

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – OCTOBER 27, 2010 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Regular Meeting at Borough Hall on Wednesday, October 27, 2010. Mayor Heymann called the meeting to order at 8:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Heymann invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to the Press Journal and The Record and published in both newspapers on January 7, 2010, posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor Sophie Heymann

Councilpersons John C. Glidden, Jr., Alissa Latner, John Kashwick, Arthur Dolson,  
Victoria Amitai

Borough Administrator, Quentin Wiest

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Borough Engineer, Nick DeNicola

Chief of Police, David Berrian

The following persons were absent:

Councilman David Barad

4. MAYORAL PROCLAMATION DECLARING THE MONTH OF NOVEMBER AS  
PANCREATIC CANCER AWARENESS MONTH (5. M.L. 10/21/10)

Mayor Heymann read and so declared noting that four of her grandchildren have grandfathers who died from this disease.

5a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item Nos. 12, 16, 18, 19, 20, 21 was made by Councilman Glidden, seconded by Councilwoman Latner and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Dolson and Amitai.

6. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING – 11/22/10  
(MONDAY) @ 7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE  
HEARD:

a. BOND ORDINANCE NO. 2010:1082, "ORDINANCE REAPPROPRIATING \$17,199.65 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES TO PROVIDE FOR EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS IN THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN NEW JERSEY" (Received from Bond Counsel 10/19/10)

(RESOLUTION AMENDING THE 2010 CAPITAL BUDGET TO BE PROVIDED BY AUDITOR!)

Motion of approval was made by Councilman Kashwick, seconded by Councilman Dolson and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Dolson and Amitai.

b. POSSIBLE ORDINANCE NO. 2010:1083 (Ordinance Setting Salary Ranges for 2010/

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TITLE AND ORDINANCE TO BE PROVIDED BY ADMINISTRATOR (Requested by Administrator 10/21/10)

Title provided by Administrator: “AN ORDINANCE TO DETERMINE THE RATE, AMOUNT, SALARIES, WAGES, COMPENSATION, AND THE METHOD OF PAYMENT THEREOF TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF CLOSTER FOR THE YEARS 2010, OR AS OTHERWISE NOTED”

OFFICE OR POSITION: BUILDING MAINTENANCE/ROAD DEPARTMENT; ADMINISTRATIVE SECRETARY; DEPUTY MUNICIPAL COURT ADMINISTRATOR; BUILDING SUBCODE OFFICIAL

Motion of approval was made by Councilman Kashwick, seconded by Councilwoman Amitai and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Dolson and Amitai.

RESOLUTIONS

- 7. BILL RESOLUTION – OCTOBER 31, 2010 TO BE PREPARED BY DEPUTY TREASURER
- 8. POSSIBLE APPOINTMENT(S) OF SALARIED EMPLOYEES (NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/10; RM 1/13/10; 1/27/10; 2/10/10; 2/24/10; 3/10/10; 3/24/10; 4/14/10; 4/28/10; 5/12/10; 5/26/10; 6/9/10; 6/23/10; 7/14/10; 7/28/10; 8/11/10; 8/25/10; 9/7/10; 9/22/10; 10/13/10 ) RESOLUTIONS TO BE PREPARED BY ADMINISTRATOR

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
DEPUTY BOROUGH CLERK	_____	1 Year	12/31/10
DEPUTY TAX COLLECTOR	_____	1 Year	12/31/10
DESK DISPATCHER			
FULL TIME	_____	1 Year	12/31/10
PERMANENT CLERICAL FLOATER	_____	1 Year	12/31/10
POLICE MATRON	_____	1 Year	12/31/10
**QUALIFIED PURCHASING AGENT (Agenda Item No. 10)	<u>Michael Mariniello, Jr.</u>	1 Year	12/31/10

\*\*Permissive (1b. Mail List 12/23/09 – recommended Borough Attorney review)

- 9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO VAN SCIVER CORP. IN THE AMOUNT OF \$3,843.50, BLOCK 1104 LOT 18 DUE TO 2010 REAL ESTATE TAX OVERPAYMENT (Received from Collector 10/12/10)
- 10. RESOLUTION APPOINTING MICHAEL MARINIELLO, JR., CMFO, QPA, AS THE BOROUGH PURCHASING AGENT (Received from Administrator 10/19/10)
- 11. RESOLUTION APPOINTING BILL FUCHS AS CERTIFIED TREE EXPERT AT THE RATE OF \$1.00/YEAR FOR A TERM EXPIRING DECEMBER 31, 2010 (Received from Administrator 10/19/10)  
 Mayor Heymann explained that Mr. Fuchs volunteered his expertise to the Shade Tree Commission and he is a certified tree expert. He could not be a member of the Shade Tree Commission because he is not a Borough resident. She noted that Ray Cywinski serves the Building Department as an expert tree inspector.
- ~~12.~~ RESOLUTION AUTHORIZING FUNDING IN AN AMOUNT UP TO \$17,855.00 FROM THE COAH TRUST FUND TO VANTAGE HEALTH CARE AS AUTHORIZED FOR THE PURPOSE OF PROMOTING THE CONSTRUCTION OF AFFORDABLE HOUSING IN THE BOROUGH TO COVER CONSTRUCTION PERMIT FEES AND OTHER SOFT COSTS AS DEEMED NECESSARY BY THE MAYOR AND COUNCIL FOR BLOCK 1104, LOT 18, ALSO KNOWN AS 1 RAILROAD AVENUE (Received from Administrator 10/19/10)
- 13. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COUNTY CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-11 AS FOLLOWS:  
Commodity/Service: Office Paper #11-BeCCP; Vendor: – Paterson Papers; County Contract #: Bid #09-60 awarded by Resolution #670 by Freeholders on 5/19/10; Max. Amt. \$600; (Received from Administrator 10/19/10)

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14. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-12a AS FOLLOWS:  
Commodity/Service: Computer Equipment; Vendor: – Dell Marketing LP; State Contract #: 70256; Max. Amt. \$10,914.00; Commodity/Service: Computer Equipment; Vendor: – Hewlett Packard Company; State Contract #: 70262; Max. Amt. \$950.00; Commodity/Service: Playground Equipment; Vendor: – Marturano Recreation Co.; State Contract #: A59052; Max. Amt. \$2,775.38 (Received from Administrator 10/19/10)
- 14a. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$2,403.71 TO BOUKIA, NOUGZAR FOR TAX OVERPAYMENT CREATED BY A DUPLICATE PAYMENT IN SECOND QUARTER 2009 FOR BLOCK 1001 LOT 8 (Received from Collector 10/16/10)
- 14b. RESOLUTION ENDORSING A HARD 2% CAP ON ARBITRATION AWARDS (Received from Administrator 10/26/10)
- 14c. RESOLUTION REVISING RESOLUTION NO. 16. (RM AGENDA OF 9/22/10) TO GRANT APPROVAL FOR RELEASE AND RETURN OF THE REMAINING PLANNING BOARD ESCROW FUNDS IN THE AMOUNT OF \$7,797.80 TO APPLICANT, K&H GROUP LLC, RE BLOCK 1601, LOT 1 & 2, 189 HOMANS AVENUE/160 CLEVELAND STREET; AND THAT \$500 BE HELD FOR RELEASE OF TWO YEAR MAINTENANCE BOND (Received from Administrator 10/26/10)

MOTIONS

15. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES (Distributed 10/21/10) ABSTENTION: LATNER
- a. REGULAR MEETING OF OCTOBER 13, 2010
  - b. WORK SESSION OF OCTOBER 13, 2010
16. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS (NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/10; RM 1/13/10; 1/27/10; 2/10/10; 2/24/10; 3/10/10; 3/24/10; 4/14/10; 4/28/10; 5/12/10; 5/26/10; 6/9/10; 6/23/10; 7/14/10; 7/28/10; 8/11/10; 8/25/10; 9/7/10; 9/22/10; 10/13/10:
- | <u>OFFICE</u>                      | <u>APPOINTEE</u> | <u>TERM</u>              | <u>EXPIRATION</u> |
|------------------------------------|------------------|--------------------------|-------------------|
| *SHADE TREE COMMISSION             |                  |                          |                   |
| Member (Ryan)<br>(3. M.L. 3/11/10) | _____            | 5 Year un-<br>expired to | 12/31/11          |
| * <i>Mayoral Appointment</i>       |                  |                          |                   |
17. MOTION APPOINTING Andrew Shyong TO SERVE AS ZONING BOARD OF ADJUSTMENT ALTERNATE. NO. 3 FOR A 2-YEAR UNEXPIRED TERM (IAFRATE) TO 12/31/10 (3. M.L. 5/27/10) (Adjourned from RM 6/9/10; RM 6/23/10; RM 7/14/10; RM 7/28/10; RM 8/11/10; RM 8/25/10; RM 9/7/10; RM 9/22/10; RM 10/13/10)
18. MOTION APPOINTING \_\_\_\_\_ TO SERVE AS MEMBER OF THE BOARD OF ETHICS FOR AN UNEXPIRED 5-YEAR TERM (ARCHER) TO 12/31/2013 (6. M.L. 7/15/10) (Adjourned from RM 7/28/10; 8/11/10; 8/25/10; 9/7/10; 9/22/10; 10/13/10)
19. MOTION APPOINTING \_\_\_\_\_ TO SERVE AS MEMBER OF THE CLOSTER IMPROVEMENT COMMISSION FOR AN UNEXPIRED 2-YEAR TERM (MATTES) TO 12/31/2011 (1. M.L. 9/16/10) Adjourned from RM 10/13/10

20. MOTION APPOINTING THE FOLLOWING INDIVIDUALS TO FILL THE FOLLOWING

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NON SALARIED APPOINTMENTS MADE AT THE REORGANIZATION MEETING HELD ON 1/4/10 (Which have not been accepted as of the time of preparation of this Agenda):

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION Member	_____	2 Year un- expired to	12/31/10
*SHADE TREE COMMISSION Alternate No. 2	_____	4 Year un- expired to	12/31/11
<i>*Mayoral Appointment</i>			

21. MOTION APPOINTING \_\_\_\_\_ TO SERVE AS ALT. NO. 1 MEMBER OF THE CLOSTER IMPROVEMENT COMMISSION FOR AN UNEXPIRED 2-YEAR TERM (PEREIRA) TO 12/31/11 (7. M.L. 10/21/10)

22. ACCEPTANCE OF THE FOLLOWING REPORTS:

- a. CHIEF OF POLICE – SEPTEMBER 2010 (Received 10/15/10)
- b. CONSTRUCTION OFFICIAL – SEPTEMBER 2010 (Received 10/26/10)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

12. RESOLUTION AUTHORIZING FUNDING IN AN AMOUNT UP TO \$17,855.00 FROM THE COAH TRUST FUND TO VANTAGE HEALTH CARE AS AUTHORIZED FOR THE PURPOSE OF PROMOTING THE CONSTRUCTION OF AFFORDABLE HOUSING IN THE BOROUGH TO COVER CONSTRUCTION PERMIT FEES AND OTHER SOFT COSTS AS DEEMED NECESSARY BY THE MAYOR AND COUNCIL FOR BLOCK 1104, LOT 18, ALSO KNOWN AS 1 RAILROAD AVENUE (Received from Administrator 10/19/10)

Councilman Kashwick requested an explanation of the resolution and was advised by the Borough Administrator that the Borough has accumulated money in COAH fees over the years from developers. The Borough is only allowed to expend these fees in the furtherance of affordable housing projects. The State allows for the fees to be used in direct support of said projects; and the resolution provides funding for building permits for the Vantage Project. Additional funding for these fees was provided by the Federal/State governments. Mayor Heymann noted that the Vantage budget that was submitted to the Federal authorities, did not anticipate that the Borough fees would be as high and exceed the budgeted amount. Borough Administrator said that the fees could be waived but that the Borough would lose the revenue. At the present time the Borough has approximately \$900,000 in COAH funds to promote affordable housing. Mayor Heymann noted that the State does plan to liquidate COAH funds in the local communities and draw that money back to the State.

Motion of approval was made by Councilman Kashwick, seconded by Councilman Dolson and declared carried by Mayor Heymann upon the affirmative vote of Councilman Glidden, Latner, Kashwick, Dolson and Amitai.

23. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No. 10)

Mayor Heymann opened the meeting to the public. No one in the audience wished to be heard.

24. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Councilwoman Amitai advised that she had received complaints about the unavailability of a DPW truck on Saturdays; and she questioned if the Council wished to revisit the matter. Mayor Heymann suggested review by the DPW Committee. Councilman Glidden suggested the availability of the truck be done on a trial basis once a month but the cost of same would still have to be reviewed in addition to the abuse of the truck by non-residents and Closter contractors.

Borough Engineer advised that the preliminary specifications for Memorial Park

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Basketball Court Improvement as well as the Schauble and Mollicone bathrooms have been delivered to the Borough Administrator.

- 24a. Motion approving the following Resolution at 8:50 p.m. was made by Councilman Glidden, seconded by Councilman Kashwick and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Dolson and Amitai.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(4) “Collective bargaining Agreement”; N.J.S.A. 10:4-12(b)(5) “Expenditure of public funds for the acquisition of real property” and N.J.S.A. 10:4-12(b)(8), “A matter involving public employees”; and that the item under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 6-8 weeks.”

Mayor Heymann resumed the Regular Meeting at 9:17 p.m.

25. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:17 p.m. was made by Councilman Kashwick, seconded by Councilwoman Latner and declared unanimously carried by Mayor Heymann.

Provided to the Mayor and Council on  
November 4, 2010 for approval at the  
Regular Meeting to be held  
Monday, November 8, 2010

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke, RMC  
utilizing recording and Borough Clerk's  
notes

Approved at the Regular Meeting held November 8, 2010  
Consent Agenda Item No. 16b.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION NOTES – OCTOBER 27, 2010 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session at Borough Hall on Wednesday, October 27, 2010. Mayor Heymann called the meeting to order at 7:31 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Heymann invited Conner Scaglione and his father, Ben, to lead all in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to the Press Journal and The Record and published in both newspapers on January 7, 2010, posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor Sophie Heymann

Councilpersons John C. Glidden, Jr., Alissa Latner, John Kashwick, Arthur Dolson,  
Victoria Amitai (7:45 p.m.)

Borough Administrator, Quentin Wiest

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Borough Engineer, Nick DeNicola

Chief of Police, David Berrian

Also present in the audience: Jim Oettinger, Director of Recreation

The following persons were absent:

Councilman David Barad

At this time, Mayor Heymann made a presentation to the members of the Minor League Intermediate Team on the Northeast Bergen All Star 9 and 10 year old Boys Championship. The championship game was held at the George Potterton Little League Field and it is the first championship for this team. Councilman Glidden presented certificates to the following team members: Dylan Barry, Danny Frank, Henry Lockhart, Alex Mattes, John Naughton, Dean Pavlou, George Potterton, Conner Scaglione, Matt Stevens, Ryan Vadis and Dan Wermert.

Mayor Heymann thanked the coaches for their hard work and presented certificates to the following coaches Ben Scaglione, Sean Barry, Ray Frank, Steve Potterton and Stan Stevens.

Mayor Heymann also commended the A-team and coaches who were not present in the audience at this time. She thanked all the team members, coaches and parents who were in attendance at the meeting noting that this is what makes Closter the town it is.

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

- a. MAIL LIST OF OCTOBER 14, 2010 - Mayor Heymann asked if any member of the Council or public wished to address any matter or provide any comments. No one wished to remove any items for discussion.
- b. MAIL LIST OF OCTOBER 21, 2010 - Mayor Heymann asked if any member of the Council or public wished to address any matter or provide any comments. No one wished to remove any items for discussion.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of October 27, 2010)

Steve Isaacson, 97 Columbus Avenue, questioned why the Agenda lists discussion of ordinances at 7:30 p.m. or as soon thereafter as the matter may be heard noting that the meeting does not begin until 8:00 p.m. Mayor Heymann noted that the Borough is governed by legalities but that consideration could be given to indicate that the public hearing would be held at 8:00 p.m.

Borough Administrator referred to Resolution Nos. 13 and 14 and explained he wanted everyone to be aware that in his packet he noticed that the attached list of State and County vendors had inadvertently been switched.

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/ KASHWICK)

1) STATUS REPORT RE CLOSTER WEBSITE - Councilman Dolson acknowledged the receipt of an excellent submission prepared by Arlene Corvelli in the Clerk's office regarding update of the Clerk's current web site. He explained the Committee will review this comprehensive submission which is interactive. He applauded the extensive amount of information which was included which he felt would be of great benefit to the community. Regarding Finance, in the same committee meeting they need to review the progress of the Borough Budget; which he has been doing on his own; and he explained we seem to be in great shape and in excellent control and right on target. He doesn't believe there are any concerns of any matters that need to be addressed in any great detail.

2) REPORT – Councilman Dolson reported as follows:

a. Ambulance Corps. – The Ambulance Corps. had their annual nominating for officers; so the Line Officers and Board of Trustees were all unanimously re-nominated to another year of service to the Corps.; all are doing an excellent job. They also welcomed two new members; and he reiterated as he has said in the past, that he feels it is a great thing that these young people are participating in the community in such a supportive manner for such an essential service to the residents of Closter and Alpine as well.

b. Zoning Board of Adjustment – The Board is starting to get a heavy caseload and a lot of requests for postponements. They are going to attempt to hold a Special Meeting on 12/6/10 to try to catch up with the caseload and not let it overflow into next year.

c. Board of Health – The Board is having its usual issues of examining health related items for merchants around town. They are now examining a way to “put a little more bite and enforcement” into the Code. There is a significant number of multi-repeat offenders that just do not follow the Code so they are looking for a way to encourage them to comply a little bit. Mayor Heymann informed that JoAnn Riccardi was in the building this morning working with Vi (Caputo, Secretary, Board of Health/Registrar) to make sure things were under control; and necessary ordinances would be written. Mr. Dolson affirmed that the committee has been working on it feverishly to get it done before the end of the year so they can start it off fresh.

6. COMMITTEE REPORTS (Continued)

A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/ KASHWICK) (Continued)

At this time, Mayor Heymann informed she wished to comment in addition to what Mr. Dolson has already mentioned on the recommendations made by Arlene Corvelli to upgrade the Clerk's section of the Closter web site. She voiced her opinion that they are excellent with a lot of interactive features on the suggestion list; and she is sure they will be implemented very quickly. Mr. Dolson agreed. Mayor Heymann thanked Arlene for her efforts.

Mrs. Amitai commented about phone system result noting she was able to reach the Borough Clerk very quickly and easily.

B. PUBLIC SAFETY - GLIDDEN (DOLSON/LATNER)

1) REPORT – Councilman Glidden informed he had nothing to report for the Public Safety Committee. In regards to his role as the liaison to the Recreation Commission, he was very proud of the kids who were in attendance this evening. The NEBAS Tournament brought in a gross of \$53,000. It should be noted that it brings in a lot of money that is not accounted for in their budget. He is very pleased with the way Recreation is going.

C. PUBLIC WORKS - LATNER (AMITAI/GLIDDEN)

1) REPORT – Councilwoman Latner informed she had nothing to report as there is a meeting scheduled for next week.

D. ORDINANCES - BARAD (KASHWICK/AMITAI)

- 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
  - a. STATUS REPORT ON CHAPTER 181 (TREE PRESERVATION AND REMOVAL) REVISIONS RECEIVED FROM SHADE TREE AND ENVIRONMENTAL COMMISSION (Discussed/WS 7/28/10)
  - b. STATUS REPORT RE CONSERVATION ZONE RECOMMENDATIONS TO THE PLANNING BOARD (Requested by Mayor/WS 8/25/10)
- 2) REPORT – Dr. Barad was not present this evening; therefore, no report was provided.

E. HUMAN RESOURCES - KASHWICK (BARAD/DOLSON)

1) REPORT RE PERSONNEL COMMITTEE MEETINGS – Councilman Kashwick reported that he attended a staff meeting where they discussed performance evaluations. They decided that before going ahead with those, they wanted to have proper job descriptions in place for all of the employees. The HR Committee has met just about every week for the past few weeks discussing various issues; but they are all personnel matters that are not for public discussion.

2) REPORT - Councilman Kashwick reported on the following:

- a. Environmental Commission – They had a very successful Harvest Festival this past weekend and he thanked Commission Members Steve Isaacson, Mary Mayer, Beth Ravit/ Chairperson, Adam Nock and Bobbie Bouton-Goldberg for their hard work; as well as a host of other volunteers who came together to make the event successful. At the meeting last week they had a presentation from Greener Corners that deals with recycling in public spaces. They provide the receptacles with local advertising on it. The DPW would still collect from this, but it is more colorful and has a public service message on it in terms of environmental issues or recycling. The Commission was intrigued by the idea; a couple of people had reservations because it does involve advertising, but it was agreed that it is worthy of further investigation. He believes it will be passed on to the DPW Committee for discussion and asked the Mayor for confirmation. Mayor Heymann expressed her understanding that they were going to gather more information first by looking at Dumont and Bergenfield where those containers are currently on the streets. She also mentioned that it was not said that the cost is about \$100-\$150 per month for each

6. COMMITTEE REPORTS (Continued)

E. HUMAN RESOURCES - KASHWICK (BARAD/DOLSON) (Continued)

vendor who wants to advertise and there is a minimum of 12-15 required; if there are not enough interested it is a no-go. Mr. Kashwick explained that before the company provides the containers, the vendors would be in place.

b. Shade Tree Commission – Inspection for the Pollack Square tree planting is scheduled for 11/8/10 after which time they can receive reimbursement from the state for the Grant they received. They are in the process of the sidewalk mitigation project on Trautwein Crescent. He explained that it is an example of two ways to deal with trees located on a Borough property with a sidewalk in front of it. It will show residents two ways to either build a ramp over tree roots or go around the tree so they have examples of same.

c. Historic Preservation Commission – They have established a Subcommittee to meet with Mr. Spizziri, who is the attorney for the Brooks property, to work with them to come to some sort of compromise with them. Before they go ahead with that, they will be contacting the Borough Attorney for his feedback on the issues. The Council voted on the Nomination Report; and Mr. Kashwick questioned if the report had been forwarded to the Planning Board. Mayor Heymann explained that Mr. Spizziri requested the matter not be discussed without his presence because he will be away, so the Planning Board will run out of time to act on it. By the time he comes back, the window they had to comment on the recommendation will have gone away, at which time it will come back to the Council without a recommendation; and it will be the Council's decision.

F. PRIVATE CONSTRUCTION, LAND USE, ZONING ENFORCEMENT & NEW BUILDINGS – AMITAI (BARAD/DOLSON)

1) REPORT – Councilwoman Amitai reported on the following:

a. Improvement Commission – The Members were very happy to see Chicken Wings a different color. Holiday decorations will be installed within a week after Thanksgiving and they have been delivered to the DPW where they will be in storage until that happens. They are happy to see a new business; Sparky's Pizza in the former pool store. Someone had voiced a lot of concern over the parking issue and how they are going to manage because they are right next to the diner with parking. Regarding Financial Disclosure Statements there are two Members who have not turned them in as of yet; coincidentally those two people will not be reappointed as of yet for next year. The Borough Attorney advised that those people should still turn them in as they did serve this year so there should be one on file. Mr. Dolson reminded that they should have been turned in by April 30<sup>th</sup>; and had they done it timely, they could have turned it in before their planned resignation. The Borough Attorney agreed that they should try to turn in the FDS with their resignations. The Commission again discussed the trees at the foot of Homans Avenue; and they are hopeful they can get on the Shade Tree's budget for next year for a few evergreen trees to go along the easement to block the view to the North parking lot from Homans Avenue. They have again volunteered to do work at Farrell Woods to add some landscape such as woodland shade plants. She questioned who they should obtain permission from to do this. The Mayor expressed her understanding that Kurt Haiman is the Chair of the Belskie; and they have taken the lead role in developing those woods. The Borough Attorney clarified that it really is Borough property; and, therefore, the Mayor and Council's decision; but he feels as a courtesy the Belskie Museum and the Library should be notified just because they are involved in the area. Councilwoman Latner reminded she is the Liaison to the Library and Mr. Rogan informed he is on the Belskie Board. Mrs. Amitai requested they both pass along this information to their respective boards. She advised it would not cost much; and they would like to perform this next Spring. They discussed ideas for some events next year; and Quentin (Wiest, Borough Administrator) gave them an idea by suggesting they tap into the talents of landscape architects and hold an annual landscaping event. They would be consulting types of events where questions could be answered, possibly some exhibits and photographs or temporary plantings in the parks outdoors. In discussion, Irene Stella who is

6. COMMITTEE REPORTS (Continued)

F. PRIVATE CONSTRUCTION, LAND USE, ZONING ENFORCEMENT & NEW BUILDINGS –AMITAI (BARAD/DOLSON) (Continued)

quite knowledgeable about holding events, said Spring would be the worst time of the year to do it because landscapers are very busy. So, with that in mind, the Commission was thinking of holding something indoors in February, just before the Spring to hopefully peak everybody's interest. She suggested maybe they could sell rain barrels or have a rain garden discussion.

b. Planning Board – Mrs. Amitai informed that regarding 10 Railroad Avenue, Elgin Manufacturing has withdrawn their application until further notice.

c. Building Department – The Zoning Officer is ahead of last year for the number of applications for Zoning Permits; mainly for additions and expansions, swimming pools, fences and that sort of thing. There were a couple of two-family houses that were denied; and they will have to go to the Zoning Board of Adjustment.

7. OLD BUSINESS

8. NEW BUSINESS

Mayor Heymann referred to the October 10<sup>th</sup> article in the Record on property maintenance codes that are necessary noting that the article is worthwhile reading.

Mayor Heymann referred to the work done on the Borough website that had been accomplished by Arlene Corvelli noting that this is exactly the direction the Borough wished to go. Mayor Heymann said that she included in the website the explanation including pros and cons from the League of Women Voters to help voters with the ballot question.

Mayor Heymann noted that the Borough is still discussing Westminster Road; and Jim Whitney provided an antique map of the area from 1929 and a 1925 ordinance that discusses the disposition of Westminster Avenue. It seems that no one has a metes-and-bounds description of the roadway.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 10) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Steve Isaacson, 97 Columbus Avenue, thanked the McCaffreys for the work done on the Farm that included repairing the fire pit and bringing in the wood. Referring to Greener Corners, he noted that the receptacles in Bergenfield are large and clunky and the location of the three units creates a billboard effect; and after local advertisers are contacted, regional and national advertisers are contacted. He felt that the Borough should be careful about making our streets more crowded. He noted that he had suggested to the Environmental Commission the possibility of converting the Buzzoni Farm into a Sculpture Garden. He said he would contact the Belskie Museum on this matter.

Mr. Isaacson expressed concern about the Elgin application withdrawal and tax lien sale on commercial properties and not residential properties. Mayor Heymann said that the sale for residential properties had already been advertised and held.

In answer to Jack Kelly, 132 Herbert Avenue, Mayor Heymann said that the article in the Record regarding the Candidates Forum covered the matter completely and fairly. She said it was a mutual decision made by the heads of the two slates of candidates and the Chamber of Commerce. Borough Attorney explained that the event was sponsored by the Chamber of Commerce. Mayor Heymann said that the doors were closed and three notices were posted.

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Mr. Kelly referred to a flyer, which indicated the Borough obtained \$1.7 million in grants; and Mayor Heymann said the monies were received for specific tasks and this was the total received during her four years as Mayor. Some grants provide for the Borough to pay for engineering costs. Mr. Kelly referred to the Building Department revenue and expenditures from last year; and Borough Administrator said he would have to consult the budget on this matter.

Mr. Kelly referred to the monies borrowed for road improvements and questioned if the loan has a ballooning effect. Borough Administrator explained there was no ballooning of the loan to his knowledge, but he would check into the matter. Mayor Heymann said to her knowledge it has a standard interest rate, which is being paid off. Mr. Kelly referred to a strip of grass maintained by three men, with trucks, trailers and a sit-down mower and blower. He said he spent the whole day watching three or four trucks with two men inside going for coffee and that the crew left at 2:30 p.m. He questioned the supervision of the men. Mr. Kelly also advised that he came to the Building Department to inquire about sidewalks and that he sat in the office for 10 minutes without getting an answer because the gentleman was on the telephone.

In answer to Rich Marsich, 82 Maple Avenue, Councilwoman Latner said that she was the Liaison for the Department of Public Works and she gave him her e-mail address. She said that she would provide answers to his questions as soon as possible after receipt. Mr. Marsich referred to a property across from his house and questioned if same was a legal two-family dwelling. Mayor Heymann explained how homes became legally sanctioned two-family dwellings in the Borough.

Mr. Marsich expressed his disappointment on the cancellation of the Candidate Forum which eliminated his freedom of expression. He voiced concern about the condition of the streets in the Borough such as Vervalen Street. Mayor Heymann said that she discussed this matter with the Borough Engineer, which is only one of the three streets in the Borough that has not been repaved. When the timing is appropriate, the street will be repaved. Mr. DeNicola explained that there are weight restrictions on some of the local roads but the County roads can take the weight of all vehicles. He said that the DPW maintains the Borough streets; and Mayor Heymann is the Liaison to the Borough Engineer's office. Relative to the condition of Closter Plaza, Mayor Heymann said that summonses have been issued for property maintenance. Borough Administrator advised that Bergen County would be paving Piermont Road this Saturday from Homans Avenue north to the construction area.

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

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12. ADJOURNMENT

Motion was made by Councilman Glidden, seconded by Councilman Kashwick to adjourn the Work Session at 8:25 p.m. which was declared unanimously carried by Mayor Heymann.

Provided to the Mayor and Council  
on November 4, 2010 for approval  
at the Regular Meeting to be held  
Monday, November 8, 2010.

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Loretta Castano, RMC  
Borough Clerk

Prepared by Arlene Corvelli and  
Carol Kroepke, RMC, utilizing recording  
and Borough Clerk's notes

Approved at the Regular Meeting held November 8, 2010  
Consent Agenda Item No. 16b.