

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – FEBRUARY 24, 2016 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENTS\* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b>				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
<b>*Shade Tree Commission</b>				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

4. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 1/27/16, and was published in The Record on 2/2/16 as stated in the Municipal Clerk’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Clerk’s Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

ORDINANCE NO. 2016:1202, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 183 OF THE CODE OF THE BOROUGH OF CLOSTER, SPECIFICALLY, SECTION 183-45”

5a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

6. RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN RECREATION COMMISSION ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Requested by Mayor 2/3/16) - TO BE PREPARED BY BOROUGH ADMINISTRATOR Carried from RM 2/10/16 (Received from Administrator 2/16/16)

7. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING (Boswell File CL-1141) TO PROVIDE ENVIRONMENTAL ENGINEERING SERVICES FOR THE UST SITE INVESTIGATION LOCATED AT THE CLOSTER DEPARTMENT OF PUBLIC WORKS FOR AN AMOUNT NOT TO EXCEED \$4,500.00 PER PROPOSAL DATED 2/11/16 (Ordinance 2015:1188; Capital Account C-04-15-188-012-002) Received from Administrator 2/16/16

8. RESOLUTION OPPOSING SUEZ/UNITED WATER’S RATE/TAX INCREASE (Request by Dr. Barad 2/10/16/Received from Administrator 2/18/16)

9. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FOR BOROUGH HALL PHONE SYSTEM – CHANGE ORDER IN THE AMOUNT OF \$673.68 (Ordinance 2015:1188; Capital Account C-04-15-188-006-001) Received from Administrator 2/16/16

10. RESOLUTION AUTHORIZING A LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CONTRIBUTION ON BEHALF OF THE CLOSTER VOLUNTEER FIRE DEPARTMENT (Received from Deputy Treasurer 2/16/16)

11. RESOLUTION GRANTING PERMISSION TO BERGEN COUNTY MOSQUITO CONTROL DIVISION TO PERFORM AERIAL SPRAYING DURING THE 2016 MOSQUITO BREEDING SEASON AND AUTHORIZING LETTER AS REQUESTED (Received from Borough Attorney 2/17/16)

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING AGENDA – FEBRUARY 24, 2016 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 12. RESOLUTION AWARDING ADDITIONAL WORK AT SITE OF EMERGENCY STANDBY GENERATOR AT THE DPW TO FACILITIES SOLUTIONS GROUP, INC. FOR INSTALLATION OF BOLLARDS IN THE AMOUNT OF \$1,428.29 (BOROUGH ORDINANCE 2014:1164, Capital Accounts C-04-14-164-029-010) Received from Administrator 2/18/16
- 13. RESOLUTION AWARDING ADDITIONAL WORK AT SITE OF EMERGENCY STANDBY GENERATOR AT THE CLOSTER PUBLIC LIBRARY TO FACILITIES SOLUTIONS GROUP, INC. FOR INSTALLATION OF BOLLARDS IN THE AMOUNT OF \$3,778.36 (BOROUGH ORDINANCE 2015:1188, Capital Accounts C-04-15-188-013-001) Received from Administrator 2/18/16
- 14. RESOLUTION AUTHORIZING PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-009-012 (*INACTIVE/ POCKET*) FROM JBS MACK, LLC TO PERO, ROSE (Approved by Borough Attorney 2/19/16)

MOTIONS

- 15. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 02/18/16) – NO ABSTENTIONS
  - a. REGULAR MEETING HELD FEBRUARY 10, 2016
  - b. WORK SESSION HELD FEBRUARY 10, 2016
- 16. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Treasurer</b>	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
<b>Board of Health</b>				
Alternate No. 2	<u>(Jeanne Baer)</u>	_____	2 Years	31-Dec-17

- 17. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Financial Assistant</b>				
<b>Part-Time</b>	<u>Lois Chiang</u>	_____	1 Year	31-Dec-16
<b>Municipal Court</b>				
Deputy Court Administrator	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
<b>Temporary and Part-Time Clerical</b>				
(Recreation)	<u>Gina Ferraro</u>	_____	1 Year	31-Dec-16

- 18. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSES FOR CALENDAR YEAR 2016 PER BOROUGH CODE CH. 127 TO RENEWAL BY ANDERSON FOR REPLACEMENT WINDOWS / PATIO DOORS FOR THE FOLLOWING INDIVIDUALS: (Received from Chief of Police 2/17/16):
  - 1) PERMIT NO. 16-03A – JESSICA M. CELESTINA, 3 GULF COURT, BARNEGAT, NJ 08005
  - 2) PERMIT NO. 16-03B – MICHAEL S. REUBEN, 2A WESTON FORBES COURT, EDISON, NJ 08820
  - 3) PERMIT NO. 16-03C – BRENT A. MAHARAJ, 23 ARSDALE TERRACE, EAST ORANGE, NJ 07018
  - 4) PERMIT NO. 16-03D – GABRIEL ANDRES ACOSTA, 512 VILLAGE DRIVE, AVENEL, NJ 07016
  - 5) PERMIT NO. 16-03E – DELFONE LAMONT PIERCE, 1045 GROVE AVENUE, APT. 4H, EDISON, NJ 08820
  - 6) PERMIT NO. 16-03F – JAVIER K. VERA, 478 UNION STREET, RAHWAY, NJ 07065

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – FEBRUARY 24, 2016 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

19. MOTION APPROVING RAFFLES APPLICATION NO. 618 FOR TEMPLE EMANUEL OF CLOSTER TO CONDUCT ON-PREMISE DRAW RAFFLE FOR MERCHANDISE AT 180 PIERMONT ROAD ON SATURDAY, 3/12/16, FROM 7:00 P.M. TO 11:00 P.M. (Completed Application filed and appropriate fees paid 2/18/16)

20. REPORTS  
(None received at the time of preparation of this Agenda.)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)

22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

23. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – FEBRUARY 24, 2016 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF FEBRUARY 11, 2016
  - b. MAIL LIST OF FEBRUARY 18, 2016
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of February 24, 2016)

8. COMMITTEE REPORTS

- A. FINANCE AND TECHNOLOGY - STABILE (BARAD/DI DIO)
  - 1) STATUS REPORT RE CLOSTER WEBSITE
  - 2) REPORT
- B. PUBLIC SAFETY - LATNER (DI DIO/CHUNG)
  - 1) REPORT
- C. PUBLIC WORKS - CHUNG (LATNER/STABILE)
  - 1) REPORT
- D. ORDINANCES - BARAD (CHUNG/AMITAI)
  - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
  - 2) REPORT
- E. HUMAN RESOURCES - DI DIO (CHUNG/LATNER)
  - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
  - 2) REPORT
- F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/STABILE)
  - 1) REPORT

9. OLD BUSINESS

10. NEW BUSINESS

11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – FEBRUARY 24, 2016 – 7:30 P.M.

13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
14. ADJOURNMENT

**MAIL LIST**  
FEBRUARY 11, 2016

<b>NO.</b>	<b>DATE REC'D</b>	<b>DATE</b>	<b>FROM</b>	<b>SUBJECT</b> <b>*COPY ATTACHED</b>	<b>AGENDA/ COMMITTEE/ LIAISON</b>
1.	02/05/16	02/05/16	Village Clerk, Village of Ridgefield Park to Municipal Clerk	*Resolution 2016-08 re Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Latner/Public Safety
2.	02/05/16	02/05/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Weekly Round-Up - Weekly Policy Update I. Mayor s Legislative Day II. IRS Proposes Retirement Age Rules for Governmental Plans III. Guidance on Administration of LOSAPs IV. New Jersey Future March 11 Redevelopment Forum V. Involving Youth in Local Decision Making	
3.	02/05/16	01/27/16	Guy Watson, Bureau Chief, Bureau of Recycling & Hazardous Waste Management, NJDEP, Division of Solid & Hazardous Waste, Bureau of Recycling & Hazardous Waste Management, to Joseph Miele/Miele Sanitation Company c: Borough of Closter Municipal Clerk	*Class B Recycling Center General Approval Renewal; Miele Sanitation Company; Block 1204, Part of Lot 8; Block 1205, Lots 3.01, 10 & 11; Borough of Closter, Bergen County; Facility ID No.: 197012; Permit No.: CBG150002 – General approval for Issuance Date of 1/27/16 – Expiration Date of 11/30/19 due to an early expiration date on the Wellington Ave property lease agreement with the Borough of Closter (Copy to William Dahle III)	Borough Attorney Chang/DPW
4.	0/05/16	02/05/16	Denise Holmes, Deputy Clerk, Borough of Westwood to Municipal Clerk	*Certified copies of the following Resolutions: a. Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine) b. Resolution Regarding S761 and S762 to Amend Open Public Records Act (OPRA) & Open Public Meetings Act (OPMA)	Latner/Public Safety  Borough Clerk
5.	02/09/16	01/29/16	Robert Laux, Executive Director, Bergen County Utilities Authority c: Municipal Recycling Coordinator	*Certified Recycling Professional Tonnage Grant Assistance Program (Copy to Carole Dacey, William Dahle, III)	Chung/DPW
6.	02/08/16	02/08/16	Cindy Randazzo, Director, Office of Local Government Assistance	*Preliminary Draft Renewal of Tier A MS4 NJPDES Permit (Copy to William Dahle, III, Environmental Commission)	Administrator Chung/DPW
7.	02/10/16	02/10/16	Lisette Aportela, MPA, RMC, CMC, Municipal Clerk, Borough of Tenafly to Municipal Clerk	*Certified copies of the following Resolutions: a. Supporting a New Port Authority Bus Terminal b. Opposing the Suez/United Water Rate/Tax Increase	
8.	02/10/16	02/10/16	Rosalie Serapiglia, Regional Public Affairs Manager, PSE&G, to Municipal Clerk	*PSEG Energy Insights, February 2016	

9.	02/10/16	02/10/16	Maureen Iarossi-Alwan, Administrator/Municipal Clerk, Borough of Montvale	*Certified copy of Resolution Opposing the Suez/United Water Rate/Tax Increase	
10.	02/10/16	02/09/16	Michael J. Hubschman, PE, PP, Hubschman Engineering, PA, Applicant's Agent, to Borough of Closter	*Notification of Application by Triangle Solutions Specialists, LLC c/o Bert Jimenez, Block 612, Lot 15, 95 Oak Street, to the NJDEP for Letter of Interpretation for freshwater wetlands <b>and</b> Individual Transition Area Waiver	Borough Engineer
11.	02/10/16	Winter 2016	Larry Hlavenka Jr., Managing Director Public Relations, Bergen Community College, to Loretta Castano	*Copies of Bergen Community College's award-winning newsletter, <i>Inside Bergen</i> and request to place additional copies in a publicly accessible spot (ALSO DISTRIBUTED)	
12.	02/11/16 02/12/16	02/11/16 01/12/16	Lisa Sciancalepore, ( <a href="mailto:lsciancalepore@co.bergen.nj.us">lsciancalepore@co.bergen.nj.us</a> ) Clerk to the Bergen County Board of Chosen Freeholders, to Municipal Clerk	*Certified copies of the following Resolutions: a. #156-16 Recognizing February 2016 as American Heart Month b. #150-16 Recognizing February 2016 as Black History Month	

**ALSO DISTRIBUTED:**

The Bergen Community College Newsletter, *Inside Bergen*, Winter 2016, Volume 3, Issue 2 (11. M.L. 2/11/16)

**MAIL LIST**  
FEBRUARY 18, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	02/11/16 02/12/16 02/17/16  02/18/16	02/11/16 02/12/16 02/17/16  02/18/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	<p>*a. Daily Update – Governor seeks Major Disaster Declaration for 17 Counties for Jonas</p> <p>b. Urgent Alert – Action Needed – A-302, Revenue Restoration Bill Needs Amendment (e-mailed to Mayor and Council on 2/12/16)</p> <p>c. Weekly Round-Up: Weekly Policy Update</p> <p>I. A-302, Revenue Restoration Bill Needs Amendment</p> <p>II. Governor seeks Major Disaster Declaration for 17 Counties for Jonas</p> <p>III. NJ Pension and Health Benefit Study Commission Report on Health Costs</p> <p>IV. State Budget Briefing Call</p> <p>V. Transitional Aid Application Process</p> <p>VI. Upcoming Sustainable Jersey Events</p> <p>VII. NLC Library of Free Research Reports Online</p> <p>d. Daily Update – Governor Presents State Budget Proposal for Next Fiscal Year</p> <p>e. Daily Update – Updated Vegetative Management Regulations (Copy to William Dahle, III, Chief Kaine)</p>	Borough Administrator
2.	02/12/16	No date	Elliot W. Urdang, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Planning Board Public Hearing to be held on 2/25/16 @ 8 p.m. re Application of Lisa Evar, 679 Closter Dock Road, Block 2401, Lot 49	Amitai/Planning
3.	02/12/16	02/10/16	Michael J. Hubschman, PE, PP, Hubschman Engineering, PA, Applicant's Agent, to Borough Clerk	*New Application – Single Family Dwelling, Letter of Interpretation – Line Verification, Transition Area Waiver/Averaging, 95 Oak Street, Block 612, Lot 15, Borough of Closter (Copy to Environmental Commission, Planning Board, Construction Official (letter and notice only!) (COMPLETE COPY ON FILE IN BOROUGH CLERK'S OFFICE FOR PUBLIC REVIEW) See also 10. M.L. 2/11/16	Borough Engineer Stabile/Environmental Amitai/Planning
4.	02/12/16 02/18/16	02/12/16 02/18/16	Cindy Randazzo, Director, Office of Local Government Assistance	<p>*a. Get Your Earth Week Events posted on the NJDEP Website (Copy to Environmental Commission)</p> <p>b. NJDEP Press Release – Christie Administration Approves More than \$1.1M in Recreational Trails Grants (Copy to Environmental Commission)</p>	Stabile/Environmental

5.	02/16/16	02/16/16	Bergen County Community Development, to Mayor John Glidden	*Flyers advertising Bergen County Home Ownership Center (Division of Community Development) FREE Homebuyer Workshops; To be held on Saturdays from 9 am to 12 noon: On 3/12/16, "Introduction to First Home Club"; On 3/19/16, "Understanding Credit", and on 3/26/16, "ABC's of Home Ownership". All to be held at the Bergen County Learning Center, 4 <sup>th</sup> Floor; One Bergen County Plaza, Hackensack, NJ - Registration form attached (Posted on Municipal Clerk's Bulletin Board 2/18/16) REGISTRATION FORMS ON FILE IN BOROUGH CLERK'S OFFICE!	Mayor
6.	02/17/16	02/17/16	Municipal Clerks from: a. Teterboro b. Fort Lee	*Certified copies of Resolutions adopted Supporting Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Latner/Public Safety
7.	02/17/16	02/17/16	Old Tappan Borough Clerk to Bergen County Municipalities	*Resolution adopted 2/16/16 Opposing Pension & Health Benefit Study Commission Report (Copy to Maria Passafaro)	
8.	02/17/16	02/17/16	Lyndhurst Township Clerk to Bergen County Municipalities	*Resolution adopted 2/16/16 supporting BCLOM opposition of amendments to OPRA and OPMA	Borough Attorney
9.	02/18/16	02/18/16	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to John Williams c: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING, in whole, or part, the Application for Williams, 15 Jane Street (Block 1713/Lot 12)	Chung/Zoning
10.	02/18/16	02/18/16	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Joseph Basralian, Esq., c/o Winne, Banta, Basralian & Kahn, PC c: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING, in whole, or part, the application for Dykes Lumber, Inc., 23 Naugle Street (Block 1206/Lot 1)	Chung/Zoning
11.	02/18/16	02/18/16	Paul Demarest to Borough Clerk	*Information re extension of Grant Identifier 13-02007 period for the 2013 Recreational Trails Grant (\$24,000/\$6,000 match) for the Northern Valley Trail improvements from Department of Environmental Protection from <i>April 10, 2016 to October 10, 2016</i>	Stabile/Environmental

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held 2/10/16

Unapproved Work Session Notes of 2/10/16

**ON FILE IN BOROUGH CLERK'S OFFICE:**

See Item Nos. 3 and 5 above