

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – OCTOBER 22, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. POSSIBLE MAYORAL APPOINTMENTS TO THE FOLLOWING BOARDS:

a. PLANNING BOARD:

- 1) \_\_\_\_\_ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (LIGNOS) TO 12/31/17 (5. M.L. 2/27/14)
- 2) \_\_\_\_\_ AS ALTERNATE NO. 2 FOR A 2 YEAR UNEXPIRED TERM (PEREIRA) TO 12/31/15 (9.M.L. 5/8/14)

b. SHADE TREE COMMISSION:

- 1) \_\_\_\_\_ AS ALTERNATE NO. 2 FOR A 4 YEAR UNEXPIRED TERM (PATRICIA IX) TO 12/31/15

4a. VOTE ON CONSENT AGENDA ITEMS

5. ORDINANCES

INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION – 11/24/14 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

- a. ORDINANCE NO. 2014:1178, “ORDINANCE ACCEPTING THE LAND DONATION OF BLOCK 1003, LOT 21 FROM CHANGIZ ASFARJANI AND AFSANEH KIARASH”  
(Received from Borough Attorney 10/15/14)

RESOLUTIONS

- 6. RESOLUTION REGARDING THE POLICY FOR PLANTING, PRUNING AND REMOVING TREES  
(Received from Borough Attorney 10/9/14)

- 7. RESOLUTION AUTHORIZING THE HIRING OF MARY E. CERBASI AS POLICE RECORDS CLERK – PART TIME, EFFECTIVE 11/1/14, AT A STARTING PAY RANGE AT \$17.95 PER HOUR, PER ORDINANCE NO. 2013:1140 (Received from Chief of Police 10/10/14)

- 8. RESOLUTION TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDING PROFESSIONAL SERVICE CONTRACTS IN THE BOROUGH OF CLOSTER FOR THE FOLLOWING POSITIONS: Borough Attorney, Borough Bond Attorney, Borough Appraiser - Commercial Properties, Borough Appraiser – Residential Properties, Borough Public Defender, Borough Prosecutor, Borough Alternate Prosecutor, Attorney to the Planning Board\*, Attorney to the Board of Adjustment\*, Borough Planner (Master Plan Reexamination)\*, COAH Planner, Borough Auditor, Borough Engineer; including Planning Board and Zoning Board of Adjustment, Risk Manager, Landscaper for foreclosed and abandoned properties, Duly licensed personnel to carry out the following public health activities: (a) Public Health Administration: health officer, electronic information notification (LINCS), health education; (b) Environmental Health Services – Registered Environmental Health Specialist (24 Hours per week); All of the services described in a & b above shall meet “Public Health Practice Standards of Performance for Local Boards of Health in New Jersey.” (Received from Borough Attorney 10/16/14)

- 9. RESOLUTION AUTHORIZING THE APPOINTMENT OF IZENBERG APPRAISAL ASSOCIATES AND MILLER-RINALDI & COMPANY TO PREPARE GREEN ACRES COMPLIANT APPRAISALS FOR CERTAIN PROPERTIES IN THE BOROUGH OF CLOSTER (Received from Borough Attorney 10/17/14)

MOTIONS

- 10. POSSIBLE MOTION APPROVING THE FOLLOWING APPOINTMENT(S) OF SALARIED EMPLOYEES FOR A 1 YEAR TERM TO 12/31/14 (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>
DEPUTY COURT ADMINISTRATOR	Vacant _____	_____

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – OCTOBER 22, 2014 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS

MOTIONS (Continued)

11. *POSSIBLE* MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
<b>BOARD OF HEALTH</b> Alternate No. 1	<u>Janice Pierro</u> <i>(Janice Pierro reappointed to Member at RM 1/22/14)</i>	_____	2 Year to	Unexp. (Pierro) 12/31/14

**HISTORIC  
PRESERVATION  
COMMISSION**

Member (Class)	<u>Irene Stella (B)</u> <i>(Resignation received 10/17/14 )</i>	<u>Erik Lenander (C)</u>	4 Year to	Unexp. (Stella) 12/31/15
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12. MOTION GRANTING APPROVAL FOR CLOSTER RECREATION COMMISSION TO CLOSE “PLAYING FIELDS (GRASSY AREA)” AT MEMORIAL PARK AND RUCKMAN PARK COMMENCING 11/9/14 WITH TENTATIVE DATE FOR REOPENING (WEATHER PERMITTING) ON 4/20/15 (9 M.L. 10/16/14)

13. MOTION APPROVING THE FOLLOWING MINUTES (NO ABSTENTIONS):

- a. REGULAR MEETING HELD 10/8/14 (Distributed 10/16/14)
- b. WORK SESSION HELD 10/8/14 (Distributed 10/16/14)

14. REPORTS

- a. FIRE CHIEF – SEPTEMBER 2014 (received 10/8/14)
- b. CHIEF OF POLICE – SEPTEMBER 2014 (Received 10/9/14)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

15. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)

16. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

17. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – OCTOBER 22, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF OCTOBER 9, 2014
  - b. MAIL LIST OF OCTOBER 16, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of October 22, 2014)
6. COMMITTEE REPORTS
  - A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/KASHWICK)
    - 1) STATUS REPORT RE CLOSTER WEBSITE
    - 2) REPORT
  - B. PUBLIC SAFETY - GLIDDEN (LATNER/BARAD)
    - 1) REPORT
  - C. PUBLIC WORKS - LATNER (DOLSON/GLIDDEN)
    - 1) REPORT
  - D. ORDINANCES - BARAD (AMITAI)
    - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
    - 2) REPORT
  - E. HUMAN RESOURCES - KASHWICK (DOLSON/LATNER)
    - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
    - 2) REPORT

6. COMMITTEE REPORTS (Continued)
  - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
    - 1) REPORT RE INTERVIEWS FOR CONSTRUCTION OFFICIAL (14. M.L. 9/11/14 - J. Zavarino declined appointment) Classified Ad posted on NJS League of Municipalities web site from 9/23/14 to 10/23/14.
    - 2) REPORT RE STATUS OF DISCUSSION IN SUBCOMMITTEE RE CHANGE IN ZONE 5 (Requested by Mayor Heymann WS 8/13/14)
    - 3) REPORT
7. OLD BUSINESS
  - a. STATUS OF REPAIRING OF MAIN STREET SIDEWALKS (WS 8/13/14/ WS 8/27/14/WS 9/10/14)
    - 1) STATUS REPORT RE REPAIR OF SIDEWALKS IN FRONT OF BOROUGH HALL (RM 9/10/14 Mayor granted approval to obtain quotes)
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

**MAIL LIST**  
OCTOBER 9, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/02/14  10/03/14	10/02/14  10/03/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Advisories re: a. I. League Presents Red Tape Review Group with Request List II. Important Notice Regarding Home Elevation Contractors Registration b. Weekly Policy Update I. Bill Requiring 9-1-1 PSAP Capability Upgrades for Text Message Processing Advances (ACS for A-3461/A-3544) Copy to Chief of Police, OEM Coordinator II. <i>In Rem</i> Tax Foreclosure Against Abandoned Properties (A-3357) Copy to Tax Collector III. Scrap Metal Bill Advances (A-2074)	Glidden/Public Safety
2.	10/02/14  10/08/14	10/02/14  10/08/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Mayor & Municipal Clerk	*NJDEP Press Release(s) re: a. Fall Trout Stocking Set to Begin October 7 Across New Jersey b. DEP Urges Motorists to be Extra Cautious with Deer Mating Season Underway (Copy to Chief Kaine, William Dahle, III)	
3.	10/02/14	10/02/14	Anne Dodd, RMC, Borough Clerk, Borough of Bergenfield, to Borough Clerk	*Memo requesting response as to whether the municipality has adopted or plans to adopt a resolution Supporting Increased Safety for Rail Tank Cars with Certified copy of Resolution #14-116 Supporting Increased Safety for Rail Tank Cars (see also 8. M.L. 9/11/14)	
4.	10/03/14	10/01/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Loretta Castano	*Notice of Proposed Membership Dues for Calendar Year 2015; proposing a 2% dues increase to be voted on at the Annual Business Meeting Thursday, 11/20/14 @ 3:30 p.m. in the Pearl Ballroom (2 <sup>nd</sup> level) of the Sheraton Convention Center Hotel in Atlantic City	Administrator/ 2015 Municipal Budget
5.	10/06/14	09/29/14	David M. Watkins, Esq. to Borough Clerk	*Notice of Zoning Board of Adjustment Public Meeting to be held 10/15/14 @ 8 p.m. re Application of Northern Valley Baseball Academy, Block 1206, Lot 18, 51 Railroad Avenue	Dolson/Zoning
6.	10/06/14	09/29/14	David M. Watkins, Esq. to Borough Clerk	*Notice of Zoning Board of Adjustment Public Meeting to be held 10/15/14 @8 p.m. re Application of Ian Birla for Block 2305, Lot 9, 246 Parsells Lane	Dolson/Zoning

7.	10/06/14	10/01/14	Judy P. Miller, CTA, Chief, Property Administration to NJS Department of the Treasury, Division of Taxation, to NJ Municipal Clerks	*2014 Director's Table of Equalized Valuations – Mailing; AND informing effective October 2015 the Table will only be e-mailed to each Municipal Clerk (Copy of Bergen County only! COMPLETE TABLE ON FILE IN BOROUGH CLERK'S OFFICE)	
8.	10/07/14	10/07/14	<a href="mailto:egg@dca.state.nj.us">egg@dca.state.nj.us</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a> and Chief Financial Officer	*Changes to Qualified Purchasing Agent Certification and Renewal (Copy to Maria Passafaro)	
9.	10/06/14	10/06/14	Elizabeth B. Rubock, DrPH, Coordinator of Health Projects, Bergen County Department of Health Services, to Borough Clerk	*Get Fit Bergen: Exercises in the Parks; October 2014 Activity Schedule and flyers (Copy to Bill Brewster, Jim Oettinger)	Mayor/Seniors Glidden/Recreation

**MAIL LIST**  
OCTOBER 16, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/09/14 10/10/14          10/14/14    10/15/14	10/09/14 10/10/14          10/14/14    10/15/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Advisories re: a. Concerns with Potential Recommendations of Pension and Benefit Study b. A. Weekly Policy Update I. Assembly Committee Takes Testimony on Paid Sick Leave Bill (A-2354) II. S-768 Would Expand Whistleblower Protection III. Municipal Master Plan Element (S-2424) Copy to Planning Board IV. Public Safety Workers' Compensation Expansion (S-264) Copy to Chief Kaine, Fire Chief, Ambulance Corps. Captain V. S-2243 Will Authorize Speed Limit Restrictions In and Around Parks and Playgrounds (Copy to Jim Oettinger, Chief Kaine) B. Mayors' Summit on Resilient Design C. Member Benefit – Resource for Seeking Grants c. Draft Resolution on Transportation Infrastructure Funding Available (Draft Resolution attached) d. I. Calling On All Mayors! Calling On All Employers! Organize a “Jeans for Troops” Drive at Work and Honor Veterans Day by Supporting Our Veterans! II. Recommended Fire Station Precautions During Election III. Important Conference Sessions Vendors Solutions e. I. Reminder the Best Practices worksheet is due October 17 II. Important Announcement about Your CEUS at the 99 <sup>th</sup> Annual NJLM Conference	Borough Attorney Amitai/Planning  Glidden/Public Safety  Glidden/Recreation Glidden/Public Safety
2.	10/10/14	10/9/14	Frank J. Rossi, LSRP, Boswell McClave Engineering	*Groundwater Remedial Investigation, Department of Public Works, Borough of Closter, NJDEP Program Interest No. 003602, Our File No. CL-1141 (Copy to William Dahle, III, Board of Health, Construction Official, Environmental Commission)	Latner/Public Works Dolson/Health Kashwick/ Environmental
3.	10/10/14	September 2014	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to Loretta Castano	*Legislative Bulletin No. 4; 2013-2014 Legislative Session	

4.	10/10/14	10/10/14	Patricia Roach ( <a href="mailto:PRoach@co.bergen.nj.us">PRoach@co.bergen.nj.us</a> ) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk ( <a href="mailto:boroclerk@closterboro.com">boroclerk@closterboro.com</a> )	* a. Certified copy of Ordinance adopted 10/7/14 (introduced 9/17/14: a. <b>14-29:</b> Bond Ordinance for Various Capital Improvements for The Department of Planning & Economic Development (\$1,225,000) * b. Certified copies of Ordinances introduced 10/7/14 (Public Hearing and Adoption to be held 10/22/14): 1. <b>14-30:</b> Establish Traffic Signal Ordinance for Livingston Street & Paris Avenue in the Borough of Northvale 2. <b>14-31:</b> To create a “Roadway Solicitation Ordinance” implementing a process by which charitable organizations can have access to county roadways and/or intersections 3. <b>14-32:</b> BCIA Guaranty Ordinance for Saddle Brook Township Refunding Project Bonds (Not to exceed \$19,500,000) 4. <b>14-33:</b> Re-establish Traffic Signal Ordinance for Anderson Avenue & Edgewater Road, Boroughs of Fairview/Cliffside Park	
5.	10/14/14  10/15/14	10/14/14  10/15/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Mayor & Municipal Clerk	*NJDEP Press Releases: a. Re: Division of Fish and Wildlife Confirms Bluetongue Virus in Two Deer; Department of Agriculture Urges Livestock Owners to Report Any Suspected Animal Illnesses (Copy to Board of Health) b. Re: 2014 Recycling Awards	Dolson/Health
6.	10/15/14	10/15/14	Rose Marie Sees, Borough Clerk, Hasbrouck Heights, to Borough Clerk	*Certified Resolution adopted 10/14/14 Calling for Certain Rail Safety Measures in Bergen County	
7.	10/15/14	No date	Merv Fernanda on Behalf of Mrs. & Mr. Shah, to Borough Clerk	*Notice of Planning Board Meeting to be held 10/30/2014 @ 8:00 p.m. re Soil Movement Application for Block 1501 Lot(s) 17-18, 165 Herbert Avenue	Amitai/Planning
8.	10/16/14	10/16/14	Richard Stokes, FEMA, NJDEP, to Community Official	*Notification of Bergen and Essex County Riverine Flood Risk Review/Resilience Meeting to be held 10/28/14 from 9 a.m. to 12 PM OR 1:00 p.m. to 4 pm, Learning Center, One Bergen County Plaza, 4 <sup>th</sup> floor, Room 5B, Hackensack, NJ (Copy to OEM Coordinator, William Dahle, III, LUC Coordinator/Planning Board)	Borough Engineer Amitai/Planning
9.	10/17/14	10/17/14	Jim Oettinger, Recreational Director	*Request for permission to close Memorial Park and Ruckman Park playing fields (grassy areas) commencing 11/9/14 and reopening weather permitting on or about 4/20/15 (Copy to William Dahle, III)	Glidden/Recreation Latner/DPW RM Agenda 10/22/14

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held 10/8/14

Unapproved Notes of Work Session held 10/8/14