

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION NOTES – NOVEMBER 7, 2012 - 7:30 P.M.

Mayor Heymann called the meeting to order at 7:40 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Heymann invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on January 6, 2012 and The Star Ledger on January 7, 2012, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor Sophie Heymann  
Councilpersons John C. Glidden, Alissa Latner, John Kashwick and Arthur Dolson  
Borough Administrator, Richard Sheola  
Borough Attorney, Edward T. Rogan  
Borough Clerk, Loretta Castano  
Borough Engineer, Nick DeNicola  
Chief of Police, Dennis Kaine  
OEM Coordinator, Lieutenant James Winters

The following persons were absent:

Councilman David Barad  
Councilwoman Victoria Amitai

Due to the inclement weather, the following Communication Items were not addressed at this meeting; and will be reviewed at the Work Session to be held Monday, November 19, 2012:

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

- a. MAIL LIST OF OCTOBER 25, 2012
- b. MAIL LIST OF NOVEMBER 1, 2012

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of November 7, 2012)

The above noted item was addressed during the Regular Meeting held immediately before the Work Session due to the inclement weather conditions.

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

1) REPORT – The Borough Attorney informed he had a written report in summary form, which he distributed; and advised due to the weather, he would not review in detail. He explained that the report outlines items that have occurred recently including litigation, tax appeals and other matters. Mr. Rogan informed he had nothing further to report.

B. BOROUGH ENGINEER

1) STATUS REPORT RE DREDGING AND RESTORATION OF RUCKMAN POND, BLOCK 1901, LOT 1 (RM 6/8/11) – The Borough Engineer reported this item has been completed and requested it be removed from his report.

2) STATUS REPORT RE HERBERT AVENUE SECTION 5 & BLANCH AVENUE IMPROVEMENTS, 2012 ROAD IMPROVEMENTS, & SCHAUBLE FIELD WALKING PATH - Awarded to AJM Contractors, Inc./\$445,911 RM 6/27/12 – Mr. DeNicola reported there are still punch list items to be completed such as the ponding on Reuten Drive which are being addressed.

3) REPORT – The Borough Engineer reported the above items concluded his report.

7. REPORTS

A. BOROUGH ADMINISTRATOR

1) STATUS REPORT RE BOROUGH WEB SITE – The Borough Administrator asked that the Clerk remove this item from his report. In answer to the Borough Clerk’s request, he explained that the web site is ongoing and training of employees is taking place so they can make their own updates.

2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):

a. Report re follow up of insurance requirements for use of Senior Center (WS 10/26/11) Mr. Sheola asked that the Clerk remove this item from his report as this matter has been resolved.

3) STATUS REPORT RE BID OPENING FOR SANITATION/TRASH COLLECTION (RM 1/26/11) (Notice to Bidders published/The Record & Star-Ledger 9/5/12) Bid opening held 11/6/12 @ 10 a.m. – The Borough Administrator reported he would be discussing this item in Closed Session this evening.

4) STATUS REPORT RE REQUEST FROM RECREATION COMMISSION (4. M.L. 11/17/11) TO REMOVE “DANGEROUS TREES” IN THE PARKS – Mr. Sheola asked that the Clerk remove this item from his report as this item has been resolved with the trees removed.

5) STATUS REPORT RE: NEW ROOF AND CHIMNEY/MASONRY WORK/ MAC BAIN FARM HOUSE (WS 12/14/11) - The Borough Administrator asked that the Clerk remove this item from his report as the work has been completed and they are looking at quotes for some additional items that were not completed the first time.

6) STATUS REPORT RE MEETING HELD WITH SWIM CLUB REPRESENTATIVES RE *POSSIBLE* ACQUISITION (W.S. 6/27/12) Committee members: Borough Attorney/Administrator/Dr. Barad – Mr. Sheola reported this item is ongoing.

7) STATUS REPORT RE BID OPENING HELD 7/31/12 @ 11:30 A.M. FOR THE PROJECT KNOWN AS RESTROOM FACILITIES FOR MOLLICONE FIELD AND SCHAUBLE FIELD - The Borough Administrator asked that the Clerk remove this item from his report as there was a Resolution earlier in the evening to reject all bids.

8) STATUS REPORT RE APPRAISAL OF LADDER TRUCK (Discussed at WS 8/22/12) Mr. Sheola noted he reported at the last meeting they have found an appraiser to complete this task before they decide whether to put the truck up for sale.

9) REPORT – The Borough Administrator requested a Closed Session to discuss bids received for solid waste disposal and personnel matters. At this time, he announced that the laptop in his office crashed right before the meeting so if he can’t get it running he will be responding to emails from his cell phone.

7. REPORTS (Continued)

B. BOROUGH CLERK

1) STATUS REPORT RE 2012 APPOINTMENTS – The Borough Clerk reported appointments are current with outstanding items being maintained on the Agenda.

PREPARATIONS FOR 2013 APPOINTMENTS – Ms. Castano reported a memo was sent to all Borough Boards and Commissions on 10/12/12 for response by 11/2; however, with all of the turmoil we have had from Hurricane Sandy she will extend the deadline another week, if not more.

2) STATUS REPORT RE 2012 OATHS OF OFFICE – The Borough Clerk reported oaths of office are current.

3) STATUS REPORT RE 2012 LICENSES – Ms. Castano reported 2012 licenses are current.

PREPARATIONS FOR 2013 LICENSES – The Borough Clerk reported a memo was sent to the Chief of Police on 10/12/12 for inspection and report and we expect to have that shortly.

4) STATUS REPORT RE 2012 MEETING DATES – Ms. Castano reported her understanding that 2012 meeting dates are current.

PREPARATIONS FOR 2013 MEETING DATES - The Borough Clerk reported a memo was sent to all Borough Boards and Commissions on 10/24/12 for response by 12/3.

5) STATUS REPORT RE FINANCIAL DISCLOSURE STATEMENTS – Ms. Castano informed there was nothing new to report.

6) STATUS REPORT RE PAPERLESS PACKETS – The Borough Clerk voiced her opinion we are making great progress with paperless packets.

7) STATUS REPORT RE ELECTIONS – Ms. Castano reported the Presidential Election was held yesterday from 6 a.m. to 8 p.m. and there was an approximate 65% turnout for Closter. She reported the following statistics:

Total registered voters as of late October: 5,134

3,213 votes calculated by machine; Provisional Ballots: 63 received but not yet counted

Vote by Mail – Ballots are still coming in so they hope to know by Friday

Unofficial tally: Councilwoman Latner – 1,469; Councilman Dolson – 1,467

8) REPORT – The Borough Clerk reported that her office will be preparing to send a request for a Supplement at the end of December. Ms. Castano informed the 97<sup>th</sup> Annual League Conference has been cancelled and we have been told we would be getting our money back so we are waiting to see how that works out.

At this time, Ms. Castano offered many thanks to Lt. James Winters, OEM Coordinator, Chief Kaine, and Al Martin, Superintendent of Buildings and Grounds for the Closter Board of Education, for all their efforts in helping to relocate the polling places to the Fire House and then return them to Hillside School. She was pleased to report everything worked out well despite some confusion.

The Borough Clerk wished to thank Ruth Rando, Library Director, for helping keep the Library open through the weekend to assist residents in need.

C. CHIEF OF POLICE

1) REPORT – Chief Kaine informed Lt. James Winters, OEM Coordinator would be providing this evening's report.

Lt. Winters reported that Closter recovered well from the storm overall in comparison to last year's storm. Brush and debris are not as bad so clean-up by the DPW should be swift and coincides with leaf season so they will get done at the same time. He reported the Administrator authorized one day a week trash collection to allow the DPW time to go out and perform the necessary clean-ups. They cleared the last road today so there should be no road blockages whatsoever. He said there are two or three trees that are still leaning up against wires but aren't causing any problems at this time. There were some utility crews in town for the past few hours; and he voiced his hopes they are still working out there now despite the weather conditions. Approximately 50 homes are still without power; and he hopes they are out there working now to restore power to help reduce that number even more by this evening. Rockland Electric has promised that all power will be restored by Saturday (11/10/12).

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7. REPORTS (Continued)

C. CHIEF OF POLICE (Continued)

Lt. Winters reported that all of the Borough's emergency services worked very hard throughout the week. He noted during last year's storm, emergency services really only ran maybe 3 days; and this time it's been a week. With the gas issue, the Police Department really stepped up to keep the situation orderly. The Fire Department responded to between 50-60 calls and the DPW performed great as always. He voiced his opinion all of the services came together well and Closter as a whole got through this week, comparatively speaking.

Councilman Glidden noted there was a slight power outage and Lt. Winters said it could be just a blip as they were restoring power to homes on Piermont Road. There were some homes out on Piermont and Alpine Drive so it could have been a temporary shut-off to restore that power.

Councilman Glidden noted he reported at the last meeting that there was a Public Safety meeting at which it was suggested to hire two new police officers. Chief Kaine affirmed there is a sense of urgency to this request; and Councilman Glidden suggested the Mayor and Council come to a resolution on that request soon. Speaking on his own behalf, Councilman Glidden believes the new officers are necessary. Councilpersons Dolson and Latner expressed their agreement. Mayor Heymann said they would include this item on the next Agenda. The Borough Administrator suggested that they discuss that in the context of the 2013 Budget; and, unfortunately, he will not have a skeleton until early December. In an effort to move this along, he will put something together for the next meeting so they can see where this will fit in. It will take into consideration impacts so he can get a pretty realistic number.

Mayor Heymann noted there have probably been a lot of overtime hours for the Police Department and asked if FEMA was going to be covering most of that. Lt. Winters informed FEMA has declared it a public emergency so overtime costs by the DPW and the PD should be mostly covered.

D. MAYOR

1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM SUPPORTING THE DESIRE OF THE ENVIRONMENTAL COMMISSION TO OBTAIN A GRANT IN A MAXIMUM AMOUNT OF \$25,000 TO FUND THE EXTENSION OF THE CROSS CLOSTER TRAIL PROJECT; SAID GRANT PROGRAM REQUIRES A CASH MATCH OF 20% OF THE AMOUNT AWARDED OR A MAXIMUM AMOUNT OF \$6,250.00 (Authorized RM 2/8/12)
2. DEPARTMENT OF ENVIRONMENTAL PROTECTION IN AN AMOUNT NOT TO EXCEED \$3,000.00 TO FUND THE FOLLOWING PROJECT: COMMUNITY FORESTRY MANAGEMENT PLAN, GREEN COMMUNITIES GRANT (50% match of total project amount) (Authorized RM 2/22/12)
3. 2013 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/13/12
4. 2013 CDBG GRANT APPLICATION IN THE AMOUNT OF \$326,300 TOWARDS POTENTIAL \$435,000 RENOVATION/REHABILITATION PROJECT FOR THE EXTERIOR OF BOROUGH HALL (Authorized RM 9/24/12)

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7. REPORTS (Continued)

D. MAYOR (Continued)

1) STATUS REPORT RE FOLLOWING GRANTS:

b. AWARDED

1. CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10) (Award received 11. M.L. 7/7/11) (Contract authorized for execution/RM 10/12/11)
2. 2012 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/8/11/Awarded \$5,000 (8. M.L. 5/31/12) Grant/Loan Agreement No. 2012-05157-0351-00
3. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – LAND ACQUISITION IN THE AMOUNT OF \$283,000 FOR THE PURCHASE OF BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB AT BLANCH AVENUE (RM 8/10/11)/Awarded \$283,000 (7. M.L. 6/14/12)
4. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – MUNICIPAL PARK IMPROVEMENTS – MATCHING GRANT IN THE AMOUNT OF \$40,000 FOR SCHAUBLE AND MEMORIAL PARK IMPROVEMENTS (RM 8/10/11)/ Awarded \$12,500 for Memorial Park Batting Cage/Bleachers and \$27,500 for Schauble Park Walking Path (7. M.L. 6/14/12) Memorial Park Contract No. 12-00280/Schauble Park Contract No. 12-00281

c. TO BE FILED - To be announced by Mayor

2) REPORT – Mayor Heymann commended the OEM, the PD, the DPW and all of the emergency squads for all of their hard work. The Mayor said a number of the houses without power are in clusters. She called O&R and obtained incident numbers for every cluster and contacted those residents to let them know. She voiced her understanding that the crews that were out today were the land crews working on wires that were on the ground. Several of the problems in Closter require buckets; and in this weather, that is not possible. All in all, she feels Closter did very well and the staff did fantastically well. The Mayor agreed that Ruth Rando should get a specific commendation for keeping the Library open on Saturday and Sunday into the late evening. Nancy and Julia also came in to assist and they catered to almost 200 people on Saturday and slightly less on Sunday. Mayor Heymann commended the entire community for coming together under the circumstances. She said she is very grateful for all the people who helped out their neighbors.

8. OLD BUSINESS

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Heymann opened the meeting to the public.

Jesse Rosenblum, 65 Knickerbocker Road, questioned how many houses were destroyed by falling trees. Lieutenant Winters advised that one house may have to be torn down and approximately 10 houses and one church sustained damages.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – NOVEMBER 7, 2012 - 7:30 P.M.

13. ADJOURNMENT

Motion to adjourn the Work Session at 8:00 p.m. was made by Councilman Glidden, seconded by Councilman Kashwick and declared unanimously carried by Mayor Heymann.

Provided to the Mayor and Council  
on November 16 , 2012 for approval  
at the Regular Meeting to be held  
November 19, 2012

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Loretta Castano, RMC  
Borough Clerk

Prepared by Arlene Corvelli, RMC, and  
Carol Kroepke, RMC, utilizing recording  
and the Borough Clerk's notes

Approved at the Regular Meeting held November 19, 2012  
Consent Agenda Item No. 13b.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – NOVEMBER 7, 2012 - 7:30 P.M.

Mayor Heymann called the meeting to order at 7:32 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

Mayor Sophie Heymann  
Councilpersons John C. Glidden, Jr., Alissa Latner, David Barad (8:11 p.m.), John Kashwick  
and Arthur Dolson  
Borough Administrator, Richard Sheola  
Borough Attorney, Edward T. Rogan  
Borough Clerk, Loretta Castano  
Borough Engineer, Nick DeNicola  
Chief of Police, Dennis Kaine

The following persons were absent:

Councilwoman Victoria Amitai

3. MAYORAL APPOINTMENT OF \_\_\_\_\_ TO SERVE AS MEMBER OF THE ENVIRONMENTAL COMMISSION FOR A 3-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/14 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

4. MAYORAL APPOINTMENTS (*NON SALARIED*) TO THE FOLLOWING COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from RM 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12, 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12; 8/8/12; 8/22/12; 9/12/12; 9/24/12; 10/10/12; 10/24/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION Alt. No. 2	(Adam Nock resigned)	_____	2 Year un-expired to	12/31/12
SHADE TREE COMMISSION Alt. No. 2	Kathi Cochran	_____	4 Year	12/31/15

5a. VOTE ON CONSENT AGENDA ITEMS

Motion of approval of Consent Agenda minus Item Nos. 8, 15, 17 and 18 was made by Councilman Kashwick, seconded by Councilman Dolson and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick and Dolson.

RESOLUTIONS

6. RESOLUTION IN SUPPORT OF A-3393, LEGISLATION TO PROTECT RESIDENTIAL PROPERTY TAXPAYERS FROM THE LOSS OF TELECOMMUNICATIONS TAX SUPPORT (Received from Mayor 10/26/12) 1d. M.L. 10/25/12
7. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$251.70 TO APPLICANT, ELIOT SASH, P.O. BOX 565, NEW YORK CITY, NY 10013, FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 10/29/12)

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING MINUTES – NOVEMBER 7, 2012 - 7:30 P.M.

- 8.——RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES IN CONJUNCTION WITH THE PHASE II ENVIRONMENTAL ASSESSMENT AT THE CLOSTER SWIM CLUB FOR AN AMOUNT NOT TO EXCEED \$42,500 (Per Proposal dated 9/6/11)  
 (Received from Administrator 11/5/12) Kashwick, Dolson and Amitai  
 Mayor Heymann said that she was removing this item from the Agenda and instead appointing an Ad Hoc Committee consisting of Councilpersons Kashwick, Dolson and Amitai.
9. TRANSFER RESOLUTION NO. 1 (Received from Administrator 11/5/12)
10. RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR IMPROVEMENTS OR CREATION OF MUNICIPAL PARKING SPACES PURSUANT TO N.J.S.A. 40:55 D-42 (Received from Administrator 11/5/12)
11. RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR IMPROVEMENTS OF MUNICIPAL SIDEWALKS AND CURBS PURSUANT TO N.J.S.A. 40:65 ET AL (Received from Administrator 11/5/12)
12. RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR CLOSTER POLICE CONFISCATION AND FORFEITURE FUNDS PURSUANT TO N.J.S.A. 2C:64-6 (Received from Administrator 11/5/12)
13. RESOLUTION REJECTING ALL BIDS RECEIVED AT BID OPENING HELD 7/31/12 @11:30 A.M. FOR MOLLICONE AND SCHAUBLE FIELD RESTROOMS (Received from Administrator 11/5/12)
14. RESOLUTION AUTHORIZING THE BOROUGH ATTORNEY TO PREPARE AN AGREEMENT TO PARTICIPATE IN THE PASCACK VALLEY COOPERATIVE PRICING SYSTEM PROGRAM FOR UTILITY BILL AND INSURANCE VERIFICATION AUDIT AND POTENTIAL COST RECOVERY CONTRACT (Received from Administrator 11/5/12)
- 15.——RESOLUTION MEMORIALIZING ACTION TAKEN AT THE REGULAR MEETING HELD 10/24/12 AUTHORIZING THE BOROUGH ADMINISTRATOR AND THE BOROUGH ATTORNEY TO RESPOND TO THE BOROUGH OF DEMAREST REGARDING THEIR REQUEST FOR FULL INDEMNIFICATION FOR ANY FUTURE ENVIRONMENTAL CONTAMINATION TO THE PROPERTY (REGARDING THE INTERLOCAL AGREEMENT FOR SHARED SERVICES OF GASOLINE AND DIESEL FUEL)  
TO BE PREPARED BY BOROUGH ATTORNEY (Received from Borough Attorney 11/7/12)
16. RESOLUTION MEMORIALIZING ACTION TAKEN AT THE REGULAR MEETING HELD 10/24/12 AUTHORIZING THE BOROUGH ADMINISTRATOR AND BOROUGH ATTORNEY TO PREPARE A DRAFT AGREEMENT WITH THE BOROUGH OF RIVER VALE FOR THE PURPOSE OF A SHARED EMPLOYEE IN THE LAND USE DEPARTMENT - TO BE PREPARED BY BOROUGH ATTORNEY (Received from Borough Attorney 11/7/12)

MOTIONS

17. MOTION APPOINTING \_\_\_\_\_ AS BOARD OF HEALTH ALT. NO. 2 FOR A 2-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/13 (3. M.L. 6/21/12 – Resigned effective 6/17/12)
18. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12; 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12; 8/8/12; 8/22/12; 9/12/12; 9/24/12; 10/10/12; 10/24/12):  

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION				
Alt. No. 1	Donna Arbietman	_____	2 Year	12/31/13

Mayor Heymann announced that Maria Kim, a member of the Closter Improvement Commission was elected to the High School Board of Education.

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING MINUTES – NOVEMBER 7, 2012 - 7:30 P.M.

19. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES:  
(Distributed via email on 11/02/12) ABSTENTION: BARAD

- a. REGULAR MEETING HELD 10/24/12
- b. WORK SESSION HELD 10/24/12

20. REPORTS

CONSTRUCTION OFFICIAL – OCTOBER 2012 (Received 10/31/12)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Heymann opened the meeting to the public. No one wished to be heard; and Mayor Heymann closed the meeting to the public.

22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Borough Attorney advised that the Planning Board adopted a resolution awarding a contract to Frank Banisch to implement portions of the 2008 Master Plan. He asked for a resolution to be adopted for his office to prepare a Professional Services contract in an amount not to exceed \$17,000 in accordance with his proposal that was reviewed and approved by the Planning Board. He explained that the Board has the right to recommend the retaining of a Planner for the modification or implementation of a Master Plan. Mayor Heymann said that in addition to the public meeting indicated in the proposal, the Planner has arranged to have three additional meetings and that she agreed with the retention of Mr. Banisch.

16a. RESOLUTION AUTHORIZING THE BOROUGH ATTORNEY TO PREPARE A PROFESSIONAL SERVICES AGREEMENT FOR FRANK BANISCH TO IMPLEMENT PORTIONS OF THE 2008 MASTER PLAN IN AN AMOUNT NOT TO EXCEED \$17,000 IN ACCORDANCE WITH HIS PROPOSAL

Motion of approval was made by Councilman Kashwick, seconded by Councilwoman Latner and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick and Dolson

Mayor Heymann adjourned the Regular Meeting at 7:40 p.m. to go into the Work Session.

Mayor Heymann resumed the Regular Meeting at 8:00 p.m. and asked for a motion to go into Closed Session.

Motion approving the following resolution was made by Councilman Glidden, seconded by Councilwoman Latner and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick and Dolson.

22a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(8), "A matter involving public employees"; and the item under discussion the closed meeting would be disclosed to the public at the conclusion of the contract negotiations and matter which should be within 10 weeks.

Mayor Heymann resumed the Regular Meeting at 8:15 p.m.

At this time, Mayor Heymann noted that she had removed Consent Agenda Item No. 15 from the Agenda because yesterday the Borough of Demarest had approved the possibility of joining the County Police and this would have an impact on Closter.

Councilwoman Latner explained that the Department of Public Works would prefer new jackets instead of a party, as recommended by Councilwoman Amitai; and Borough Administrator said that he would discuss same with the DPW Superintendent. He said that in previous discussion the issue of new rain gear for the men was brought up and the Superintendent had been authorized to purchase same. Mr. Sheola explained that the needs of the Police Department, Fire Department, OEM and Ambulance Corps should also be reviewed.

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING MINUTES – NOVEMBER 7, 2012 - 7:30 P.M.

23. ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:18 p.m. was made by Councilman Glidden seconded by Councilman Kashwick and declared unanimously carried by Mayor Heymann.

Provided to the Mayor and Council on  
November 16, 2012 for approval at the  
Regular Meeting to be held  
Monday, November 19, 2012

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke, RMC  
utilizing recording and Borough Clerk's  
notes

Approved at the Regular Meeting held November 19, 2012  
Consent Agenda Item No. 13a.