

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MAY 14, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. POSSIBLE MAYORAL APPOINTMENT OF _____
AS CLASS IV MEMBER OF THE PLANNING BOARD FOR A 4-YEAR UNEXPIRED TERM
(LIGNOS) TO 12/31/17 (5. M.L. 2/27/14)

4. PUBLIC HEARING RE REQUEST FOR WAIVER OF SIDEWALK REQUIREMENT (CODE
SECTION 171-29A(2) FOR PROPERTY LOCATED AT 12 FOURTH STREET, BLOCK 1718, LOT 3,
PATEL (2. M.L. 5/1/14)

5. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS
SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held 4/9/14 and was published in The Record on 4/15/14 as stated in the printer's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

- a. ORDINANCE NO. 2014:1163, "AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 173 SPECIFICALLY 173-79 to 173-92 REGARDING SIGNS"

The following Ordinances were introduced at the Regular Meeting held 4/23/14 and were published in The Record on 4/29/14 as stated in the Clerk's or printer's affidavit of publication. Reprint of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

- b. BOND ORDINANCE NO. 2014:1164, "AN ORDINANCE OF THE BOROUGH OF
CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR VARIOUS
GENERAL CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF CLOSTER AND
APPROPRIATING \$1,505,600 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF
\$1,430,570 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE
SAME"

- c. ORDINANCE NO. 2014:1165, "AN ORDINANCE APPROPRIATING \$21,000 FROM THE
CLOSTER OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION
TRUST FUND FOR PARK, FARMLAND, AND HISTORIC PRESERVATION
IMPROVEMENTS"

- d. ORDINANCE NO. 2014:1167, "ORDINANCE PROVIDING FOR THE ACQUISITION OF
NEW AND ADDITIONAL EQUIPMENT BY THE BOROUGH OF CLOSTER, IN THE
COUNTY OF BERGEN, NEW JERSEY, AND APPROPRIATING \$16,335 THEREFOR
FROM CAPITAL SURPLUS OF THE BOROUGH"

The following Ordinance was introduced at the Regular Meeting held 4/23/14 and was published in The Record on 5/1/14 as stated in the Clerk's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

- e. ORDINANCE NO. 2014:1166, "A CAPITAL ORDINANCE APPROPRIATING THE SUM OF
\$55,000 FOR THE ACQUISITION OF VARIOUS EQUIPMENT BY THE BOROUGH OF
CLOSTER AND TO APPROPRIATE \$55,000 FROM THE CAPITAL IMPROVEMENT FUND"

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MAY 14, 2014 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

7. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION 6/11/14 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2014:1168, “AN ORDINANCE ADOPTING THE ZONING MAP DATED DECEMBER 2013” (Received from Borough Attorney 5/1/14)

RESOLUTIONS

8. BILL RESOLUTION – MAY 15, 2014
(Received from Deputy Treasurer 5/9/14)
9. RESOLUTION MEMORIALIZING THE APPOINTMENT OF JOSEPH ZAVARDINO AS TEMPORARY ACTING CONTRUCTION CODE OFFICIAL MADE AT THE REGULAR MEETING HELD 4/23/14 EXTENDING TEMPORARY APPOINTMENT TO MAY 14, 2014 OR THE RETURN OF THE CONSTRUCTION OFFICIAL (Received from Borough Attorney 4/30/14)
10. RESOLUTION MEMORIALIZING THE APPOINTMENT OF THE BOROUGH CLERK, TO ACT AS BOROUGH ADMINISTRATOR FROM MIDNIGHT MAY 14, 2014 TO MIDNIGHT MAY 26, 2014 (Received from Administrator 5/5/14)
11. RESOLUTION AUTHORIZING PLACE-TO-PLACE TRANSFER (EXPANSION OF PREMISES) OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-003-006 ISSUED TO GJEVUKAJ RESTAURANT CORP., D/B/A SEAR HOUSE, FOR PREMISES LOCATED AT 411 PIERMONT ROAD (Notice of Intent to Transfer published in The Record on 5/1/14 and 5/8/14)
12. RESOLUTION AUTHORIZING THE CONTINUATION OF THE LICENSE AGREEMENT WITH THE AMERICAN SOCIETY OF COMPOSERS, AUTHORS AND PUBLISHERS (ASCAP) FOR A PERIOD OF TWELVE (12) MONTHS AT A COST NOT TO EXCEED \$350.00 (Received from Borough Attorney 5/6/14)
13. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEAR 2013: FEINSTEIN V. CLOSTER (Received from Borough Attorney 5/6/14 - Certification of Funds received from Temporary CFO 5/6/14)
14. RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (DEPARTMENT OF PUBLIC WORKS & POLICE DEPARTMENT) (Received from Administrator 5/6/14)
15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE RETURN OF ESCROW FUNDS IN THE AMOUNT OF \$1,000.00 TO BOGUSH, INC. FOR ROAD OPENING PERMIT # 2013:02 DUE TO SUCCESSFUL COMPLETION OF ONE YEAR MAINTENANCE OF RESTORATION OF TRENCH PURSUANT TO CODE CHAPTER 171 FOR PROPERTY LOCATED AT BLOCK 912, LOT 3, 240 DEMAREST AVENUE, AS CERTIFIED BY THE DEPARTMENT OF PUBLIC WORKS ON 5/6/14 (Received from Deputy Treasurer 5/7/14)
16. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE RETURN OF CLOSTER ZONING BOARD OF ADJUSTMENT ESCROW FUNDS IN THE AMOUNT OF \$4,500.00 TO DIAMOND ENGINEERS & DEVELOPERS FOR PROPERTY LOCATED AT BLOCK 1003, LOT 18, 437-439 DURIE AVENUE DUE TO WITHDRAWAL OF ZONING BOARD APPLICATION (Received from Deputy Treasurer 5/7/14)
17. RESOLUTION REVISING RESOLUTION NO. 12 (RM AGENDA 4/23/14) “RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN SIDEWALK BOND FROM ESCROW IN THE AMOUNT OF \$8,245.00 POSTED ON 9/12/11 PER EMAIL FROM BUILDING DEPARTMENT DATED 4/4/14 THAT THE APPLICANT HAS FULFILLED THE REQUIREMENTS OF THE AGREEMENT TO SKENDER GJEVUKAJ FOR PROPERTY LOCATED AT BLOCK 1903 LOT 2, 411 PIERMONT ROAD” TO INCLUDE INTEREST IN THE AMOUNT OF \$159.94; TOTAL REFUND: \$8,404.94 (Received from Deputy Treasurer 5/7/14)
18. RESOLUTION AMENDING THE HOURS OF ZONING OFFICER (Leonard Sinowitz) (INCREASE FROM 884 HOURS PER YEAR TO 1,040 PER YEAR, EFFECTIVE 6/1/14) (Received from Administrator 5/7/14)
19. POSSIBLE RESOLUTION RE YARD AND GARDEN DEBRIS PICK-UP SERVICE BY THE CLOSTER DPW (Discussed at WS/RM of 4/23/14/WS Agenda 5/14/14) TO BE PREPARED BY BOROUGH ATTORNEY

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – MAY 14, 2014 - 7:30 P.M.

MOTIONS

20. *POSSIBLE MOTION APPROVING THE FOLLOWING APPOINTMENT(S) OF SALARIED EMPLOYEES FOR A 1 YEAR TERM TO 12/31/14 (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14):*

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>
DEPUTY COURT ADMINISTRATOR	<u>Vacant</u>	_____

21. *POSSIBLE MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS:*

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH			2 Years Unexp. (Pierro)	
Alternate No. 1	<u>Janice Pierro</u>	_____	to	12/31/14
	<i>(Janice Pierro reappointed to Member at RM 1/22/14)</i>			

**IMPROVEMENT
 COMMISSION**

<i>Not made at ReOrg 1/2/14:</i>			2 Years Unexp. (Vacant)	
Member	<u>Vacant</u>	_____	to	12/31/14

22. *POSSIBLE MOTION APPOINTING THE FOLLOWING INDIVIDUALS TO FILL THE FOLLOWING NON-SALARIED APPOINTMENTS MADE AT THE REORGANIZATION MEETING HELD ON 1/2/14 (Which have not been accepted as of the time of preparation of this Agenda):*

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION			1 Year	
Associate Member	<u>Arthur Goldberg</u>	_____	to	12/31/15
RECREATION COMMISSION			1 Year	
Associate Member	<u>Wendy Nigro</u>	_____	to	12/31/14

23. MOTION GRANTING APPROVAL FOR ELKS AND AMERICAN LEGION TO CONDUCT THE ANNUAL MEMORIAL DAY PARADE ON 5/26/14 @ 10:00 A.M. – PARADE ROUTE AS FOLLOWS: STAGING AREA AT ST. MARY’S PARKING LOT, START ON LEGION PLACE/PROCEED EAST ON HIGH STREET; LEFT ONTO CLOSTER DOCK ROAD; CONTINUE WEST TOWARD HARRINGTON AVENUE; PARADE TO TERMINATE AT THE GATES TO MEMORIAL PARK; MEMORIAL SERVICE TO BE CONDUCTED AT THE PARK. (9. M.L. 4/24/14)

24. MOTION APPROVING THE FOLLOWING MINUTES (NO ABSTENTIONS):

- a. REGULAR MEETING HELD 4/23/14 (Distributed 5/8/14)
- b. WORK SESSION HELD 4/23/14 (Distributed 5/8/14)

25. REPORTS

- a. CONSTRUCTION OFFICIAL – APRIL 2014 (Received 5/1/14)

- 6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

26. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

27. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

28. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MAY 14, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF APRIL 24, 2014
 - b. MAIL LIST MAY 1, 2014
 - c. MAIL LIST MAY 8, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of May 14, 2014)

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) REPORT RE PREPARATION OF SPECIFICATIONS FOR SOLID WASTE TRANSFER SERVICES (RM 3/26/14)
- 2) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE RUCKMAN ROAD, PERRY STREET, OAKLAND AVENUE, FIRE DEPARTMENT ENTRANCE RAMP AND CURB IMPVTS. HIGH STREET (from Legion Place to Knickerbocker Road), 2013 ROAD IMPROVEMENTS, & RUCKMAN PARK WALKING PATH (RM 5/8/13)
Awarded to Cifelli and Son General Construction - RM 7/10/13
- 2) REPORT RE ENGINEERING/INSPECTION SERVICES FOR (2013) BARRIER FREE CURB RAMP INSTALLATIONS (Per 7/15/13 proposal \$12,050/Approved RM 8/14/13)
- 3) REPORT RE INFORMATION SESSION WITH HICKORY LANE RESIDENTS
(Requested at WS 3/12/14)
- 4) DPW REMEDIATION (Authorized at RM 4/23/14)
- 5) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOW UP OF BOROUGH ENGINEER RECOMMENDATIONS RE POTENTIAL USES FOR SWIM CLUB PROPERTY DEEDED TO THE BOROUGH (WS 5/8/13)
- 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a) Mail List requests:
 1. American Cancer Society (27th Annual GWB Challenge) to take place 6/8/14 (10. M.L. 12/26/13)
 2. JFS Wheels for Meals Bike Event to be held 6/15/14 partially through the Borough from 7:00 am to 12:30 pm (14. M.L. 3/27/14)
- 3) STATUS REPORT RE ACQUISITION & INSTALLATION OF EMERGENCY GENERATOR AT THE CLOSTER PUBLIC LIBRARY (WS 1/8/14)
- 4) REPORT RE BID OPENING HELD 5/1/14 @ 11 A.M. FOR EXTERIOR REPAIRS AND ROOF REPLACEMENT AT BOROUGH HALL.
- 5) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2014 APPOINTMENTS
- 2) STATUS REPORT RE 2014 OATHS OF OFFICE
- 3) STATUS REPORT RE 2014 LICENSES
- 4) STATUS REPORT RE 2014 MEETING DATES
- 5) STATUS REPORT RE ELECTIONS
- 6) REPORT RE NEW FINANCIAL DISCLOSURE STATEMENT FILING PROCEDURES RECEIVED FROM THE LOCAL FINANCE BOARD (Nos. 12 & 13 – M.L. 5/8/14)
- 7) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (\$189,000 – 50% matching funds available in Closter Open Space, Recreation, Historic Preservation and Farmland Preservation Municipal Trust Fund) TO ACQUIRE AND PRESERVE THE HAROLD HESS LUSTRON HOUSE, 421 DURIE AVENUE, B 1003, L 21 - RM 7/24/13
 - b. AWARDED
 1. 2013 CDBG GRANT CONTRACT #NV-CLSTR-03-13 IN THE AMOUNT OF \$10,000.00, FOR HANDICAPPED ACCESSIBLE DOORS BOROUGH HALL PROJECT FROM 7/1/13 to 6/30/14 (9. M.L. 9/12/13)
 - c. TO BE FILED
 1. To be announced by Mayor
- 2) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MAY 14, 2014 - 7:30 P.M.

8. OLD BUSINESS
 - a. DISCUSSION RE *POSSIBLE* RESOLUTION RE YARD AND GARDEN DEBRIS PICK-UP SERVICE BY THE CLOSTER DPW (Discussed at WS/RM of 4/23/14)
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
APRIL 24, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	04/16/14 04/21/14	04/16/14 04/21/14	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to boroclerk@closterboro.com	*League Advisories re: a. Update on Interest Arbitration Cap b. Transportation Funding Opportunities (Copy to Chief Kaine) c. Recent Court Decision on Nomination Petitions; Empower Our Neighborhood, et al. v. Guadagno, et al.	Borough Attorney Borough Engineer Mayor/Grants Borough Attorney
2.	04/17/14	04/03/14	Robert F. Layton, Bergen County Tax Administrator, Bergen County Board of Taxation, to Bergen County School Board Secretaries / Administrators/Municipal Clerks	*Informing that due to understaffing and additional workload the Board of Taxation will be unable to check the mathematics on AF-4 FORMS	
3.	04/17/14	04/16/14	Gary J. Vinci, Registered Municipal Accountant, Lerch, Vinci & Higgins, LLP, to Loretta Castano	*Four (4) copies of the Adopted 2014 Municipal Budget for distribution as follows: Two (2) to the Division of Local Government Services, Department of Community Affairs, one (1) to Chief Financial Officer, one (1) for Borough files; (one copy of adopting resolution to be submitted to the County Board of Taxation)	
4.	04/17/14	04/17/14	Patricia Roach (PRoach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	*Certified copies of Ordinances introduced 4/16/14; Public Hearing and Adoption scheduled to be held 5/7/14: a. 14-11 "Bond Ordinance Amending and Supplementing Bond Ordinance Number 12-10 (which provides for various Public Works Capital Improvements) Heretofore Finally Adopted by the Board of Chosen Freeholders of the County of Bergen, State of New Jersey, on April 4, 2012, as Amended and Supplemented, to Reallocate Appropriations, Authorizations and Down Payments Authorized Therein and to Amend the Useful Life" b. 14-12 "Bond Ordinance Providing for Various Improvements to the Bergen Regional Medical Center, By and In the County of Bergen, State of New Jersey and Amending Bond Ordinance Numbers 07-35, 08-39, 09-16 and 10-23 to Reappropriate \$3,249,371 in Aggregate Appropriations, to Reappropriate \$3,094,637 in Aggregate Bond and Note Authorizations (Including \$335,280 in excess Bond Proceeds) and to Reappropriate \$154,734 in Aggregate Down Payments from the Aforesaid Bond"	

4.	Cont'd			<p>c. 14-13 "Guaranty Ordinance Securing the Bergen County Improvement Authority's County of Bergen Guaranteed School District Revenue Bonds (Elmwood Park Board of Education Project) in an Aggregate Principal Amount Not to Exceed \$32,492,500 and Consenting to Such Financing and Determining Certain Other Matters in Connection Therewith"</p> <p>d. 14-14 "An Ordinance Establishing a Speed Limit Along Campgaw Road in the Township of Mahwah and Borough of Franklin Lakes"</p>	
5.	04/17/14	04/17/14	<p>Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Andrew Kohut, Esq., Attorney for Applicant c: Zoning Officer Borough Clerk</p>	<p>*Certified copy of Resolution denying in whole or in part the application of Baquiran, 318 Harrington Avenue, Block 1312/Lot 10</p>	Dolson/ZBA
6.	04/17/14	04/17/14	<p>Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Marc Weissman, Esq., Attorney for Applicant c: Zoning Officer Borough Clerk</p>	<p>*Certified copy of Resolution approving in whole or in part the application of NJR Investment Properties II, LLC c/o Nason, 31 Storig Avenue, Block 803/Lot 16</p>	Dolson/ZBA
7.	04/17/14	04/17/14	<p>Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to David Watkins, Esq., Attorney for Applicant c: Zoning Officer Borough Clerk</p>	<p>*Certified copy of Resolution approving AMENDMENT to remove certain conditions attached to the approval of the application of Carpentieri, 120 High Street, Block 510/Lot 6</p>	Dolson/ZBA
8.	04/17/14	04/17/14	<p>Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Mark Madaio, Esq., Attorney for Applicant c: Zoning Officer Borough Clerk</p>	<p>*Certified copy of Resolution approving EXTENSION OF TIME to fulfill the conditions of the application of Desan Enterprises, Inc., 170 & 176 Closter Dock Road, Block 1301/Lots 10 & 11</p>	Dolson/ZBA
9.	04/21/14	04/21/14	<p>Richard Sheola, Borough Administrator, to Mayor and Council c: Borough Clerk Borough Attorney</p>	<p>*Forwarded letter from Brian W. Pierro, Sr., Past Exalted Ruler, Closter Elks #2304 requesting permission to conduct the annual Memorial Day Parade on Monday, 5/26/14 at 10 a.m. via the following route: starting on Legion Place, to eastbound on High Street, making the left onto Closter Dock Road, going west towards Harrington Avenue, terminating at the gates to Memorial Park with Memorial Service immediately following</p>	

10.	04/22/14 04/23/14	04/22/14 04/23/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Official Joe Rogers, Program Coordinator, Office of Local Government Assistance, NJDEP to Municipal Clerk	*NJDEP PRESS RELEASES re: a. Earth Day Message from Commissioner Bob Martin b. Christie Administration Announces Distribution of \$755,000 in Recreational Trail Grants (See P2 – Closter Borough, Northern Valley Trail: \$24,000) Copy to Environmental Commission c. DEP Encourages Proper Use of Pesticides and Fertilizers for Spring Maintenance of Homes, Lawns and Gardens (Copy to Board of Health, Environmental Commission)	Kashwick/ Environmental Kashwick/ Environmental
11.	04/23/14	04/23/14	Ann H. Bistriz RMC CMR, Borough Clerk/Administrator, Registrar of Vital Statistics, Borough of Harrington Park, to Loretta Castano	*Copy of Resolution Encouraging Protection of the New Jersey Palisades Viewshed adopted 4/21/14	
12.	04/24/14 Hand del'd	04/17/14	Elvira Testa Caputo, Secretary, Board of Health	*Certified Copy of Resolution Adopting Ordinance No. 2014-2, "AN ORDINANCE AMENDING CODE SECTION 250-69 OF THE CODE" adopted 4/17/14	Dolson/Health
13.	04/24/14	04/24/14	The Honorable Clinton C. Hoffman, Mayor, Wall Township, to Municipal Clerk	*Requesting consideration of passing proclamation in support of Fibrodysplasia Ossificans Progressiva (FOP) Awareness; explanation of disorder and sample Resolution attached	Mayor

MAIL LIST

MAY 1, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	04/24/14 04/21/14 04/28/14 04/29/14 04/30/14	04/24/14 04/21/14 04/28/14 04/29/14 04/30/14	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to boroclerk@closterboro.com	*League Advisories re: a. I. Update on Interest Arbitration Cap II. NJLM Educational Foundation, Inc. "New Legal Tools for Redevelopment" b. I. Pressure Building for Congress to Enact a New Transportation Program II. NLC Prepares to Meet with New Treasury Department Office of State and Local Finance III. Comment Period Begins on Proposed "Waters of the U.S." Rule IV. FCC Hosts Webinar for State and Local Governments V. Federal Disaster Relief Bill c. I. Affordable Housing, COAH to meet on April 30 II. Claim Your CEU's from the 2013 NJLM Annual Questionnaire d. State Revenue Shortfall Grows e. <u>Verizon v. Hopewell</u> – Status Update Ask Your Legislators to Support A-366/S-1713 f. Affordable Housing, COAH proposes new regulations	Borough Attorney Borough Engineer Borough Attorney Borough Attorney
2.	04/25/14	04/25/14	Rose Mitchell, Technical Assistant, Building Department, to Loretta Castano	*Forwarded request from Amita Patel dated (4/22/14) requesting consideration of waiver for requirement to build sidewalk for new construction of a home located at 12 Fourth Street, Block 1713, Lot 3 pursuant to Borough Code Chapter 171-29A(2)	Public Hearing RMA 5/14/14
3.	04/25/14	04/16/14	George King, Chief, Unregulated Heating Oil Tank Program, NJDEP, to 309 Closter Dock Road LLC, Attn: Massimo Grieco c: Municipal Clerk Mid-Bergen Regional Health Commission	*Unrestricted Use – No Further Action Letter and Covenant Not to Sue re Area of Concern: One 550 gallon #2 Heating Oil Underground Storage Tank System, Block 1701, Lot 1, 309 Closter Dock Road, Program Interest #: 004426, Activity Number; CSP140001; Communications Center Number: 99-04-07-1309-49 (Copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Health Kashwick/ Environmental
4.	04/25/14	04/23/14	Fred Semrau, Esq., Fund Attorney, Municipal Excess Liability Joint Insurance Fund to All Members	**"FEMA" Deadline is 4/28/14 to file a Proof of Loss with respect to Flood Claims related to Super Storm Sandy (Copy to Glenn Parsells, Chief Kaine, Lt. Winters, William Dahle III)	Administrator

5.	04/28/14	04/28/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Clerk	*NJDEP is hosting its annual outreach initiative for Air Quality Awareness Week, 4/28/14 – 5/2/14 (Copy to Board of Health, Environmental Commission, William Dahle, III, Chief Kaine, Jim Oettinger)	
6.	04/28/14	04/24/14	Daniel B. Shapiro, Attorney for Benjamin and Deborah Giua, to Loretta Castano c: Edward Rogan & Associates, LLC Judge Joseph Andresini, Tax Court of New Jersey Benjamin and Deborah Giua	*Giua v. Borough of Closter; Docket No. C-318-12, Application for Apportionment of Taxes	Borough Attorney
7.	04/28/14	April 2014	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to Loretta Castano	*Legislative Bulletin No. 2; 2013-2014 Legislative Session	
8.	04/29/14	04/29/14	Chief Dennis Kaine (dkaine@closterpolice.org) to Loretta Castano (lcastano@closternj.us)	Forwarded message from Jim Thebery, M. A., CSW, Director, Bergen County Division on Disability Services, President, NJ Association of County Disability Services (NJACDS) with flyers re: a. Autism Awareness Day in Bergen County, Sunday, 5/4/14 from 10 a.m. to 4:30 p.m. at the Bergen County Zoo, 216 Forest Avenue, Paramus b. Challenger Fun Day, Saturday, 5/10/14 from 10 a.m. to 2 p.m. at Overpeck County Park, Ridgefield Park (Flyers posted on Municipal Clerk's Bulletin Board 5/1/14)	
9.	04/29/14 hand del'd	04/29/14	Stuart D. Liebman, Wells, Jaworski & Liebman, LLP, to Loretta Castano c: Edward T. Rogan, Esq. Leonard Sinowitz Burgis Associates	*Request for Zoning Amendment re: A portion of John Street, Lots 1, 2, 3, 4, 5, 6, 7, Block 1203, Borough of Closter on behalf of the owner of Block 1203, Lot 5 with enclosed draft Ordinance for review prepared by Burgis Associates entitled "An Ordinance to Amend, Supplement and Revise the Code of the Borough of Closter, Zoning, Chapter 200" to create proposed new "District No. 2A, Residence Area C"	Borough Attorney
10.	04/30/14	04/24/14	Jerry Beckman, Acting Municipal Clerk, Borough of Alpine, to Borough Clerk	*Copy of Ordinance 743 entitled "An Ordinance to Amend Chapter 179 of the Zoning Code of the Borough of Alpine" introduced 4/23/14; public hearing and adoption scheduled to be held 5/28/14 @7:30 p.m.	Dolson/Zoning
11.	04/30/14	04/30/14	Richard J. Sheola, Borough Administrator (rsheola@closternj.us)	*Forwarded message from Elisabeth Lucas, Manager, Department of Community Health and Community Benefit, The Valley Hospital re free screening of <i>Age of Champions</i> ; flyer attached (Copy to Bill Brewster)	Mayor/Seniors

12.	05/01/14	May 2014	Suzanne M. Walters, President, Mayor, Stone Harbor Borough, to Borough Clerk	*Mayor's Newsline, May 2014	
13.	05/01/14	April 13	Assemblywoman Valerie Vainieri Huttle, 37 th District to boroclerk@closterboro.com	Spring into Advocacy – Valerie's Voice (April)	
14.	05/01/14	04/28/13	Marcellina Del Pizzo, United Postal Service, Northern NJ District, to Mayor Sophie Heymann	Notification letter re some modifications in their delivery operations: letter carriers domiciled and working out of a Post Office other than their designated delivery Zip Code are: Letter Carriers: Haworth; Domiciled: Closter	

MAIL LIST

MAY 8, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	05/01/14 05/02/14 05/06/14 05/07/14	05/01/14 05/02/14 05/06/14 05/07/14	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to boroclerk@closterboro.com	*League Advisories re: a. I. Update on Interest Arbitration Cap II. May Grant Page Posted III. "Local Access and Telcom Technology Conference" b. "The Conversation of a Lifetime" (Copy to Board of Health) c. League's Bureau of Municipal Information d. I. Resources Available for Hurricane Preparedness and Sandy Survivors (Copy to OEM Coordinator) II. New Jersey Hall of Fame e. Energy Grant Opportunities		Borough Attorney Mayor/Grants Dolson/Health
2.	05/02/14	04/29/14	Mitchel A. Rosen, Director, Rutgers School of Public Health, Office of Public Health Practice, to Mayor	*Informing the NJ Department of Health has funded the Office of Public Health Practice (OPHP) to provide training to prevent and mitigate post-storm environmental health issues for homeowners, public health and other municipal officials and volunteers (Copy to Board of Health, OEM Coordinator)		Dolson/Health
3.	05/02/14	04/29/14	Richard G. Horowitz, 94 Garry Road	*Expressing gratitude for variety of outdoor activities provided by Ruckman Park; and asking the Borough to consider lighting the walking path so residents can utilize it after dark (Copy to Jim Oettinger)		Glidden/Recreation
4.	05/02/14	04/28/14	Merav Dekel, Esq., 38 Westervelt Avenue	*Expressing concern over the discontinuation of the yard debris pickup service; and noting as taxes go up, services should be increased as opposed to decreased (Copy to William Dahle, III)		Latner/Public Works
5.	05/02/14	05/01/14	Nick DeNicola, P.E., Borough Engineer, Boswell McClave Engineering, to Attention: Richard Sheola with enclosures c: Loretta Castano, w/o enclosures	*Ruckman Road and Oakland Avenue Improvements and 2013 Road Program, File No. CL-1120, Estimate No. 4 and Final and Voucher No. 4 in the amount of \$35,768.72 for work performed by Cifelli & Son General Construction, Inc.; and informing Boswell takes no exception to the payment for work completed		Administrator

6.	05/02/14 from Mayor	04/15/14	Michael Saudino, Bergen County Sheriff, Office of the Bergen County Sheriff, to Mayor Heymann Pc: Chief Dennis Kaine Sgt. Bill Phillips, Bergen County Sheriff's Office	*Acknowledging receipt of letter from the Borough requesting the services of the Bergen County Sheriff's Office Inmate Labor Program and informing same is under review by Sgt. Bill Phillips, Work Release Administrator, who will apprise the Borough of the status of its request (Copy to Chief Kaine)	
7.	05/02/14	04/30/14	Stephen Fritzky, Stantec Consulting Services, to Loretta Castano	*Application submitted on behalf of The Great Atlantic & Pacific Tea Company (A&P) regarding property at Block 1006, Lots 25 & 26, 396 Demarest Avenue to the NJDEP under the Freshwater Wetlands Protection Act rules, N.J.A.C. 7:7A for Freshwater Wetlands Letter of Interpretation – Line Verification (establishes wetlands boundary) and Freshwater Wetlands General Permit Nos. 12 & 14 (authorized regulated activities in wetlands and adjacent wetland transition areas) in order to authorize the installation of monitoring wells – letter only! COMPLETE APPLICATION ON FILE IN BOROUGH CLERK'S OFFICE (Copy to Board of Health, Construction Official, Environmental Commission)	Borough Engineer Dolson/Health Kashwick/ Environmental (this is to install wells for already ongoing remedial investigation)
8.	05/05/14	05/02/14	Ayesha Dolasa, PE, LSRP Project Manager, Balanced Environmental Systems (BEM), to Loretta Castano	*Updated Receptor Evaluation Form Submission re Former Hotel Research Laboratories, 48 and 58 Perry Street, Block 1318, Lots 4 & 5, SRP PI ID G000007260 – letter only! (Copy – letter only!) to Board of Health, Construction Official, Environmental Commission) COMPLETE APPLICATION ON FILE IN BOROUGH CLERK'S OFFICE	Dolson/Health Kashwick/ Environmental
9.	05/02/14	05/02/14	Mayor Heymann (sheymannc@closternj.us) to Loretta Castano (lcastano@closternj.us)	*Forwarded email from Christiano Pereira informing of resignation as Planning Board Alternate No. 2 for a 2-year term to 12/31/15	Amitai/Planning Mayoral Appointment RM 5/14/14
10.	05/07/14	05/05/14	Ilene S. Anesini, Executive Director, Temple Emanu-El, to Mayor	*Informing (of their understanding) that in accordance with the waiver granted by the town, this year's Tashlich Service will be held at the Closter Nature Center on Thursday, 9/25/14, @ 5:00 p.m. (Copy to Glenn Parsells, Nature Center Association c/o Marc Gussen)	Administrator/ Insurance (Possible approval upon receipt of approval from Risk Management Consultant re required insurance)

11.	05/05/14 05/07/14 05/08/14	05/05/14 05/07/14 05/08/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Clerk	*NJDEP PRESS RELEASES re: a. State History Fair to be held at Washington Crossing State Park on 5/10/14 b. New “Don’t Waste Our Open Space” Initiative to Combat Illegal Dumping on State Lands Yields First Enforcement Actions c. Christie Administration Announces 2014 Round of Green Acres Preservation Program Funding	
12.	04/23/14	04/23/14	egg@dca.state.nj.us to lcastano@closternj.us	*2014 FDS Filing Update and Local Finance Notice: LFN 2014-6 (Copy to Closter Board of Ethics via e-mail)	Borough Attorney
13.	05/02/14	05/02/14	egg@dca.state.nj.us to lcastano@closternj.us	*2014 FDS Filing Instructions: LFN 2014-7 (Copy to Closter Board of Ethics via e-mail)	Borough Attorney
14.	05/07/14	05/07/14	Richard Stokes, FEMA, Assistant External Affairs Officer – Intergovernmental Affairs/Legislative Liaison/Sandy Recovery Office, NJ, to Loretta Castano	*Advisory – Less than a Month Until 2014 Atlantic Hurricane Season Begins – Residents Encouraged to Take Steps Now to be Prepared for Emergencies (Copy to OEM Coordinator, Chief of Police, Supt. DPW, Board of Health	Dolson/Health Glidden/Public Safety Latner/Public Works
15.	05/07/14	05/07/14	Lauren St. Helaire, Executive Assistant to Jeanne Baratta, Chief of Staff, County of Bergen, Office of the County Executive, to Borough Clerk	2014 Bergen County Directory is now available on line @ www.co.bergen.nj.us	
16.	05/08/14 Via certified mail	05/07/14	Michael J. Hubschman, PE, Hubschman Engineering, PA, to Borough Clerk	Letter to Interested Party: re Application Submitted by Arlene Gold Regarding Property at: 165 Herbert Avenue, Block 1501, Lots 17 & 18 for submission to NJDEP under Freshwater Wetland Protection Act rules, N.J.A.C. 7:7A to either establish boundary of freshwater wetlands on the property or authorize him to conduct regulated activities on the property (NOTE: this letter indicates “my application...is on file at the Municipal Clerk’s Office...” – NO COMPLETE APPLICATION HAS BEEN FILED IN THE BOROUGH CLERK’S OFFICE)	Borough Engineer

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held April 23, 2014

Unapproved Notes of Work Session held April 23, 2014

ON FILE IN BOROUGH CLERK’S OFFICE

Freshwater Wetlands Application on behalf of The Great Atlantic & Pacific Tea Company (A&P) – received 5/2/14 (See Item No. 7)

Updated Receptor Evaluation Form Submission re Former Hotel Research Laboratories - received 5/5/14 (See Item No. 8)