

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – SEPTEMBER 28, 2016 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stable)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stable)	31-Dec-16

5a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

6. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION 10/26/16 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

BOND ORDINANCE NO. 2016:1214, “AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH AND APPROPRIATING \$1,446,000 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$1,373,700 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME” (Requested by Bond Counsel 9/22/16/ Received 9/23/16)

RESOLUTIONS

7. RESOLUTION AUTHORIZING THE PLACEMENT OF A MENORAH IN FRONT OF BOROUGH HALL FROM DEC. 25 TO JAN. 1, 2017 AND FOR THE LIGHTING EVENT TO TAKE PLACE ON DECEMBER 27, 2016 (5. M.L. 8/18/16/ Received from Borough Attorney 8/30/16) Removed from Consent Agenda 9/14/16 pending approval of C of I and HH Agreement – Approval received from Risk Management Consultant 9/20/16
8. RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN FOR THE SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS (Received from Borough Attorney 9/12/16)
9. RESOLUTION REQUESTING THE PORT AUTHORITY OF NEW YORK-NEW JERSEY INSTALL ANTI-SUICIDE FENCING ON THE GEORGE WASHINGTON BRIDGE (Requested by Mr. DiDio/ WS 9/14/16 – 4. M.L. 9/15/16)
10. RESOLUTION AUTHORIZING THE HIRING OF NELSON SANCHEZ AS PROBATIONARY PATROLMAN EFFECTIVE OCTOBER 1, 2016 AT THE CONTRACTUAL FIRST YEAR ACADEMY RATE OF \$44,917 (Received from Borough Attorney 9/20/16)
11. RESOLUTION ENDORSING 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$6,000.00 FOR THE SENIOR CENTER TO ENHANCE THE QUALITY OF PROGRAMS AVAILABLE TO THE SENIOR POPULATION IN THE BOROUGH OF CLOSTER (This Resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the CDBG Funds) Received from Administrator’s Office 9/20/16

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

12. RESOLUTION ENDORSING 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR THE BOROUGH OF CLOSTER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF HAWORTH AS LEAD AGENCY FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (This Resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the CDBG Funds) Received from Administrator’s Office 9/20/16
13. RESOLUTION ENDORSING 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (This Resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the CDBG Funds) Received from Administrator’s Office 9/20/16
14. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$18,367.91 **AND** ISSUE A RETURN OF PREMIUM FROM ESCROW IN THE AMOUNT OF \$22,100.00 TO TWR AS EBURY FUND 1 NJ LLC FOR THE REDEMPTION OF TAX SALE CERTIFICATE #16-00002 FOR PROPERTY LOCATED AT 9 NEW STREET, BLOCK 802, LOT 8, SOLD AT THE MUNICIPAL TAX SALE HELD ON 6/8/16 FOR 2015 DELINQUENT TAXES (Received from Tax Collector 9/21/16)
15. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2015 & 2016: MRS. KUBITIS REALTY LLC V. CLOSTER (Received from Borough Attorney 9/20/16)
16. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2015 & 2016: PARK V. CLOSTER (Received from Borough Attorney 9/21/16)
17. RESOLUTION AUTHORIZING FUNDS FOR STRIPING OF HOMANS AVENUE AND FOR A TRAFFIC COUNT AT PIERMONT ROAD AND VERVALEN STREET (Received from Temporary Chief Financial Officer 9/21/16)

MOTIONS

18. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 9/22/16) NO ABSTENTIONS:
 - a. REGULAR MEETING HELD SEPTEMBER 14, 2016
 - b. WORK SESSION HELD SEPTEMBER 14, 2016
19. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	<u>(Jeanne Baer)</u>	_____	2 Years	31-Dec-17

20. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Municipal Court				
Deputy Court Administrator	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16

21. MOTION GRANTING APPROVAL FOR THE POLICE DEPARTMENT TO IMPOSE A 9:00 P.M. CURFEW ON CABBAGE NIGHT, SATURDAY, 10/30/16, AND HALLOWEEN, SUNDAY, 10/31/16 (Received from Chief of Police 9/19/16)
22. MOTION GRANTING APPROVAL FOR BPOE #2304 CLOSTER LODGE, 148 RAILROAD AVENUE, CLOSTER, NJ 07624, TO CONDUCT INSTANT RAFFLES AT 148 RAILROAD AVENUE FROM 10/13/16 TO 8/24/17 AS FOLLOWS: EVERY MONDAY THROUGH FRIDAY FROM 3 P.M. TO 12 MIDNIGHT; EVERY SATURDAY FROM 12:01 A.M. TO 2 A.M. AND 12 P.M. TO 12 MIDNIGHT; EVERY SUNDAY FROM 12:01 A.M. TO 2 A.M. AND 12 P.M. TO 10 P.M. (Completed Application filed and appropriate fees paid 9/20/16)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – SEPTEMBER 28, 2016 - 7:30 P.M.

- 5a. VOTE ON CONSENT AGENDA ITEMS (Continued)
- 23. REPORTS
- 5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
- 24. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)
- 25. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
- 26. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – SEPTEMBER 28, 2016 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF SEPTEMBER 15, 2016
 - b. MAIL LIST OF SEPTEMBER 22, 2016
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of September 28, 2016)

6. COMMITTEE REPORTS

- A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)
 - 1) REPORT RE CLOSTER WEBSITE
 - 2) REPORT
- B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)
 - 1) REPORT
- C. PUBLIC WORKS - CHUNG (LATNER/STABILE)
 - 1) REPORT
- D. ORDINANCES - BARAD (CHUNG/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
- E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
- F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)
 - 1) REPORT

7. OLD BUSINESS

- a. BOROUGH HALL PARKING LOT (Discussed at WS 8/10/16/WS 9/14/16)
- b. LUSTRON HOUSE (Discussed at WS 8/10/16/ WS 8/24/16/WS 9/14/16)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – SEPTEMBER 28, 2016 – 7:30 P.M.

8. NEW BUSINESS
 - a. PRESENTATION BY CONSTRUCTION OFFICIAL AND CODE ENFORCEMENT OFFICER
RE COMMERCIAL CODE ENFORCEMENT (Requested by Administrator 9/14/16)
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A
5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR
PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
 SEPTEMBER 15, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT ~COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	09/09/16	09/09/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Weekly Round-Up Re: a. Weekly Policy Update: I. NJ Supreme Court to Hear Appeal of "GAP" Affordable Housing Ruling II. Assembly Telecommunications Committee Approves Bill that Removes Municipal Control Over the Right Of Way III. Bill Requiring Registered Apprenticeship Programs for Prevailing Wage Projects IV. Governor Ends Tax Agreement with Pennsylvania V. Advocacy Tools for Local Officials VI. Apply for the 2016 Governor's Environmental Excellence Awards VII. Pre-Registration for 101st NJLM Conference Opened August 1 VIII. New for 2016 – The League is going mobile IX. September Grant Page Posted X. Innovation in Government Award Nominations Sought XI. Mayors Hall of Fame Reminder XII. Visit Sustainable Jersey at the New Jersey League of Municipalities Conference XIII. Social Security and the American Retirement Plan	Borough Attorney Barad/Cable TV Stabile/Environmental Mayor/Grants
2.	09/12/16	09/12/16	Kerry Pflugh, Director, Local Government Assistance, NJ Department of Environmental Protection	*NJDEP Weekly Podcast – Nature Drive Electric Week (Copy to Environmental Commission)	Stabile/Environmental
3.	09/12/16	09/06/16	David M. Watkins, Esq. to Borough of Closter	*Notice of Zoning Board of Adjustment public meeting to be held 9/21/16 @ 8 p.m. re Application of Crossfit Steam 2, LLC, for variances and waivers for Block 1501, Lot 4.01, 81 Ruckman Road	Chung/Zoning
4.	09/14/16	09/14/16	Lisette Aportela, Municipal Clerk, Borough of Tenafly, to Bergen County Municipal Clerks	*Certified copy of Resolution adopted 9/13/16 petitioning the Port Authority of New York-New Jersey to install an anti-suicide fence along the pedestrian walkway on the George Washington Bridge	RM Agenda 09/28/16

MAIL LIST
SEPTEMBER 22, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT ~COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	09/16/16 09/20/16 09/21/16	09/16/16 09/20/16 09/21/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Weekly Round-Up Re: Weekly Policy Update:</p> <ul style="list-style-type: none"> I. Legislative Action in Trenton (Copy to Chief Kaine, Chief Pierro and Ambulance Corps Captain DeLyon) II. N.J. Supreme Court Issues Important Ruling on Constitutionality of Digital Billboard Ban III. Advocacy Tools for Local Officials IV. Apply for the 2016 Governor's Environmental Excellence Awards V. Pre-Registration for 101st NJLM Conference Opened August 1 VI. New for 2016 – The League is going mobile VII. NJLM Conference CEU List Updated VIII. Innovation in Government Award Nominations Sought IX. Mayors Hall of Fame Reminder X. Visit Sustainable Jersey at the New Jersey League of Municipalities Conference XI. Social Security and the American Retirement Plan <p>b. Daily Update re US Department of Homeland Security and NJ Office of Homeland Security and Preparedness resources and links (Copy to Chief Kaine, OEM Coordinator)</p> <p>c. Daily Update re Transportation Trust Fund (Executive Order 210 and A4114)</p> <p>d. Daily Update re Innovation in Governance Awards – 2016 Invitation has been extended to October 7th</p>	<p>Latner/Public Safety</p> <p>Stabile/Environmental</p> <p>Latner/Public Safety</p> <p>Borough Engineer</p>
2.	09/16/16 09/20/16	09/16/16 09/20/16	egg@dca.state.nj.us to lcastano@closternj.us	<p>*a. Change in Application Process: Sandy Non-Federal Cost Share ("Match") Program (Copy to OEM Coordinator)</p> <p>b. GovConnect Update: September 20, 2016 (Copy to Board of Ethics, OEM Coordinator, Tax Collector)</p> <p>c. CY2016/SFY2017 Municipal Best Practices & Local Finance Notice LFN 2016-13 Completed inventory due by 10/21/16 (Copy to Temporary CFO)</p>	<p>Borough Attorney</p> <p>Borough Administrator Stabile/Finance Borough Clerk</p>
3.	09/19/16	No Date	Howard D. Geneslaw, Esq., Gibbons, P.C., Attorney for Applicant, to Borough Clerk	*Notice of Planning Board Hearing to be held 9/29/16 @ 8 p.m. re the application of Heidenberg Closter Associates, LLC for the expansion of an existing bagel store/bakery and deli known as Wally's Bagels, 258-260 Closter Dock Road, Block 1314, Lots 1 and 2	Amitai/Planning

4.	09/19/16 09/21/16 09/22/16	09/19/16 09/21/16 09/22/16	Kerry Pflugh, Director, Local Government Assistance, NJ Department of Environmental Protection	*a. NJDEP Weekly Podcast – Office of Local Government Assistance (Copy to Environmental Commission) b. NJDEP Press Release re Governor’s Environmental Excellence Awards (Copy to Environmental Commission) c. NJDEP Press Release re – Historic Soldiers Weekend Returns to Fort Mott to Honor Sacrifices of US Troops	Stabile/Environmental
5.	09/19/16	09/19/16	Michelle Damiani, Manager – Public Affairs, Rockland Electric Company, to Municipal Clerks	*Protection Against Utility Imposters: Utility Worker Verification Program; requesting this information be shared on municipal website, social media, e-mails and newsletters and requesting response (Copy to Chief Kaine, Bill Brewster)	Borough Administrator Mayor/Seniors Latner/Public Safety
6.	09/19/16	09/19/16	Andrea Pallottie, Bergen County Department of Human Services, Division of Senior Services, to Providers of Services/Advisory Council and Committee members	*New Jersey Division of Consumer Affairs Anti-Fraud Unit Toolkit Alert (Copy to Bill Brewster, Chief Kaine)	Borough Administrator Mayor/Seniors Latner/Public Safety
7.	09/21/16 09/22/16	09/19/16 09/22/16	Frank J. Rossi, LSRP, Boswell McClave Engineering, to Loretta Castano	*a. Notification/Application Submission, NJDEP Freshwater Wetlands General Permit No. 17, Buzzoni Farm Nature Trail Extension, Block 1902, Lots 3 and 6, Block 1810, Lot 1, Our File Mo. CL-1225 (letter only!) COMPLETE APPLICATION ON FILE IN BOROUGH CLERK’S OFFICE(Copy (letter only!) to Environmental Commission, LUC/Planning Board, Construction Official) b. Public Notification re NJDEP Freshwater Wetlands General Permit No. 17 – Comments from the Borough should be submitted to the Department <i>in writing</i> within 15 days of receipt of this letter (Copy to Environmental Commission, LUC/Planning Board, Construction Official)	Borough Engineer Stabile/Environmental Amitai/Planning
8.	09/22/16	09/22/16	Marc Schrieks, Deputy Chief of Staff, County Executive, to Bergen County municipalities	*Announcement of Disability Awareness Day at the Zoo to be held on Sunday, 9/25/16, from 10:00 a.m. to 4:30 p.m.	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held September 14, 2016

Unapproved Work Session Notes of September 14, 2016