

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MONDAY, NOVEMBER 24, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. POSSIBLE MAYORAL APPOINTMENTS TO THE FOLLOWING BOARDS:

a. PLANNING BOARD:

- 1) _____ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (LIGNOS) TO 12/31/17 (5. M.L. 2/27/14)
- 2) _____ AS ALTERNATE NO. 2 FOR A 2 YEAR UNEXPIRED TERM (PEREIRA) TO 12/31/15 (9.M.L. 5/8/14)
- 3) _____ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (NYFENGER) TO 12/31/17 (1.M.L. 10/23/14)

b. SHADE TREE COMMISSION:

- 1) _____ AS ALTERNATE NO. 2 FOR A 4 YEAR UNEXPIRED TERM (PATRICIA IX) TO 12/31/15

4. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held 10/22/14 and was published in The Record on 10/28/14 as stated in the printer's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

ORDINANCE NO. 2014:1178, "ORDINANCE ACCEPTING THE LAND DONATION OF BLOCK 1003, LOT 21 FROM CHANGIZ ASFARJANI AND AFSANEH KIARASH"

5a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

6. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION TO BE HELD MONDAY, 12/22/14, @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD (Received from Borough Attorney 11/18/14):

- a. ORDINANCE NO. 2014:1180, "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 147 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING PROPERTY MAINTENANCE"
- b. ORDINANCE NO. 2014:1181, "AN ORDINANCE AMENDING CHAPTER 200, SCHEDULE A, LIMITING SCHEDULE, TO CLARIFY MAXIMUM HEIGHT REQUIREMENT FOR RESIDENCE AREAS A & B"
- c. ORDINANCE NO. 2014:1182, "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 183 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING VEHICLES AND TRAFFIC"

RESOLUTIONS

7. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$150.00 TO LAWRENCE SHINDER, 28 ST. ALBANS PLACE, HAWORTH, NJ 07641 FOR MONIES TURNED OVER TO P.D. ON 5/10/14 PURSUANT TO N.J.S.A. 40:157b (Received from Tax Collector/TCFO 11/13/14)

8. RESOLUTION AUTHORIZING THE PAYMENT OF BONUSES PURSUANT TO N.J.S.A. 40A:5-31 TO CERTAIN NAMED BOROUGH EMPLOYEES WHO HAVE TAKEN ON ADDITIONAL ASSIGNMENTS/PROJECTS DUE TO THE VACANCY IN THE BOROUGH ADMINISTRATOR POSITION (Received from Borough Attorney 11/17/14)

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5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD LEGAL/ENGINEERING ESCROW FUNDS IN THE AMOUNT OF \$166.96 TO DONALD WEIDER FOR PROPERTY LOCATED AT BLOCK 1901 LOT 19, 6 WILLOW ROAD (Received from Deputy Treasurer 11/17/14)
- 10. RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO SIGN ACTION DATA SERVICES AGREEMENT TO PROVIDE PAYROLL SERVICES (Received from Borough Attorney 11/19/14)
- 11. BUDGET TRANSFER RESOLUTION NO. 1 (Received from Deputy Treasurer 11/18/14)
- 12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO NVE BANK IN THE AMOUNT OF \$6,606,29 DUE TO 4TH QUARTER 2014 TAX OVERPAYMENT RESULTING FROM COUNTY BOARD JUDGMENT FOR PROPERTY LOCATED AT BLOCK 1604, LOT 7, 161 MCKINLEY STREET (Received from Finance Office 11/18/14)
- 13. RESOLUTION AWARDED CONTRACTS FOR INTERIOR RENOVATIONS OF POLICE DEPARTMENT AS FOLLOWS: A. WOODS CONSTRUCTION, INC. IN THE AMOUNT OF \$16,500.00; PESH-E-LECTRIC, INC. FOR ELECTRICAL SERVICES IN THE AMOUNT OF \$8340.00; BUSINESS INTERIORS BY STAPLES IN THE AMOUNT OF \$23,631.01 PURSUANT TO STATE CONTRACT #A81641 **AND** AUTHORIZING THE BOROUGH ATTORNEY TO PREPARE ANY NECESSARY CONTRACTS OR OTHER DOCUMENTS AS REQUIRED (Received from Borough Attorney 11/19/14)
- 14. *POSSIBLE* RESOLUTION AUTHORIZING BOSWELL ENGINEERING TO PROCEED WITH REPAIR WORK FOR MONITORING WELL REDEVELOPMENT AND WELL SAMPLING AT THE CLOSTER DEPARTMENT OF PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED \$7,600 FOR: **1.** Monitoring Well Redevelopment – Boswell Fees - \$1,200/Contractor Costs \$1,500; **2.** Groundwater Sample Collection – Boswell Fees - \$2,500/Equipment Costs: \$1,000/Contractor Costs: \$200; **3.** Description: Data Evaluation & Letter Report: Boswell Fees: \$1,200/Total: Total Boswell Fees: \$4,900; Equipment Costs: \$1,000/Contractor Costs: \$1,700 – Grand Total: \$7,600 (5. M.L. 11/20/14/Discussed WS 11/12/14) TO BE PREPARED BY ADMINISTRATOR

MOTIONS

- 15. *POSSIBLE* MOTION APPROVING THE FOLLOWING APPOINTMENT(S) OF *SALARIED* EMPLOYEES FOR A 1 YEAR TERM TO 12/31/14 (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>
DEPUTY COURT ADMINISTRATOR	Vacant _____	_____

- 16. *POSSIBLE* MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH Alternate No. 1	Janice Pierro	_____	2 Year	Unexp. (Pierro) to 12/31/14
	<i>(Janice Pierro reappointed to Member at RM 1/22/14)</i>			

- 17. MOTION APPROVING THE FOLLOWING MINUTES (ABSTENTION: DOLSON):
 - a. REGULAR MEETING HELD 11/12/14 (Distributed 11/20/14)
 - b. WORK SESSION HELD 11/12/14 (Distributed 11/20/14)

18. REPORTS

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

- 19. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

20. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

21. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MONDAY, NOVEMBER 24, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF NOVEMBER 13, 2014
 - b. MAIL LIST OF NOVEMBER 20, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of November 24, 2014)
6. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/KASHWICK)
 - 1) STATUS REPORT RE CLOSTER WEBSITE
 - 2) REPORT
 - B. PUBLIC SAFETY - GLIDDEN (LATNER/BARAD)
 - 1) REPORT
 - C. PUBLIC WORKS - LATNER (DOLSON/GLIDDEN)
 - 1) REPORT
 - D. ORDINANCES - BARAD (AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
 - E. HUMAN RESOURCES - KASHWICK (DOLSON/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT

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WORK SESSION AGENDA – MONDAY, NOVEMBER 24, 2014 - 7:30 P.M.

6. COMMITTEE REPORTS (Continued)
 - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
 - 1) REPORT RE INTERVIEWS FOR CONSTRUCTION OFFICIAL (14. M.L. 9/11/14 - J. Zavarino declined appointment) Classified Ad posted on NJS League of Municipalities web site from 9/23/14 to 10/23/14.
 - 2) REPORT RE STATUS OF DISCUSSION IN SUBCOMMITTEE RE CHANGE IN ZONE 5 (Requested by Mayor Heymann WS 8/13/14)
 - 3) REPORT
7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
NOVEMBER 13, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/07/14	11/04/14	Tim Adriance, Closter Historic Preservation Commission Chairman, to Borough Clerk	*Informing the Historic Preservation Commission has scheduled a hearing to be held 12/1/14 @ 8 p.m. for the purpose of reviewing the nomination report proposing the local public roadway known as Hickory Lane for inclusion on Closter's list of landmarked sites	Kashwick/Historic Preservation
2.	11/07/14	11/07/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Official	*Reminder the time slot for the Roundtable Consulting Sessions has been changed to Tuesday, 11/18/14 from 12:30 pm to 2:30 pm during the NJ State League of Municipalities Seminar with attached list of potential topics of discussion for the NJDEP consultants (Copy to League Conference Attendees via e-mail)	
3.	11/07/14	11/07/14	Patricia Roach (PROach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	*Certified copy of Ordinance Introduced 11/5/14 (Public Hearing and Adoption scheduled to be held 12/3/14): a. 14-16: To set standards, regulations, and rates for law enforcement agency requested and non-preference motor vehicle towing and storage services for the County of Bergen *Certified copies of Ordinances Introduced 11/5/14 (Public Hearing and Adoption scheduled to be held 11/24/14): b. 14-34: Ordinance to discontinue Jefferson Street in Hackensack as a County road and transfer control and jurisdiction to the City of Hackensack c. 14-35: Ordinance to discontinue a portion of Zabriskie Street in the City of Hackensack as a County road and transfer control and jurisdiction to the City of Hackensack	

4.	11/07/14 11/10/14	11/07/14 11/10/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Advisories re: a. Weekly Policy Update I. Paid Sick Leave Advances, A-2354 II. Financing Cost Estimate from NJEIT Mandatory for Environmental Infrastructure Projects over \$500,000 III. Bill would delay the charging of interest on late property tax bills in certain circumstances (A-3052) IV. Voters Approve 2 Ballot Questions b. I. New Jersey Clean Water Council Public Hearing Announcement (12/12/14) II. Assembly Transportation Committee Hearing on the Transportation Trust Fund (11/20/14) c. REVISED location - Assembly Transportation Committee Hearing on the Transportation Trust Fund (11/20/14)	
5.	11/12/14	11/03/14	David M. Watkins, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment hearing to be held 11/19/14 @ 8 p.m. re the application of Dahyalal Gajera for property located at Block 907, Lot 28, 265 Demarest Avenue	Dolson/ZBA
6.	11/12/14	11/03/14	David M. Watkins, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment hearing to be held 11/19/14 @ 8 p.m. re the application of Frank and Joan Marzocca for property located at Block 1402, Lot 13, 39 Primrose Lane	Dolson/ZBA
7.	11/13/14	11/13/14	Deborah Karlsson, City Clerk, City of Hackensack, to Municipal Clerks	*Resolution Declaring November as “Epilepsy Awareness Month”	
8.	11/13/14	11/07/14	Robert A. Abbatomarco, Executive Director, Bergen County Department of Planning and Economic Development, to Loretta Castano, Clerk	*Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund – Public Hearing Notice – Monday, 12/15/14 @ 8:30 p.m. at the County Administration Building, One Bergen County Plaza, Conference Room 3D, 3 rd floor, Hackensack, Re Proposed Funding Allocation to Concerned Citizens of Allendale, Inc. for Open Space Acquisition of the John Fell House (Posted on Borough Clerk’s bulletin board)	

MAIL LIST
NOVEMBER 20, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/14/14 11/18/14	11/14/14 11/18/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Advisories re: a. A. Weekly Policy Update I. League Files in Opposition to Fair Share COAH Motion II. Property Tax Fact Sheet Available B. Two Issues I. 2015 Pension Cost II. CY 2015 Municipal Budget Cap Information b. Register Now! Don't Be Disappointed! 23 rd Annual Mayor's Legislative Day (2/4/15)	
2.	11/17/14	11/10/14	Christine Demiris, RMC, Borough Clerk, Borough of New Milford, to Borough Clerk	*Certified copy of Resolution in Support of Making Solar Energy a Key Element of New Jersey's Energy Portfolio adopted 11/10/14 (Copy to Environmental Commission)	Kashwick/ Environmental
3.	11/18/14	11/18/14	Richard M. Stokes (Richard.m.stokes@fema.dhs.gov) to Loretta Castano (closterboroughclerk@yahoo.com)	*Unified Federal Review Applicant Guidance Open for Comment; Announcing review period for Draft Environmental and Historic Preservation Guidance for Federal Disaster Recovery Assistance Applicants; comments can be submitted through 11/28/14 (Copy to Environmental Commission, Historic Preservation Commission)	Kashwick/ Environmental Kashwick/ Historic Preservation
4.	11/18/14	11/18/14	Boswell Engineering (info@boswellengineering.com) to Loretta Castano (lcastano@closternj.us)	*E-News Update: New Jersey State Senate & General Assembly Joint Legislative Resolution Recognizes Boswell Engineering's "90 Years of Engineering Excellence"	
5.	11/12/14	11/12/14	Nick DeNicola, Boswell McClave Engineering, Borough Engineer, to Loretta Castano, Mayor Heymann	*Memo from Frank J. Rossi, LSRP to Nick DeNicola re Well Development and Sampling, Closter Department of Public Works, Borough of Closter, Bergen County, New Jersey, Our File No. CL-1141	Possible Resolution RM Agenda 11/24/14
6.	11/19/14	11/18/14	David B. Hollenbeck, Regional Public Affairs Manager, Bergen County, PSE&G, to Loretta Castano	*Two new pieces of information available at the League Conference: Energy Strong Fact Sheet (attached) and Weathering the Storm brochure (www.pseg.com/home/customer_service/outage_info/pdf/brochure.pdf)	

7.	11/19/14	11/19/14	Elizabeth Kroll, RMC, Municipal Clerk, Township of Rochelle Park, to Loretta Castano	*Resolution No. 2014-201 Opposing the Use of Settlement Money to Balance the State Budget	
8.	11/20/14	11/20/14	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Elliot Urdang, Esq. to David Watkins, Esq. c: Zoning Officer Borough Clerk	*Certified copies of the following Resolutions: a. DENYING, in whole or in part, the Application for 309 Closter Dock Road, LLC, 309 Closter Dock Road (Block 1701/Lot 1) b. APPROVING in whole or in part, the Application for Birla, 246 Parsells Lane (Block 2305/Lot 9) c. APPROVING in whole or in part, the Application for Northern Valley Baseball Academy, 51 Railroad Avenue (Block 1206/Lot 18)	Dolson/Zoning Dolson/Zoning Dolson/Zoning
9.	11/20/14	11/17/14	Frank J. Rossi, LSRP, Boswell McClave Engineering, Borough Engineer, to Loretta Castano, Mayor Heymann	*Environmental Invoicing, Closter Swim Club, Borough of Closter, County of Bergen, New Jersey, Our File No. CL-1146: recommending payment of Invoice Nos. NX-222573, NX-222934, NX-223000, NX-223438 in the total amount of 2,668.13 to AccuTest Laboratories	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held November 12, 2014

Unapproved Notes of Work Session held November 12, 2014

ON FILE IN BOROUGH CLERK'S OFFICE:

Northern Valley Regional High School at Demarest Principal's Newsletter, Volume 13, Issue 1, November 2014 (Received 11/14/14)