

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – DECEMBER 10, 2014 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. POSSIBLE MAYORAL APPOINTMENTS TO THE FOLLOWING BOARDS:

a. PLANNING BOARD:

- 1) _____ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (LIGNOS) TO 12/31/17 (5. M.L. 2/27/14)
- 2) _____ AS ALTERNATE NO. 2 FOR A 2 YEAR UNEXPIRED TERM (PEREIRA) TO 12/31/15 (9.M.L. 5/8/14)
- 3) _____ AS CLASS IV MEMBER FOR A 4 YEAR UNEXPIRED TERM (NYFENGER) TO 12/31/17 (1.M.L. 10/23/14)

b. SHADE TREE COMMISSION:

- 1) _____ AS ALTERNATE NO. 2 FOR A 4 YEAR UNEXPIRED TERM (PATRICIA IX) TO 12/31/15

4a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

5. BILL RESOLUTION – DECEMBER 15, 2014 (Received from Deputy Treasurer 12/5/14)
6. RESOLUTION FIXING MEETING DATES FOR THE SINE DIE MEETING AND REORGANIZATION MEETING
7. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO CORELOGIC REAL ESTATE TAX SERVICE DUE TO TAX OVERPAYMENTS IN THE 4TH QUARTER 2014 TAX ACCOUNTS FOR THE FOLLOWING PROPERTIES: BLOCK 1901, LOT 27, 2 GREENWAY COURT, **\$815.58**; BLOCK 2004, LOT 21, 32 COLGATE STREET, **\$1,064.50**; BLOCK 2008, LOT 4.01, 10 CAROLINE COURT, **\$772.92**; BLOCK 2008, LOT 4.02, 20 CAROLINE COURT, **\$6,566.63**; BLOCK 2202, LOT 10, 11 HIGHVIEW COURT, **\$309.86** (Received from Tax Collector 11/24/14)
8. RESOLUTION AUTHORIZING THE CLOSTER POLICE DEPARTMENT TO PARTICIPATE IN THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC SAFETY DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN FROM 12/5/14 THROUGH 1/2/15 AND PLEDGING TO INCREASE AWARENESS OF THE DANGERS OF DRINKING AND DRIVING (Received from Chief of Police 11/26/14)
9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$1,858.62 TO JACOBUS & ASSOCIATES TTEE FBO LIMMER, ROBERT & ALLISON FOR BLOCK 2407 LOT 5 (TCJ RENDERED 11/21/14) (Received from Tax Collector 12/1/14)
10. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO PARTICIPATE IN THE DO NOT STAND IDLY BY CAMPAIGN TO PREVENT GUN VIOLENCE (Received from Mayor 12/1/14)
11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FEES IN THE AMOUNT OF \$78.00 TO STEVE ARCELLA FOR SUCCESSFUL COMPLETION OF SERVICES RENDERED FOR APPLICATION AT BLOCK 1312 LOT 11, 322 HARRINGTON AVENUE (Received from Deputy Treasurer 12/2/14)
12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$2,923.62 TO ELIE FINK, ESQ. FBO FERMANO, HABIB & ALICE FOR BLOCK 2210 LOT 4 (TCJ RENDERED 11/14/14) (Received from Tax Collector 12/4/14)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – DECEMBER 10, 2014 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 13. RESOLUTION AUTHORIZING THE PREPARATION AND ADVERTISEMENT OF BIDS FOR THE SALE OF A PORTION OF LAND CURRENTLY LOCATED AT 12 WILLOW ROAD (Received from Borough Attorney 12/4/14)
- 14. TRANSFER RESOLUTION NO. 2 (Received from Deputy Treasurer 12/4/14)
- 15. RESOLUTION AWARDED CONTRACTS FOR INTERIOR A/C AND INTERNET INTERIOR RENOVATIONS OF POLICE DEPARTMENT (Received from Borough Attorney 12/4/14)
- 16. RESOLUTION TO CONFIRM ENDORSEMENT OF COMMUNITY DEVELOPMENT PROJECTS Senior Citizen Activities (Received from Mayor 12/5/14)
- 17. RESOLUTION TO CONFIRM ENDORSEMENT OF COMMUNITY DEVELOPMENT PROJECTS Senior Van Driver (Received from Mayor 12/5/14)
- 18. RESOLUTION RE COMMUNITY DEVELOPMENT SENIOR VAN INTERLOCAL FY2015 WITH THE BOROUGH OF CLOSTER (Received from Mayor 12/5/14)

MOTIONS

- 19. *POSSIBLE* MOTION APPROVING THE FOLLOWING APPOINTMENT(S) OF *SALARIED* EMPLOYEES FOR A 1 YEAR TERM TO 12/31/14 (NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/14):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>
DEPUTY COURT ADMINISTRATOR	Vacant _____	_____

- 20. *POSSIBLE* MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF HEALTH Alternate No. 1	Janice Pierro	_____	2 Year	Unexp. (Pierro) to 12/31/14
	<i>(Janice Pierro reappointed to Member at RM 1/22/14)</i>			

- 21. MOTION APPROVING THE FOLLOWING MINUTES (NO ABSTENTIONS):

- a. REGULAR MEETING HELD 11/24/14 (Distributed 12/4/14)
- b. WORK SESSION HELD 11/24/14 (Distributed 12/4/14)

- 22. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY: JOON HEE LEE (Completed application received 12/03/14)

23. REPORTS

- a. CONSTRUCTION OFFICIAL – NOVEMBER 2014 (Received 12/3/14)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

- 24. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a) (Subject to 5-minute limit per By-Laws General Rule No.11)

25. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

26. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – DECEMBER 10, 2014 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 6, 2014, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF NOVEMBER 26, 2014
 - b. MAIL LIST OF DECEMBER 4, 2014
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of December 10, 2014)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) REPORT RE NEGOTIATIONS WITH PBA LOCAL 233 (8. M.L. 8/21/14/
8. M.L. 9/25/14)
- 2) REPORT RE DIRECT NEGOTIATION FOR THE CONTRACT FOR SOLID WASTE
TRANSFER STATION SERVICES INCLUDING THE TRANSFER,
TRANSPORTATION, DELIVERY AND PAYMENT FOR DISPOSAL OF SOLID WASTE
FOR THE BOROUGH OF CLOSTER (Authorized at RM 10/8/14)
- 3) STATUS REPORT RE APPRAISALS OF POTENTIAL ACQUISITIONS FOR THE
BOROUGH (RM 9/10/14 Mayor granted approval to obtain appraisals on two properties)
- 4) REPORT RE STATUS OF CONTRACT FOR THE PURCHASE OF MULTIPLE
CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14)
- 5) REPORT

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE DPW REMEDIATION (Authorized /RM 4/23/14)
- 2) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION
INVESTIGATION (Authorized/RM 7/9/14)
- 3) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a) Mail List requests re Insurance: None at the time of preparation of this Agenda
- 2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT
AT BOROUGH HALL (Contract Awarded /RM 5/28/14 to 3 Sons Restoration, LLC,
Union, NJ - \$499,000.00)
- 3) STATUS REPORT RE RE-BID FOR ACQUISITION & INSTALLATION OF
EMERGENCY GENERATOR AT CLOSTER PUBLIC LIBRARY – Bid opening held 8/5/14
@ 11:30 a.m./All Bids rejected RM 8/13/14 – To be rebid

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – DECEMBER 10, 2014 - 7:30 P.M.

7. REPORTS (Continued)
 - A. BOROUGH ADMINISTRATOR (Continued)
 - 4) STATUS REPORT RE FOLLOWING CONTRACTS:
 - a. POLICE FIRING RANGE PHASE I – CONTRACT AWARDED TO ACTION TARGET/RM 8/13/14 (\$108,220.51)
 - b. INTERIOR RENOVATIONS OF CLOSTER POLICE DEPARTMENT – Contracts awarded RM 11/24/14 to: A. WOODS CONSTRUCTION, INC. IN THE AMOUNT OF \$16,500.00; PESH-E-LECTRIC, INC. FOR ELECTRICAL SERVICES IN THE AMOUNT OF \$8340.00; BUSINESS INTERIORS BY STAPLES IN THE AMOUNT OF \$23,631.01 PURSUANT TO STATE CONTRACT #A81641
 - 5) REPORT
 - B. BOROUGH CLERK
 - 1) STATUS REPORT RE 2014/2015 APPOINTMENTS
 - 2) STATUS REPORT RE 2014 OATHS OF OFFICE
 - 3) STATUS REPORT RE 2014/2015 LICENSES
 - 4) STATUS REPORT RE 2014/2015 MEETING DATES
 - 5) STATUS REPORT RE PREPARATION FOR CODIFICATION OF 2014 ORDINANCE NOS. 1154 to 1182 AS CODE SUPPLEMENT NO. 21
 - 6) REPORT RE RFP'S FOR 2015 PROFESSIONAL SERVICES (Posted on the Web Site 10/23/14 – Opening held 11/18/14 @ 11:00 a.m.)
 - 7) REPORT
 - C. CHIEF OF POLICE
 - 1) REPORT
 - D. MAYOR
 - 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. To be announced by Mayor
 - b. AWARDED
 1. 2013 BERGEN COUNTY HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (\$189,000 – 50% matching funds available in Closter Open Space, Recreation, Historic Preservation and Farmland Preservation Municipal Trust Fund) TO ACQUIRE AND PRESERVE THE HAROLD HESS LUSTRON HOUSE, 421 DURIE AVENUE, B 1003, L 21 - RM 7/24/13 - \$175,000 Awarded for Historic Home Acquisition Grant Period 6/4/14 – 6/4/17- Contract No. 14-00320 (3. M.L. 7/3/14)
 - c. TO BE FILED
 1. To be announced by Mayor
 - 2) REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
NOVEMBER 26, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/21/14 Hand del'd	11/18/14	Elvira Testa Caputo, Licensing Official, Board of Health, to Dyan M. Muller, D.V.M. c: Mayor and Council William Brewster, President Senior Citizen Club	*Confirmation setting the date of Closter Board of Health Rabies Clinic for January 15, 2015 from 1:00 p.m. to 2:00 p.m. at the Senior Citizen Building		Dolson/Health
2.	11/21/14	11/21/14	Mayor Sophie Heymann (sheymanncloster@closternj.us) to Loretta Castano (lcastano@closternj.us)	*Forwarded emails from John Golszewski, AIA, Clarke Caton Hintz re: a. Proposed additional work for Borough Hall Front Façade b. Additional architectural services required as a result of approved and proposed Change Orders to the Borough Hall Exterior Envelope project		
3.	11/24/14	No Date	Donna J. Vellekamp, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Meeting to Property Owners re Planning Board meeting to be held 12/3/14 @ 8:00 p.m. re soil movement application for Kikun Development Group, LLC, by Ki Dong Chang for property located at 20 Arnold Avenue, Block 2210, Lot 1		Amitai/Planning
4.	11/25/14	11/25/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*League Advisories re: a. Your Legislators Must Hear From You on Transportation Funding b. Upcoming Sustainable Jersey Events (Copy to Environmental Commission)		Kashwick/ Environmental

MAIL LIST
DECEMBER 4, 2014

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/26/14	11/26/14	Patricia Roach (PROach@co.bergen.nj.us) for Michele DiIorgi, Clerk to the Board of Chosen Freeholders, to Borough Clerk (boroclerk@closterboro.com)	*Certified copies of Ordinances Adopted 11/24/14 (Introduced 11/5/14): a. 14-34 : Ordinance to discontinue Jefferson Street in Hackensack as a County road and transfer control and jurisdiction to the City of Hackensack b. 14-35 : Ordinance to discontinue a portion of Zabriskie Street in the City of Hackensack as a County road and transfer control and jurisdiction to the City of Hackensack *Certified copy of Ordinance Introduced 11/24/14 (Public Hearing and Adoption scheduled to be held 12/15/14): c. 14-36 : Ordinance to Dedicate and Lay Out a County Road on Block 6402 Lot 1 in the Borough of Paramus, New Jersey	
2.	12/2/14	No Date	Robert E. Laux, Executive Director, The Bergen County Utilities Authority, to Administrator/Clerk	*Notice of Public Hearings to be held Thursday, 12/18/14 @ 5:30 p.m., BCUA Administration Building, Public Meeting Room, Foot of Merhof Road, Little Ferry re: a. Proposed Water Pollution Control Division and Solid Waste Management Division 2015 Budgets; Public comments related to proposed 2015 Budgets will be heard and considered at this meeting b. Proposed 2015 Wastewater Service Charges, 2015 Solid Waste Service Charges and 2015 Computer and Computer Related Equipment Recycling Charges	
3.	12/01/14	12/01/14	Mayor Heymann to Loretta Castano	*Resignation of Susan McTigue from the Closter Improvement Commission (Member/Historic Preservation Commission Liaison for a 2-year term to 12/31/15) Copy to Historic Preservation Commission and Improvement Commission	Kashwick/Historic Preservation Amitai/Improvement Commission

4.	12/03/14	12/03/14	Rose Mitchell, LUC Planning Board/HPC, to Loretta Castano, Borough Clerk	*Historic Nomination – Hickory Lane – letter from Tim Adriance, Chair, informing of public meeting held 12/1/14 pursuant to Borough Code Chapter 35, Section 54 et seq. where Resolution was approved to nominate Hickory Lane for historic landmark; and approval granted to forward the Resolution to the Mayor and Council to consider for local historic designation; COMPLETE REPORT ON FILE IN BOROUGH CLERK’S OFFICE (Copy to Historic Preservation Commission – letter only!)	Borough Attorney Kashwick/Historic Preservation
5.	12/03/14	12/01/14	Ann H. Bistriz, RMC, CMR, Borough Clerk/Administrator, Harrington Park, to Borough of Closter	*Copy of Ordinance No. 695, “An Ordinance to Amend the Master Plan of the Borough of Harrington Park” introduced on 11/10/14 and scheduled for public hearing and adoption on 12/15/14 at 7 p.m.	Amitai/Planning
6.	12/03/14	12/03/14	The Mayors Wellness Campaign, to lcastano@closternj.us	*Highlights from the League regarding the successful Day of Wellness held at the Conference in Atlantic City	
7.	12/03/14 12/03/14	11/28/14 12/01/14	Stephanie Vuono, New Jersey Department of Environmental Protection, to Borough Clerk	Press Releases re: a. NJDEP Urges Safe and Less Polluting Burning of Wood In Cold Weather Months b. Allaire State Park to Host Old World Christmas Events	
8.	12/03/14	12/03/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*Transition – Announcement that Bill Dressel will be retiring as of 6/30/15; and informing that transition planning began last summer with updates to follow	
9.	12/03/14	December 2014	Mayor Brian Wahler, Piscataway Township, President, NJLM	* Mayor’s Newsline	
10.	12/04/14	12/02/14	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerk	*Invitation for Mayor and Council Elect to attend the 23 rd Annual Mayor’s Legislative Day, 2/4/15, at the State House Annex (registration form attached – NOT RECEIVED!!); details can be found at www.njslom.org/hallelec_cover.html	

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held November 24, 2014

Unapproved Notes of Work Session held November 24, 2014

ON FILE IN BOROUGH CLERK’S OFFICE:

Added & Omitted Abstract of Ratables – Bergen County – State of New Jersey 2014 (Received 12/1/14)