

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – DECEMBER 26, 2012 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENT OF _____ TO SERVE AS MEMBER OF THE ENVIRONMENTAL COMMISSION FOR A 3-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/14 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

4. MAYORAL APPOINTMENTS (*NON SALARIED*) TO THE FOLLOWING COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from RM 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12, 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12; 8/8/12; 8/22/12; 9/12/12; 9/24/12; 10/10/12; 10/24/12; 11/7/12;11/19/12/12/12/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION Alt. No. 2	(Adam Nock resigned)	_____	2 Year un-expired to	12/31/12
SHADE TREE COMMISSION Alt. No. 2	Kathi Cochran	_____	4 Year	12/31/15

5a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

6. RESOLUTION AWARDDING CONTRACT FOR SOLID WASTE, BULK TRASH, RECYCLABLE MATERIALS & VEGETATIVE WASTE COLLECTION SERVICES (BID OPENING HELD 11/6/12 @ 10 A.M.) Received from Administrator 12/6/12 (Adjourned from RM 12/12/12)

7. *POSSIBLE* RESOLUTION SUPPORTING ASSEMBLY BILL A-2753 REQUIRING DIRECT PAYMENT OF ENERGY TAXES TO MUNICIPAL GOVERNMENT (6a. M.L. 12/20/12)

8. RESOLUTION RE CANCELLATION OF UNEXPENDED BALANCES OF APPROPRIATED GRANT RESERVES (Received from Administrator 12/20/12)

9. RESOLUTION CORRECTING TRANSFER RESOLUTION NO. 2 (Received from Administrator 12/20/12)

10. RESOLUTION AUTHORIZING BOROUGH ADMINISTRATOR TO SIGN AGREEMENT WITH CAPTUREPOINT.COM FOR ON-LINE REGISTRATION SOFTWARE FOR THE CLOSTER RECREATION COMMISSION (Received from Administrator 12/20/12)

11. RESOLUTION CANCELLING CAPITAL ORDINANCE BALANCES TO CAPITAL FUND BALANCE AND OPEN SPACE (Received from Administrator 12/20/12)

12. RESOLUTION AUTHORIZING MAYOR TO EXECUTE GRANT WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION – 2013 GREEN COMMUNITIES GRANT – COMMUNITY FORESTRY MANAGEMENT PROGRAM - GRANT IDENTIFIER: PF13-025 (\$3,000/50% match to be made up of in-kind services) Received from Administrator 12/20/12

13. *POSSIBLE* RESOLUTION AUTHORIZING THE WAIVER OF PERMIT FEES ASSOCIATED WITH REPAIRS FOR DAMAGE CAUSED BY “SUPER STORM” SANDY (Received from Borough Attorney 12/21/12)

14. RESOLUTION APPOINTING EDIS MARTINEZ AS PART-TIME FINANCE CLERK IN THE FINANCE DEPARTMENT – PROBATIONARY, FOR AN AVERAGE 25 HOUR WORK WEEK, AT THE RATE OF \$17 PER HOUR, EFFECTIVE 12/27/12 (Received from Administrator 12/20/12)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – DECEMBER 26, 2012 - 7:30 P.M.

5a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

15. RESOLUTION AUTHORIZING THE ADVERTISEMENT OF BIDS FOR THE CONSTRUCTION OF RESTROOM FACILITIES AT SCHAUBLE & MOLLICONE PARKS (Received from Administrator/QPA 12/21/12)

MOTIONS

16. MOTION APPOINTING _____ AS BOARD OF HEALTH ALT. NO. 2 FOR A 2-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/13 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

17. MOTION APPOINTING _____ AS BOARD OF HEALTH MEMBER FOR A 4-YEAR UNEXPIRED TERM (ROTHSCHILD) TO 12/31/14 (10. M.L. 12/6/12)

18. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12; 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12; 8/8/12; 8/22/12; 9/12/12; 9/24/12; 10/10/12; 10/24/12; 11/7/12; 11/19/12; 12/12/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION Alt. No. 1	Donna Arbietman	_____	2 Year	12/31/13

19. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES:
 (Distributed via web portal on 12/21/12) NO ABSTENTIONS

- a. REGULAR MEETING HELD 12/12/12
- b. WORK SESSION HELD 12/12/12

20. MOTION APPROVING THE BELOW LISTED EAGLE SCOUT PROJECTS FOR NAMED BOY SCOUT TROOP 63 MEMBERS, SUBJECT TO RECEIPT OF APPROVALS FROM RISK MANAGEMENT CONSULTANT REGARDING REQUIRED INSURANCE SUBMISSIONS:

- a. ALEX YOUNG TO RENOVATE THE EXTERIOR OF THE CLOSTER SENIOR CITIZENS BUILDING PROPERTY (9. M.L. 12/6/12/W.S. 12/12/12)
- b. ZACH ROLAND TO BUILD A WALKING BRIDGE ACROSS THE SPILLWAY AT MOLLICONE PARK FOR BETTER ACCESS TO THE GIRL SCOUT CABIN (7. M.L. 11/29/12/W.S. 12/12/12)
- c. RIVER VASQUEZ TO REVITALIZE VETERANS PARK ALONG HERBERT AVENUE (12. M.L. 12/6/12/W.S. 12/12/12)

21. REPORTS

a. CHIEF OF POLICE – NOVEMBER 2012 (Received 12/13/12)

5b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

22. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

23. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

24. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – DECEMBER 26, 2012 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF DECEMBER 13, 2012
 - b. MAIL LIST OF DECEMBER 20, 2012
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of December 26, 2012)
6. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/ KASHWICK)
 - 1) STATUS REPORT RE CLOSTER WEBSITE
 - 2) REPORT
 - B. PUBLIC SAFETY - GLIDDEN (DOLSON/LATNER)
 - 1) REPORT
 - C. PUBLIC WORKS - LATNER (AMITAI/GLIDDEN)
 - 1) REPORT
 - D. ORDINANCES - BARAD (KASHWICK/AMITAI)
 - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
 - 2) REPORT
 - E. HUMAN RESOURCES - KASHWICK (BARAD/DOLSON)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
 - 2) REPORT
 - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – DECEMBER 26, 2012 - 7:30 P.M.

7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A)
(SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR
ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE
GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
DECEMBER 13, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/07/12	No Date	Nylema Nabbe, Esq., Gittleman, Muhistock & Chewcaskie, Attorney for Applicant, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 12/19/12 @ 8:00 p.m. re the application of 11 Homans Properties, LLC for property located at 11 Homans Avenue, Block 1306, Lot 3	Dolson/Zoning Board of Adjustment
2.	12/10/12 12/11/12	December 2012	Janice S. Mironov, Mayor, East Windsor, President, NJS League of Municipalities, to Borough Clerk	*a. Mayors Newslines – December 2012 b. Mayors Newslines – December 2012 – CORRECTED Executive Board	
3.	12/10/12	12/07/12	Bill Brewster, President, Closter Senior Citizens Club, Inc.	*Recommendation that the Governing Body approve the proposal by Eagle Scout Alex Young to renovate the grounds abutting the front and side of the Senior Citizens Building (Copy to Glenn Parsells) Distributed 12/12/12	
4.	12/10/12	November 2012	David N. Grubb, MEL Executive Director, to Clerk/Administrator, Municipal Excess Liability Joint Insurance Fund	*2012 MEL Annual Report – letter only! (Copy to Glenn Parsells, Fred Pitofsky - letter only) ORIGINAL ON FILE IN BOROUGH CLERK'S OFFICE (Distributed 12/12/12)	Administrator
5.	12/11/12	12/06/12	R. Thurman Barnes, Area Director Government & Public Affairs, Cablevision, to Kristi Izzo, Board Secretary, NJ Board of Public Utilities c: Lawanda Gilbert, Acting Director, OCTV All affected Municipalities	*Launch of Disney Family Movies On Demand and FUNimation On Demand; tariffs reflecting changes attached	Barad/Cable TV Advisory
6.	12/11/12 12/12/12	12/11/12 12/12/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) Re: a. League Approves 17 Resolutions b. Sandy Update from FEMA and NJOEM	
7.	12/12/12 hand del'd	12/07/12	Donald M. Farrell, Treasurer and Board Member, Belskie Museum of Art & Science Inc.	*Request for approval to serve wine at the monthly opening receptions during calendar year 2013 (Copy to Glenn Parsells, Chief Kaine)	Re-Org Meeting Agenda 1/2/13

8.	12/13/12	12/06/12	Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk	<p>*a. Certified copy of Resolution #1748-12 adopted 12/05/12 proclaiming December 7, 2012 as National Pearl Harbor Remembrance Day</p> <p>b. Certified copies of the following ordinances adopted 12/5/12 (Introduced 11/14/12) See also 6. M.L. 11/29/12:</p> <p>1) <u>12-30</u>: Bond Ordinance Amending Ordinance No. 10-28 Entitled “Bond Ordinance Providing an Appropriation of \$1,950,000 for Various Improvements for the Bergen County Special Services School District, in and by the County of Bergen, New Jersey, and Authorizing the Issuance of \$1,950,000 Bonds or Notes of the County”</p> <p>2) <u>12-31</u>: Bond Ordinance Amending Ordinance No. 08-40 Entitled “Bond Ordinance Providing an Appropriation of \$5,035,750 for Various Improvements for the Bergen County Special Services School District, in and by the County of Bergen, New Jersey, and Authorizing the Issuance of \$5,035,750 Bonds or Notes of the County”</p> <p>3) <u>12-32</u>: Bond Ordinance Amending Ordinance No. 07-29 Entitled “Bond Ordinance Providing an Appropriation of \$1,867,000 for Various Improvements for the Bergen County Special Services School District, in and by the County of Bergen, New Jersey, and Authorizing the Issuance of \$1,867,000 Bonds or Notes of the County”</p> <p>4) <u>12-33</u>: Bond Ordinance Amending Ordinance No. 06-27 Entitled “Bond Ordinance Providing an Appropriation of \$1,420,000 for Various Improvements for the Bergen County Special Services School District, in and by the County of Bergen, New Jersey, and Authorizing the Issuance of \$1,420,000 Bonds or Notes of the County”</p> <p>5) <u>12-34</u>: An Ordinance of the County of Bergen to Establish Traffic Signal Ordinance for Kinderkamack Road & Howland Avenue in the Borough of River Edge</p> <p>6) <u>12-35</u>: Bond Ordinance Providing for Improvements to the Justice Center Complex and the DPW Maintenance Garage, in the County of Bergen, New Jersey, Appropriating the Aggregate Amount of \$114,969,000 therefor, and Authorizing the Issuance of \$107,969,000 Bonds or Notes of the County for Financing Part of the Cost thereof”</p>	
----	----------	----------	---	--	--

MAIL LIST
DECEMBER 20, 2012

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/14/12	12/12/12	Brian Cramer, Senior Biologist, Greenvest, LLC, to Municipal Clerk	*Re: Statewide General Permit No. 16, Oradell Reservoir Mitigation Site, Block 1100, Lot 1, Borough of Haworth; Block 200, Lots 1&2, Borough of Haworth; Block 201, Lots 2 & 3, Borough of Closter, Bergen County; Letter informing of submission of application for General Permit (Freshwater Wetlands) with one copy of signed and sealed plans; and that a copy of the complete application is on file in the Municipal Clerk's Office for inspection – letter only! COMPLETE APPLICATION ON FILE IN BOROUGH CLERK'S OFFICE		Borough Engineer
2.	12/17/12 hand del'd	12/17/12	Ramaswamy Nilakantan, 95 Birch Street, Concerned Citizens of New Jersey's 5 th Congressional District, to Congressman Scott Garrett	*Letter re fiscal-cliff negotiations requesting the Congressman to urge his party leadership in the House and Senate to disavow special interest groups and come to an amicable settlement with the President on this most urgent and critical issue		
3.	12/17/12	No Date	Carl P. Schulze, Jr., Director, Division of Plant Industry, State of New Jersey Department of Agriculture, to Municipal Clerk	*Re: Plant Inspection Protects Consumers; letter with information regarding the Nursery Law (N.J.S.A. 4:7-15 et seq) and how to obtain information on the Nursery Inspection Program (Copy to Board of Health, Shade Tree Commission, Certified Tree Expert/Building Department)		Dolson/Board of Health Kashwick/Shade Tree
4.	12/17/12 hand del'd by Mayor	11/14/12	David N. Grubb, Executive Director, Bergen County Municipal Excess Liability Joint Insurance Fund to Bill Dahle	*Memo to "Safety Coordinators" re Elected Officials asking that a copy of the enclosed DVD and a copy of the enclosed cover letter be distributed to each elected official in the municipality; enclosed letter re Elected Official's Seminar and seven (7) copies of DVD entitled "Walk the Walk" regarding pedestrian safety; and informing a copy of the DVD has already been sent to the Police Department		JIF Safety Committee
5.	12/17/12	12/12/12	Wallace Nowosielecki, Treasurer/CFO, Bergen County Utilities Authority, to County Executive, Board of Chosen Freeholders, County Clerk, Municipal Clerks/Administrators - All Bergen County Municipalities	*Proposed 2013 Budget of the Bergen County Utilities Authority; enclosed Water Pollution Control and Solid Waste Management Budgets which were introduced on 10/25/12 (Copy to William Dahle, III)		Borough Administrator Latner/DPW

6.	12/18/12 12/20/12	12/18/12 12/20/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) Re: a. I. Sample Resolution Supporting Direct Payment of Energy Taxes to Municipal Governments Available (copy attached) II. Save the Date – 21 st Annual Mayor’s Legislative Day – 2/6/13 III. League Professional Development Program – “Ethics, Conflicts of Interest, and Preventing Sexual Harassment”; 2/13/13 b. Register for Disaster Assurances Extended to 1/30/2013 c. Urge Your State Senator to Vote “NO” on amended OPRA (S-1452) and OPMA (S-1451) Bills on Thursday d. Memorandum to Telecommunications Study Committee & Representatives of Municipalities Denied Verizon BPPT Payments, re A-3393/S-2324 Would Clarify Telecommunications Tax Law CONTACT YOUR LEGISLATORS	Possible Resolution/ RMA 12/26/12 Borough Attorney
7.	12/18/12	No Date	Elliot W. Urdang, Esq., Attorney for Applicant, to Borough Clerk	*Notice of Planning Board Hearing scheduled to be held 1/3/12 @ 8:00 p.m. re the application of Lisa Evar, 679 Closter Dock Road, Block 2401, Lot 49	Amitai/Planning Board
8.	12/18/12 rec’d open from Mayor	12/13/12	George King, Chief, Unregulated Heating Oil Tank Program, NJDEP, to Jack Atanas c: Municipal Clerk, Closter Borough Closter Health Department	*Re: Area of Concern: One 550-gallon #2 Heating Oil Underground Storage Tank System, Unrestricted Use – No Further Action Letter and Covenant Not to Sue, for Block 906, Lot 8, 34 Division Street, Program Interest #593898, Activity Number: CSP120001, Communications Center Number: 11-10-18-1040-00 (Copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Board of Health Kashwick/ Environmental
9.	12/16/12	12/16/12	Mary Mayer, Associate Member, Environmental Commission, to Loretta Castano	*Resignation as Associate Member of the Environmental Commission (1 year term to 12/31/12) effective 12/31/12 (Copy to Environmental Commission)	Kashwick/ Environmental
10.	12/18/12	12/18/12	Mayor Alex Torpey/OEM Coordinator, Township of South Orange Village, NJ Utility Preparedness, to Mayor and Municipal Colleagues	*NJ Utilities Emergency Preparedness Initiative – Information regarding petition created and sample “Resolution Requesting That the New Jersey Board of Public Utilities and the New Jersey State Legislature Conduct a Full Investigation of Information Management, Communications, Emergency Preparedness and Response Capabilities of New Jersey Public Utilities” for consideration of adoption (Copy to Lt. Winters)	
11.	12/20/12 hand del’d	12/12/12	Kathleen A. Donovan, Bergen County Executive, to Borough of Closter	*Information regarding the Bergen County Department of Health Services “Employee Assistance Program” shared service program for consideration in preparation of the 2013 Municipal Budget (Copy to Administrator 12/20/12)	Administrator

12.	12/20/12	12/12/12	Noreen Best, Director, County of Bergen Community Development, to Mayor	*Informing of New Regulations for Community Development Block Grant Projects (CDBG) effective immediately	
-----	----------	----------	---	---	--

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held 12/12/12 (sent via web portal 12/21/12)

Unapproved Notes of Work Session held 12/12/12 (sent via web portal 12/21/12)