

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JUNE 13, 2012 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

A. The following Ordinances were introduced at the Regular Meeting held 4/11/12 and were published in The Record on 4/17/12 as stated in the affidavit of publication. Reprint of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

At the Regular Meeting held 5/9/12, these ordinances were adjourned to the Regular Meeting of 5/23/12.

At the Regular Meeting held 5/23/12, these ordinances were adjourned to this meeting.

1) ORDINANCE NO. 2012:1122: "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER AND AMENDING SCHEDULE A: LIMITING SCHEDULE"

2) ORDINANCE NO. 2012:1123, "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER AND AMENDING SCHEDULE A: LIMITING SCHEDULE TO ADD PROVISIONS FOR HISTORIC PRESERVATION AND AMENDING CHAPTER 35, ARTICLE VII, HISTORIC PRESERVATION, TO CROSS REFERENCE THE LIMITING SCHEDULE"

B. The following Ordinance was introduced at the Regular Meeting held 5/9/12 and was published in The Record on 5/15/12 as stated in the affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

ORDINANCE NO. 2012:1126, "AN ORDINANCE REVISING CHAPTER 67, ALCOHOLIC BEVERAGES, OF THE BOROUGH'S CODE"

C. The following Ordinance was introduced at the Regular Meeting held 5/23/12 and was published in The Record on 5/29/12 as stated in the affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

ORDINANCE NO. 2012:1127, "AN ORDINANCE TO CREATE NEW TITLES AND DETERMINE THE BASE RATE, AMOUNT, SALARIES, WAGES, COMPENSATION, AND THE METHOD OF PAYMENT THEREOF TO PERSONS HOLDING SAID OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF CLOSTER FOR THE YEAR 2012, OR AS OTHERWISE NOTED"

4. MAYORAL APPOINTMENTS (*NON SALARIED*) TO THE FOLLOWING COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from RM 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12, 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION				
Alt. No. 2	(Adam Nock resigned)	_____	2 Year un-expired to	12/31/12
SHADE TREE COMMISSION				
Alt. No. 2	Kathi Cochran	_____	4 Year	12/31/15

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5. MAYORAL APPOINTMENTS TO COMMUNITY DEVELOPMENT FOR A 1-YEAR TERM FROM 7/1/12 TO 6/30/13:

a. RESOLUTION AFFIRMING APPOINTMENT OF MAYOR SOPHIE HEYMANN AS COMMUNITY DEVELOPMENT REPRESENTATIVE FOR A 1 YEAR TERM FROM 7/1/12 TO 6/30/13

b. RESOLUTION APPOINTING _____ AS MAYOR'S ALTERNATE TO COMMUNITY DEVELOPMENT FOR A 1 YEAR TERM TO 6/30/13

6a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

7. BILL RESOLUTION – JUNE 15, 2012
TO BE PREPARED BY DEPUTY TREASURER

8. RESOLUTION MEMORIALIZING REVISED APPROVAL OF REQUEST OF MICHAEL J. HUBSCHMAN, P.E., P.P. RE JOE SPIVACK, 40 JOHNSON COURT, BLOCK 2304, LOT 21, FOR CONSTRUCTION OF 44'-RETAINING WALL ON TWO (2) BOROUGH EASEMENTS – Discussed at RM 5/23/12
TO BE PREPARED BY BOROUGH ATTORNEY

9. RESOLUTION APPROVING REAL PROPERTY TAX REFUND TO DISABLED VETERAN LEE SCOTT GROSS (Received from Borough Attorney 6/6/12)

10. RESOLUTION GRANTING APPROVAL FOR RELEASE AND RETURN OF REMAINING ZONING BOARD OF ADJUSTMENT LEGAL ESCROW FEES TO TWO (2) NAMED APPLICANTS FOR SUCCESSFUL COMPLETION OF SERVICES RENDERED (Received from Deputy Treasurer 6/6/12)

11. RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN ENTRY AND TESTING AGREEMENT FOR GLOBAL SIGNAL ACQUISITIONS II, LLC, A DELAWARE LIMITED LIABILITY COMPANY ("CROWN") AND THE BOROUGH OF CLOSTER RE 90 SQUARE FEET PORTION OF PROPERTY UNDER THE CONTROL OF OWNER LOCATED AT 295 CLOSTER DOCK ROAD (Received from Borough Attorney 5/30/12)

12. RESOLUTION AUTHORIZING MAYOR AND CLERK TO EXECUTE THE FOLLOWING AGREEMENTS (5/29/12) RECEIVED FROM COUNTY OF BERGEN:
A. ADA COOPERATIVE ENGINEERING DESIGN GRANT AGREEMENT
B. COOPERATIVE CURB RAMP CONSTRUCTION GRANT PROGRAM
(Received from Borough Attorney 6/7/12)

13. RESOLUTION AUTHORIZING MAYOR AND CLERK TO EXECUTE 2012-2014 SNOW PLOWING PROGRAM AGREEMENT (8. M.L. 5/24/12)

14. RESOLUTION INCREASING THE BIDDING THRESHOLD TO \$36,000 (Requested by Borough Attorney 6/7/12) TO BE PREPARED BY BOROUGH ATTORNEY

15. *POSSIBLE* RESOLUTION IN SUPPORT OF S-302 SPONSORED BY SENATOR JOE PENNACCHIO – THE "TRANSPARENCY IN GOVERNMENT ACT" WHICH WOULD CODIFY AND EXPAND ON THE STATE PUBLIC FINANCE WEBSITE (6. M.L. 5/24/12)

16. RESOLUTION AUTHORIZING MAYOR AND ADMINISTRATOR TO APPLY FOR AND OBTAIN A GRANT IN THE AMOUNT OF APPROXIMATELY \$10,000.00 FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO CARRY OUT A PROJECT TO ENHANCE RECREATIONAL ACTIVITIES OF THE CLOSTER RECREATION COMMISSION CHALLENGER PROGRAM (2013 ROID GRANT)

17. RESOLUTION AUTHORIZING MAYOR AND CLERK TO SIGN AMENDMENT AGREEMENT RE GRANT FOR RECREATIONAL OPPORTUNITIES FOR INDIVIDUALS WITH DISABILITIES (AMENDMENT #:2011-05150-0412-02 – TOTAL AWARD AMOUNT: \$8,848.50/REDUCTION OF FUNDING BY \$1,151.50) (Requested by Administrator) TO BE PREPARED BY BOROUGH ATTORNEY

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – JUNE 13, 2012 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 18. RESOLUTION APPROVING RENEWAL OF (4 OF 13) LIQUOR LICENSES FOR 2012-2013
- 19. RESOLUTION AWARDDING BID TO _____ IN THE AMOUNT OF _____ FOR HERBERT AVENUE, SECT. 5 & BLANCH AVENUE IMPROVEMENTS, 2012 ROAD IMPROVEMENTS, & SCHAUBLE FIELD WALKING PATH, RECEIVED AT THE BID OPENING HELD 6/8/12 @11:30 A.M. TO BE PREPARED BY BOROUGH ATTORNEY
- 20. RESOLUTION AUTHORIZING TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-009-010 FROM FRESCO, INC. TO QUEEN ANNE WINE EXCHANGE, INC. (Approval received from Borough Attorney 6/8/12)
- 21. RESOLUTION APPOINTING _____ AS COMMUNITY DEVELOPMENT GOVERNING BODY REPRESENTATIVE FOR A 1 YEAR TERM TO 6/30/13
- 22. RESOLUTION APPOINTING _____ AS COMMUNITY DEVELOPMENT GOVERNING BODY ALTERNATE REPRESENTATIVE FOR A 1 YEAR TERM TO 6/30/13
- 23. RESOLUTION APPOINTING MAYOR SOPHIE HEYMANN AS MUNICIPAL REPRESENTATIVE TO PARTICIPATE IN BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND (PER ORDINANCE NO. 1999:811) FOR A 1-YEAR TERM TO 6/30/13
- 24. RESOLUTION CHANGING TITLE OF BUILDING MAINTENANCE/ROAD DEPARTMENT WORKER (Received from previous Administrator 6/8/12)
- 25. RESOLUTION COMBINING TITLES UNDER DEPUTY TREASURER (Received from previous Administrator 6/8/12)
- 26. RESOLUTION REVISING TITLES OF PAYROLL AND BENEFITS CLERK AND FINANCE CLERK (Received from previous Administrator 6/8/12)

MOTIONS

- 27. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES (Distributed via e-mail on 6/8/12) ABSTENTION: AMITAI
 - a. REGULAR MEETING OF MAY 23, 2012
 - b. WORK SESSION MEETING OF MAY 23, 2012
- 28. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12; 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION				
Member	Wilson Reimers	_____	2 Year	12/31/13
Alt. No. 1	Donna Arbietman	_____	2 Year	12/31/13

- 29. MOTION APPOINTING _____ TO SERVE AS CLASS A MEMBER OF THE HISTORIC PRESERVATION COMMISSION FOR A 4-YEAR UNEXPIRED TERM (RADICK) TO 12/31/12
- 30. MOTION RATIFYING NON-SALARIED APPOINTMENTS MADE FOR ADMINISTRATOR, RICHARD J. SHEOLA, AT THE REGULAR MEETING HELD 5/23/12 AS FOLLOWS: AFFIRMATIVE ACTION OFFICER, APPROPRIATE AUTHORITY, PARKING RESERVE ADMINISTRATOR, TREASURER

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – JUNE 13, 2012 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

31. *POSSIBLE* MOTION GRANTING APPROVAL FOR CHAMBER OF COMMERCE TO POST 25 YARD SIGNS ON PRIVATE AND BOROUGH PROPERTY TO ADVERTISE THE SIDEWALK SALE TO BE HELD ON 7/26/12, 7/27/12 AND 7/28/12 (Written request incorporating locations has not been received as of the date of preparation of this Agenda)

32. REPORTS

a. CONSTRUCTION OFFICIAL - MAY 2012 (Received 6/6/12)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

33. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

34. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

35. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – JUNE 13, 2012 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on January 6, 2012 and The Star Ledger on January 7, 2012, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF MAY 24, 2012
 - b. MAIL LIST OF MAY 31, 2012
 - c. MAIL LIST OF JUNE 7, 2012
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of June 13, 2012)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE 2009 SAFE STREETS TO SCHOOL SIDEWALK PROJECT NJDOT \$275,000 - Authorization to proceed rec'd 8/9/11; Awarded to Marini Bros. Construction Co., Inc. at RM 10/12/11
- 2) STATUS REPORT RE HERBERT AVENUE IMPVTS., SECTION 4 (2011 NJDOT Municipal Aid - \$145,846; Closter - \$5,000), MEMORIAL FIELD BASKETBALL COURT IMPROVEMENTS (2009 Bergen County Open Space Trust Fund \$37,500/Closter Open Space Trust Fund \$37,500) AND RUCKMAN ROAD IMPROVEMENTS & CRACK SEALING (remaining Funds from 2009 Road Improvement Program - \$51,895) Contract awarded (RM 4/26/11) to AJM Contractors
- 3) STATUS REPORT RE DREDGING AND RESTORATION OF RUCKMAN POND, BLOCK 1901, LOT 1 (RM 6/8/11)
- 4) REPORT RE FIRE DEPARTMENT RAMP (WS 4/25/12/Requested by Councilwoman Latner)
- 5) REPORT RE MEMORIAL FIELD TRACK (WS 4/25/12/New Business)
- 6) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE BOROUGH WEB SITE
- 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Report re follow up of insurance requirements for use of Senior Center (WS 10/26/11)
 - b. Report re follow up of following Mail List requests:
 1. St. Paul's Anniversary Committee (9. M.L. 1/19/12) request to hold a block party on 9/9/12, time TBA
- 3) STATUS REPORT RE PREPARATION OF SPECIFICATIONS FOR ADVERTISEMENT OF BIDS FOR SANITATION/TRASH COLLECTION (RM 1/26/11)
- 4) STATUS REPORT RE REQUEST FROM RECREATION COMMISSION (4. M.L. 11/17/11) TO REMOVE "DANGEROUS TREES" IN THE PARKS
- 5) STATUS REPORT RE: NEW ROOF AND CHIMNEY/MASONRY WORK/ MAC BAIN FARM HOUSE (WS 12/14/11)
- 6) REPORT RE HERBERT AVENUE SECTION 5 & BLANCH AVENUE IMPROVEMENTS, 2012 ROAD IMPROVEMENTS, & SCHAUBLE FIELD WALKING PATH (2012 NJDOT Municipal Aid - \$146,500) Notice to Bidders published in The Record 5/26/12/Bid Opening held 6/8/12 @11:30 a.m.
- 7) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2012 APPOINTMENTS
- 2) STATUS REPORT RE 2012 OATHS OF OFFICE
- 3) STATUS REPORT RE 2012 LICENSES
- 4) STATUS REPORT RE 2012 MEETING DATES
- 5) STATUS REPORT RE FINANCIAL DISCLOSURE STATEMENTS
- 6) STATUS REPORT RE PAPERLESS PACKETS
- 7) STATUS REPORT RE ELECTIONS
- 8) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. 2012 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/8/11
 2. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – LAND ACQUISITION IN THE AMOUNT OF \$283,000 FOR THE PURCHASE OF BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB AT BLANCH AVENUE (RM 8/10/11)
 3. 2011 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – MUNICIPAL PARK IMPROVEMENTS – MATCHING GRANT IN THE AMOUNT OF \$40,000 FOR SCHAUBLE AND MEMORIAL PARK IMPROVEMENTS (RM 8/10/11)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – JUNE 13, 2012 - 7:30 P.M.

7. REPORTS (Continued)
 - D. MAYOR (Continued)
 - 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED (Continued)
 4. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM SUPPORTING THE DESIRE OF THE ENVIRONMENTAL COMMISSION TO OBTAIN A GRANT IN A MAXIMUM AMOUNT OF \$25,000 TO FUND THE EXTENSION OF THE CROSS CLOSTER TRAIL PROJECT; SAID GRANT PROGRAM REQUIRES A CASH MATCH OF 20% OF THE AMOUNT AWARDED OR A MAXIMUM AMOUNT OF \$6,250.00 (Authorized RM 2/8/12)
 5. DEPARTMENT OF ENVIRONMENTAL PROTECTION IN AN AMOUNT NOT TO EXCEED \$3,000.00 TO FUND THE FOLLOWING PROJECT: COMMUNITY FORESTRY MANAGEMENT PLAN, GREEN COMMUNITIES GRANT (50% match of total project amount) (Authorized RM 2/22/12)
 - b. AWARDED
 1. CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10) (Award received 11.M.L. 7/7/11) (Contract authorized for execution/RM 10/12/11)
 2. 2010 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (Municipal Park Improvement Program/Purchase of Playground Equipment/Memorial Park - \$37,500/match – RM 9/22/10) (Contract authorized for execution/RM 10/12/11)
 - c. TO BE FILED - To be announced by Mayor
 - 2) REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
MAY 24, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	05/18/12	05/18/12	egg@dca.state.nj.us to Municipal Clerk	*Letter dated 5/2/12 from Gloria J. Broeker, Chief Operating Officer, Office of Information Technology, re Updates to the FCC Narrowbanding Mandate Deadline of 1/1/13 (Copy to Chief Kaine, OEM Coordinator, Fire Chief, DPW Superintendent)	Glidden/Public Safety
2.	05/21/12 via e-mail	05/21/12	mayor@closterboro.com to Borough Clerk	*Message forwarded by Mayor from Douglas Radick submitting his resignation to the Governing Body, effective 5/18/12 (as Class A Member for a 4-year term to 12/31/12) Copy to Board of Ethics	RM Agenda 6/13/12
3.	05/18/12 05/21/12 05/22/12 05/23/12	05/18/12 05/21/12 05/22/12 05/23/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Mayor	*League Alert(s) re: a. Urgent Action Alert - Contact Your State Senator and Assembly Representatives USER FEE BILL released from Committee heading to the Senate floor b. I. CDC Proposes Hepatitis Testing Guidelines for Boomers (Copy to Board of Health) II. League Professional Development Program "Cloud Computing in Government" c. Bird Testing for West Nile Virus Surveillance (Copy to Board of Health) d. I. Sustainable Jersey Free Financing Advice and Media Information II. ACR-37, Overturning the DEP Waiver Rule III. League Professional Development Program "A Review of the Open Public Records Act (OPRA)"	Dolson/Board of Health
4.	05/18/12 rec'd w/o envelope from Mayor's Office	05/11/12	George H. Klein, Office of the Assistant Commissioner of Site Remediation, NJDEP, to Boro of Closter, Attention: Responsible Entity, 295 Closter Dock Road, Closter, NJ 07624	*Re Site Name: Closter Boro, 130 Ruckman Road, SRP PI No. 003602, Activity Number Reference: LSR120001, Case Tracking Number: 4327; Informing letter has been sent to all responsible entities identified by a test run of the Remedial Priority Scoring (RPS) system model which is mandated by the Spill Compensation and Control Act, N.J.S.A. 58:10-23.16; <u>Registration on the system is required by 7/13/12 and all data must be submitted by an LSRP no later than 8/10/12</u> (Copy to Board of Health, Construction Official, Environmental Commission, William Dahle, III)	Dolson/Board of Health Kashwick/Environmental Latner/Public Works
5.	05/21/12	05/19/12	Jim Oettinger to Mayor	Request for permission to conduct listed Recreation Commission/ Coaches Association Barbecue and Softball Games at Memorial Field	RM Agenda Addendum 5/23/12

				and serve beer to the coaches on the following Fridays: 5/25/12; night of 6/29/12; night of 8/31/12 (Labor Day Week End); Rain Dates: Sunday, 5/27/12 @ 4 p.m.; Saturday, 6/30/12 @ 7 p.m.; Saturday, 9/1/12 @ 4 p.m; (possible move from 7/4/12 picnic to 6/30/12); AND inviting the Mayor and Council to attend (Copy to Glenn Parsells) Distributed 5/23/12	
6.	05/21/12	05/17/12	Mayor, to Borough Clerk	*Letter from Senator Joe Pennacchio, 26 th Legislative District urging the municipality to adopt a Resolution in support of the Senator's Bill S-302 "Transparency in Government Act"; sample Resolution in Support of S-302... Which Would Codify and Expand on the State Public Finance Website - attached	Possible Resolution RM 6/13/12
7.	05/22/12	05/21/12	David M. Watkins, to Michael Sartori - Construction Official c: Mayor and Council Edward Rogan, Esq.	*METROPOLITAN FARM, LLC, Block 2102, Lot 55, Hickory Lane - Informing of lack of required permits or resolution from Governing Body re posting of signs on the Borough right of way voicing opposition to his client's legal use of the property.	Borough Attorney
8.	05/22/12	05/23/12	Russell Martin, Asst. Road Supervisor, Bergen County Department of Public Works	*2012-2014 Snow Plowing Program - two (2) copies of Municipal Snow Plowing Agreement with prices for 2012-2014 snow plowing season and request to sign and return enclosed agreements asap.(Executed copy for file to be returned in October) Copy to William Dahle, III	Possible Resolution of Approval - RM 6/13/12 Latner/DPW Contracts/Borough Administrator
9.	05/22/12	05/17/12	Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk	*Copies of the following: a. Notice of Adoption of Ordinance No. 12-13, "An Ordinance of the County of Bergen to Amend the Bergen County District Solid Waste Management Plan (Notice of Introduction never received) Copy to William Dahle, III____ b. Certified Resolution No. 680-12 adopted 5/16/12 Recognizing 5/28/12 as Memorial Day	Latner/DPW
10.	05/23/12	No Date	New Jersey Transit, to Municipal Clerks	*Public Hearing Notice re Proposed Bus Service Optimization Affecting the Following Routes; Proposed Discontinuance or Service Reduction; Proposed Enhancement or Expansion - written comments may be received until 6/13/12; Public Hearings to be held 6/12/12 from 5 p.m. to 8 p.m. @ New Jersey Transit Headquarters - Board Room (Newark) and 6/13/12 @ Wayne Public Library	
11.	05/23/12	No Date	Bergen County Community Development - Bergen County Home Ownership Center,	*Home Ownership Fair 2012 Brochure	

			to Mayor		
12.	05/23/12	05/23/12	Jean M. Pelligra, RMC, Clerk, Borough of Maywood, to Loretta Castano	*Resolution #81-12 adopted 5/22/12 Opposing Senate Bills Opposing S-1451 (Open Public Meetings Act) and S-1452 (Open Public Records Act)	
13.	05/23/12 hand delivered at Mayor and Council Meeting 8:25 p.m.	05/23/12	David Garfunkel, 3 Wendy Lane Itzhak Pearl, 43 Hickory Lane Makoto Sato, 240 Anderson Avenue Jim, Buscemi, 74 Susan Drive Bill Angresano 58 Susan Drive Joe Spivak, Matthew Neuls	*Request for Closter residents to place “Temporary Lawn Signs” in the borough right-of-way stating “Closter Will Never Be the Same! Stop the Destruction of the Brooks Farm”	RM 5/23/12
14.	05/24/12	05/23/12	Robin Forman, 118 Venus Drive, to Loretta Castano, Borough Clerk	*Request for Closter residents to place “Temporary Lawn Signs” in the borough right-of-way stating “Closter Will Never Be the Same! Stop the Destruction of the Brooks Farm”	

MAIL LIST
MAY 31, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	05/21/12 hand delivered	05/16/12	Thomas Betancourt, J.M.C., Closter Municipal Court, to Ms. Brendis Montijo-Wrigley c: Chief Dennis Kaine Lt. James Winters Bonnie Switzer, Court Administrator Mayor Heymann and Council Members	*Borough of Closter Request for the Expenditure of 2012 POAA Funds	
2.	Via e-mail 05/24/12 05/24/12 05/25/12	05/24/12	Closter Residents, to Borough Clerk	*Request to post temporary lawn signs in the borough right of way from: a. Julia Breer, 80 Hickory Lane b. David Hecht, 51 Hickory Lane c. Marie Hartwell, 1 Bradley Place	Borough Attorney
3.	05/24/12	05/24/12	Cindy W, Randazzo, Director, Office of Local Government Assistance, NJDEP, to Mayor	*New NJDEP Mobile phone application to help visitors plan for and make the most of their trips to New Jersey's State parks, forest and historic sites	
4.	05/25/12 05/30/12 05/31/12	05/25/12 05/30/12 05/31/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Mayor	*League Information re: a. I. Employee Health Benefit Contribution Set to Increase in July II. State Revenue Estimates Down as Budget Deadline Looms <u>Immediate Action Needed on Municipal Funding Restoration (S-1900/A-2921)</u> III. New Jersey Municipalities Magazine IV. Mini Conference Offers Licensed Officials a Chance to Earn 8 CEU Credits in One Day! b. National Hurricane Preparedness Week 2012 c. BPU Supports Sustainable Jersey Programs	
5.	05/25/12	05/23/12	Richard Loveless, Acting Manager, Bureau of Local Aid - District 2, to Mayor c: Municipal Clerk Municipal Engineer	*Re: Herbert Avenue (Section 6) & Blanch Avenue, Closter, Bergen County, 2012 Municipal Aid Program: One (1) copy of executed Agreements approved by the NJDOT for the above-referenced project in the amount of \$146,500.00 (construction contract must be awarded within 18 months from date of execution of Agreement)	Borough Engineer
6.	05/25/12	05/24/12	Claudia E. Rocca, Senior Environmental	*a. NJDEP Application for a Flood Hazard Area Individual Permit for	Borough Engineer

			Specialist, Bohler Engineering, Agent for the Client, TD Bank, N.A. to Borough of Closter/Borough Clerk to NJDEP Division of Land Use Regulation, Attn. Bergen County Section Chief c: Borough Clerk - 3 copies	Stream Bank Stabilization & Wetlands Transition Area Waiver for Driveway Improvements, TD Bank, N.A., Block 1608, Lot 1, Borough of Closter, BENJ File #100023 - LURP Form and Aerial Map enclosed b. Three (3) copies of entire Application including NJDEP Flood Hazard Area Permit Administrative Checklist, Freshwater Wetlands Transition Area Authorization Checklist, NJDEP LURP-2 Form, Project Description, Site Location Maps, Photos, Past Permits, Natural Heritage Program Response Letter 6/20/2011 and Public Notification Information - letter only! COMPLETE APPLICATION ON FILE IN BOROUGH CLERK'S OFFICE	
7.	05/29/12 hand del'd by Mayor	05/28/12	Rev. Dr. Moon Byung and Myung H. Choi, 32 Olive Street, to Mayor Sophie Heymann, c/o Jim Whitney, Code Enforcement Bureau	*Requesting additional consideration of reduction of fine in the amount of \$5,000 issued as violation for unauthorized removal of trees at 32 Olive Street (Copy to James Whitney)	
8.	05/29/12	05/24/12	Gregory B. Vida, Acting Director, NJ Department of Community Affairs, Division of Housing and Community Resources, to Mayor	*Recreational Opportunities for Individuals with Disabilities, Acct. #2012-100-022-8050-035-F157-6120, Grant Agreement #2012-05157-0351-00, Grant Amount \$5,000.00 - Original and one copy of Grant Agreement enclosed for signature and related initial execution procedures (letter only!)	Mayor/Grants Administrator
9.	05/29/12	05/24/12	James D. Kelly, P.E., Boswell Engineering	*Proposal for Environmental Engineering Services re Groundwater Remedial Investigation, Department of Public Works, Borough of Closter, File No. PR-12-4549	
10.	05/25/12	No Date	Department of Human Services, Division of Community Transportation, to Borough Clerk	*Public Hearing on Transportation Funding for Senior Citizens and Persons with Disabilities scheduled to held 6/14/12 @ 9 a.m. (Copy to Bill Brewster, President, Closter Senior Citizens Club) Posted on Municipal Clerk's bulletin board 6/1/12	Mayor/Seniors
11.	05/30/12	No Date	Mayor, to Borough Clerk	*Information from Keith Cartnick re fluoride issue and Fluoridation White Paper prepared by the New Jersey Section, American Water Works Association, May 2005 (distributed at Northern Valley Mayors Association Meeting)	
12.	05/30/12	05/22/12	Gregory B. Vida, Director, NJ Department of Community Affairs, Division of Housing and Community Resources, to Mayor	*Recreational Opportunities for Individuals with Disabilities Amendment #: 2011-05157-0412-02, Total Grant Award Amount: \$8,848.50 (amending Agreement 2011-05157-0412-01 dated 10/25/11) (Copy to Chief Financial Officer)	Mayor/Grants Chief Financial Officer
13.	05/30/12	05/30/12	Assemblywoman Holly Schepisi, 39 th	*Forwarded letter from Kieran C. Tintle, Legislative Liaison, Office of	Mayor/Grants

	via e-mail		Legislative District, to Borough Clerk c: Borough Administrator	the Governor, informing the Borough will receive a \$5,000 grant from the Recreational Opportunities for Individuals with Disabilities Program and congratulating the Borough on same	
14.	05/30/12 via e-mail	05/30/12	Chief Dennis Kaine, Closter Police Department, to Mayor and Council Borough Clerk, Borough Administrator	*Informing that Sgt. Brueck and Det. Aiello have been recognized by the New Jersey Office of Highway Traffic Safety DWI Top Gun Program, for leading the Closter Police Department in DWI arrests for 2011; letter and certificate attached	Glidden/Public Safety
15.	05/31/12	05/30/12	Joe Rogers, Program Coordinator, Office of Local Government Assistance, NJDEP, to Borough Clerk	*PRESS RELEASE re: State Commissioners Urge Homeowners to Review their Insurance Policies and Protect their Homes from Wildfires (Copy to Glenn Parsells, Fire Official)	
16.	05/31/12	05/31/12	egg@dca.state.nj.us , to Borough Clerk	*New Jersey Department of Community Affairs Division of Fire Safety Notice: Grill Safely This Summer Season (Copy to Fire Official)	

MAIL LIST
JUNE 7, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	06/04/12	05/30/12	Assemblyman Robert Schroeder, 39 th Legislative District, to Mayor	*Informing of confirmation received from Governor Christie's office of the Department of Community Affairs award to the Borough of Closter of \$5,000 in funding through the Recreation Opportunities for Individuals with Disabilities (ROID) Grant program; and offering congratulations	Mayor/Grants
2.	06/04/12	May 2012	William G. Dressel, Executive Director, NJS League of Municipalities, to Loretta Castano	*Legislative Bulletin No. 3, 2012-2013 Legislative Session (Original also to Mayor)	
3.	06/04/12 06/05/12 06/06/12	06/04/12 06/05/12 06/06/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alerts re: a. I. Federal Relations Resource News: "The Making of Nation's Laws" reprinted League Federal Relations Webpage Updated II. Legislative Alert: COAH Trust Fund Extension Up in Both Houses III. Brownfields and Baseball Roundtable to be held in Trenton on Tuesday, 6/19/12 IV. Mini Conference Offers Licensed Officials a Chance to Earn 8 CEU Credits in One Day! b. I. Year 4 of Economic Recovery: New Municipal Realities to Come II. League Professional Development Program: "Cloud Computing in Government" c. Transportation Funding Conference Committee Headed for Roadblock? d. I. S-1534/A-2586, Equalizes standing of private and public colleges before land use agencies II. Publication: 2011 Laws of Interest Electronic PDF III. League Professional Development Program: "A Review of the Open Public Records Act (OPRA)"	
4.	06/04/12 via e-mail	06/04/12	Assemblywoman Holly Schepisi, 39 th Legislative District, to Borough Clerk c: Borough Administrator	*Informing the Office of Faith Based Initiatives has opened their grant program for FY2013 for organizations that fit into the categories: services for at-risk youth, services for seniors, English as a second language and wealth creation for asset building; After successful completion of mandatory training program on 6/27/12 that applicants	Mayor/Grants

				must attend in order to apply, application deadline is 7/30/12 (Copy to Bill Brewster)	
5.	06/04/12	June 2012	Art Ondish, Mayor, Mount Arlington, President, NJS League of Municipalities, to Mayor	*a. Mayor's Newsline - June 2012	
6.	06/06/12	06/06/12	Peter Detroia, New Jersey Department of Health and Senior Services, to Borough Clerk	*Public Health Information re Unapproved Drugs Sold as dietary supplements (Copy to Board of Health)	Dolson/Health
7.	06/06/12	06/04/12	David L. Sudacki, PE, to Borough Clerk	*Flood Hazard Area Verification & Flood Hazard Area Permit re Home for the Armenian Aged, Inc., Block 702, Lots 2, 6 & 7 and Block 1301, Lot 5, Borough of Emerson, Project #03-223; Three (3) original Public Notice enclosed and requesting distribution of same - letter only! (Copies to Planning Board and Environmental Commission)	Borough Engineer
8.	06/06/12 via e-mail	06/06/12	Mark P. Fierro, Esq. to Borough Clerk c: Mayor, Parsells Agency, Chief of Police, Jim Oettinger, Fire Official	*Request for Mayor and Council permission to conduct private fireworks display (public is invited) the evening of Saturday, 6/16/12; attached approvals received from Fire Official, Recreation Commission Chairman, Chief of Police, Risk Management Consultant	RM Agenda 6/13/12
9.	06/07/12 via e-mail	06/07/12	GRC News to Borough Clerk	*Announcing the New Jersey Government Records Council 6 th Annual OPRA Seminar for the Public scheduled for Thursday, 8/16/12 from 8:30 a.m. to 12:30 p.m. at the New Jersey State Museum Auditorium - flyer with registration and education information and directions	

ALSO DISTRIBUTED:

Unapproved Minutes of the Work Session held May 23, 2012

Unapproved Minutes of the Regular Meeting held May 23, 2012