

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JULY 9, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. POSSIBLE MAYORAL APPOINTMENTS TO THE FOLLOWING BOARDS:

a. PLANNING BOARD:

- 1) _____ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (LIGNOS) TO 12/31/17 (5. M.L. 2/27/14)
- 2) _____ AS ALTERNATE NO. 2 FOR A 2 YEAR UNEXPIRED TERM (PEREIRA) TO 12/31/15 (9.M.L. 5/8/14)

b. SHADE TREE COMMISSION:

- 1) _____ AS ALTERNATE NO. 2 FOR A 4 YEAR UNEXPIRED TERM (PATRICIA IX) TO 12/31/15

4. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held 6/11/14 and was published in The Record on 6/17/14 as stated in the printer's affidavits of publication. Reprints of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public:

ORDINANCE NO. 2014:1170, "AN ORDINANCE ACCEPTING BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB"

5. PUBLIC HEARING RE HARDSHIP APPEAL OF TREE FINE – BOROUGH CODE CHAPTER 181:6C – TREES, VENTURINI, 86 WAINWRIGHT AVENUE - Requested by Borough Attorney WS 6/11/14 (16. M.L. 5/22/14)

6a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

7. BILL RESOLUTION – JULY 15, 2014 (Received from Deputy Treasurer 7/3/14)

8. POSSIBLE RESOLUTION AWARDED CONTRACT UNDER THE NATIONAL JOINT POWERS ALLIANCE COOPERATIVE PURCHASING AGREEMENT FOR ONE (1) 2014 OR NEWER INTERNATIONAL 7500 CAB & CHASSIS, GVWR 44,000 LBS, 4X2 DRIVETRAIN WITH HEIL PT100 20 CUBIC YARD REAR LOAD PACKER BODY TO HEIL INC. C/O VASCO SYSTEMS, INC., 159 COOK STREET, BROOKLYN, NY 11206, IN THE AMOUNT NOT TO EXCEED \$180,000.00 PER NJPA CONTRACT # 060612-ESG (Received from Administrator 6/24/14)

9. POSSIBLE RESOLUTION AUTHORIZING THE BOROUGH CLERK TO BID FOR IMPROVEMENTS TO THE POLICE FIRING RANGE (Received from Administrator 6/17/14)

10. RESOLUTION AMENDING RESOLUTION NO. 16 ADOPTED AT THE REORGANIZATION MEETING HELD 1/2/14 DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS (Received from Mayor 7/2/14)

11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE RETURN OF CLOSTER ZONING BOARD OF ADJUSTMENT ENGINEERING/LEGAL ESCROW FUNDS IN THE AMOUNT OF \$742.00 TO IAN NAVEEN BIRLA FOR PROPERTY LOCATED AT BLOCK 2305, LOT 9, 246 PARSELLS LANE DUE TO DENIAL OF ZONING BOARD APPLICATION (Received from Deputy Treasurer 7/2/14)

12. RESOLUTION APPOINTING ROBERT S. HOFFMAN AS TEMPORARY QUALIFIED PURCHASING AGENT (CERTIFICATE NO. 1008) FROM 7/1/14 TO 9/15/14 AT A SALARY OF \$50.00 PER HOUR (Received from Mayor 7/2/14)

13. RESOLUTION NO. 2 RENEWING 2014-2015 LIQUOR LICENSE FOR PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-003-007 – GJEVUKAJ RESTAURANT CORP. (Tax Clearance received 7/2/14)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – JULY 9, 2014 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS

14. *POSSIBLE MOTION APPROVING THE FOLLOWING APPOINTMENT(S) OF SALARIED EMPLOYEES FOR A 1 YEAR TERM TO 12/31/14 (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14):*

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>
DEPUTY COURT ADMINISTRATOR	<u>Vacant</u>	_____

15. *POSSIBLE MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS:*

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH Alternate No. 1	<u>Janice Pierro</u> <i>(Janice Pierro reappointed to Member at RM 1/22/14)</i>	_____	2 Years Unexp. (Pierro)	to 12/31/14
IMPROVEMENT COMMISSION <i>Not made at ReOrg 1/2/14:</i> Member	<u>Vacant</u>	_____	2 Years Unexp. (Vacant)	to 12/31/14

16. *POSSIBLE MOTION APPOINTING THE FOLLOWING INDIVIDUALS TO FILL THE FOLLOWING NON-SALARIED APPOINTMENTS MADE AT THE REORGANIZATION MEETING HELD ON 1/2/14 (Which have not been accepted as of the time of preparation of this Agenda):*

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
RECREATION COMMISSION Associate Member	<u>Wendy Nigro</u>	_____	1 Year	to 12/31/14

17. MOTION APPOINTING THE FOLLOWING INDIVIDUALS TO THE RECREATION COMMISSION (Requested by Jim Oettinger – 7. M.L. 7/3/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
Associate Member	_____	<u>Derek Short</u>	1 Year	12/31/14
Associate Member	_____	<u>Erminio Parrella</u>	1 Year	12/31/14

18. *POSSIBLE MOTION APPOINTING THE FOLLOWING INDIVIDUALS TO THE FOLLOWING NON-SALARIED POSITIONS FOR AN UNEXPIRED 1 YEAR TERM (SHEOLA/ADMINISTRATOR) TO 12/31/14:*

<u>OFFICE</u>	<u>APPOINTEE</u>
AFFIRMATIVE ACTION OFFICER	<u>Loretta Castano</u>
APPROPRIATE AUTHORITY	<u>Loretta Castano</u>
NJ MOTION PICTURE/TV COMMISSION Administrator	<u>Mayor Sophie Heymann</u>
PARKING RESERVE Administrator	<u>Mayor Sophie Heymann</u>
TREASURER	<u>Maria Passafaro</u>

19. MOTION APPROVING THE FOLLOWING MINUTES (NO ABSTENTIONS):

- a. REGULAR MEETING HELD 6/25/14 (Distributed 7/3/14)
- b. WORK SESSION HELD 6/25/14 (Distributed 7/3/14)

20. REPORTS

- a. CONSTRUCTION OFFICIAL – JUNE 2014 (Received 7/2/14)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

23. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JULY 9, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF JUNE 26, 2014
 - b. MAIL LIST OF JULY 3, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of July 9, 2014)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY
 - 1) REPORT RE PROCESS OF NOTIFYING PROPERTY OWNERS RELATIVE TO PROPERTY MAINTENANCE (RM 6/25/14)
 - 2) REPORT
- B. BOROUGH ENGINEER
 - 1) DPW REMEDIATION (Authorized at RM 4/23/14)
 - 2) REPORT

7. REPORTS

- A. BOROUGH ADMINISTRATOR
 - 1) STATUS REPORT RE FOLLOW UP OF BOROUGH ENGINEER RECOMMENDATIONS RE POTENTIAL USES FOR SWIM CLUB PROPERTY DEEDED TO THE BOROUGH (WS 5/8/13)
 - 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a) Mail List requests:
 1. Recreation Commission Labor Day Festivities 2014 (7. M.L. 6/26/14)
 - 3) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT AT BOROUGH HALL (Bid Awarded at RM 5/28/14 to 3 Sons Restoration, LLC, Union, NJ - \$499,000.00)
 - 4) REPORT RE FOLLOWING BID OPENINGS:
 - a. SOLID WASTE TRANSFER STATION SERVICES – To be held 9/3/14 @11:30 A.M. (Notice to Bidders/The Record 6/30/14 & Star Ledger 7/1/14)
 - b. ACQUISITION & INSTALLATION OF EMERGENCY GENERATOR AT THE CLOSTER PUBLIC LIBRARY – To be held 7/15/14 @11:30 a.m. (Notice to Bidders/The Record/6/28/14 & Web Site 6/30/14)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JULY 9, 2014 - 7:30 P.M.

7. REPORTS (Continued)
 - B. BOROUGH CLERK
 - 1) STATUS REPORT RE 2014 APPOINTMENTS
 - 2) STATUS REPORT RE 2014 OATHS OF OFFICE
 - 3) STATUS REPORT RE 2014 LICENSES
 - 4) STATUS REPORT RE 2014 MEETING DATES
 - 5) STATUS REPORT RE ELECTIONS
 - 6) REPORT
 - C. CHIEF OF POLICE
 - 1) REPORT
 - D. MAYOR
 - 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 - b. AWARDED
 1. 2013 CDBG GRANT CONTRACT #NV-CLSTR-03-13 IN THE AMOUNT OF \$10,000.00, FOR HANDICAPPED ACCESSIBLE DOORS BOROUGH HALL PROJECT FROM 7/1/13 to 6/30/14 (9. M.L. 9/12/13) Extension requested by Borough Administrator on 5/14/14
 2. 2013 BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (\$189,000 – 50% matching funds available in Closter Open Space, Recreation, Historic Preservation and Farmland Preservation Municipal Trust Fund) TO ACQUIRE AND PRESERVE THE HAROLD HESS LUSTRON HOUSE, 421 DURIE AVENUE, B 1003, L 21 - RM 7/24/13 - \$175,000 Awarded for Historic Home Acquisition Grant Period 6/4/14 – 6/4/17- Contract No. 14-00320 (3. M.L. 7/3/14)
 - c. TO BE FILED
 1. To be announced by Mayor
 - 2) REPORT
8. OLD BUSINESS
 - a. POSSIBLE FOLLOW THROUGH RE CONTRACT WITH CGI COMMUNICATIONS, INC. FOR 2014 COMMUNITY SHOWCASE VIDEO PROGRAM (Discussion held at WS 6/25/14)
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

4.	06/20/14	06/16/14	Martha Sullivan Sapp, Acting Administrator, NJDEP Green Acres Program, to Mayor Sophie Heymann	*Project #0207-00-012, Closter Open Space Acquisition, Closter Borough, Bergen County; informing the noted Green Acres Project is in jeopardy of being cancelled for lack of progress; funding originally appropriated in 2000 and 2001 with additional funding approved in 2012 noting only one (1) parcel has been purchased with no additional funds disbursed since April 2009 and informing no time extensions will be granted (distributed 6/20/14) Copy to Environmental Commission	Mayor/Grants Kashwick/ Environmental
5.	06/20/14	06/20/14	Susan Connelly, RMC, Borough Clerk, Borough of Dumont, to Loretta Castano	*Certified copy of Resolution supporting A900 Loosening Restrictions on Stream Cleaning (Copy to Environmental Commission)	Kashwick/ Environmental Borough Engineer
6.	06/20/14	06/20/14	Laura Borchers, RMC/CMR, Borough of Ho-Ho-Kus, to Loretta Castano	*Certified copy of Resolution designating the Borough of Ho-Ho-Kus as Stigma Free Zone	
7.	06/20/14	06/20/14	Jim Oettinger, Director, Recreation Commission c: Chief Dennis Kaine Borough Administrator	*Request for permission to conduct the following 2014 Labor Day Festivities: <u>Fri. 8/29</u> , 7 p.m. - Coaches Association Picnic (already approved) <u>Sat. 8/30</u> , 11 a.m. - 16 th Annual 4 Person Volleyball Tournament; 7 p.m. - Waldwick Band <u>Sun. 8/31</u> , 9 a.m.- 33 rd Annual Dom Mircovich Memorial 5K Run; 8:30 a.m. - Kids Fun Run; 12:30 p.m. – 54 th Annual Labor Day field day events featuring the following: <u>Kids rides, Pony Rides, Petting Zoo, Elks Beer Truck, Ambulance Corps Food Truck concession, two concerts, annual recreation awards; fireworks beginning approximately at 8:45 p.m. - 9:00 p.m. depending upon darkness; Rain Date Sat. 9/6 beginning at 1 p.m. for Labor Day Activities</u> (Copy to Glenn Parsells, William Dahle III, Chief Kaine, Kevin Whitney)	Administrator/ Insurance Glidden/Recreation Approvals to be placed on future RM Agendas upon Receipt of approval of Risk Management Consultant and the JIF
8.	06/24/14 06/25/14	06/24/14 06/25/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Clerk	*NJDEP PRESS RELEASES re: a. DEP Offers Tips on Reducing Conflicts and Encounters with Black Bears in New Jersey b. Christie Administration Seeks 2015 Americorps Watershed Ambassadors	
9.	06/25/14	06/23/14	Robert A. Abbatomarco, Executive Director, Open Space Trust Fund, County of Bergen Department of Planning and Economic Development, to Borough Clerk	*Notice of Public Hearing on Proposed 2014 Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund to be held 7/28/14 @ 6:00 p.m. at the County Administration Building, One Bergen County Plaza, Freeholders Public Meeting Room, 4 th Floor, Hackensack	

10.	06/25/14	06/09/14	George W. Zipf, Chief, Operations Branch, Division of Health and Nutrition Examination Surveys, National Center for Health Statistics, CDC, to Council members	*Individual packets addressed to Councilpersons informing that the National Center for Health Statistics will be conducting the National Health and Nutrition Examination Survey 2013-2014 (Distributed to Council Members 6/25/14)	
-----	----------	----------	--	---	--

MAIL LIST

JULY 3, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	06/26/14 06/27/14 07/01/14	06/26/14 06/27/14 07/01/14	William G. Dressel, Jr. Executive Director, NJS League of Municipalities, to boroclerk@closterboro.com	*League Advisories re: a. State Pension Payment/Budget Update I. State Pension Payments II. COLAs for Retirees b. State Budget Goes to Governor & Legislative Recap for June 26 c. Hurricane Season Has Begun. Are Your Residents Ready? (Copy to OEM Coordinator) d. I. Weekly Summer Legislative Update I. Governor Vetoes Revenue Raisers, Cuts Line-items in Appropriation Act and Signs State FY 2015 Budget II. Bills on the Governor's Desk II. Resource for Municipalities When Heading Into Interest Arbitration (PL 2014, c. 11 (A3424); retroactive to 4/2/14)		Borough Attorney
2.	06/26/14	06/26/14	Arthur N. Chagaris, Esq., Beattie Padovano, LLC (via Elise James ejames@beattielaw.com) to Loretta Castano (boroclerk@closternj.us) c: Mayor Heymann Rose Mitchell Mark Maddaloni Vicki Amitai	*Report and Recommendations of Historic Preservation Commission Regarding Designation of Closter Borough Hall		Possible Acceptance RM 7/9/14 upon receipt of original Resolution from Planning Board (P.B. Mtg to be held 7/2/14)
3.	06/27/14	06/25/14	Bruce A. Barton, A.I.A., Chairman, Bergen County Historic Preservation Advisory Board, to Mayor Heymann c: Project Contact Person: Richard Sheola, Borough Administrator	*2013 Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund Program, Borough of Closter, Hess Lustron House, 421 Durie Avenue, NJ, Historic Home Acquisition, \$175,000; Contract No. 14-00320, Vendor No. 900237, Grant Period 6/4/14 – 6/4/17; Notification of matching grant in the amount of \$175,000 (Copy to Historic Preservation Commission)		Mayor/Grants Kashwick/Historic Preservation
4.	06/27/14 07/01/14	06/27/14 07/01/14	Cindy Randazzo, Director, Office of Local Government Assistance, NJDEP to Municipal Clerk	*NJDEP PRESS RELEASES a. Dated 6/26/14 re Seaside Heights Man Charged in DEP Crackdown to Combat Illegal Dumping on State Lands Ordered to Pay \$21,000 in Penalties b. Christie Administration Announces Applications for the 2014 Governor's Environmental Excellence Awards are Available (Copy to Environmental Commission)		Kashwick/ Environmental

5.	07/01/14	July 2014	Suzanne M. Walters, President, Mayor, Stone Harbor Borough, to Borough Clerk	*Mayor's Newsline, July 2014	
6.	07/01/14 07/02/14	07/01/14 07/02/14	Michael M. Grant (grantmi@oru.com), Orange & Rockland Utilities, to Loretta Castano	*a. O&R Posts Heat Watch, Advises Wise Electricity Use (Copy to OEM Coordinator) b. For 2 nd Day, O&R Posts Heat Watch, Advises Wise Electricity Use (Copy to OEM Coordinator)	
7.	06/30/14	06/30/14	Jim Oettinger, Director, Recreation Commission, to Mayor Heymann c: John Glidden Loretta Castano	*Requesting appointment of two (2) new Associate Members to the Recreation Commission (1-year term to 12/31/14)	Glidden/Recreation RM Agenda 7/9/14
8.	07/02/14	07/01/14	R. Thurman Barnes, Area Director Government & Public Affairs, Cablevision, to Lawanda R. Gilbert, Acting Director, NJ Board of Public Utilities c: Affected Municipalities	*Notice of the following Programming Changes to cease operations effective 7/1/14: a. MKTV in the Optimum Korean package in all New Jersey systems b. Puerto Rico Network in the Optimum en espanol package in all New Jersey systems	Barad/Cable TV Advisory
9.	07/02/14	No Date	Alexander C. Stern, Esq., Assistant General Regulatory Counsel, Public Service Electric & Gas Company (PSE&G), to Municipal Clerk	*Notice to Public Service Electric & Gas Company Customers in the Matter of the Petition of Public Service Electric & Gas Company for Approval of Changes in its Electric Green Programs Recovery Charge and its Gas Green Programs Recovery Charge; ("2014 PSE&G Green Programs Cost Recovery Filing")	
10.	07/01/14	07/01/14	Pat Garbe Morillo (Former Borough Historian and HP Commission Chair)	*Requesting reconsideration of Historic Hickory Lane Improvements (Copy to Historic Preservation Commission)	Borough Engineer Kashwick/Historic Preservation
11.	07/02/14	07/02/14	Mary Mayer, 12 McCain Court	*Objection to plans to upgrade Hickory Lane	Borough Engineer
12.	07/02/14	07/02/14	Arthur F. Goldberg, M.D., Co-Historian, Member, Environmental Commission, Borough of Closter	*Requesting reconsideration of plans to upgrade Hickory Lane until the input of the Environmental, Historic and Shade Tree Commissions may be heard (Copy to Environmental Commission, Historic Preservation Commission, Shade Tree Commission)	Borough Engineer Kashwick/Environmental Historic Preservation Shade Tree

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held 6/25/14

Unapproved Notes of Work Session held 6/25/14