

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – APRIL 13, 2016 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

4a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

5. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION TO BE HELD 5/11/16 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2016:1205, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 134 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING NOISE” (Received from Borough Attorney 3/29/16)

RESOLUTIONS

6. BILL RESOLUTION – APRIL 13, 2016
(Received from Deputy Treasurer 4/8/16)

7. *MEMORIALIZING* RESOLUTION AUTHORIZING PAYMENT TO THE BUILDING SUB CODE OFFICIALS WHO HAVE WORKED ADDITIONAL HOURS AS APPROVED BY THEIR DEPARTMENT HEAD AND SUBMITTED TO THE FINANCE DEPARTMENT FROM DECEMBER 2015 UNTIL FEBRUARY 2016 AT THEIR NORMAL HOURLY RATE (Received from Borough Attorney 3/31/16)

8. *MEMORIALIZING* RESOLUTION GIVING CONSTRUCTION OFFICIAL THE AUTHORITY TO GRANT UP TO 10 HOURS PER WEEK TO THE SUB CODE OFFICIALS FOR A TEMPORARY PERIOD OF TIME SUBJECT TO PROPER DOCUMENTATION AS REQUIRED BY THE BOROUGH CODE UNTIL DECEMBER 31, 2016 (Received from Borough Attorney 3/31/16)

9. *MEMORIALIZING* RESOLUTION INCREASING CONSTRUCTION CODE OFFICIAL GARY MONTROY’S HOURLY RATE TO \$55.00 AN HOUR AND INCREASING THE NUMBER OF HOURS A WEEK TO 16 HOURS, SUBJECT TO STATE APPROVAL, UNTIL DECEMBER 31, 2016 (Received from Borough Attorney 3/31/16)

10. *MEMORIALIZING* RESOLUTION TO EXTEND THE TIME LIMIT FOR WHICH THE EMPLOYEES CAN USE THEIR VACATION DAYS FOR THE YEAR 2015 UNTIL AUGUST 31, 2016 (Received from Borough Attorney 4/7/16)

11. RESOLUTION AMENDING RESOLUTION ADOPTED 9/21/2015 AND 12/21/15 - RESOLUTION AUTHORIZING REPAIR OF EXISTING TRAILS NJDEP 2013 Recreational Trails Program Grant: ID 13-0207-1 Expanded Scope of Work (Received from Administrator’s Office 3/24/16)

12. RESOLUTION GRANTING APPROVAL TO EXECUTE GRANT WITH THE ASSOCIATION OF NEW JERSEY ENVIRONMENTAL COMMISSION (ANJEC) THE 2016 OPEN SPACE STEWARDSHIP GRANT FOR THE ENVIRONMENTAL COMMISSION (Received from Mayor’s Office 3/24/16)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – APRIL 13, 2016 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

13. RESOLUTION ENDORSING SUBMISSION OF THE 2015 MUNICIPAL RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND DESIGNATING CAROLE DACEY TO ENSURE PROPER FILING OF SAID APPLICATION (Requested by Carole Dacey 3/29/16)
14. TAX REIMBURSEMENT CERTIFICATION OF SUBMISSION OF EXPENDITURE FOR TAXES PAID PURSUANT TO THE RECYCLING ENHANCEMENT ACT, P.L. 2007, c. 311, IN 2015 IN THE AMOUNT OF \$8,630.76 (Requested by Carole Dacey 3/29/16)
15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FEES IN THE AMOUNT OF \$2,850.00 TO NICHOLAS & MARISOL COSTANTINO DUE TO WITHDRAWAL OF APPLICATION WITH THE ZONING BOARD OF ADJUSTMENT FOR BLOCK 1301 LOT 8, 158 CLOSTER DOCK ROAD (Received from Deputy Treasurer 3/30/16)
16. RESOLUTION AWARDDING CONTRACT TO LUPARDI'S NURSERY, INC. FOR 2016 FIELD MAINTENANCE-FERTILIZER SERVICES (Received from Borough Attorney 3/30/16)
17. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$19,437.42 **AND** ISSUE A RETURN OF PREMIUM FROM ESCROW IN THE AMOUNT OF \$42,500.00 TO SLS 1, LLC FOR THE REDEMPTION OF TAX SALE CERTIFICATE #15-00001 FOR PROPERTY LOCATED AT 11 LOCKWOOD LANE, BLOCK 604, LOT 5, SOLD AT THE MUNICIPAL TAX SALE HELD ON 6/16/15 FOR 2014 DELINQUENT TAXES (Received from Tax Collector 3/31/16)
18. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$4,254.23 TO APPLICANT: MILLER PIPELINE, 378 WHITEHEAD AVENUE, SOUTH RIVER, NJ 08882, ATTN: JOANNE CEJNER FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 4/1/16)
19. RESOLUTION WAIVING THE SIDEWALK AND CURBING REQUIREMENT OF CLOSTER CODE SECTION 171-29A(2) FOR PROPERTY AT 47 RUTGERS STREET SUBJECT TO A CONTRIBUTION IN THE AMOUNT OF \$4,700 TO THE BOROUGH'S SIDEWALK FUND PRIOR TO ISSUANCE OF CERTIFICATE OF OCCUPANCY (Received from Borough Attorney 4/4/16)
20. RESOLUTION FOR THE HIRING OF JOSEPH SANFILIPPO AS PROBATIONARY PATROLMAN EFFECTIVE MAY 1, 2016 AT A CONTRACTUAL FIRST YEAR AFTER ACADEMY RATE OF \$44,917 PER ANNUM (Received from Borough Attorney 4/6/16)
21. RESOLUTION FOR THE HIRING OF RYAN P. WALSH AS PROBATIONARY PATROLMAN EFFECTIVE MAY 1, 2016 AT A CONTRACTUAL FIRST YEAR AFTER ACADEMY RATE OF \$44,917 PER ANNUM (Received from Borough Attorney 4/6/16)
22. RESOLUTION TO PURSUE A "FAIR AND OPEN" PROCESS IN AWARDDING CONTRACT FOR A CARETAKER FOR LUSTRON HOUSE (Received from Borough Attorney 4/7/16)
23. RESOLUTION AWARDDING CLEANING SERVICES CONTRACT TO NATIONAL MAINTENANCE SERVICE (Received from Administrator's Office 4/7/16)
24. RESOLUTION SUPPORTING POTENTIAL BROWNFIELD REMEDIATION AT THE CLOSTER SWIM CLUB, BOROUGH OF CLOSTER (Received from Borough Engineer 4/6/16)

MOTIONS

25. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 04/7/16): NO ABSTENTIONS:
 - a. REGULAR MEETING HELD MARCH 23, 2016
 - b. WORK SESSION HELD MARCH 23, 2016

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – APRIL 13, 2016 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

26. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	No Appointment in 2015	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	(Jeanne Baer)	_____	2 Years	31-Dec-17

27. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Municipal Court				
Deputy Court Administrator	No Appointment in 2015	_____	1 Year	31-Dec-16

28. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY: CHRISTOPHER R. ROTA (Received from Fire Official 4/8/16)

29. REPORTS

- a. CONSTRUCTION OFFICIAL – MARCH 2016 (Received 4/4/16)
- b. CHIEF OF POLICE – MARCH 2016 (Received 4/6/16)
- c. FIRE CHIEF – MARCH 2016 (Received 4/7/16)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

30. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

31. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

32. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – APRIL 13, 2016 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF MARCH 24, 2016
 - b. MAIL LIST OF MARCH 31, 2016
 - c. MAIL LIST OF APRIL 7, 2016
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of April 13, 2016)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY
 - 1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
 - 2) REPORT
- B. BOROUGH ENGINEER
 - 1) STATUS REPORT RE DPW REMEDIATION (Authorized /RM 4/23/14)
 - 2) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized/RM 7/9/14)
 - 3) STATUS REPORT RE FOLLOWING DEVELOPER'S AGREEMENTS:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
 - b. 50 RAILROAD AVENUE, LLC FOR BLOCK 1205/LOT 9, 50 RAILROAD AVENUE (Approved RM 9/9/15)
 - c. 309 CLOSTER DOCK ROAD, LLC FOR BLOCK 1701/LOT 1, 309 CLOSTER DOCK ROAD (Approved RM 9/9/15 - ZBA)
 - 4) REPORT

7. REPORTS

- A. BOROUGH ADMINISTRATOR
 - 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance:
 1. Closter Recreation Commission 2016 Event Requests (7. M.L. 1/14/16)
 - a. Summer Concert Series: Friday nights @ Closter Lions Band shell/Memorial Park at 7:30 p.m.: 6/17 and 6/24; 7/8, 7/15, 7/22

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – APRIL 13, 2016 - 7:30 P.M.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance:
 2. Improvement Commission Hoedown: Fri., 6/10/16 @ Memorial Field; Rain Date Sun. 6/11/16 (24. M.L. 3/4/16)
 3. International Academy of Arts and Sciences: IAS Field Day on Sun. 5/22/16 @ Memorial Field from 8:30 a.m. to 12 noon; Rain Date 6/4/16 (7. M.L. 3/10/16)
 4. Sadhu Vaswani Center: One-hour long parade Sun. 6/5/16 – No route provided (11. M.L. 3/17/16)
 5. Jewish Family Service: JFS Wheels for Meals bike event on Sun. 6/19/16 partially through the Borough from 6:30 a.m. to 12:30 p.m. (6. M.L. 3/24/16)
- 2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT AT BOROUGH HALL (Contract Awarded/RM 5/28/14 to 3 Sons Restoration, LLC, Union, NJ - \$499,000.00)
- 3) STATUS REPORT RE FOLLOWING CONTRACTS AWARDED RM 8/12/15 (Bond Ordinance No. 2015:1188 adopted 6/24/15):
 - a. PHASE TWO RENOVATION OF POLICE DEPARTMENT FIRING RANGE TO ACTION TARGET IN THE AMOUNT OF \$26,897.18
 - b. UPGRADE of the RECORDS MANAGEMENT SYSTEM POLICE DEPT. TO ENFORSYS POLICE SYSTEMS, INC. IN THE AMOUNT OF \$20,750.00
 - c. RESOLUTION AUTHORIZING UPGRADES TO SENIOR CENTER UNDER THE NEW JERSEY DIRECT INSTALL PROGRAM TO LIME ENERGY IN THE TOTAL AMOUNT OF \$7,389.44 (Amended RM 8/26/15 TO INCREASE THE TOTAL PRICE BY \$40.90 FOR A REVISED TOTAL OF \$7,430.34)
- 4) ONGOING REPORT RE OUTSTANDING ITEMS ON CORRECTIVE ACTION PLAN APPROVED AT RM 7/22/15 (Requested by Councilman Barad @WS 7/8/15)
- 5) STATUS REPORT RE PREPARATION OF REQUEST FOR PROPOSALS FOR BANKING SERVICES (Authorized RM 8/12/15)
- 6) STATUS REPORT RE CONTRACT FOR EMERGENCY MEDICAL VEHICLE FOR THE CLOSTER VOLUNTEER AMBULANCE & RESCUE CORPS AWARDED TO BAY HEAD INVESTMENTS, INC. D/B/A VCI EMERGENCY VEHICLE SPECIALISTS, BERLIN, NJ IN THE AMOUNT OF \$249,936.00 (Authorized RM 10/14/15)
- 7) STATUS REPORT RE CONTRACT FOR SKAE POWER SOLUTIONS FOR AN AMOUNT NOT TO EXCEED \$5,700 FOR CLOSTER POLICE FIRING RANGE CANOPY SYSTEM (Authorized RM 10/28/15)
- 8) STATUS REPORT RE MITCHELL HUMPHREY & CO. FOR CONSTRUCTION DEPT. SOFTWARE PRODUCT LICENSE AND MAINTENANCE SUPPORT AGREEMENT IN THE AMOUNT NOT TO EXCEED \$24,750.00 FOR SOFTWARE PLUS \$10,500.00 FOR SOFTWARE MIGRATION SERVICES (Ordinance 2015:1188; Capital Account C-04-15-188-005-001 & 002) (Authorized RM 11/9/15)
- 9) STATUS REPORT RE FOLLOWING CONTRACTS FOR ELECTRICIAN JOB ORDER CONTRACTING INSTALLATION OF EMERGENCY STANDBY GENERATORS THROUGH MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE #65MCESCCPS, RFP# MRSEC-15/16-14 PURSUANT TO N.J.S.A. 40A:11-1 ET. SEQ. AWARDED RM 11/23/15:
 - a. CLOSTER DPW (Ordinance 2014:1164; Capital Account C-04-14-164-029-010)
 - b. CLOSTER PUBLIC LIBRARY (Ordinance 2015:1188; Capital Account C-04-15-188-013-001)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – APRIL 13, 2016 - 7:30 P.M.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- 10) REPORT RE FOLLOW-UP OF RESOLUTION APPROVED AT REORGANIZATION MEETING HELD 1/4/16 RE REAFFIRMATION OF BOROUGH'S CIVIL RIGHTS POLICY
- 11) STATUS REPORT RE 2016 BUDGET PREPARATIONS
- 12) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2016 APPOINTMENTS
- 2) STATUS REPORT RE 2016 OATHS OF OFFICE
- 3) STATUS REPORT RE 2016 LICENSES
- 4) STATUS REPORT RE 2016 MEETING DATES
- 5) STATUS REPORT RE 2015 ORDINANCES FOR CODIFICATION (Nos. 2015:1184 to 2015:1200) - CODE SUPPLEMENT NO. 22
- 6) REPORT RE ELECTIONS
 - a. PREPARATIONS FOR PRIMARY ELECTION – JUNE 7, 2016
- 7) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. NEW JERSEY TRANSIT 5310 GRANT PROGRAM TO INITIATE FUNDING FOR THE TRANSPORTATION ASSISTANCE PROGRAM IN THE BOROUGH OF CLOSTER (Authorized at RM 4/22/15)
2. NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2015 DISCRETIONARY AID APPLICATION FOR CEDAR LANE PROJECT IN THE AMOUNT OF \$180,000 (Authorized RM 4/22/15)
3. BERGEN COUNTY OPEN SPACE TRUST FUND FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT IN THE AMOUNT OF \$137,500.00 (Authorized RM 8/26/15)
4. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR SENIOR TRANSPORTATION SERVICES IN THE AMOUNT OF \$6,000 (Authorized RM 9/21/15)
5. NJ DEPARTMENT OF TRANSPORTATION FOR THE VERVALEN STREET IMPROVEMENT PROJECT – GRANT AGREEMENT #MA-2016-VERVALEN STREET-00196 (Authorized RM 10/14/15) (8. M.L. 3/31/16 - Notice of \$155,500 Award rec'd from DOT)
6. HISTORIC PRESERVATION TRUST FUND GRANT FOR THE HAROLD HESS LUSTRON HOUSE FOR A MAXIMUM GRANT AWARD AMOUNT OF \$24,999.00 WITH NO MATCH REQUIRED (Application approved at RM 12/21/15 in the amount of \$20,000/ Amended and increased RM 1/27/16)

b. AWARDED

1. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR CLOSTER SENIORS ACTIVITIES IN THE AMOUNT OF \$6,000 (Authorized RM 9/21/15) \$2,000 awarded - Contract Number: PS-CLOSTERSR15; Term of Contract: 7/1/15 – 6/30/16 (8. M.L. 1/7/16)

c. TO BE FILED

1. To be announced by Mayor

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – APRIL 13, 2016 - 7:30 P.M.

7. REPORTS (Continued)
 - D. MAYOR (Continued)
 - 2) REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
MARCH 24, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/08/16	03/04/16	Robert J. Auth, Assemblyman, District 39	*Acknowledgement of receipt of Closter's Resolution opposing the proposed Suez Water rate increase (RM 2/24/16)	
2.	03/18/16	03/18/16	David Germakian, Director of Development, Closter Marketplace (EBA), LLC	*Closter Building Department Coordination with Closter Plaza Renovation (Copy to Building Department) distributed 3/18/16	Amitai/Construction
3.	03/17/16	03/17/16	Lisa Yakomin, Director, Keep NJ Safe, c/o Parkstone Media, to All Elected Officials in Bergen County	*Request for Resolution to Oppose the Parole of Rapist/Murderer Christopher Righetti with sample Resolution attached (Copy to Chief Kaine)	Latner/Public Safety
4.	03/18/16	03/18/16	Gary J. Vinci, Registered Municipal Accountant, Lerch, Vinci & Higgins, LLP to Loretta Castano, Borough Clerk	E-mailed Copy of Introduced 2016 Municipal Budget – to be distributed as follows: Two to DLGS, One to TCFO; One to Administrator, One for Municipal Clerk's files – one copy of adopting resolution for submission to the County Board of Taxation	Administrator
5.	03/09/16 03/22/16 03/23/16	03/09/16 03/22/16 03/23/16	Cindy Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*NJDEP Press Releases re: a. Newark Alternate Water Sources After Elevated Levels of Lead b. Get Your National Trails Day Event Posted on the NJDEP Website and Other Venues – completed form due April 4th c. Wharton State Forest Protection Plan	
6.	03/19/16 Hand del'd	No Date	Jaymie Kerr, Jewish Family Service	*Request for permission to conduct the annual "JFS Wheels for Meals – A Ride to Fight Hunger" bike event on Sunday, 6/19/16, partially through the Borough from 6:30 a.m. to 12:30 p.m. and requesting return of Acknowledgement Form upon approval; copy of form attached – NO ROUTE, NO CERTIFICATE OF INSURANCE OR HOLD HARMLESS AGREEMENT INCLUDED (Copy to Chief Kaine, Risk Management Consultant, Chief Pierro, Capt. Terri DeLyon)	Administrator/ Insurance (Poss. Agenda item upon receipt of approval of certificate of insurance and hold harmless agreement from Risk Mgmt Consultant)
7.	03/18/16	03/18/16	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Justin Grindley c: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING, in whole or part, the application for 24 Demarest Avenue (Block 205/Lot 2)	Chung/Zoning

8.	03/18/16	03/18/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Weekly Round-Up: Weekly Policy Update I. 2016 FEMA Flood Mitigation Assistance (FMA) and Pre-Disaster Mitigation (PDM) Grant Application Period Opens (Copy to OEM Coordinator, Construction Official) II. Federal Bureau of Emergency Management Withdraws Offshore Drilling Threat III. NJDEP Recreational Trails Grant – May 15 Deadline IV. President Grants Major Disaster Declaration in 17 Counties for Winter Storm Jonas V. Bill Interfering in Local Employee Performance Evaluations Held (Copy to Chief Kaine)	Mayor/Grants Latner/Public Safety
9.	03/21/16	03/17/16	Captain Bill Sheehan, Riverkeeper	*Invitation to attend eighth annual Mayor's Cup Challenger on Saturday, 6/11/16	
10.	03/22/16	03/22/16	Zach McCue, Projects Specialist, U.S. Senator Cory A. Booker, to lcastano@closternj.us	*Flyer for Transportation Rail Incident Preparedness & Response, Flammable Liquid Unit Trains New Jersey Open House, Tuesday, 3/29/16 from 4 p.m. to 6 p.m. @ Bergen County Technical School Teterboro Campus (Copy to OEM Coordinator)	
11.	03/22/16	03/22/16	Susan Krause, Administrative Assistant, Division of Veterans Services, Dept. of Human Services, County of Bergen, to Municipal Clerk	*Flyer re Military Family Nights held every Thursday from 3/24/16 to 6/16/16 from 6 p.m. to 8:30 p.m. @ Teaneck High School – Posted on Municipal Clerk's Bulletin Board 3/24/16	
12.	03/22/16	03/22/16	Virginia A. Alcuri, RMC, Borough of Teterboro, to Municipal Clerks	*Certified copy of Resolution No. 16-42 adopted 3/8/16 Opposing the Pension and Health Benefit Study Commission Report dated February 24, 2015 (Copy to Pension Certifying Agent)	
13.	03/22/16	03/22/16	egg@dca.state.nj.us to lcastano@closternj.us	*Proposed Amendments to N.J.A.C. 5:30-17.1 through 17.16 re electronic disbursement controls for local units	
14.	03/23/16 03/24/16	No Date No Date	Robert Laux, Executive Director Bergen County Utilities Authority, to Municipal Clerk	*a. Notice of Public Hearing re proposed amendment to the Bergen County Solid Waste Management Plan to incorporate the Prospect Heights Care Center SteriMed System 70 Medical Waste Treatment Unit located at Lot 10, Block 341, 336 Prospect Avenue, Hackensack to be held 4/26/16 @ 4 p.m. @ the BCUA Building, (Copy to William Dahle, III) b. Public Hearing Notice and Draft Amendment (Copy to William Dahle, III)	Chung/Public Works Chung/Public Works
15.	03/23/16	03/23/16	Gary J. Vinci, RMA, Lerch, Vinci and Higgins, LLP	*Four (hard copies) of the 2016 Municipal Budget – Two to be sent to the Division of Local Government Services, One for the Chief Financial Officer and One for Borough Clerk's files	2016 Municipal Budget

16.	03/23/16	03/23/16	Laura Borchers, RMC/CMR, Borough Clerk, Borough of Ho-Ho-Kus, to Municipal Clerks	*Certified copy of Resolutions adopted 3/22/16 a. 16-54 - Opposing Senate Bills S-781 and S-782 That Are Attempting to Further Revise Our Current OPRA and OPMA Laws b. 16-55 Opposing Pension and Health Benefit Study Commission Report (Copy to Pension Certifying Agent)	Borough Attorney
17.	03/23/16	03/23/16	Marilyn B. Bojanowski, RMC, Assistant Municipal Clerk, Borough of Fair Lawn, to Municipal Clerks	*Certified copy of Resolution No. 140-2016 adopted 3/22/16 Approving Participation in the Bergen County Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Latner/Public Safety

MAIL LIST
MARCH 31, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/24/16 03/31/16	03/24/16 03/31/16	Lisa Sciancalepore, Clerk to the Board of Chosen Freeholders, to Bergen County Municipal Clerks	<p>*a. Certified copies of the following Ordinances: 1) Introduced 2/24/16 - Public Hearing and Adoption held 3/9/16: 16-04: Bond Ordinance Appropriating \$24,880,000 and Authorizing the Issuance of \$23,650,000 Bonds or Notes of the County to Fund Reserves for the County of Bergen Self Insurance Fund 2) Introduced 3/9/16 - Public Hearing and Adoption held 3/22/16: 16-05: “An Ordinance to Amend the Golf Fee Schedule for the Use of Bergen County Golf Courses and Facilities” b. Resolution No. 338-16 adopted 3/30/16 recognizing April 2016 as Sexual Assault Awareness Month (Copy to Chief of Police)</p>	
2.	03/24/16 03/28/16	03/24/16 03/28/16	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities, to Municipal Clerk	<p>* a. Weekly Round Up: Weekly Policy Update I. League President Testifies on Governor’s Budget Proposal II. Update on Hospital Tax Exemption Issue III. Free Emergency Preparedness Training IV. Update on Atlantic City Budget Crisis V. Technology Education Conference Scheduled b. Daily Update: 2016 Federal Update I. Water Infrastructure Funding II. Community Development Block Grants III. Preemptive Drone Proposal IV. FEMA Proposal Is Problematic V. Stormwater Rule Making VI. Public Employee Pension Rule Proposal VII. Transportation Infrastructure Funding Available VIII. Freight Infrastructure Funding Available IX. FCC Cable Box Proposal Needs Clarification X. Supreme Court Seminar Scheduled XI. Service Recognition Day</p>	
3.	03/28/16	Undated	Dan Lambe, President, Arbor Day Foundation, to Mayor John Glidden c: David Barad	*Congratulations on Closter’s earning recognition as a 2015 Tree City USA – Immediate Release – Arbor Day Foundation Names Closter Tree City USA (Copy to Shade Tree Commission)	Barad/Shade Tree

4.	03/29/16	03/29/16	Cindy Kirkpatrick, Deputy Borough Clerk, Borough of Oradell, to Municipal Clerks	*Resolution adopted 3/22/16 Supporting Interlocal Services Agreement with Bergen County Municipalities to put into place the Mutual Aid Plan and Rapid Deployment Force (Copy to Chief Kaine)	Latner/Public Safety
5.	03/29/16 03/30/16 03/31/16 04/1/16	03/29/16 03/30/16 03/31/16 04/01/16	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP, to Mayor, Administrator and Clerk	*NJDEP Press Releases re: a. Division of Fish and Wildlife to Host Open House at Pequest Trout Hatchery in Warren County April 2 and April 3; Trout Season Opening Day is April 9 b. 2016 Recycling Poetry Contest – entries to be postmarked by 6/3/16 c. DEP and the Dept. of Agriculture Team Up to Allow the Protection of Flowering Crops Against Frost Conditions Expected Early Next Week d. DEP to Hold College Recruitment Fair on Friday, April 8	Di Dio/Closter Board of Education
6.	03/29/16 03/30/16	03/23/16 03/23/16	Michael R. Dressler, Bergen County Surrogate, to Honorable John Glidden, Mayor to Municipal Clerk	* a. Offering to provide information meeting re importance of wills, probate procedures, administration of estates, estate tax consequences, powers of attorney, medical directives and guardianship to serve local residents – informing of website at www.bergencountysurrogate.com b. Offer to schedule speaking engagement to address interested members of the Borough (Copy to Bill Brewster)	Mayor/Seniors
7.	03/29/16	03/28/16	Alfred Butti, Commander, Leroy S. Mead Post III, American Legion	*Invitation to attend Memorial Day ceremony @ Veterans Monument Park, Herbert Avenue, on Monday, 5/30/16, at 9:00 a.m. and to request that Herbert Avenue be closed to vehicular traffic between Closter Dock Road and Homans Avenue during the short ceremony (Copy to Chief Kaine, William Dahle, III)	
8.	03/30/16	03/24/16	Richard T. Hammer, Acting Commissioner, State of New Jersey Department of Transportation, to The Honorable John C. Glidden, Jr. c: Municipal Clerk Municipal Engineer	*Information that Closter has been selected to receive funding from the NJDOT Fiscal Year 2016 Municipal Aid Program for Ver Valen Street (Section 2) in the amount of \$155,500	Borough Engineer
9.	03/30/16	March 2016	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*Legislative Bulletin No. 1 – 2016-2017 Legislative Session	
10.	03/31/16	03/31/16	Brian Wahler, Mayor of Piscataway Township, President, NJS League of Municipalities	*Mayor's Newslite – April 2016	

11.	03/31/16	03/31/16	Albert J. Ferrara, Jr., Coordinator Bergen-Hudson Chronic Disease Coalition Tobacco-free Initiative, Senior Field Representative/Health Education, Bergen County Department of Health Services	*April is Oral Cancer Awareness Months – Two Free Oral Cancer Screening Programs are Available at the Center for Dentistry at Hackensack University Center – 4/12/16 and 4/26/16 from 9 a.m. to 12 Noon and 1 p.m. to 3 p.m.	
12.	04/01/16 Hand del'd	03/31/16	Jason Lee, Eagle Scout, Closter Boy Scout Troop 63, to Mayor Glidden	*Informing of achievement of rank of Eagle Scout and requesting permission to rededicate the projects at Mollicone Park in memory Donald A. Mollicone on 5/29/16 at 12 or 1 p.m. (Copy to Recreation Commission Director)	Mayor/Recreation

ALSO DISTRIBUTED:

Hackensack TIDELINES, Spring 2016, Volume XIX, Issue 1 (Received 3/28/16)

MAIL LIST
APRIL 7, 2016

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	04/01/16	03/31/16	Richard T. Hammer, Acting Commissioner, New Jersey Department of Transportation, to Mayor John C. Glidden, Jr.	*Informing applications are being accepted for the 2016 Safe Routes to School Program (SRTS) eligibility and program requirements are available at: http://www.state.nj.us/transportation/business/localaid/srts.shtm ; Applications due 6/27/16 (Copy to Chief Kaine)		Borough Engineer Latner/Public Safety
2.	04/02/16	04/02/16	Mayor Emeritus Sophie Heymann, Environmental Commission Member, to Paul MacDonald, Loretta Castano	*Forwarded email from David H. Mortimer (davidmortimer@columbia.edu) with attached "Pilgrim Pipeline White Paper" by Hayley Carlock (Copy to Environmental Commission)		Stabile/Environmental
3.	04/04/16	04/04/16	Judy Forman, Bergen County Dept. of Health Services, Office of Alcohol and Drug Dependency, to Loretta Castano	* April is Alcohol Awareness Month – Weekly Facts (Copy to Board of Health)		Chung/Health
4.	04/04/16 04/07/16	04/04/16 04/07/16	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP, to Mayor, Administrator and Clerk	*NJDEP Press Releases re: a. Seedlings to Replace Trees Lost During Superstorm Sandy (Copy to Environmental Commission, Shade Tree Commission) b. DEP and DOT Working Together to Ensure the Water Quality of Barnegat Bay c. New Jersey Forest Fire Service Warns of Danger in Using Drones Near Wildfires as State Enters Peak Firefighting Season (Copy to Environmental Commission, Fire Chief) d. DEP, Department of Agriculture Extends Allowing Farmers to Use Open Burns and Smudge Pots to Protect Crops against Continued Overnight Frost Threats (Copy to Environmental Commission)		Stabile/Environmental Barad/Shade Tree Stabile/Environmental Stabile/Environmental
5.	04/04/16	No Date	Senator Gerald Cardinale, Assemblywoman Holly Schepisi, Assemblyman Robert Auth, District 39 Legislators	*Urging the Council to call for NJ State Parole Board to deny parole for Christopher Righetti with enclosed memo and sample Resolution from Keep NJ Safe – <i>All support letters and Resolutions are to be received no later than mid-May</i>		Latner/Public Safety <i>Possible RM Agenda Item</i>
6.	04/04/16	03/30/16	John C. Hernandez, Senior Project Manager, LSRP, Brennan Environmental, Inc., to NJDEP Site Remediation Program, Bureau of Case Assignment & Initial Notice c: Borough Clerk Board of Health	*Public Notice for Property Located at: 120 Railroad Avenue, Block 1202, Lot 5.01, (Roy's Auto Body/Russell & Jeanne Gurnee) NJDEP PI# 232411, BEI Job # 080036 – Remedial Investigation Report/Remedial Action Report (Copy to Board of Health – first page only; Complete copy to Construction Official, Environmental Commission)		Chung/Health Stabile/Environmental

7.	04/04/16	04/04/16	Rose Mitchell, Planning Board Coordinator, to Mr. Kleiner, Esq. c: Zoning Officer Board Engineer Borough Clerk	*Certified copy of Resolution memorialized 3/31/16 Granting Approval of Fence Application of Robert DiDio and Bonnie DiDio, 136 Alpine Drive, Block 2202, Lot 6	Amitai/Planning
8.	04/04/16	04/04/16	Thomas Corizzi, Exalted Ruler, Benevolent and Protective Order of Elks, Closter Lodge #2304	*Request for permission to conduct the Memorial Day Parade with the Leroy S. Mead Post 111, on Monday, 5/30/16, beginning at 10 a.m. with request for same parade route as in the past – staging area St. Mary’s parking lot – terminating at the gates of Veterans Memorial Park; Memorial Service to begin shortly thereafter!	
9.	04/05/16	04/05/16	Hackensack City Clerk to Bergen County Clerks	*Resolution No. 150-16 approved 4/4/16 Recognizing April 2016 as Sexual Assault Awareness Month (Copy to Chief Kaine)	
10.	04/07/16	04/07/16	Denise Kohan, Acting Municipal Clerk, Borough of Hillsdale, to Bergen County Clerks	*Resolution No. 16089 approved at 4/5/16 Meeting – Support to Deny Parole for Christopher Righetti, Prisoner #59431 (Copy to Chief Kaine)	Latner/Public Safety <i>Possible RM Agenda Item</i>
11.	04/07/16	04/07/16	Rose Mitchell, Planning Board Coordinator, to Law Offices of Elliot Urdang c: Zoning Officer Board Engineer Borough Clerk	*Certified copy of Resolution memorialized 4/6/16 “Agreeing to and Accepting the Order of the Court Dated January 6, 2016 Which Reversed the Prior Denial of the Board, Subject to the Imposition By the Board of Reasonable Conditions Regarding the Minor Subdivision Site Plan Application for Lot 49 in Block 2401 on the Borough of Closter Tax Map and Commonly Known as 679 Closter Dock Road, Closter, New Jersey”	Amitai/Planning

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held March 23, 2016

Unapproved Work Session Notes of March 23, 2016