stabile, the Borough Engineer explained the former house has already been knocked down, so the lot is vacant at present; and all the surrounding trees are tagged for removal with the exception of one or two. Mayor Glidden informed that Counsel just advised it would be required if we were to do nothing; and Mr. Rogan clarified sidewalk and curb would be required if the waiver was not granted. The Mayor asked for opinions.

Councilwoman Amitai voiced her support of the Borough Engineer's professional opinion and the Construction Official's recommendations. In answer to the Mayor, Mr. DeNicola reiterated curb and sidewalk is required for new developments unless it is on a dead end whereas they would consider a waiver. He recommends the installation of sidewalk at this location and no objections were voiced to same.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of December 28, 2016)

Mayor Glidden referred to the Consent Agenda items and asked if anyone wished to remove any item for discussion.

Councilman Barad entered the meeting at 7:50 p.m.

RESOLUTIONS

6. RESOLUTION AWARDDING/REJECTING SOLE BID RECEIVED AT BID OPENING HELD 12/6/16 AT 11:00 A.M. FOR CARETAKER - LUSTRON HOUSE (Requested by Borough Attorney 12/9/16) (Carried from RM 12/14/16)
7. RESOLUTION WAIVING THE SIDEWALK REQUIREMENT OF CLOSTER CODE FOR PROPERTY AT 32 RUTGERS STREET (9. M.L. 12/8/16 - Discussed at WS 12/14/16 - Received from Borough Attorney 12/22/16)

Borough Attorney advised that this resolution should be removed from the Consent Agenda.

9. AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD AND NORTHVALE FOR USE OF THE CLOSTER POLICE FIRING RANGE FOR THE CALENDAR YEAR 2017 (Received from Chief of Police 12/15/16)

Councilman Stabile said the agreement was approved last year and he questioned if there was any

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – DECEMBER 28, 2016 – 7:30 P.M.

issue with same. Chief Kaine noted that Cresskill is no longer participating and there have been no other issues otherwise. Cresskill decided because of scheduling issues to use the range in Hillsdale; and the present rate is agreeable to the other participating departments. Councilwoman Latner expressed agreement with the Police Chief and said that the shared service is worthwhile.

11. TRANSFER RESOLUTION NO. 3 AUTHORIZING THE TRANSFER OF 2016 BUDGET APPROPRIATIONS (Received from Temporary CFO 12/20/16) \*REQUIRES 2/3 MAJORITY VOTE\*

This item is to be voted upon separately.

13. RESOLUTION DENYING REQUEST TO PLACE TWO “NO LOADING/UNLOADING” CURBSIDE SIGNS ON 15 WILLIAM STREET (2. M.L. 12/1/16 – Discussed WS 12/14/16) (Received from Borough Attorney 12/21/16)

In answer to Councilwoman Amitai, Borough Attorney advised that the attorney for the applicant was informed of the objections raised by the Council and Police Department; and the Planning Board would not have to do anything. Councilwoman Amitai noted that there was a meeting between the Planning Board Attorney, the applicant’s attorney and several Board members. She felt that the Planning Board should weigh in on it. Borough Attorney said the adopted Resolution that was given to the Mayor and Council was not a settlement agreement and indicated that the applicant should make application to the Mayor and Council to place the signs. He said the application is still approved with a recommendation that they apply for permission. Councilman Barad noted that the Council was required to discuss the matter; and after discussion decided that the signs were not necessary. Borough Attorney also noted that there was no indication in the resolution that litigation was involved. It was decided to vote on this resolution separately.

14. RESOLUTION AUTHORIZING THE HIRING OF TEMPORARY LABORERS – DEPARTMENT OF PUBLIC WORKS – STREETS & ROADS: ROBERT DIPPOLITO – DRIVER, \$25.00 PER HOUR; CHRISTOPHER RILLEAU – DRIVER, \$25.00 PER HOUR; FOR DECEMBER 2016 AND FOR CALENDAR YEAR 2017 AT A PER DIEM RATE OF \$25.00 PER HOUR AS NEEDED FOR THE REMOVAL OF SNOW; NOT TO EXCEED 37.5 HOURS PER WEEK (Received from Administrator’s office 12/21/16)

Councilman Stabile wanted to make sure that the employees in question would not be operating equipment that required a CDL license and that the required insurance was in place.

16. RESOLUTION PROMOTING VINCENT SARUBBI FROM THE RANK OF PATROLMAN TO SERGEANT (Received from Borough Attorney 12/21/16)

Councilman Stabile noted that he was happy on the proposed promotion. Councilwoman Latner said the swearing in is scheduled for the meeting of January 11<sup>th</sup>.

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)

1) REPORT RE CLOSTER WEBSITE

2) REPORT – Councilman Stabile reported the Committee has been meeting to review all of the budget requests so we are ready to set our Budget for 2017. Borough Administrator advised they are almost at the point of analysis and review so they will schedule more meetings. He is waiting for a few minor budgets; and if they are not received, he will use last year’s request for those numbers.

B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)

1) REPORT – Councilwoman Latner reiterated the promotion of Patrolman Sarubbi will take place at the January 11 meeting and said we can tie it up with a bow going forward.

6. COMMITTEE REPORTS (Continued)

B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG) (Continued)

In answer to Councilwoman Latner regarding the fire horn, Mr. Dolson informed the Finance office will be reopening the procurement process in the next 2-3 weeks due to the rollover from 2016 to 2017. Bills have been paid but some items have a carryover effect. Because the Capital Ordinance was adopted so late, he had requested any remaining purchases of a more urgent nature based on certain factors be submitted prior to February so they can get those remaining items as quickly as possible.

Councilwoman Latner reported that Whole Foods has been providing programs and materials to the Library for programs they run and informed there will be two story hours at Whole Foods on 2/2/17 and 3/4/17. The Library is hoping that Whole Roods can help them finance the 3D printer they would like to purchase. 20 Children will be able to participate in the program and they are hoping it could lead to a monthly event at the store in addition to helping to finance the printer. She informed that Tom Golodik's (Trustee) wife works at Whole Foods and they wanted to inquire about the leftover food at the end of the day. They wanted to provide it to the Food Pantry but they can't just give it to them because they are not a 501(c)3 and cannot write it off. Borough Attorney advised he would look into same for the Food Pantry and report back. Mrs. Latner report that Mr. Golodik also attended an emergency response seminar for the Library and asked Chief Kaine to let Lt. Winters know that he would be reaching out to him regarding the eventual emergency generator and local emergency services. The Library also expressed their gratitude for the DPW's response to the snow storm; and they wanted to know who to contact while the Superintendent was away. Councilwoman Chung informed she would ask Bill Dahle to contact the Library.

Mrs. Latner reported that Northern Valley Regional High School will be having the 25<sup>th</sup> Annual Putnam County Spelling Bee on Fri., 3/3/17, at 7:30 p.m.; Sat., 3/4/17, at 7:30 p.m.; and Sun., 3/5/17, at 2:00 p.m. with the Senior Citizen matinee on Tues., 2/28/17, at 3:30 p.m. Information is on the Borough website and Facebook. They wanted to promote the events because there have been weak audiences; so please spread the word because it is important for the kids who work so hard. This year AP enrollment has skyrocketed from 1,100 to 1,600. Dual accreditation went from 800 to over 900 with a lot of impressive top universities. Construction is progressing as the Phase 1 punch list is being worked on and projects are in on time and under budget. They anticipate the completion of the track for the Summer. As far as their Budget they came in at an increase of only 1.79%, the lowest among all the high achieving high schools in Bergen County. The school has been working with the \$900,000 they received up front to maintain their tax neutral pledge. In response to a question previously raised by Mr. Isaacson, she reported taxpayers will receive debt relief of \$0.38 on the dollar on the \$11.7 million Referendum. All other capital projects are being funded by the reserved general funds. Mayor Glidden agreed the school has been doing what they said they were going to do which is rare. Mrs. Latner affirmed same; and noted where bids came in too high, they went out to bid again, even though it delayed the process; and they are completing the auditorium on their own.

C. PUBLIC WORKS - CHUNG (LATNER/STABILE)

- 1) REPORT – Councilwoman Chung informed she had nothing new to report.

D. ORDINANCES - BARAD (CHUNG/AMITAI)

- 1) REPORT RE ORDINANCE COMMITTEE MEETINGS – Councilman Barad reported the Ordinance Committee has not met. He said there is one ordinance they want to put through to create a new Borough position for Assistant to the CFO. Borough Attorney reported it is basically done and Dr. Barad hoped we can get it on the first Agenda in January.

- 2) REPORT – Councilman Barad reported the Shade Tree Commission is seeking quotes to remove grates around trees downtown. He needs to speak to Leslie (Weatherly) because they are scrambling to make sure they have enough CEU's to maintain our Tree City status.

Dr. Barad reminded the Fire Department Installation Dinner is on 1/21/17; and the Ambulance Corps Installation Dinner will be on 2/4/17, both to be held at Temple Emanu-El.

6. COMMITTEE REPORTS (Continued)

E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)

- 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
- 2) REPORT – Councilman Di Dio was not present; therefore, no report was provided.

F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)

1) REPORT – Councilwoman Amitai reported the Building Department had a meeting just prior to the Work Session. Bareburger and Azucar are ready to open except they are having trouble finding employees. She said the Plaza is going gangbusters and they have received a lot of applications. The Departmental Budget has been submitted; and she and the Construction Official hope it will be approved as there are things in there that will help improve the efficiency of the department.

Mrs. Amitai reported John Street negotiations are still ongoing; and Borough Attorney affirmed there was no update at this time. An application has been received for the Ondine's property to build a little strip mall which will be going to the Zoning Board. A Stop Work order was issued on High Street and they will have to go to the Zoning Board of Adjustment.

Councilwoman Amitai reported the Improvement Commission held a holiday dinner for which Maria Kim cooked at her home and they discussed the future. They will have some vendors provide quotes for new wreaths in 2017. She informed she agreed with Dr. Barad that the sidewalks downtown are rocky. Mayor Glidden agreed there is some discoloration of some of the bows and she said replacing just the ribbons would be much less expensive than new wreaths.

Mrs. Amitai reported the Parking Authority will meet at the end of January to discuss possible commuter parking and other issues.

At this time, Councilwoman Amitai requested a Closed Session regarding public employees.

Mayor Glidden announced the Sine Die meeting will be held (Tuesday) 1/3/17 at 7:00 p.m. and the Reorganization will be at 7:30 p.m. He invited all to attend and requested they spread the word.

7. OLD BUSINESS

8. NEW BUSINESS

Councilman Stabile referred to the Northern Valley Earth Fair which will be hosted by Closter; and the next meeting will be held on 1/12/17 at 7 p.m. in the Senior Center. It was discussed at the last meeting to turn the Fair into a 501(c) but there is a problem with the loss of liability. You would be creating a corporation as a quasi-governmental corporation that would not be under the umbrella of the municipality.

Councilman Stabile referred to Kerry Kirk Pflugh, the Director of Local Government Assistance for the DEP explaining that she has offered to come to a meeting of the Environmental Commission; and he would like to set up same for early 2017.

Councilwoman Chung advised that Bergen County has transformed Van Saun Park with a winter wonderland and the County put up Christmas trees for every municipality to be decorated by each municipality and the Closter tree has not been decorated. She was unsure if the municipality had ever been notified and said she would visit the park tomorrow. Maybe we can go and decorate it.

Councilwoman Chung thanked Councilman Stabile for his work on the Council and said that he would be sorely missed. Councilman Stabile noted that he has enjoyed the work he has done on the Council. Councilwoman Latner expressed her appreciation to Councilman Stabile and Mayor Glidden also expressed his thanks.

Councilwoman Amitai questioned who was in charge of lighting the Menorah and said it was noted that there was a problem getting electricity to the Menorah. Councilwoman Latner informed there is a 101 Menorah Service to be held at the Temple Beth El on Friday night and it is open to the public. She said the participants bring their own menorah and all are lit at the same time.

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Councilwoman Amitai questioned how we would like to see our Borough develop and look cohesive. She suggested a resident committee with other Borough committees. Mayor Glidden noted that he has asked the Boards and Commissions to bring up long-range plans.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Erik Lenander, 15 Olive Street, Historic Preservation Commission Member, questioned Item No. 6 on the Consent Agenda and Borough Attorney advised that the resolution would be removed for discussion and compliance with the requests from the last meeting. Mr. Lenander referred to the long ago possibility of opening Homans Avenue across the railroad tracks, explained that the railroad would not allow same at that time; but with the railroad abandoning that line, it may be able to get another crossing there.

Mike Pisano, 44 Columbus Avenue, said he submitted the documents that had been requested; and Borough Attorney said depending on finalization of the contract, the resolution can be voted upon this evening.

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

12. ADJOURNMENT

Motion to adjourn the Work Session at 8:27 p.m. was made by Councilwoman Latner, seconded by Councilman Stabile and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council  
on January 5, 2017 for approval at  
the Regular Meeting to be held  
January 11, 2017

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke, RMC  
and Arlene M. Corvelli, RMC, utilizing  
recording and Borough Clerk's  
notes

Approved at the Regular Meeting held January 11, 2017  
Consent Agenda Item No. 15b