

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, DECEMBER 21, 2015 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2015, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENTS

(to fill the unexpired terms of Councilman Hennessey and Councilman Stabile):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/ Council Member/Liaison	<u>Thomas Hennessey</u>	_____	3 Year Unexpired (Hennessey)	31-Dec-17
Member/ Shade Tree Liaison	<u>Brian Stabile</u>	_____	3 Year Unexpired (Stabile)	31-Dec-17
*Shade Tree Commission				
Member/ Environmental Liaison	<u>Brian Stabile</u>	_____	5 Year Unexpired (Stabile)	31-Dec-16

4a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

5. BILL RESOLUTION – DECEMBER 21, 2015
(Received from Deputy Treasurer 12/17/15)

6.* TRANSFER RESOLUTION NO. 2 – *REQUIRING 2/3 MAJORITY - TO BE VOTED UPON SEPARATELY (Received from Deputy Treasurer 12/17/15)

7. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES RECEIVABLE IN THE AMOUNT OF \$13,534.20 FOR CERTAIN 1ST THROUGH 4TH QUARTERS 2015 AND 1ST AND 2ND QUARTERS 2016 PRELIMINARY TAXES FOR PROPERTY LOCATED AT 421 DURIE AVENUE, BLOCK 1003, LOT 21 (LUSTRON HOUSE) DUE TO PURCHASE OF THE PROPERTY BY THE BOROUGH OF CLOSTER (Received from Tax Collector 10/21/15/Carried from RM 10/28/15/Carried from RM 11/9/15/ Carried from RM 11/23/15/Carried from RM 12/9/15)

8. RESOLUTION AUTHORIZING PLACEMENT OF UTILITY POLE AT 39 JULIA STREET (WS 11/23/15/Carried from RM 12/9/15) TO BE PREPARED BY BOROUGH ATTORNEY

9. RESOLUTION APPROVING THE CLOSED SESSION MINUTES OF 2010 MEETINGS (Received from Borough Attorney 12/16/15)

10. RESOLUTION AUTHORIZING TAX COLLECTOR TO ISSUE A CREDIT IN THE AMOUNT OF \$4,270.77 FOR 2014 AND \$4,393.14 FOR 2015 TO ROY MAURER, FOR BLOCK 1202 LOT 18, DUE TO TAX COURT JUDGMENT RENDERED 12/11/15 (Received from Tax Collector 12/14/15)

11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$4,187.28 TO SPIOTTI & ESPOSITO, PC FBO RIVERHEAD CONSTRUCTION CO. C/O LAWRENCE BANKS, FOR BLOCK 1312 LOT 18, DUE TO TAX COURT JUDGMENT RENDERED 12/11/15 (Received from Tax Collector 12/14/15)

12. RESOLUTION AUTHORIZING CANCELLING OF COMPLETED GENERAL CAPITAL FUND GRANT RECEIVABLES AND UNEXPENDED IMPROVEMENT AUTHORIZATION BALANCES (Received from Tax Collector 12/17/15)

13. RESOLUTION OF THE BOROUGH OF CLOSTER, NEW JERSEY ENDORSING PARTICIPATION IN VALLEY MEDICAL GROUP POLICY RENEWAL FOR THE PERIOD OF 01/01/16 – 12/31/16 (Received from Administrator 12/17/15)

14. RESOLUTION AUTHORIZING REPAIR OF EXISTING TRAILS EXPANDING THE SCOPE OF WORK - NJDEP 2013 Recreational Trails Program Grant: ID 13-0207-1 Expanded Scope of Work (Received from Administrator 12/17/15)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MONDAY, DECEMBER 21, 2015 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

15. RESOLUTION AUTHORIZING (RENEWAL OF) A SHARED SERVICES AGREEMENT WITH BOROUGH OF CRESSKILL, BOROUGH OF NORWOOD and BOROUGH OF NORTHVALE FOR THE CLOSTER POLICE FIRING RANGE (Received from Administrator 12/17/15)
16. RESOLUTION OF THE BOROUGH OF CLOSTER, NEW JERSEY, HAROLD HESS LUSTRON HOUSE HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (Received from Administrator 12/17/15)
17. RESOLUTION AUTHORIZING MAYOR AND CLERK TO EXECUTE THE CONTRACT BETWEEN THE COUNTY OF BERGEN AND THE INTERBORO REGIONAL COMMUNICATIONS NETWORK FOR THE PERIOD BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2020 AND THE LOCAL INTERBORO CONTRACT (Received from Borough Attorney 12/17/15)
18. RESOLUTION AUTHORIZING MAYOR, CHAIR OF THE POLICE COMMITTEE AND CLERK TO EXECUTE THE CONTRACT BETWEEN THE BOROUGH OF CLOSTER AND PBA LOCAL 233 DATED JANUARY 1, 2015 THROUGH DECEMBER 31, 2019 (Received from Borough Attorney 12/17/15)
19. RESOLUTION APPROVING ISSUANCE OF 2016 CERTIFICATE OF COMPLIANCE FOR ROAD STAR LIMOUSINE SERVICES FOR THE FOLLOWING LIMOUSINE: 2012 CHEVROLET SUBURBAN VIN# 1GNSKJE76CR320039 (Completed application filed, appropriate fees paid and approvals received from Borough professionals)
20. RESOLUTION APPROVING ISSUANCE OF 2016 CERTIFICATE OF COMPLIANCE FOR AKSON, LLC FOR THE FOLLOWING LIMOUSINE: 2011 LINCOLN TOWNCAR, VIN#2LNBL8EV9BX751794 (Completed application filed, appropriate fees paid and approvals received from Borough professionals)

MOTIONS

21. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 12/18/15) - NO ABSTENTIONS
 - a. REGULAR MEETING HELD DECEMBER 9, 2015
 - b. WORK SESSION HELD DECEMBER 9, 2015

22. REPORTS
(None at the time of preparation of this Agenda)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

23. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)
24. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
25. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, DECEMBER 21, 2015 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2015, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF DECEMBER 10, 2015
 - b. MAIL LIST OF DECEMBER 17, 2015
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of December 21, 2015)

6. COMMITTEE REPORTS

- A. FINANCE AND TECHNOLOGY - STABILE (DOLSON/DI DIO)
 - 1) STATUS REPORT RE CLOSTER WEBSITE
 - 2) REPORT
- B. PUBLIC SAFETY - DOLSON (AMITAI/LATNER)
 - 1) REPORT
- C. PUBLIC WORKS - LATNER (STABILE/DI DIO)
 - 1) REPORT
- D. ORDINANCES - BARAD (STABILE/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
- E. HUMAN RESOURCES - DI DIO (LATNER/DOLSON)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
- F. LAND USE AND CONSTRUCTION - AMITAI (BARAD/DOLSON)
 - 1) REPORT RE STATUS OF DISCUSSION IN SUBCOMMITTEE RE CHANGE IN ZONE 5 (Requested by Mayor Heymann WS 8/13/14)
 - 2) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MONDAY, DECEMBER 21, 2015 - 7:30 P.M.

7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A)
(SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT
FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE
GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
DECEMBER 10, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/03/15 12/09/15	12/03/15 12/09/15	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Mayor's Newsline – December, 2015 *b. Urgent Alert: Legislative Alert re Assembly Housing Committee to Hear Bill Reinstating Municipal Authority to Annually Inspect Residential Rental Properties (Copy to Construction Official)	
2.	12/04/15 12/09/15 12/10/15	12/04/15 12/09/15 12/10/15	Kendall Murphy (kendall.murphy@fema.dhs.gov), FEMA Intergovernmental Affairs Division, to Intergovernmental Colleagues	*a. Press Release: SBA Reopens the Superstorm Sandy Disaster Declaration *b. SBA Opens Another Disaster Loan Outreach Center in New Jersey *c. External Affairs Bulletin Week of December 7, 2015 (Copy to OEM Coordinator)	
3.	12/08/15	12/08/15	Mark Vangieri, CRP, Administration and Solid Waste Program Planning Manager, Bergen County Utilities Authority	*BCUA 2016 Household Hazardous Waste Collection Dates <u>BCUA - Moonachie</u> : Saturdays: 3/12/16; 11/12/16 <u>BCC – Paramus</u> : Sundays: 4/17/16; 6/26/16; 10/16/16 <u>Campgaw Reservation</u> : Saturdays: 5/14/16; 7/23/16; 9/10/16 (Copy to William Dahle, III)	Latner/Public Works
4.	12/10/15	12/10/15	Lisa Sciancalepore, Clerk to the Bergen County Board of Chosen Freeholders	*Copy of the following Ordinances adopted 12/9/15 (introduced 11/24/15 – see also 9.b. 1-4 M.L. 12/3/15): a. 15-32 : The Ordinance of the County of Bergen Appropriating a Grant in the Amount of \$300,000 Expected to be Received from the Transportation Trust Fund for the 2014 Countywide Resurfacing Program and Supplementing Ordinance No. 14-02 Finally Adopted on March 4, 2014 b. 15-34 : Bond Ordinance for County Aid 2015 County Road Program (appropriating \$7,604,500; issuing \$7,604,500 bonds or notes of the County) c. 15-35 : Bond Ordinance for Tunnel and Structural Improvements at Bergen Regional Medical Center (appropriating \$1,800,000; issuing \$1,714,000 bonds or notes of the County)	

				d. 15-38 : Ordinance Appropriating \$858,143 Available in the Capital Fund for Tennis Court Improvements Pursuant to Shared Services Agreement with Pascack Valley Regional High School District	
5.	12/09/15	12/03/15	Daniel D. Saunders, Administrator, State of New Jersey, Department of Environmental Protection, Natural and Historic Resources, Historic Preservation Office, to Mayor John C. Glidden, Jr. c: Jennifer Rothschild, Historic Preservation Commission	*Re: HPO Project#: 16-0644-1; HPO-G2015-085 PROD; Acknowledgment and commendation of receipt of letter and supporting documentation from HPC on 9/1/15 re Borough ownership of the Harold Hess Lustron House at 421 Durie Avenue; reminding of the Borough's responsibilities pursuant to the New Jersey Register of Historic Places Act (NJRHPA) re submission of an Application for Project Authorization (Due 1/15/16) as well as other appropriate steps to be taken (Copy to Historic Preservation Commission)	Borough Attorney Stabile/Historic Preservation

MAIL LIST
DECEMBER 17, 2015

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/11/15	12/11/15	Lisa Sciancalepore, Clerk to the Bergen County Board of Chosen Freeholders	*Resolution adopted at the 12/9/15 Meeting Recognizing December 7 th as National Pearl Harbor Remembrance Day	
2.	12/11/15 12/15/15	12/11/15 12/15/15	Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities	*a. Weekly Round-Up: Weekly Policy Update I. Bills Would Facilitate Fire District II. Assembly Committee Approves Bill Reinstating Municipal to Regulate Residential Rental Properties (Copy to Construction Official) III. Long-Term Federal Transportation Policy Enacted IV. Costly Workers' Comp Expansion Advances V. Governor Signs Bills of Interest (Copy to Construction Official) b. URGENT ALERT – Action Needed Re: Legislative Alert – Bill (A-4764) to Reinstate Authority to License and Regulate Residential Properties – TO BE VOTED ON IN ASSEMBLY on Thursday, 12/17/15 (Copy to Construction Official)	Amitai/Construction Amitai/Construction Amitai/Construction
3.	12/11/15 12/14/15 12/17/15	12/11/15 12/14/15 12/17/15	Cindy Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* Press Releases re: a. Department's participation in the Season of Service (Delivering Holiday presents to Salvation Army for more than 200 children) b. New Jersey Division of Fish and Wildlife Extends Black Bear Hunt an Additional Four Days (half hour prior to sunrise 12/16/15 continuing until a half hour after sunset on 12/19/15) c. DEP Recommends Best Practices for Wood Burning During Colder Months (Copy to Fire Official) d. 2015 Governor's Environmental Excellence Awards (Copy to Environmental Commission)	
4.	12/14/15	12/14/15	Kendall Murphy (kendall.murphy@fema.dhs.gov), FEMA Intergovernmental Affairs Division, to Intergovernmental Colleagues	* Updated NFIP Transformation Task Force 12/11/15 (Copy to OEM Coordinator)	

5.	12/17/15	12/14/15	PERMA Risk Management Services to Bergen County Municipal Joint Insurance Fund c: Risk Management Consultants	*Public Hearing – 2016 Adopted Budgets: a. Bergen County Municipal Joint Insurance Fund approved 11/23/15; b. Municipal Excess Liability Joint Insurance Fund (MEL) adopted 11/18/15; and informing Environmental Joint Insurance Fund (E-JIF) adopted 10/21/15; 2015 Amended and 2016 Budgets for Residual Claims Fund (RCF) adopted 10/21/15 (previously mailed on 10/26/15 – see also 11. M.L. 10/29/15) (Copy to Glenn Parsells, Fred Pitofsky) Posted on Municipal Clerk’s Bulletin Board on 12/17/15!	
6.	12/17/15	12/15/15	Bergen County Municipal Joint Insurance Fund to Member Municipalities c: Administrator/Clerk Fund Commissioner Risk Management Consultant Fund Professionals	*Notice of Annual Reorganization Meetings as follows: <u>Bergen County Municipal Joint Insurance Fund - 1/20/16 @ 6:00 p.m. at Seasons Restaurant, Washington Township - Invitation with RSVP form enclosed separately for Mayor and Council/Administrator/Clerk</u> <u>Municipal Excess Liability Residual Claims Fund (RCF) - 1/6/16 @ 10:30 a.m. at the Forsgate Country Club, Jamesburg;</u> <u>NJ Municipal Environmental Risk Management Fund (EJIF) - following the RCF @10:50 a.m.;</u> <u>Municipal Excess Liability Joint Insurance Fund - following the EJIF @11:15 a.m.;</u> Also requesting a copy of the Agreement between the Authority and their Risk Management Consultant with Model Agreement enclosed (Copy to Glenn Parsells, Fred Pitofsky) Posted on Municipal Clerk’s Bulletin Board 12/17/15!	Borough Attorney/ Resolution
7.	12/17/15	12/15/15	Via Certified Mail: Bergen County Municipal Joint Insurance Fund, PERMA Risk Management Services to: Accounts Payable/Finance personnel, Bergen County JIF Members c: Risk Management Consultants Alan Negreann, Fund Treasurer	*2016 Assessments – One assessment bill which reflects four (4) installments: 1/31/16; 4/30/16; 7/31/16 and 1/31/17 (Original to Administrator 12/17/15)	Administrator/ Insurance 2016 Municipal Budget

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held December 9, 2015

Unapproved Work Session Notes of December 9, 2015