

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, SEPTEMBER 21, 2015 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was published in The Record and The Star Ledger on September 2, 2015, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. APPOINTMENTS - (Not made at the Reorganization Meeting held 1/5/15 - Requiring Council confirmation)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Planner to Implement Portions of the 2008 Master Plan	Francis J. Banisch, III Banisch Associates, Inc.	_____	1 Year	31-Dec-15
Treasurer	<u>VACANT</u>	_____	1 Year	31-Dec-15

4. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 9/9/15 and was published in The Record on 9/12/15 as stated in the Municipal Clerk’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Clerk’s Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

ORDINANCE NO. 2015:1196, “AN ORDINANCE APPROPRIATING A SUM NOT TO EXCEED \$35,000.00 FROM THE CLOSTER OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK, FARMLAND, AND HISTORIC PRESERVATION IMPROVEMENTS”

5a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

6. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING - 10/14/15 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2015:1197, “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTERS 30, 110 AND 200 OF THE CODE OF THE BOROUGH OF CLOSTER”
(Received from Borough Attorney 9/9/15)

RESOLUTIONS

7. BILL RESOLUTION – SEPTEMBER 21, 2015 (Received from Deputy Treasurer 9/16/15)

8. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$653.23 TO APPLICANT: DUTRA EXCAVATING, 10 STONE HOLLOW ROAD, MONTVALE, NJ 07645 FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 9/4/15)

9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$1,069.39 TO APPLICANT: ROMAN ASPHALT, 14 OGDEN STREET, NEWARK, NJ 07104 FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 9/8/15)

10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE RETURN OF MAINTENANCE BOND ESCROW FUNDS IN THE AMOUNT OF \$4,051.50 POSTED IN CASE ON 4/29/13 TO MRS. KUBITIS REALTY DUE TO SATISFACTORY COMPLETION OF IMPROVEMENTS GRANTED UNDER APPROVAL FOR DEVELOPERS AGREEMENT FOR PROPERTY LOCATED AT BLOCK 1303, LOT 1, 237-241 CLOSTER DOCK ROAD, AS APPROVED BY BOROUGH ENGINEER IN E-MAIL DATED 9/4/15 (Received from Deputy Treasurer 9/15/15)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MONDAY, SEPTEMBER 21, 2015 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

11. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A: 4-39 FOR THE “ACCEPTANCE OF BEQUESTS AND GIFTS FOR HISTORIC PRESERVATION OF THE HAROLD HESS LUSTRON HOUSE” (Received from Temporary CFO 9/3/15)
12. RESOLUTION SUPPORTING THE APPLICATION FOR A BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$6,000 FOR “CLOSTER SENIOR ACTIVITIES” AND AUTHORIZING THE MAYOR TO EXECUTE SAID APPLICATION (Received from Administrator’s Office 9/14/15)
13. RESOLUTION SUPPORTING THE APPLICATION FOR A BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$6,000 FOR “SENIOR TRANSPORTATION SERVICES” AND AUTHORIZING THE MAYOR TO EXECUTE SAID APPLICATION (Received from Administrator’s Office 9/14/15)
14. RESOLUTION AUTHORIZING A SCHEDULE CHANGE FOR THE CONSTRUCTION CODE OFFICIAL AS FOLLOWS: THE PART-TIME CONSTRUCTION CODE OFFICIAL SHALL WORK TWELVE (12) HOURS PER WEEK EFFECTIVE 9/21/15 AT AN ANNUAL SALARY NOT TO EXCEED \$30,000 (Received from Administrator’s Office 9/14/15)
15. RESOLUTION AUTHORIZING REPAIR of EXISTING TRAILS NJDEP 2013 Recreational Trails Program Grant: ID 13-0207-1 AND HIRING KEVIN RILEY AS A TEMPORARY EMPLOYEE TO PROVIDE SERVICES FOR THE REPAIR NOT TO EXCEED 150 HOURS AT A RATE OF \$25.00 PER HOUR FOR A TOTAL OF \$3,750.00 (Received from Administrator’s Office 9/14/15)
16. 2015 RESOLUTION AUTHORIZING AGREEMENT WITH MUSIC PERFORMANCE TRUST FUND (Received from Administrator’s office 9/16/15)
17. 2015 RESOLUTION AUTHORIZING PAYMENT TO JOEL ZELNIK TRIO IN THE AMOUNT OF \$205.14 (Received from Administrator’s office 9/16/15)
18. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK TO ANN MARIE TRUMBETTI, 36 HOLLAND AVENUE, DEMAREST, NJ 07627 IN THE AMOUNT OF \$552.00 PURSUANT TO N.J.S.A. 40A-14:157b REGARDING THE DISPOSITION OF FOUND OR RECOVERED PROPERTY (Received from Chief of Police 9/16/15)

MOTIONS

19. MOTION GRANTING APPROVAL FOR VOLUNTEER CENTER OF BERGEN COUNTY INC. TO CONDUCT THE 20TH ANNUAL BERGEN BIKE TOUR PARTIALLY THROUGH THE BOROUGH ON SUNDAY, 10/4/15, FROM 7:30 A.M. TO 1:00 P.M. (9. M.L. 5/21/15 - Approval received from Risk Management Consultant 9/15/15)
20. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 9/17/15) NO ABSTENTIONS:
 - a. REGULAR MEETING HELD SEPTEMBER 9, 2015
 - b. WORK SESSION HELD SEPTEMBER 9, 2015
21. MOTION GRANTING APPROVAL FOR THE ANNUAL BLOCK PARTY TO BE HELD ON WHITNEY STREET ON SUNDAY, 9/27/15, FROM 12 NOON TO 7 P.M.; RA IN DATE: SUNDAY, 10/18/15; AND FOR BLOCKADES BE PLACED AT BOTH ENDS OF WHITNEY STREET (BETWEEN HIGH STREET AND DEMAREST AVENUE) 3. M.L. 9/10/15
22. *POSSIBLE* MOTION APPOINTING _____ AS MEMBER OF ENVIRONMENTAL COMMISSION TO FILL UNEXPIRED 3-YEAR TERM (CUMMINGS) (13. M.L. 9/17/15)

23. REPORTS

None received at the time of preparation of this Agenda.

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

24. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)

(Subject to 5-minute limit per By-Laws General Rule No.11)

25. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

26. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, SEPTEMBER 21, 2015 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, which was published in The Record and the Star Ledger on September 2, 2015, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF SEPTEMBER 10, 2015
 - b. MAIL LIST OF SEPTEMBER 17, 2015
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of September 21, 2015)
6. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY - HENNESSEY (DOLSON/DI DIO)
 - 1) STATUS REPORT RE CLOSTER WEBSITE
 - 2) REPORT
 - B. PUBLIC SAFETY - DOLSON (AMITAI/LATNER)
 - 1) REPORT
 - C. PUBLIC WORKS - LATNER (HENNESSEY/DI DIO)
 - 1) REPORT
 - D. ORDINANCES - BARAD (HENNESSEY/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
 - E. HUMAN RESOURCES - DI DIO (LATNER/DOLSON)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
 - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
 - 1) REPORT RE STATUS OF DISCUSSION IN SUBCOMMITTEE RE CHANGE IN ZONE 5 (Requested by Mayor Heymann WS 8/13/14)
 - 2) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MONDAY, SEPTEMBER 21, 2015 - 7:30 P.M.

7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A)
(SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT
FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE
GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
SEPTEMBER 10, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	09/02/15 09/04/15 09/08/15	09/02/15 09/04/15 09/08/15	Kendall Murphy (kendall.murphy@fema.dhs.gov), FEMA Intergovernmental Affairs Division, to Intergovernmental Colleagues	*FEMA IGA Advisories re (Copy to OEM Coordinator): a. Last Day to Request Hurricane Sandy Claim Review is Two Weeks Away b. FEMA Expands Call Center Hours Ahead of Approaching Deadline for Flood Insurance Policyholders to Request a Review of their Hurricane Sandy Claim c. Deadline to Enter Hurricane Sandy Claims Review is One Week Away		
2.	09/04/15 09/09/15	09/04/15 09/09/15	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Round-Up: Weekly Policy Update I. Transportation Trust Fund (ITF) Facts to Share with Assembly II. President Proclaims September 2015 as National Preparedness Month III. FEMA: September 15 th , Sandy damage claim deadline approaching b. Daily Update I. Reminder Conference Deadlines II. September Preparedness Month – Message from NJSP-OEM c. Sustainable Jersey Education (Copy to Environmental Commission)		Hennessey/ Environmental
3.	09/04/15 Hand del'd	09/04/15	Suzanne Sarier, 19 Whitney Street	*Request for permission to conduct annual block party on Sunday, 9/27/15, from 12 p.m. to 7 p.m.; Rain Date: Sunday, 10/18/15; and for blockades to be placed at both ends of Whitney Street (between High Street and Demarest Avenue) (Copy to Glenn Parsells, Chief Kaine, William Dahle, III)		RM Agenda 9/21/15
4.	09/04/15	08/31/15	Robert G. Esposito, Director, Bergen County Community Development, to Mayor	*Informing the Borough's application for (CDBG Grant) Senior Van Services was not recommended for FY 2015 funding; and encouraging reapplication for FY 2016 by Friday, 10/16/15 (Copy to Bill Brewster) Copy to Mayor Glidden 9/9/15		Borough Administrator Mayor/Grants
5.	09/04/15	09/04/15	Lisa Sciancalepore, (lsciancalepore@co.bergen.nj.us) Clerk to the Bergen County Board of Chosen Freeholders, to Municipal Clerk	*Certified copy of Resolution No. 1038-15 "County of Bergen's Endorsement and Approval of Proposed Federal Legislation known as the "Crude-By-Rail Safety Act" adopted by the Board of Chosen Freeholders on 9/2/15		

6.	09/04/15	No Date	New Jersey Transit Corporation, to Municipal Clerk	* REVISED NJ Transit Public Hearing Notice - public hearings to be held re the Senior Citizen and Disabled Resident Transportation Assistance Act (SCDRTAP) as follows: New Jersey Transit Corporation Board Room, Newark, on 10/15/15 @ 2 p.m. & 6 p.m.; Monmouth Agricultural Building, Freehold, on 10/8/15 @ 2 p.m. & 6 p.m.; Morristown Hall, Morristown, on 10/13/15 @ 2 p.m. & 6 p.m.; Burlington County Human Services Facility; Westampton, on 10/7/15 @ 2 p.m. & 6 p.m.; AND flyer informing that public hearings are now available to be viewed on the website for persons unable to attend a hearing in person (Copy to Bill Brewster)	Mayor/Seniors
7.	09/08/15	09/08/15	Gary Montroy, Construction Official, to James Whitney, Code Enforcement Officer c: Jonathan DeJoseph Governing Body	*Letter re sidewalks (Downtown Area)	
8.	09/08/15	09/08/15	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	*NJDEP Press Release – DEP’s Wild Outdoor Expo Scheduled September 12 and 13 in Jackson Township	
9.	09/08/15	09/01/15	Zafar M. Billah, Section Chief, NJDEP Division of Solid & Hazardous Waste, Bureau of Recycling & Hazardous Waste Management, to George D. Casino, P.E., P.P. c: Municipal Clerk Mark Vangieri, Bergen County Recycling Coordinator Richard Wierer, Bergen County Utilities Authority Bergen County Health Department	*Notification: Administrative Notice of Deficiency re Class B Recycling Center General Approval Renewal Request for Miele Sanitation Company, Block 1205, Lots 3.01, 10 & 11, Borough of Closter, Bergen County, Facility ID No.: 197012, Permit No.: CBG150002 (Copy to William Dahle, III)	Borough Attorney Borough Administrator Latner/Public Works
10.	09/08/15	09/01/15	Ann E. Fay, Clerk-Administrator, Borough of Haworth, to Loretta Castano	* Borough of Haworth Planning Board Notice of Public Hearing re “Borough of Haworth Housing Element and Fair Share Plan” to be held 9/16/15 @ 8 p.m., Haworth Borough Hall, 300 Haworth Avenue, to hear comments on proposed Plan; formal action may be taken (Copy to LUC/Planning Board, LUC/Zoning Board of Adjustment)	Amitai/Planning Dolson/Zoning
11.	09/09/15 Hand del’d	09/08/15	Michael Pisano, The Friendly Painter	*Letter clarifying statements incorrectly made in the Northern Valley Press re arrangements for a caretaker at the Lustron House (Distributed 9/9/15) Copy to Historic Preservation Commission	Hennessey/HPC

MAIL LIST
SEPTEMBER 17, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	09/10/15	09/10/15	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Daily Update I. 2015 League Conference Resolutions - Reminder II. Important Conference Sessions - Ethics III. Funding Announced – Diabetes Prevention and Control IV. “The Attorney Generals Directive on Body Worn Cameras and What it Means” Webinar (Copy to Chief Kaine)		Dolson/Public Safety
2.	09/10/15 09/11/15 09/16/15	09/10/15 09/11/15 09/16/15	Kendall Murphy (kendall.murphy@fema.dhs.gov), FEMA Intergovernmental Affairs Division, to Intergovernmental Colleagues	*FEMA IGA Advisories re (Copy to OEM Coordinator): a. Fire Management Assistance Grant Program and the Hazard Mitigation Grant Program Pilot (FMAG-HMGP Pilot) b. Fire Management Assistance Grant Program and the Hazard Mitigation Grant Program Pilot (FMAG-HMGP Pilot) Facts Sheets c. FEMA National Flood Insurance Program (NFIP) Transformation Task Force Fact Sheet d. FEMA: HUD Announcement and FEMA Sandy Claims Review Extension until 10/15/15		
3.	09/10/15	09/10/15	egg@dca.state.nj.us , to Municipal Clerk	*CY2015/SFY2016 Best Practices Inventory – Local Finance Notice LFN 2015-17 and Inventory attached Note: Completed Inventory must be submitted to the Division no later than 10/16/15 – Discussion of Inventory to be held at WS 10/14/15! (Copy to Temporary CFO– letter only!)		Borough Administrator Finance Committee WS Agenda 10/14/15
4.	09/10/15 09/14/15	09/10/15 09/14/15	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk	*NJDEP Press Releases a. 18 th Annual Beach Plum Festival at Island Beach State Park b. “Hooked on Fishing – Not on Drugs” Fishing & Aquatic Education Training, 10/2/15 – 10/4/15 @ Lighthouse Center for Natural Resource Education – registration form attached; additional information available at: www.njfishandwildlife.com/hofnodnj.thm		
5.	09/10/15	09/10/15	Lisa Sciancalepore, (lsciancalepore@co.bergen.nj.us) Clerk to the Bergen County Board of Chosen Freeholders, to Municipal Clerk	*Certified copy of Ordinance Introduced 9/9/15 - Public Hearing to be held 9/30/15: 15-22: Bond Ordinance to appropriate the amount of \$1,772,000 and issuing \$1,687,000 bonds or notes for various capital improvements related to the Department of Health and the Department of Human Services		
6.	09/14/15	Fall 2015	Center for Hope and Safety, to Sophie Heymann	*Newsletter: Rebuilding Lives beyond domestic violence and request for monetary donation		

7.	09/14/15	No Date	Office of the Municipal Clerk, Borough of Norwood, to Borough Clerk	*Certified copies of the following ordinances Adopted 9/9/15 (Introduced 8/12/15 – see also 6a & 6b M.L. 8/20/15): a. <u>15:12</u> : An Ordinance Amending Chapter 233 of the Code of the Borough of Norwood Titled “Zoning”, Regarding One-Family Detached Houses b. <u>15:14</u> : An Ordinance Amending Chapter 233 of the Code of the Borough of Norwood Titled “Zoning”, Regarding Nonconforming Uses (Copy to LUC/Zoning Board of Adjustment, LUC/Planning Board)	Dolson/Zoning Amitai/Planning
8.	09/15/15	09/15/15	Eleanor J. Contreras, Bergen County Department of Human Services, Division of Senior Services, to Municipal Clerk	*Flyer and registration form for Caregivers Conference to be held @ Bergen County Administration Building, 1 Bergen County Plaza, Multi-Purpose Room, 1 st floor, Hackensack, NJ, on Thursday, 10/15/15, from 5 p.m. to 9 p.m. (Copy to Bill Brewster)	Mayor/Seniors
9.	09/15/15	09/15/15	Jonathan DeJoseph (jdejoseph@closternj.us) to Borough Clerk	*Letter from Jennifer Rothschild, Vice Chair and Secretary, Closter Historic Preservation Commission dated 8/31/15 Request Re: “Dedication by Rider” for Acceptance of Bequests and Gifts and Funds Raised for the Historic Preservation of Closter’s Harold Hess Lustron House (Copy to Historic Preservation Commission)	Hennessey/HPC
10.	09/15/15	09/15/15	Jennifer Rothschild, Vice Chair and Secretary, Closter Historic Preservation Commission, to Loretta Castano	*Nomination Report – Blanch Avenue (see also 4. M.L. 9/10/15) Copy to Historic Preservation Commission – letter only!	Hennessey/HPC
11.	09/15/15	09/15/15	Assemblywoman Holly Schepisi, to Borough Clerk	*Extension of Invitation received from Hal Bozarth, Executive Director, Chemistry Council of New Jersey: Committed to a Better Quality of Life Through Science, to attend upcoming TRANSCAER 2015 North East Training Tour: New Jersey, Newark NJ: 10/15,16 &17 (Copy to OEM Coordinator, Chief of Police, Fire Chief)	Dolson/Public Safety Latner/Fire Dept.
12.	09/17/15	09/17/15	Paul Demarest, LUC/Zoning Board of Adjustment, to Stuart Liebman, Esq.	*Re – Case #Z-2014-14 – Crimmins, 49 John Street (Block 1203/Lot 5) Resolution dated 9/16/15 denying Application for development seeking use variance relief, bulk variance relief, and preliminary and final site plan approval	Dolson/Zoning
13.	09/17/15	No date	Brenda Cummings to Loretta Castano	*Letter of resignation as Member of Environmental Commission for a 3-year term to 12/31/15 (Copy to Paul MacDonald)	Hennessey/ Environmental

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held September 9, 2015

Unapproved Work Session Notes of September 9, 2015