

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MAY 25, 2016 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENTS\* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b>				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
<b>*Shade Tree Commission</b>				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

4a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

5. POSSIBLE INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING – 6/22/16 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2016:1207: “AN ORDINANCE TO AMEND CODE CHAPTER 50-29 C(1)(e) “ORGANIZATION OF DEPARTMENT: PROMOTIONS: CHAIN OF COMMAND”  
(Requested by Borough Attorney 5/19/16)

RESOLUTIONS

6. RESOLUTION AUTHORIZING AND ENDORSING CLOSTER IMPROVEMENT COMMISSION HOLDING A HOE DOWN EVENT AT MEMORIAL FIELD ON FRIDAY, JUNE 10, 2016; RAIN DATE SUNDAY, JUNE 12, 2016 (Received from Borough Attorney 5/18/16)

7. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FEES IN THE AMOUNT OF \$635.00 TO JOHN WILLIAMS FOR SUCCESSFUL COMPLETION OF SERVICES RENDERED FOR BLOCK 1713 LOT 12, 15 JANE STREET (Received from Deputy Treasurer 5/17/16)

8. RESOLUTION AWARDED CONTRACT FOR MANUFACTURE AND CONSTRUCTION SERVICES RELATED TO THE POLICE DEPARTMENT SHOOTING RANGE ENCLOSURE / CANOPY TO PLESCIA ROOFING, INC., 447 NEW MILFORD AVENUE, ORADELL, NJ 07649, IN THE AMOUNT OF \$70,567.00 (Received from Temporary CFO 5/17/16)

9. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A: 4-87 FOR “2013 RECYCLING TONNAGE GRANT” IN THE AMOUNT OF \$16,711.77 (Received from Temporary CFO 5/11/16)

10. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A: 4-87 FOR “CLEAN COMMUNITIES GRANT” IN THE AMOUNT OF \$19,836.30 (Received from Temporary CFO 5/18/16)

MOTIONS

11. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 5/19/16): NO ABSTENTIONS:

- a. REGULAR MEETING HELD MAY 11, 2016
- b. WORK SESSION HELD MAY 11, 2016

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING AGENDA – MAY 25, 2016 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

12. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Treasurer</b>	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
<b>Board of Health</b>				
Alternate No. 2	<u>(Jeanne Baer)</u>	_____	2 Years	31-Dec-17

13. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Municipal Court</b>				
Deputy Court Administrator	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16

14. MOTION GRANTING WAIVER FOR TEMPLE EMANU-EL TO HOLD TASHLICH SERVICE AT THE CLOSTER NATURE CENTER ON MONDAY, 10/3/16, AT 5:00 P.M. (5. M.L. 5/5/16) (Approval received from Risk Management Consultant 5/6/16)

15. MOTION GRANTING APPROVAL FOR JEWISH FAMILY SERVICE OF BERGEN AND NORTH HUDSON TO CONDUCT THE “JFS WHEELS FOR MEALS - A RIDE TO FIGHT HUNGER” FAMILY BIKE EVENT PARTIALLY THROUGH THE BOROUGH ON SUNDAY, 6/19/16, FROM 6:30 A.M. TO 12:30 P.M. (6. M.L. 3/24/16) Approval received from Risk Management Consultant 5/12/16

16. REPORTS  
 (None received at the time of preparation of this Agenda)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

17. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

18. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

19. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MAY 25, 2016 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF MAY 12, 2016
  - b. MAIL LIST OF MAY 19, 2016
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of May 25, 2016)
8. COMMITTEE REPORTS
  - A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)
    - 1) STATUS REPORT RE CLOSTER WEBSITE
    - 2) REPORT
  - B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)
    - 1) REPORT
  - C. PUBLIC WORKS - CHUNG (LATNER/STABILE)
    - 1) REPORT
  - D. ORDINANCES - BARAD (CHUNG/AMITAI)
    - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
    - 2) REPORT
  - E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)
    - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
    - 2) REPORT
  - F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)
    - 1) REPORT
9. OLD BUSINESS
10. NEW BUSINESS
11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
14. ADJOURNMENT

**MAIL LIST**

MAY 5, 2016 MAY 12, 2016 (Corrected)

<b>NO.</b>	<b>DATE REC'D</b>	<b>DATE</b>	<b>FROM</b>	<b>SUBJECT</b> <b>*COPY ATTACHED</b>	<b>AGENDA/ COMMITTEE/ LIAISON</b>
1.	05/06/16	05/02/16	Anthony Fontana, Chief, Bureau of Solid Waste Permitting, NJDEP Solid & Hazardous Waste Program, to Loretta Castano, Borough Clerk	Application for a Solid Waste Facility Permit – Permit Renewal for SW Transfer Station Permit; Miele Sanitation TS, Closter Boro, Bergen County; Facility Number: 131858; Permit No.: TRP160001 (Last Permit Issuance Date: 4/13/11; Expiration Date: 4/13/16) – letter only! <b>COMPLETE APPLICATION ON FILE IN BOROUGH CLERK'S OFFICE (Copy to William Dahle, III)</b>	Borough Attorney
2.	05/06/16	05/04/16	Gary J. Vinci, Registered Municipal Accountant, Lerch, Vinci & Higgins, LLP to Loretta Castano, Borough Clerk	Twelve (12) Copies of 2016 Municipal Budget scheduled for Adoption (at RM 5/11/16) to be distributed as follows: Seven (7) to Mayor and Council; Two (2) to DLGS; One (1) to TCFO; One (1) to Administrator; One (1) for Municipal Clerk's files – one copy of adopting resolution for submission to the County Board of Taxation (Copy to Maria Passafaro)	Borough Administrator
3.	05/06/16	05/06/16	Robert Nadeau, CEM, Deputy Director, Intergovernmental Affairs Division FEMA Office of External Affairs, to Intergovernmental Colleagues	*Updated NFIP Reform Fact Sheet 05/06/16 (Copy to OEM Coordinator)	
4.	05/06/16	05/16/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Municipal Clerk	Weekly Round-Up: Weekly Policy Update I. Atlantic City Impasse Continues II. Bill Introduced to Address Volunteer Firefighter Public Employee Retirement Benefits (Copy to Chief Pierro) III. Statute of Limitation Liberalization Could Hurt Taxpayers IV. Federal Tax 'Reform' Blueprint Coming in June V. Call for Submissions for Inaugural Public Private Partnership Awards – P3 VI. Healthiest Cities & Counties Challenge VII. Cops in Shops Summer Shore Initiative Program	Borough Attorney Latner/Fire Dept.
5.	05/06/16	05/16/16	Leslie Weatherly, Administrative Assistant, Borough Administrator & Mayor's Office, to Loretta Castano c: John Fry	* Forwarded email dated 4/28/16 from Jeanine Corrubia, Temple Administrator, Temple Emanu-El requesting waiver to conduct the annual Tashlich Service at the Closter Nature Center on Monday, 10/3/16, @ 5 p.m. (Certificate of Insurance and Hold Harmless Agreement approved by Risk Management Consultant 5/6/16)	RM Agenda 5/25/16
6.	05/09/16	April 2016	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Legislative Bulletin No. 2 – 2016-2017 Legislative Session	

7.	05/10/16	05/10/16	Lisa Sciancalepore, Clerk to the Board of Chosen Freeholders, to Bergen County Municipal Clerks	*Certified copies of Resolutions adopted 5/3/16 re: a. Recognizing May 2016 as Historic Preservation Month (Copy to Historic Preservation Commission) b. Recognizing May 2-6, 2016 as National Teacher Appreciation Week and May 3 <sup>rd</sup> as National Teacher Appreciation Day	Stabile/HPC
8.	05/10/16	05/10/16	<a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*a. Reminder that Comments are due 5/20/16 on NJAC 5:30-17 Proposed Amendments to rules governing electronic disbursement controls for local units (Copy to Temporary Chief Financial Officer) b. Local Finance Notice (LFN 2016-09) Applying Payments toward Delinquencies (Copy to Maria Passafaro)	Administrator
9.	05/02/16	05/01/16	Luke Gervase, 9 Wainwright Court, Closter, NJ to CSX Transportation c: Mr. John Glidden, Mayor Mr. Bill Dahle, DPW Supervisor	*Request for follow up of his request to CSX with his case number 805476, regarding downtown track crossing in dire need of paving (Requested by Mayor 5/12/16)	Chung/DPW
10.	05/12/16	05/12/16	Borough of Fairview to Bergen County Municipal Clerks	*Certified copy of Resolution: R-16-132 adopted 5/10/16 Approving Participation in the Bergen County Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Latner/Public Safety
11.	05/12/16	05/6/16	Lawrence J. Gregorio, Director, Division of Release, New Jersey State Parole Board, to Borough Clerk	*Acknowledgement of receipt of Closter Resolution dated 4/27/16 (requesting denial of parole for Christopher Righetti, Prisoner #59431) which will be placed in offender's file for review by members of the Board (Copy to Chief Kaine)	Latner/Public Safety

**MAIL LIST**  
MAY 19, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	05/13/16	05/13/16	Lisa Sciancalepore, Clerk to the Board of Chosen Freeholders, to Bergen County Municipal Clerks	*Certified copies of Resolutions adopted 5/11/16 re: a. #512-16 recognizing May 2016 as Military Appreciation Month (Copy to Bill Brewster) b. #518-16 recognizing May 30, 2016 as Memorial Day (Copy to Bill Brewster) c. #513-16 recognizing May 2016 as Mental Health Month (Copy to Board of Health) d. #514-16 recognizing May 15-21, 2016 as EMS Week (Copy to Ambulance Corps Captain)		Mayor/Seniors  Mayor/Seniors  Chung/Health  Barad/CVAC
2.	05/13/16	05/13/16	Andrea Pallottie, Bergen County Department of Human Services, Division of Senior Services, to Municipality Representative	*Invitational flyer to the Annual Senior Citizens Picnic to be held from 10 a.m. to 3 p.m. at Van Saun Park in Paramus on Wednesday, 9/14/16; Rain Date: Wednesday, 9/21/16 (Copy to Bill Brewster) Posted on Municipal Clerk's Bulletin Board 5/19/16		Mayor/Seniors
3.	05/13/16	05/10/16	Anthony Fontana, Chief, Bureau of Solid Waste Permitting, NJDEP Solid & Hazardous Waste Program, to John C. Glidden, Jr., Mayor	*Requesting comments on the Application for a Solid Waste Facility Permit; Miele Sanitation Co. TS, Closter Borough, Bergen County; Facility ID No.: 131858; Permit No.: TRP160001 (see also 1. M.L. 5/12/16) Copy to William Dahle, III		Borough Attorney
4.	05/13/16	05/10/16	James J. Tedesco, III, Bergen County Executive, to Mayor/Administrator	*Invitation to participate in the County public equipment auction to be held 6/14/16 by Caspert Management Co., Inc. pursuant to Bergen County Contract No. 2013-74 and Cooperative Pricing System #11-BECCP and #CK04 with sample Resolution authorizing separate agreement with Caspert Management (Copy to Chief Kaine, William Dahle, III)		Borough Attorney Borough Administrator Latner/Public Safety Chung/Public Works
5.	05/13/16	05/11/16	Joseph A. Femia, P.E., Acting Director, Bergen County Department of Planning and Engineering, to Borough of Closter Clerk	*Document Submission to Bergen County Planning Board via E-mail; new state law permits certain municipal land use/zoning documents to be submitted to County Planning Boards; Bergen County Planning Board email address is: <a href="mailto:PlanningBoard@co.bergen.nj.us">PlanningBoard@co.bergen.nj.us</a> (Copy to Planning Board, Zoning Board of Adjustment)		Borough Administrator Borough Clerk Amitai/Planning Chung/Zoning
6.	05/13/16	05/13/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Municipal Clerk	*Weekly Round-Up: Weekly Policy Update I. Atlantic City Resolution May Be Near II. Transportation Funding Op-Ed III. Lead Poisoning Protection Bill Advances, Absent		

				<p>Adequate Funding</p> <p>IV. Eliminate Five Percent Down Payment (A-1640) Copy to Temporary CFO</p> <p>V. US Supreme Court Issues Important Decision Regarding First Amendment Liability for Public Employers</p> <p>VI. Notices of Funding Programs and Awards</p> <p>VII. Upcoming Programs and Events</p> <p>A. Transit Supportive – Community Development (5/24)</p> <p>B. Converting Contaminated Properties in your Municipality Into Assets (6/28)</p> <p>C. NJ P3 Retail Program (6/16)</p> <p>D. Sustainability Summit (6/15)</p> <p>E. NLC Building Broadband Opportunities Webinars</p>	<p>Borough Administrator</p> <p>Borough Attorney</p> <p>Borough Engineer Stabile/Environmental</p> <p>Barad/Cable TV</p>
7.	05/16/16	No Date	Martin C. Rothfelder, Esq., Associate General Regulatory Counsel, Public Service Electric and Gas Company, to Municipal Clerk	*Notice to Public Service Electric and Gas Company Customers in the Matter of the Petition of Public Service Electric and Gas Company for Approval of Electric and Gas Base Rate Adjustments Pursuant to the Energy Strong Program; Notice of Filing and Notice of Public Hearings; Docket Nos. ER16030272 and GR16030274	
8.	05/16/16	No Date	Dennis J. Martin, Interim Executive Director, New Jersey Transit Corporation, to Municipal Clerk	*Fiscal Year 2016 Request for Federal Financial Assistance	
9.	05/16/16	No Date	Thomas B. Murphy, Director, Bergen County Department of Public Works, Division of Community Transportation, to Borough Clerk	*Public Hearing on Transportation Funding for Senior Citizens and Persons with Disabilities scheduled to be held 6/15/16 @ 9 a.m. in the Freeholders Public Meeting Room, 5 <sup>th</sup> floor, County Administration Building (Copy to Bill Brewster, President, Closter Senior Citizens Club) Posted on Municipal Clerk's Bulletin Board 5/19/16	Mayor/Seniors
10.	05/16/16	05/12/16	Bob Martin, Commissioner, NJ Department of Environmental Protection, Office of the Commissioner, to John C. Glidden, Jr., Mayor c: Tim Adriance, Chair, Historic Preservation Commission Jonathan DeJoseph, Borough Administrator	*Notice of award of Certified Local Government grant to complete a preservation plan for the Harold Hess Lustron House (HPO E2016-114) in the amount of \$24,999.00 for Federal Fiscal Year 2016 through the US Dept. of the Interior, National Park Service, Historic Preservation Fund; informing grantee is required to send representatives to attend a grant administration meeting with the Historic Preservation Office Staff prior to final execution of grant agreement (Copy to Historic Preservation Commission)	Mayor/Grants Stabile/HPC
11.	05/16/16	05/12/16	Leslie Weatherly, Administrative Assistant, Borough Administrator & Mayor's Office, to Loretta Castano	*Forwarded e-mail from Mayor Emeritus Sophie Heymann informing ANJEC is unable to fund the Borough's 2016 Open Space Project (Copy to Environmental Commission)	Stabile/Environmental

12.	05/16/16	05/16/16	Monica Miller, Escape New York Routes Director, New York Cycle Club, to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*Request for permission to conduct 22nd Annual Charitable Bicycle Ride, Escape New York, partially through the Borough on 9/24/16 between 8 a.m. and 5 p.m. and requesting guidance on which forms should be submitted for approvals (Copy to Richard Keating, Chief Kaine, Leslie Weatherly)	Administrator/ Insurance Possible Agenda item upon receipt of approval of required insurance documents
13.	05/16/16	05/10/16	Rob Esposito, Director, Bergen County Division of Community Development, to Mayor John Glidden and Borough Clerk	*a. Flyers advertising Bergen County Home Ownership Fair re “Learn How to Purchase Your Home” to be held Saturday, 6/1/2016, from 9 a.m. to 1 p.m. at the Teaneck Marriott at Glenpointe, 100 Frank W. Burr Blvd., Teaneck, NJ 07666 – Free Admission (Posted on Municipal Clerk’s Bulletin Board 5/19/16) Original flyers to Mayor	
14.	05/19/16	05/19/16	Paul Demarest, Board Coordinator, to Anthony & Rosemarie Iocco, 155 Cedar Lane c: Leonard Sinowitz Loretta Castano	*Zoning Board of Adjustment approval of 4/20/16 re Case #Z-2016-03, Iocco, 155 Cedar Lane (Block 701/Lot 28)	Chung/Zoning

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held May 11, 2016

Unapproved Work Session Notes of May 11, 2016