

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – NOVEMBER 12, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PRESENTATION TO IRENE STELLA HONORING HER DEDICATED SERVICE TO THE BOROUGH OF CLOSTER (Requested by Mayor 11/5/14)

4. POSSIBLE MAYORAL APPOINTMENTS TO THE FOLLOWING BOARDS:

a. PLANNING BOARD:

- 1) _____ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (LIGNOS) TO 12/31/17 (5. M.L. 2/27/14)
- 2) _____ AS ALTERNATE NO. 2 FOR A 2 YEAR UNEXPIRED TERM (PEREIRA) TO 12/31/15 (9.M.L. 5/8/14)
- 3) _____ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (NYFENGER) TO 12/31/17 (1.M.L. 10/23/14)

b. SHADE TREE COMMISSION:

- 1) _____ AS ALTERNATE NO. 2 FOR A 4 YEAR UNEXPIRED TERM (PATRICIA IX) TO 12/31/15

5. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held 10/8/14 and was published in The Record on 10/14/14 as stated in the Municipal Clerk's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

ORDINANCE NO. 2014:1177, "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER A301 OF THE CODE OF THE BOROUGH OF CLOSTER REGARDING FEES AND DEPOSITS, SPECIFICALLY FOR THE BOROUGH CLERK, HAWKERS, PEDDLERS AND STREET VENDORS"

6a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

7. BILL RESOLUTION – NOVEMBER 15, 2014 (Received from Deputy Tax Collector 11/7/14)
8. RESOLUTION CLARIFYING THE ANNUAL SALARY FOR PART TIME POLICE RECORDS CLERK, MARY E. CERBASI (10/22/14 REGULAR MEETING AGENDA NO. 7) FOR 30 HOURS PER WEEK AT AN ANNUAL SALARY OF \$28,000 (Received from Borough Attorney 10/31/14)
9. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO ENTER INTO A SHARED SERVICES AGREEMENT WITH NORWOOD FOR POLICE DEPARTMENT CROSSING GUARDS AND AUTHORIZING MAYOR AND BOROUGH CLERK TO EXECUTE THE AGREEMENT (Received from Borough Attorney 10/31/14)
10. RESOLUTION AWARDING A CONTRACT TO LUPARDI'S NURSERY, INC. TO PERFORM SIDEWALK REPAIR IN FRONT OF BOROUGH HALL AT A COST NOT TO EXCEED \$4,100 (Received from Borough Attorney 11/6/14)

MOTIONS

11. POSSIBLE MOTION APPROVING THE FOLLOWING APPOINTMENT(S) OF SALARIED EMPLOYEES FOR A 1 YEAR TERM TO 12/31/14 (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>
DEPUTY COURT ADMINISTRATOR	Vacant _____	_____

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – NOVEMBER 12, 2014 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

12. *POSSIBLE* MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH			2 Year	Unexp. (Pierro)
Alternate No. 1	<u>Janice Pierro</u>	_____	to	12/31/14
	<i>(Janice Pierro reappointed to Member at RM 1/22/14)</i>			

13. MOTION APPROVING THE FOLLOWING MINUTES (ABSTENTIONS: AMITAI/BARAD):

- a. REGULAR MEETING HELD 10/22/14 (Distributed 10/30/14)
- b. WORK SESSION HELD 10/22/14 (Distributed 10/30/14)

14. *POSSIBLE* MOTION GRANTING APPROVAL FOR THE PLACEMENT OF THE NATIVITY CRECHE IN FRONT OF BOROUGH HALL FROM 12/1/14 TO 1/5/15 (2. M.L. 10/30/14/ Approval received from Risk Management Consultant 10/28/14)

15. MOTION APPROVING RAFFLES APPLICATION NO. 606 FOR CLOSTER ELKS LODGE #2304 TO CONDUCT ON-PREMISE 50/50 CASH RAFFLE ON SATURDAY, 1/24/15, AT 148 RAILROAD AVENUE, FROM 7:00 P.M. TO 11:00 P.M.; DRAWING TO BE HELD AT 11:30 P.M. (Completed Application filed and appropriate fees paid 11/6/14)

16. REPORTS

- a. CONSTRUCTION OFFICIAL – OCTOBER 2014 (Received 11/5/14)
- b. FIRE CHIEF – OCTOBER 2014 (Received 11/5/14)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

17. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

18. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

19. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – NOVEMBER 12, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF OCTOBER 23, 2014
 - b. MAIL LIST OF OCTOBER 30, 2014
 - 1) Item No. 4 - Presentation by Matthew G. Capizzi, Esq. re 12 Willow Road (requested by Borough Attorney 10/27/14)
 - c. MAIL LIST OF NOVEMBER 6, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of November 12, 2014)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY
 - 1) REPORT RE NEGOTIATIONS WITH PBA LOCAL 233 (8. M.L. 8/21/14/
8. M.L. 9/25/14)
 - 2) REPORT RE DIRECT NEGOTIATION FOR THE CONTRACT FOR SOLID WASTE TRANSFER STATION SERVICES INCLUDING THE TRANSFER, TRANSPORTATION, DELIVERY AND PAYMENT FOR DISPOSAL OF SOLID WASTE FOR THE BOROUGH OF CLOSTER (Authorized at RM 10/8/14)
 - 3) STATUS REPORT RE APPRAISALS OF POTENTIAL ACQUISITIONS FOR THE BOROUGH (RM 9/10/14 Mayor granted approval to obtain appraisals on two properties)
 - 4) REPORT
- B. BOROUGH ENGINEER
 - 1) STATUS REPORT RE DPW REMEDIATION (Authorized /RM 4/23/14)
 - 2) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized/RM 7/9/14)
 - 3) REPORT

7. REPORTS

- A. BOROUGH ADMINISTRATOR
 - 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a) Mail List requests re Insurance: None at the time of preparation of this Agenda
 - 2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT AT BOROUGH HALL (Contract Awarded /RM 5/28/14 to 3 Sons Restoration, LLC, Union, NJ - \$499,000.00)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – NOVEMBER 12, 2014 - 7:30 P.M.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- 3) STATUS REPORT RE RE-BID FOR ACQUISITION & INSTALLATION OF EMERGENCY GENERATOR AT CLOSTER PUBLIC LIBRARY – Bid opening held 8/5/14 /@ 11:30 a.m./All Bids rejected RM 8/13/14 – To be rebid
- 4) STATUS REPORT RE FOLLOWING CONTRACTS:
 - a. POLICE FIRING RANGE PHASE I – CONTRACT AWARDED TO ACTION TARGET/RM 8/13/14 (\$108,220.51)
- 5) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2014 APPOINTMENTS
 - a. PREPARATIONS FOR 2015 APPOINTMENTS
- 2) STATUS REPORT RE 2014 OATHS OF OFFICE
- 3) STATUS REPORT RE 2014 LICENSES
 - a. PREPARATIONS FOR 2015 LICENSES
- 4) STATUS REPORT RE 2014 MEETING DATES
 - a. PREPARATIONS FOR 2015 MEETING DATES
- 5) REPORT RE ELECTIONS
 - a. RESULTS RE GENERAL ELECTION HELD TUESDAY, 11/4/14, FROM 6 A.M. TO 8 P.M.
- 6) REPORT RE 2014 ORDINANCES FOR CODIFICATION
- 7) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. To be announced by Mayor
 - b. AWARDED
 1. 2013 CDBG GRANT CONTRACT #NV-CLSTR-03-13 IN THE AMOUNT OF \$10,000.00, FOR HANDICAPPED ACCESSIBLE DOORS BOROUGH HALL PROJECT FROM 7/1/13 to 6/30/14 (9. M.L. 9/12/13) Extension requested by Borough Administrator on 5/14/14
 2. 2013 BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (\$189,000 – 50% matching funds available in Closter Open Space, Recreation, Historic Preservation and Farmland Preservation Municipal Trust Fund) TO ACQUIRE AND PRESERVE THE HAROLD HESS LUSTRON HOUSE, 421 DURIE AVENUE, B 1003, L 21 - RM 7/24/13 - \$175,000 Awarded for Historic Home Acquisition Grant Period 6/4/14 – 6/4/17- Contract No. 14-00320 (3. M.L. 7/3/14)
 - c. TO BE FILED
 1. To be announced by Mayor
- 2) REPORT

8. OLD BUSINESS

9. NEW BUSINESS

CLOSTER MAYOR AND COUNCIL

WORK SESSION AGENDA – NOVEMBER 12, 2014 - 7:30 P.M.

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
OCTOBER 23, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/17/14	10/17/14	Paul Nyfenger, Class IV Member, Planning Board, to Loretta Castano	*Resignation from the Planning Board effective immediately as Class IV Member for a 4 year term to 12/31/17 (Copy to LUC/Planning Board)	Mayor Amitai/Planning RMA 11/12/14
2.	10/17/14	10/14/14	Senator Loretta Weinberg, 37 th Legislative District, to CSX Riverline town Mayors	*Copy of letter dated 10/3/14 from Rick Engler, Director, New Jersey Work Environment Council to Mr. Jamie Fox, Commissioner, New Jersey Department of Transportation, asking what specific steps are being taken to address the increasing transportation of highly volatile Bakken crude oil through eleven (11) NJ counties (Copy to OEM Coordinator)	
3.	10/17/14	10/14/14	Senator Loretta Weinberg, 37 th Legislative District, to Lt. Matthew Tiedmann, Bergen County OEM Coordinator c: CSX Riverline town Mayors	*Letter requesting confirmation that information regarding Bakken crude oil shipments has been shared with local OEM Coordinators of towns along the CSX Riverline; if information received from the State OEM has been adequate; has CSX been helpful in providing information; AND whether Bergen County will have a "regional awareness briefing" on the matter (Copy to OEM Coordinator)	
4.	10/16/14	10/16/14	Richard Stokes (Richard.m.stokes@fema.dhs.gov) to Loretta Castano (closterboroughclerk@yahoo.com)	*Bergen-Essex Riverine Flood Risk Review/Resilience Meeting Invitation – Tuesday, 10/28/14, from 9 a.m. to 12 p.m. OR 1 p.m. to 4 p.m.; The Learning Center, One Bergen County Plaza, 4 th floor, Room 5B, Hackensack, NJ (Copy to OEM Coordinator, Banisch Associates)	Borough Engineer
5.	10/17/14 10/19/14	10/17/14 10/19/14	Mayor Sophie Heymann (sheymannc@closternj.us) to Loretta Castano (lcastano@closternj.us)	*a. Resignation of Irene Stella, effective immediately, as Class B Member of Historic Preservation Commission for a 4 year term to 12/31/15 (Copy to Historic Preservation Commission) b. Copy of e-mail sent to the Historic Preservation Commission regarding resignation and proposing Erik Lenander as a worthy candidate	Kashwick/HPC Appointment RM Agenda 10/22/14
6.	10/17/14	10/17/14	Patricia DiCostanzo, Superintendent of Elections/Commissioner of Registration, Bergen County Election Division, to Bergen County Municipal Clerks Association Members	*Copy of Senate Bill S-2453 which calls for polls for School elections to close at 8:00 p.m. to be consistent with the Primary and General Elections as discussed at BCMCA meeting held 10/16/14	

7.	10/17/14 10/21/14	10/17/14 10/21/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Advisories re: a. Weekly Policy Update I. COAH Meeting on Monday, October 20 II. League opposes bill to bypass public referendum on public water systems (A-3628 & S-2412) III. S-2454 & A-3791, DLGS Modernization and Local Mandate Relief Act of 2014 IV. A-1883 & S-1941, Increases permissible value of door prizes offered by volunteer service organizations V. New UEZ bill introduced (S-2509) b. COAH deadlocks and does not advance proposed regulations c. S-264, Public Safety Workers' Compensation – scheduled for vote in State Senate on 10/23/14!	Borough Clerk
8.	10/17/14 10/21/14	10/17/14 10/21/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Mayor & Municipal Clerk	*a. NJDEP Press Release re: State Obtains Bulk of Easements Needed for Shoreline Projects; Efforts to Acquire Remaining Easements Continuing b. Informational Packet re 2015 Radon Action Month (Copy to Board of Health)	Dolson/Health
9.	10/20/14	No Date	Frank Ferraro, Esq., Ferraro & Stamos, L.L.P., Attorney for Owner, Par Holdings, LLC, to Borough Clerk	*Notice of Planning Board hearing scheduled to be held 10/30/14 @ 8:00 p.m. re the application of Pars Holdings LLC for major soil movement and other approvals for property located at 20 Sherman Avenue, Block 2104, Lot 10	Amitai/Planning
10.	10/20/14	10/20/14	egg@dca.nj.gov , to Municipal Clerk	*Copy of Local Finance Notice LFN 2014-18, CY 2015 Budget Cap Information (Copy to Temporary CFO)	2015 Municipal Budget/Finance Committee Administrator
11.	10/21/14	10/21/14	Barbara Maldonado, RMC, Borough Clerk, Borough of Little Ferry, to Loretta Castano	*Certified copy of Resolution adopted 10/14/14 Calling for Certain Rail Safety Measures in Bergen County (Copy to OEM Coordinator)	
12.	10/21/14	10/21/14	Mark Vangieri, CRP, Bergen County Utilities Authority Administration and Solid Waste Program Planning Manager, to Municipal Representative	*2012 Municipal Recycling Tonnage Reports final tonnage amounts for every municipality in NJ (Closter only!) Copy to Recycling Coordinator, William Dahle, III	Latner/Public Works
13.	10/21/14	10/21/14	Karen Hughes, Borough Clerk, Borough of Westwood, to Loretta Castano	*Certified copy of Resolution adopted 10/14/14 designating Westwood as a Stigma Free Zone	

14.	10/22/14	10/17/14	Andrea Tingey, Principal Historic Preservation Specialist, CLG Program Coordinator, NJDEP Natural & Historic Resources Historic Preservation Office, to Mayor c: Chair, Historic Preservation Commission	*Informing that 2015 Certified Local Government Grant Applications are Available On-line from the Historic Preservation Office at http://www.nj.gov/dep/hpo/3preserve/clg_inaid_app_2015.pdf with no match requirement; Applications must be stamped in at the HPO on or before the close of business on 1/16/15 (Copy to Historic Preservation Commission)	Mayor/Grants Kashwick/HPC
15.	10/22/14	10/22/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Mayor & Municipal Clerk	*Reminder re regional workshops hosted by NJ Clean Communities Council on 10/28/14 in Spring Lake and 10/30/14 in Wood-Ridge (Copy to Carole Dacey, William Dahle, III)	Latner/Public Works
16.	10/23/14	10/23/14	Thomas Rose, LINCS/PHENS Health Alert Network Coordinator, Bergen County Department of Health Services, to Loretta Castano	*Statewide Ebola Preparedness Plan activated by Governor Christie on 10/22/14 (Copy to Board of Health, OEM Coordinator, Chief of Police, Board of Education, Environmental Commission, Ambulance Corps Captain)	Dolson/Board of Health

MAIL LIST
OCTOBER 30, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/24/14	10/24/14	Susan Connelly, RMC, Municipal Clerk, Borough of Dumont, to Loretta Castano	*Certified copy of Resolution acknowledging November as "Epilepsy Awareness" Month	
2.	10/24/14	10/23/14	Nick D'Amico Jr., Friends of the Creche, 127 Cedar Lane	*Request for permission to place Nativity Creche in front of Borough Hall during the week of December 1, 2014; to be removed during the week of January 5, 2015 (Copy to Glenn Parsells 10/28/14)	Agenda item upon receipt of approval from Risk Management Consultant RMA 11/12/14
3.	10/24/14	10/24/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Advisory re: A. Weekly Policy Update I. COAH deadlocks and does not advance proposed regulations II. S-316 (Increases flexibility and available tools for municipal consolidation) III. S-264 creates expansive presumption of workers' compensability for first responders B. Constitutional Issues Involving Holiday Displays	Borough Attorney
4.	10/27/14	10/27/14	Matthew G. Capizzi, Capizzi Law Offices, to Edward Rogan, Esq., Closter Borough Attorney	*Copy of letter received by Borough Attorney requesting appearance before the Mayor and Council at the Regular Meeting to be held 11/12/14 re certain issues relating to fence and pool coping located on municipal property in re property located at 12 Willow Road	RM Agenda 11/12/14 per Borough Attorney

5.	10/27/14	10/27/14	Patricia Roach (PROach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	*Certified copies of Ordinances adopted 10/22/14 (introduced 10/7/14) see also 4b1 – 4b4 M.L. 10/16/14: a. 14-30 : Establish Traffic Signal Ordinance for Livingston Street & Paris Avenue in the Borough of Northvale b. 14-31 : To create a “Roadway Solicitation Ordinance” implementing a process by which charitable organizations can have access to county roadways and/or intersections c. 14-32 : BCIA Guaranty Ordinance for Saddle Brook Township Refunding Project Bonds (Not to exceed \$19,500,000) d. 14-33 : Re-establish Traffic Signal Ordinance for Anderson Avenue & Edgewater Road, Boroughs of Fairview/Cliffside Park	
6.	10/27/14	October 2014	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to Loretta Castano	*Legislative Bulletin No. 5; 2013-2014 Legislative Session	
7.	10/28/14	10/28/14	Wendy McVicker, Administrative Assistant I, NJ Business Action Center, Office for Planning Advocacy, to Municipal Clerk	*Notice of Publication in NJ Register 10/20/14 issue for proposed rule amendment to N.J.A.C. 5:85-7.21 (State Planning Commission, Plan Endorsement, Period of Endorsement); rule proposal available http://www.nj.gov/state/pdf/proposed-rules-changes/2014-proposed-new-rules-njac-5-85-planning.pdf ; written comments due to Gerry Scharfenberger by 12/19/14	
8.	10/28/14	10/28/14	egg@dca.state.nj.us to lcastano@closternj.us c: Chief Financial Officer	*Local Finance Notice LFN 2014-17, Qualified Purchasing Agent Certification & Renewal Newly Adopted Rule Amendments	
9.	10/29/14	10/29/14	Richard M. Stokes (Richard.m.stokes@fema.dhs.gov) to Loretta Castano (closterboroughclerk@yahoo.com)	*Intergovernmental Affairs Advisory re National Flood Insurance Program and Implementation of the Homeowner Flood Insurance Affordability Act and the Biggert-Waters Flood Insurance Reform Act	

10.	10/29/14 10/30/14	10/29/14 10/30/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Clerk	*a. Bear Awareness Fact Sheet b. NJDEP Press Release re: Lt. Governor Guadagno Marks 1000 th Approval of Post-Sandy Home-Elevation Grants c. Reminder from NJDEP Office of Flood Hazard Risk Reduction re Flood Hazard Risk Reduction and Resiliency Grant Program	
11.	10/30/14 Hand del'd by Mayor Heymann	10/28/14	PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund	*2014 Dividend to the Borough in the amount of \$12,098.75 Deadline for notification of choice either to receive the dividend in the form of a check or a credit towards next year's first assessment installment: No later than 11/24/14 ; if no notification is received, the entire amount will be refunded in the form of a check (Original to Administrator for response)(copy to Glenn Parsells, Fred Pitofsky)	Administrator
12.	10/30/14	10/29/14	PERMA (Municipal Joint Insurance Fund), to Bergen JIF Members c: Fund Commissioners, Risk Management Consultants and Fund Professionals	*Public Hearings - 2015 Proposed Budgets for Bergen County Municipal Joint Insurance Fund, Municipal Excess Liability Joint Insurance Fund (MEL), New Jersey Environmental Risk Management Fund (E-JIF) and Residual Claims fund (RCF); Public Hearings scheduled as follows: <u>JIF</u> - Monday, 11/24/14 @ 5:30 p.m., Westwood Municipal Building, 100 Washington Avenue; <u>MEL</u> - Wednesday, 11/19/14 @ 5:00 p.m. Atlantic City Convention Center, Room 305 <u>E-JIF & Residual Claims Fund (RCF)</u> adopted 10/15/14 (Copy to Glenn Parsells, Fred Pitofsky) Copy posted on Municipal Clerk's bulletin board 10/30/14!	Administrator/ Insurance

DISTRIBUTED:

Unapproved Minutes of Regular Meeting held 10/22/14

Unapproved Notes of Work Session held 10/22/14

MAIL LIST

NOVEMBER 6, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/31/14	10/31/14	Neil Winter, Section Manager – Public Affairs, Orange and Rockland Utilities, Inc., to Public Official	*REVISED 2014 Critical Infrastructure Reminder: in early September an e-mail was sent with a list of critical municipal infrastructure locations in your community with a request for additions, deletions and any missing information to be returned by 11/25/14; and requesting return of list if not already returned (Copy to OEM Coordinator)	
2.	10/31/14	10/24/14	Law Offices of Russo & Russo, Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing to be held 11/19/14 @ 8 p.m. re the Hardship Variance Relief application on behalf of SRS 05LLC for property located at 50 Harvey Street, Block 901/Lot 8	Dolson/Zoning
3.	10/31/14	No Date	Marti Francis, Planning Board Secretary, Borough of Harrington Park, to Borough Clerk	*Public Notice re Park Planning Board Hearing to be held 11/10/14 @6 p.m. in the Council Chambers of Borough Hall, 85 Harriot Avenue, Harrington Park, re Borough of Harrington Park Master Plan re proposed amendment to the Land Use Plan Element relating to Business Districts	Amitai/Planning
4.	10/31/14	10/31/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*Weekly Policy Update: a. I. Important Spill Act Amendment Advances, SCS for S-444 and S-2419 II. Limits to Accumulated Sick Leave Payouts, S-2318 III. Release of bidders list prior to receipt of bids, A-947 IV. New Energy Resiliency Bank, Now Accepting Applications	
	11/03/14	11/03/14		b. I. COAH Update II. User Friendly Budget Proposed III. November Grant Page Posted	Borough Attorney Dolson/Finance Mayor/Grants Borough Attorney
	11/05/14	11/05/14		c. I. FCC Rule Enables Wireless Industry to Short Circuit Local Land Use Review II. FCC Rule Eliminates Public Safety Communications Mandate (Copy to Chief Kaine, OEM Coordinator, Fire Chief, Ambulance Corps Captain) d. I. Important Conference Sessions Intergovernmental Relations II. Education Opportunities for Newly Elected Officials III. Member Benefit – Resource for Seeking Grants e. I. The New Jersey League of Municipalities Presents: A Review of the New Farmland Assessment Guidelines Webinar II. Join the Mayors Wellness Campaign in Atlantic City! 11/18-11/20, 2014 f. Educational Opportunities for Newly Elected Officials (Copy to Council-Elect Robert A. DiDio)	Glidden/Public Safety

5.	10/31/14	10/28/14	Debbie Kingsland, Section Chief, Office of Bicycle and Pedestrian Programs, NJ Department of Transportation, to Mayor c: Municipal Engineer Municipal Clerk/Administrator	*Information re Bergen County Complete Streets Planning and Design Training Workshop to be held 12/9/14 at the Bergen County Freeholder's Room, One Bergen County Plaza, 5 th Floor, Hackensack from 9 a.m. to 12 p.m.; Registration starting @ 8:30 a.m. (Copy to LUC/Planning Board, Nick DeNicola, Wm. Dahle III, Vi Caputo)	
6.	11/03/14	11/02/14	Suzanne M. Walters, Mayor, Stone Harbor to boroclerk@closterboro.com	*NJLM Mayor's Newslines – November, 2014	
7.	11/03/14	11/03/14	egg@dca.nj.gov to Municipal Clerk c: Chief Financial Officer Tax Collector	*Proposed Municipal User-Friendly Budget Form; informing the Local Finance Board has proposed rule N.J.A.C. 5:30-3.8 published in the 10/20/14 New Jersey Register that would implement a 2007 law requiring a municipal user-friendly budget be included as a part of each municipal introduced and adopted budget, effective with CY2015 budgets	Dolson/Finance
8.	11/03/14	10/31/14	Alfred Butti, Commander, Leroy S. Mead Post 111	*Invitation to attend Veterans Day program on Tuesday, 11/11/14 @ 11 a.m. in Veterans Monument Park, Herbert Avenue; AND requesting Herbert Avenue between Closter Dock Road and Homans Avenue be closed to vehicular traffic during the short ceremony (Copy to Chief Kaine 11/3/14)	Glidden/Public Safety
9.	11/04/14 Hand del'd	10/16/14	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to David Watkins, Esq. c: Zoning Officer Borough Clerk	*Certified copy of Resolution Approving, in whole or in part, the Application of Asfarjani & Kiarash for property located at 421 & 437-439 Durie Avenue, (Block 1003/Lots 18 & 21)	Dolson/Zoning
10.	11/04/14 11/06/14	10/29/14	Victoria L. Sidrow, M.P.A., President & CEO, Vantage Health System c: Council Members Borough Administrator	*a. Thanking the Borough for past and continued support AND requesting support for vulnerable residents by including Vantage in the 2015 Budget with a contribution; Also: flyer re 8 hour Certified Mental Health First Aider course (Individual letters distributed to Mayor and Council) b. Vantage Health System – Annual Report 2014 (Individually addressed reports distributed to Mayor and Council) COPY ON FILE IN BOROUGH CLERK'S OFFICE	2015 Municipal Budget Borough Administrator
11.	11/05/14	11/05/14	NJ Transit/Bergen County Dept. of Planning & Economic Development to boroclerk@closterboro.com	*Bergen County Bus Rapid Transit Implementation Study Open House & Public Information Session – 11/13/14 from 5 p.m. to 7 p.m. @ Bergen Community College – Hackensack Campus, Philip Ciarco Learning Center, Room 102-103, 355 Main Street, Hackensack	

ON FILE IN BOROUGH CLERK'S OFFICE:

Hackensack TIDELINES, Fall 2014, Volume XVII, Issue 3 (Received 11/04/14)