

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MARCH 23, 2016 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING - 4/27/16 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:
(Received from Auditor 2/22/16)

ORDINANCE NO. 2016:1203, “BOROUGH OF CLOSTER CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)”

4. INTRODUCTION OF THE 2016 MUNICIPAL BUDGET AND RELATED RESOLUTIONS PUBLIC HEARING – 4/27/16 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD (Received from Auditor 3/18/16)

5. MAYORAL PROCLAMATION DECLARING APRIL 29th AS 2016 ARBOR DAY IN THE BOROUGH OF CLOSTER (Received from Mayor’s office 3/15/16)

6. JIF (JOINT INSURANCE FUND) AWARD PRESENTATION
(Requested by Mayor’s office 3/17/16)

7. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

8a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

9. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION TO BE HELD 4/27/16 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2016:1204, “AN ORDINANCE ADOPTING AMENDMENTS TO THE SEPTEMBER 2014 CLOSTER PERSONNEL MANUAL” (Received from Borough Attorney 3/10/16)

RESOLUTIONS

10. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEAR 2015: KIRSHNER V. CLOSTER (Received from Borough Attorney 3/10/16)

11. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER AMBULANCE AND RESCUE CORPS (Received from Deputy Treasurer 3/10/16)

12. *TRANSFER RESOLUTION NO. 4 (Received from Temporary Chief Financial Officer 3/10/16)
*REQUIRING 2/3 MAJORITY - TO BE VOTED UPON SEPARATELY!!

13. *TRANSFER RESOLUTION NO. 5 (Received from Deputy Treasurer 3/16/16)
*REQUIRING 2/3 MAJORITY - TO BE VOTED UPON SEPARATELY!!

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8a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 14. *RESOLUTION RE EMERGENCY TEMPORARY APPROPRIATIONS #3 IN THE AMOUNT OF \$13,600.00 (Received from Deputy Treasurer 3/16/16)
 *REQUIRING 2/3 MAJORITY - TO BE VOTED UPON SEPARATELY!!
- 15. MEMORIALIZING RESOLUTION APPOINTING THE CANNING GROUP, LLC AS A MUNICIPAL CONSULTANT TO PROVIDE A REVIEW OF PROCEDURES AND STAFFING FOR SELECTED MUNICIPAL DEPARTMENTS, PURSUANT TO THE SCOPE OF SERVICES DATED 2/22/16 FOR AN AMOUNT NOT TO EXCEED \$14,000 (Approved RM 3/9/16/Received from Borough Attorney 3/14/16)
- 16. MEMORIALIZING RESOLUTION AUTHORIZING THE APPOINTMENT OF FRANK DYER AS A SUBSTITUTE ELECTRICAL SUB CODE OFFICIAL (Approved RM 3/9/16/Received from Borough Attorney 3/14/16)
- 17. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$10,037.08 TO CORE LOGIC DUE TO 1ST QUARTER 2016 TAX OVERPAYMENTS FOR THE FOLLOWING PROPERTIES: (Received from Tax Collector's office 3/16/16): 45 WEST STREET, BLOCK 1104, LOT 13 - \$2,056.96; 45 ANN ARBOR PLACE, BLOCK 2004, LOT 19 - \$7,731.25; 463 HOMANS AVENUE, BLOCK 2305, LOT 22 - \$248.87
- 18. RESOLUTION GRANTING APPROVAL FOR THE MAYOR TO EXECUTE GRANT WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION ~ COMMUNITY FORESTRY PROGRAM ~ 2016 COMMUNITY STEWARDSHIP INCENTIVE PROGRAM (CSIP) (Received from Mayor's office 3/17/16)
- 19. RESOLUTION AWARDED CONTRACT FOR PROFESSIONAL SERVICES FOR COAH PLANNER FOR SERVICES RELATED TO THE VILLAGE SCHOOL AFFORDABLE HOUSING APPLICATION, TO MICHAEL G. HAKIM, LLA, RLA, ASLA, HAKIM ASSOCIATES, 68 DEAN STREET, HARRINGTON PARK, NJ 07640 (Proposal received at opening held 3/17/16 @11 a.m.)
RESOLUTION TO BE PREPARED BY BOROUGH ATTORNEY

MOTIONS

- 20. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 03/17/16): NO ABSTENTIONS:
 - a. REGULAR MEETING HELD MARCH 9, 2016
 - b. WORK SESSION HELD MARCH 9, 2016
- 21. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	<u>(Jeanne Baer)</u>	_____	2 Years	31-Dec-17

- 22. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Municipal Court				
Deputy Court Administrator	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16

- 23. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2016, PER BOROUGH CODE CH. 127 (Received from Chief of Police 3/18/16):
 - a. PERMIT NO. 16-005A – FOR WILL R. ZUKOWSKY, 81 WEHRLI ROAD, LONG VALLEY, NJ 07853, POWER HOME REMODELING, TO SELL FOR ROOFING, SIDING AND WINDOWS
 - b. PERMIT NO. 16-005B – FOR DARREN E. TIGHE, 107 S. SCOTCH PLAINS AVE., WESTFIELD, NJ 07090, POWER HOME REMODELING, TO SELL ROOFING SIDING AND WINDOWS

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24. REPORTS
(None received at the time of preparation of this Agenda)
- 8b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
25. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)
26. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
27. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MARCH 23, 2016 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF MARCH 10, 2016
 - b. MAIL LIST OF MARCH 17, 2016
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of March 23, 2016)
8. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)
 - 1) STATUS REPORT RE CLOSTER WEBSITE
 - 2) REPORT
 - B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)
 - 1) REPORT
 - C. PUBLIC WORKS - CHUNG (LATNER/STABILE)
 - 1) REPORT
 - D. ORDINANCES - BARAD (CHUNG/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
 - E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
 - F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)
 - 1) REPORT
9. OLD BUSINESS
10. NEW BUSINESS
11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
14. ADJOURNMENT

MAIL LIST
MARCH 10, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/04/16	03/04/16	Susan Crosman, RMC, Borough Clerk, Borough of Demarest, to Municipal Clerks	*Certified copy of Resolution Opposing the Suez/United Water Rate/Tax Increase adopted 2/8/16	
2.	03/04/16 03/10/16 03/11/16	03/04/16 03/10/16 03/11/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Weekly Round-Up: Weekly Policy Update I. State Aid Numbers Update: Delayed Distribution of Tax Relief Aid II. League Opposes PILOT changes (Copy to Tax Collector) III. Online Registration for Senate and Assembly Public Budget Hearings IV. <u>New Jersey Future March 11 Redevelopment Forum</u> V. April 12 Hearing – Municipal Stormwater NJPDES Permit Program (Copy to William Dahle, III) VI. New Jersey Public Employment Conference (Copy to Maria Passafaro)</p> <p>b. Daily Update I. Contingency plans in the event of NJ Transit strike scheduled for March 13 II. Free Assistance Available to Support Sustainable Energy Projects – Deadline March 18 III. Claim Your CEU's from the 2015 Annual Conference</p> <p>c. Weekly Round-Up: Weekly Policy Update I. League President Testifies on State's Proposed Budget II. League Opposes PILOT changes (Copy to Tax Collector) III. Change of Presentation of State Aid Offset on Property Tax Bills (Copy to Tax Collector) IV. Atlantic City Legislation Advances V. <u>S-1105</u> Interferes in local employee performance evaluations (Copy to Chief of Police) VI. Contingency plans in the event of NJ Transit strike scheduled for March 13</p>	<p>2016 Municipal Budget</p> <p>Borough Attorney</p> <p>Borough Attorney</p> <p>Latner/Public Safety</p>
3.	03/08/16	03/08/16	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP, to Mayor, Administrator and Clerk	*NJDEP Water Resources Lead (Pb) FAQ (Copy to Board of Health, Environmental Commission, Construction Official, William Dahle, III)	Chung/Health Stabile/Environmental Amitai/Construction Chung/Public Works

4.	03/08/16	03/08/16	John C. Leon, Senior Director, Government & Community Relations NJ TRANSIT, to Municipal Clerks	*NJ TRANSIT Rail Stoppage Update	
5.	03/09/16	03/09/16	egg@dca.state.nj.us to lcastano@closternj.us	Presentation of State Aid Offset on Tax Bills, Local Finance Notice LFN-2016-6 (attached) (Copy to Temporary CFO)	2016 Municipal Budget
6.	03/09/16	03/09/16	Chief Dennis Kaine, Closter Police Department	*Forwarded email from Dr. Geoff Gordon, Superintendent, Northern Valley Regional High School District re Referendum	Latner/NVRHS
7.	03/03/16	03/01/16	Kaoru Kay Yamamoto, Director, International Academy of Arts and Sciences to Council President	*Request for permission to use Memorial Field, 150 Harrington Avenue, on Sunday, 5/22/16 from 8:30 a.m. to Noon: Rain date: 6/4/16 - to conduct IAAS Field Day Event to include children's dances, karate performances, songs and athletic games; anticipated number of attendants is 65 children, 130 parents/adults with 15 school staff; electricity outlet required for CD player - Hold Harmless Agreement attached – insurance company will send Certificate of Insurance directly to the Borough (Complete copy to Richard Keating; Copy letter only to Jim Oettinger)	Administrator/ Insurance Mayor/Recreation Possible Agenda item upon receipt of approval from Risk Management Consultant
8.	03/10/16	03/10/16	Lisa Sciancalepore, (lsciancalepore@co.bergen.nj.us) Clerk to the Bergen County Board of Chosen Freeholders, to Municipal Clerk	*Certified copy of Ordinance Introduced 3/9/16 (Public Hearing and Adoption scheduled to be held 3/22/16): <u>16-05</u> : “An Ordinance to Amend the Golf Fee Schedule for the Use of Bergen County Golf Courses and Facilities”	
9.	03/10/16	03/10/16	Lisa Sciancalepore, (lsciancalepore@co.bergen.nj.us) Clerk to the Bergen County Board of Chosen Freeholders, to Municipal Clerk	*Certified copies of Resolutions adopted at the 3/9/16 Public Freeholder Meeting: a. #253-16 Recognizing March 2016 as Developmental Disabilities Awareness Month b. #252-16 Recognizing Social Work Month, March 2016 c. #251-16 Recognizing March 2016 as Women's History Month d. #250-16 Recognizing March 2016 as Irish American Heritage Month	
10.	03/10/16	03/10/16	Jean M. Pelligra, RMC, Borough Clerk, Borough of Maywood, to Municipal Clerks	*Certified copies of Resolutions adopted 3/8/16: a. Opposing Pension & Health Benefit Study Commission Report (Copy to Maria Passafaro) b. Supporting BCLOM opposition of amendments to OPRA and OPMA c. Opposing the Suez/United Water Rate/Tax Increase	
11.	03/11/16	03/11/16	Rose Marie Sees, RMC, Borough Clerk, Borough of Hasbrouck Heights, to Municipal Clerks	*Certified copy of Resolution adopted 3/8/16 Opposing S761 and S762 to Amend Open Public Records Act (OPRA) & Open Public Meetings Act (OPMA)	
12.	03/11/16 Hand del'd	03/03/16	Ziv Oren, Somet RE Development, LLC	* Second Request for curb and sidewalk waiver for 47 Rutgers Street (see also 26. M.L. 3/3/16)	Borough Engineer

MAIL LIST
MARCH 17, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/14/16	03/08/16	Maria L. Moran, Director, State of New Jersey Board of Public Utilities, to Arlene Corvelli, Deputy Borough Clerk, Borough of Closter	*Suez Water New Jersey, Inc. – response to Resolution No. 8 adopted at the Regular Meeting held 2/24/16		
2.	03/14/16	03/09/16	Bert G. Jiminez, Triangle Solutions Specialists, LLC, to All Adjoining Property Owners	*Notice of Application for Demolition Permit at 95 Oak Street, Block 612, Lot 15, for comment within 15 days of receipt of letter (Copy to Construction Official)		Amitai/Construction
3.	03/14/16	03/14/16	Susan Krause, Administrative Assistant, Division of Veterans Services Department of Human Services	*Volunteer Recruitment Flyer re Chore Volunteer Handyman Services – Volunteers Needed (Copy to Bill Brewster) Posted on Municipal Clerk's Bulletin Board 3/17/16!		Mayor/Seniors
4.	03/15/16	03/15/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Daily Updates: a. Re: Federal Update I. Senate Action on Opioid Epidemic II. Water Infrastructure Funding III. Keeping Municipal Bond Markets Strong IV. Wireless Siting Issues V. Policing in the 21 st Century Report Published VI. Webinar on Supreme Court Decision Impact on Local Governments b. Re: President Grants Major Disaster Declaration in 17 Counties for Winter Storm Jonas DR-4264 (Copy to OEM Coordinator, William Dahle, III, Chief Kaine)		Latner/Public Safety Barad/Cable TV Borough Attorney Chung/Public Works Latner/Public Safety
5.	03/15/16 03/16/16	03/15/16 03/16/16	Cindy Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*a. 2016 Recreational Trails Program Grant Application - Deadline: 5/15/16 (Copy to Environmental Commission) b. Newark Water Update c. Request for Photos of Town Hall		Stabile/Environmental
6.	03/16/16	03/16/16	Terry Hartmann, Administrative Assistant, Borough of New Milford, to Bergen County Clerks	*Certified copy of Resolution No 2016:92 adopted 3/14/16 Opposing the Pension and Health Benefit Study Commission Report dated February 24, 2015 (Copy to Pension Certifying Agent)		
7.	03/16/16	03/16/16	Barbara Maldonado, RMC, Borough Clerk, Borough of Little Ferry, to Bergen County Clerks	*Certified copy of Resolution No. 114 adopted 3/8/16 Approving Participation in the Bergen County Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)		Latner/Public Safety

8.	03/16/16	03/16/16	egg@dca.state.nj.us to Municipal Clerk c: Authority Officials	*2016 Annual Financial Disclosure Statement and Local Finance Notice (2016-07) (Copy e-mailed to Joe Yammarino, Chairman, Board of Ethics 3/16/16)	Board of Ethics Borough Attorney
9.	03/16/16	03/16/16	Katie Moore, Clerk, Borough of North Arlington, to Bergen County Municipal Clerks	*Certified copy of Resolutions adopted 3/10/16 a. R-81-16 - Opposing Senate Bills S-781 and S-782 That Are Attempting to Further Revise Our Current OPRA and OPMA Laws b. R-89-16 Opposing Pension and Health Benefit Study Commission Report (Copy to Pension Certifying Agent)	Borough Attorney
10.	03/16/16	03/16/16	Jenn Crespo, Deputy Borough Clerk Franklin Lakes, to Bergen County Municipal Clerks	*Certified copy of Resolution 111-16 adopted 3/16/16 Endorsing the Drug Amnesty Policy issued by Police Chief Carmine Pezzuti (Copy to Chief Kaine)	Latner/Public Safety
11.	03/16/16	03/16/16	Asha J. Jotwani, CEO, Sadhu Vaswani Center, 494 Durie Avenue	*Request for permission to conduct small one-hour long parade on Sunday, 6/5/16, consisting of 150 adults and children, to celebrate the 25 th Anniversary of the establishment of Sadhu Vaswani at 494 Durie Avenue (Certificate of Insurance to be provided) No parade route included in this correspondence! (Copy to Chief Kaine, Fire Chief Pierro, Fire Official Kevin Whitney)	Administrator/ Insurance
12.	03/14/16	03/14/16	Susan Witkowski, RMC, Deputy Borough Clerk, Borough of Norwood, to Municipal Clerks	*Certified copies of Resolutions adopted 3/9/16: a. 16:62 Opposing Pension and Health Benefit Study Commission Report (Copy to Pension Certifying Agent) b. 16:66 Supporting a New Port Authority Bus Terminal	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held March 9, 2016

Unapproved Work Session Notes of March 9, 2016