

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – MARCH 26, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. SWEARING IN OF KEITH DOMBKOWSKI AS PROBATIONARY PATROLMAN
(Requested by Chief Kaine 3/20/14)

4. POSSIBLE MAYORAL APPOINTMENT OF _____
AS CLASS IV MEMBER OF THE PLANNING BOARD FOR A 4-YEAR UNEXPIRED TERM
(LIGNOS) TO 12/31/17 (5. M.L. 2/27/14)

5a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

6. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION –
4/23/14 @8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

BOND ORDINANCE NO. 2014:1162, “AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN
THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE REPAIR OF EXTERIOR
WALLS AND REPLACEMENT OF ROOF AT BOROUGH HALL OF THE BOROUGH OF
CLOSTER AND APPROPRIATING \$650,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE
OF \$617,500 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME”
(Received from Bond Counsel 3/19/14)

RESOLUTIONS

7. RESOLUTION CANCELLING CAPITAL ORDINANCE BALANCES TO OPEN SPACE TRUST
FUND (ORDINANCE NO. 2013:1143 IN THE AMOUNT OF \$180,000 IN PART TO FUND REPAIRS
TO BOROUGH HALL.) Received from Administrator 3/17/14)

8. RESOLUTION AUTHORIZING THE BOROUGH ATTORNEY TO PREPARE THE NOTICE TO
BIDDERS AND BID PACKAGE AND AUTHORIZING THE BOROUGH CLERK TO ADVERTISE
FOR BIDS FOR SOLID WASTE TRANSFER SERVICES (Received from Borough Attorney 3/18/14)

9. RESOLUTION APPROVING BIDDING FOR THE BOROUGH HALL EXTERIOR RENOVATIONS
AND ROOF REPLACEMENT (Received from Administrator 3/18/14)

10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE
AMOUNT OF \$6,564.05 TO CORE LOGIC FOR BLOCK 2401, LOT 41, 128 O'SHAUGHNESSY
LANE, DUE TO A 4TH QUARTER 2013 DUPLICATE TAX PAYMENT (Received from Tax Collector
3/18/14)

11. TRANSFER RESOLUTION NO. 7 (Received from Temporary CFO 3/18/14)

12. RESOLUTION AMENDING TEMPORARY BUDGET APPROPRIATIONS FOR 2014
(Received from Temporary CFO 3/18/14)

13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE
AMOUNT OF \$200.00 TO ADAM BRISMAN, DMD, 363 HARDENBURGH AVE., DEMAREST,
NJ, FOR ZONING APPLICATION FILED WITH THE ZONING OFFICER FOR CONSTRUCTION
AT 1 RUCKMAN ROAD, WHICH HAS BEEN WITHDRAWN AS OF 3/3/14 (Received from Deputy
Treasurer 3/18/14)

14. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE
AMOUNT OF \$45,258.47 AND ISSUE A RETURN OF PREMIUM FROM ESCROW IN THE
AMOUNT OF \$8,100.00 TO US BANK CUST FOR PRO CAPITAL I, LLC FOR THE REDEMPTION
OF TAX SALE CERTIFICATE #12-00005 FOR PROPERTY LOCATED AT 14 MACARTHUR
AVENUE, BLOCK 2210, LOT 3, SOLD AT THE MUNICIPAL TAX SALE HELD ON 6/28/12 FOR
2011 DELINQUENT TAXES (Received from Tax Collector 3/19/14)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – MARCH 26, 2014 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

15. RESOLUTION APPROVING PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-009-000-012 FROM JBS MACK, LLC, D/B/A CASK 171 TO QUEEN ANNE WINE EXCHANGE, INC. (Notice of Application for Transfer was published in The Record on 2/27/14 and 3/6/14) Adjourned from RM 3/12/14 by Borough Attorney
16. RESOLUTION RE TEMPORARY CAPITAL BUDGET (Received from Auditor 3/20/14)

MOTIONS

17. *POSSIBLE* MOTION APPROVING THE FOLLOWING APPOINTMENT(S) OF *SALARIED* EMPLOYEES FOR A 1 YEAR TERM TO 12/31/14 (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>
DEPUTY COURT ADMINISTRATOR	<u>Vacant</u>	_____
P/T CLERICAL (RECREATION)	<u>Gina Ferraro</u>	_____

18. *POSSIBLE* MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH Alternate No. 1	<u>Janice Pierro</u>	_____	2 Years Unexp. (Pierro)	to 12/31/14
	<i>(Janice Pierro reappointed to Member at RM 1/22/14)</i>			

**IMPROVEMENT
COMMISSION**

Not made at ReOrg 1/2/14:

Member	<u>Vacant</u>	_____	2 Years Unexp. (Vacant)	to 12/31/14
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19. MOTION APPROVING THE FOLLOWING MINUTES:
a. SPECIAL MEETING HELD 3/6/14 (Distributed 3/14/14) ABSTENTIONS: DOLSON/AMITAI
b. REGULAR MEETING HELD 3/12/14 (Distributed 3/21/14) ABSTENTION: DOLSON
c. WORK SESSION HELD 3/12/14 (Distributed 3/21/14) ABSTENTION: DOLSON

20. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2014 PER BOROUGH CODE CH. 127 (Received from Chief of Police 3/10/14):

PERMIT NO 2014-03 – NYSL PROMOTIONS, RYAN C. LEAMAN, 48 ROOSEVELT AVENUE, LAKE HIAWATHA, NJ 07034 FOR EXTERIOR HOME REMODELING

21. MOTION GRANTING APPROVAL FOR JACK IN THE BOX, CLOSTER, TO USE THE MUNICIPAL BUILDING PARKING LOT PREMISES AT 295 CLOSTER DOCK ROAD AS THE SITE TO CONDUCT THEIR 4th ANNUAL TRIKE-A-THON FUNDRAISER TO BENEFIT RESEARCH FOR AUTISM, ON SATURDAY, 5/31/14, FROM 10:00 A.M. TO 11:30 A.M.; GROUP PICTURE TO BE TAKEN AT 11:00 A.M.; RAIN DATE: SUNDAY, 6/1/14 (Approval received from Risk Management Consultant 3/20/14)

22. REPORTS

- a. CHIEF OF POLICE – FEBRUARY 2014 (Received 3/10/14)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

23. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

24. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

25. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – MARCH 26, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF MARCH 13, 2014
 - b. MAIL LIST OF MARCH 20, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of March 26, 2014)
6. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/KASHWICK)
 - 1) STATUS REPORT RE CLOSTER WEBSITE
 - 2) REPORT
 - B. PUBLIC SAFETY - GLIDDEN (LATNER/BARAD)
 - 1) REPORT
 - C. PUBLIC WORKS - LATNER (DOLSON/GLIDDEN)
 - 1) REPORT
 - D. ORDINANCES - BARAD (KASHWICK/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - E. HUMAN RESOURCES - KASHWICK (DOLSON/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
 - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – MARCH 26, 2014 - 7:30 P.M.

7. OLD BUSINESS
8. NEW BUSINESS
 - a. National Cooperative Purchasing Agreements (Received from Borough Administrator on 3/20/14)
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
MARCH 13, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/06/14	03/06/14	Lauren St. Helaire, Executive Assistant, Office of the County Executive, County of Bergen, to boroclerk@closterboro.com	*Invitation to the "Access for All" Summit on Saturday, 3/29/14 beginning @ 12:30 pm at Englewood Hospital & Medical Center, 350 Engle Street, Englewood; requesting RSVP by 3/25/14; Informational flyer attached (Copy to Chief Kaine, Fire Chief, Ambulance Corps Capt.)	
2.	03/06/14	03/05/14	Patricia Roach (PROach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	<p>a. Certified copies of Ordinances adopted 3/4/14 (introduced 2/19/14 – see also 7b1-7b6. M.L. 2/27/14):</p> <p>1) No. 14-02: "Ordinance Providing for Various Department of Public Works Road Improvement Projects... in Connection with the New Jersey Department of Transportation County Aid Allocation..."</p> <p>2) No. 14-03: "Ordinance Providing for West Crescent Avenue Bridge Improvements Projects ... from the State Fiscal Year 2013 New Jersey Transportation Trust Fund Local Bridges, Future Needs Program"</p> <p>3) No. 14-04: "Ordinance Providing for Various Improvements Relating to Hazard Mitigation ... in Connection with ... the Federal Emergency Management Agency Hazard Mitigation Grant Program"</p> <p>4) No. 14-05: "An Ordinance Establishing a Speed Limit Along High Mountain Road in the Borough of Franklin Lakes"</p> <p>5) No. 14-06: "An Ordinance Establishing a Speed Limit Along Franklin Lake Road in the Borough of Franklin Lakes"</p> <p>6) No. 14-07: "An Ordinance to Amend Article 5 of the Administrative Code of the County of Bergen, Concerning Contracts and Purchases... and to Amend Article 8.9 Concerning the Department of Planning and Economic Development ..."</p> <p>b. Certified copy of Ordinance introduced 3/4/14; Public Hearing and Adoption scheduled to be held 3/19/14: No. 14-09: "Guaranty Ordinance Securing the Bergen County Improvement Authority's County Guaranteed Governmental Pooled Loan Revenue Bonds, Series 2014 in an Aggregate Amount Not to Exceed \$98,700,000 and Consenting to Such Financing and Determining Certain Other Matters in Connection Therewith"</p>	

3.	03/11/14 03/07/14 03/10/14 03/12/14	03/11/14 03/07/14 03/10/14 03/12/14	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to boroclerk@closterboro.com	*League Advisories re: a. Washington Watch Advisory re: II. US Senator Booker Provides Useful Income Tax Information for New Jersey Mayors b. URGENT: Interest Arbitration Cap Expires in Less Than Month c. Appellate Division orders COAH to meet and adopt regulations d. Urge Your Legislators to Support A-1021/S-268, Energy Receipts Property Tax Relief Initiative e. I. Sustainable Jersey Announced the 34 Towns Selected to Receive Grants for Community-Based Sustainability Projects II. New Jersey Resources for Small Businesses	Borough Attorney
4.	03/07/14	03/05/14	Rev. Robert Holsten, St. Paul's Lutheran Church	*Request for permission to conduct one hour Easter service at 7 a.m. on Sunday, 4/20/14 in the Closter Memorial Field Bandstand Area; Certificate of Insurance to be provided to the Borough (Copy to Jim Oettinger, Glenn Parsells)	Administrator/ Insurance (Poss. Agenda item upon receipt of approval of certificate of insurance and hold harmless agreement by Risk Mgmt Consultant)
5.	03/07/14	02/22/14	Claire Foy, Borough Clerk, Borough of Carlstadt, to Loretta Castano	*Certified copy of Resolution Supporting Bergen County Law Enforcement Mutual Aid & Rapid Deployment Force (Copy to Chief Kaine)	Glidden/Public Safety
6.	03/07/14	No Date	Elliot W. Urdang, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 3/19/14 @ 8 pm re the application of Isaac Ben-Avraham, for 515 Piermont Road, Block 1605, Lot 7, presently known as Trautwein Farms for continued farming and the construction of a new building to house a 40-seat restaurant and retail facility	Dolson/Zoning
7.	03/07/14	03/07/14	egg@dca.state.nj.us to closterboroughclerk@yahoo.com	*Message from Christopher J. Vaz, Assistant Division Director re Financial Disclosure Statement Rosters (Copy to Joe Yammarino)	Borough Attorney
8.	03/07/14	March 2014	Suzanne M. Walters, Mayor, Stone Harbor Borough, and President, NJS League of Municipalities, to boroclerk@closterboro.com	*Mayor's Newsline	
9.	03/10/14	February 2014	Nancy Patrissi, 2014 R.A.V.E. Walk Chairwoman, Zonta Club of Northern Valley, NJ	*Informing the Zonta Club will sponsor its 17 th Annual R.A.V.E. Walk (Rape and Violence Eradication) on Saturday, 4/26/14 at Pascack Brook County Park, Westwood @ 10 a.m. to take place "rain or shine"; and invitation to attend Opening Ceremony @ 9:45 a.m.	

10.	03/10/14	03/05/14	George E. King, Chief, NJDEP Unregulated Heating Oil Tank Program, to Howard Bartholf c: Borough Clerk	*Area of Concern: One 1000-gallon #2 Heating Oil Underground Storage Tank Systems Unrestricted Use – No Further Action Letter and Covenant Not to Sue, Block 1702, Lot 9, 595 High Street, Program Interest #628051, Activity Number: CSP140001, Communications Center Number: 13-08-12-1238-30 (Copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Board of Health Kashwick/ Environmental
11.	03/12/14	03/11/14	Gary J. Vinci, Registered Municipal Accountant, Lerch, Vinci & Higgins, LLP to Loretta Castano	2014 Municipal Budget (Distributed to Mayor and Council, Administrator, Temporary CFO under separate cover) ON FILE IN ADMINISTRATOR'S OFFICE!	Administrator
12.	03/10/14	03/10/14	Mark Vangieri, CRP, Bergen County Utilities Authority Administration and Solid Waste Program Planning Manager, to Municipal Representative	*Attached letter from Tilcon New York Inc. with Class B Recycle Annual Report totals of all materials for each facility of all materials sent from your county for 2013 (Copy emailed to William Dahle, III, Richard J. Sheola on 3/10/14)	Latner/Public Works
13.	03/13/14	03/10/14	David M. Watkins, Esq., Attorney for Applicant, to Borough Clerk	* Notice of Planning Board Hearing scheduled to be held 3/27/14 @ 8 pm re the application of Diamond Engineers and Development for a soil movement permit for property located at 20 Church Court, Block 2202, Lot 4	Amitai/Planning
14.	03/13/14	03/11/14	James S. Simpson, Commissioner, New Jersey Department of Transportation, to Mayor Heymann	*Informing applications are being accepted for the 2014 Transportation Alternatives Program (TAP); eligibility and program requirements are available at: http://www.state.nj.us/transportation/business/localaid/Alternatives.shtm ; Applications due 5/15/14	Borough Engineer
15.	03/13/14	03/11/14	James S. Simpson, Commissioner, New Jersey Department of Transportation, to Mayor Heymann	*Informing applications are being accepted for the 2014 Safe Routes to School Program (SRTS) eligibility and program requirements are available at: http://www.state.nj.us/transportation/business/localaid/srts.shtm ; Applications due 5/15/14 (Copy to Chief Kaine, Nick DeNicola)	Borough Engineer Chief Kaine

ALSO DISTRIBUTED:

Unapproved Minutes of Special Meeting held March 6, 2014

MAIL LIST
MARCH 20, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	03/13/14 03/14/14 03/17/14 03/18/14 03/19/14	03/13/14 03/14/14 03/17/14 03/18/14 03/19/14	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to boroclerk@closterboro.com	*League Advisories re: a. Mayors Advisory re: A. Pension Valuation Report B. I. NJ Supreme Court stays Appellate Order on COAH II. Commercial Development Fee b. Washington Watch Advisory re: Flood Insurance Affordability Bill Readied for President's Signature c. Mayors Advisory re: I. NJ Supreme Court Vacates Appellate Order on COAH II. Non-League Event, NJ State Chamber of Commerce Breakfast d. Urgent Legislative Alert: Extension of 2% Cap on Interest Arbitration Awards – Only 2 Voting Sessions Left e. Mayors Advisory re: National Agriculture Day Just One Week Away f. Police and Fire Interest Arbitration Task Force Report Issued	Borough Attorney Borough Attorney
2.	03/14/14	03/13/14	Lorraine L. McMackin, RMC, CMC, Borough Clerk/Administrator, Borough of Norwood	*Announcing Norwood will host the first Northern Valley Earth Fair on Saturday, 4/26/14, and requesting each participating municipality to participate in and sponsor the event – requesting Closter contribute \$250.00 as a Silver Sponsor	Kashwick/ Environmental
3.	03/14/14	03/14/14	Neil Grant, RMC, Municipal Clerk, Borough of Fort Lee, to Loretta Castano	* Copy of Resolution Supporting Bergen County Law Enforcement Mutual Aid & Rapid Deployment Force (Copy to Chief Kaine)	Glidden/Public Safety
4.	03/19/14	02/14/14	Andrew D. Waring, Licensed Site Remediation Professional #574423, Mercury Environmental, to Joong E. Kim c: Health Officer Mayor/Clerk/Town Council Building Department	*Response Action Outcome re Unrestricted Use for Areas of Concern: Chlorinated Compounds in Ground Water and no other areas for Joong E. Kim Property (Former Donald R. Schmidt, Inc.), 1 Ruckman Road/277 Herbert Avenue, Block 1306, Lot 1, Preferred ID: 032793, Communication Center #: 08-04-28-0857-16, Well Permit # 23-16021, P200908821, E201109073 and E201109074 (Copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Health Kashwick/ Environmental

5.	03/20/14 Hand del'd by Mayor	03/17/14	Tim Adriance, Chair, Closter Historic Preservation Commission	* Historic Preservation Commission Hearing Report re Nomination of Closter Borough Hall, Block 1309, Lot 3, to historic landmark status; Copy of Resolution in favor of nominations; Closter Borough Hall Nomination Report attached (see also 10. M.L. 1/10/14)(Copy to Rose Mitchell	Kashwick/Historic Preservation
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ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held 3/12/14

Unapproved Minutes of Work Session held 3/12/14