

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – AUGUST 22, 2012 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinances were introduced at the Regular Meeting held 4/11/12 and were published in The Record on 4/17/12 as stated in the affidavit of publication. Reprint of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements and copies have been made available to the general public.

At the Regular Meeting held 5/9/12, these ordinances were adjourned to the Regular Meeting of 5/23/12.

At the Regular Meeting held 5/23/12, these ordinances were adjourned to the Regular Meeting of 6/13/12.

At the Regular Meeting held 6/13/12, these ordinances were adjourned to the Regular Meeting of 6/27/12.

At the Regular Meeting held 6/27/12, these ordinances were adjourned to the Regular Meeting of 7/11/12.

At the Regular Meeting held 7/11/12, these ordinances were adjourned to the Regular Meeting of 7/25/12.

At the Regular Meeting held 7/25/12, these ordinances were adjourned to this Regular Meeting.

At the Regular Meeting held 8/8/12, these ordinances were adjourned to this Regular Meeting.

A) ORDINANCE NO. 2012:1122: “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER AND AMENDING SCHEDULE A: LIMITING SCHEDULE”

B) ORDINANCE NO. 2012:1123: “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER AND AMENDING SCHEDULE A: LIMITING SCHEDULE TO ADD PROVISIONS FOR HISTORIC PRESERVATION AND AMENDING CHAPTER 35, ARTICLE VII, HISTORIC PRESERVATION, TO CROSS REFERENCE THE LIMITING SCHEDULE”

4. MAYORAL APPOINTMENT OF \_\_\_\_\_ TO SERVE AS MEMBER OF THE ENVIRONMENTAL COMMISSION FOR A 3-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/14 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

5. MAYORAL APPOINTMENTS (*NON SALARIED*) TO THE FOLLOWING COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from RM 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12, 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12; 8/8/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
ENVIRONMENTAL COMMISSION Alt. No. 2	(Adam Nock resigned)	_____	2 Year un-expired to	12/31/12
SHADE TREE COMMISSION Alt. No. 2	Kathi Cochran	_____	4 Year	12/31/15

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING AGENDA – AUGUST 22, 2012 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS

ORDINANCES

7. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING – MONDAY, 9/24/12 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD

ORDINANCE NO. 2012:1130 – “AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 173 OF THE CODE OF THE BOROUGH OF CLOSTER, SPECIFICALLY SECTION 173-27D” (Received from Borough Attorney 8/9/12)

RESOLUTIONS

8. BILL RESOLUTION – AUGUST 31, 2012 TO BE PREPARED BY DEPUTY TREASURER
9. RESOLUTION MEMORIALIZING ACTION TAKEN AT THE PUBLIC HEARING HELD 8/8/12 APPROVING WAIVER OF THE SIDEWALK REQUIREMENT OF CLOSTER CODE FOR PROPERTY LOCATED AT 51 WILLOW ROAD, BLOCK 1901, LOT 26 (Received from Borough Attorney 8/10/12)
10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND CHECK IN THE AMOUNT OF \$2,557.50 TO HARDING, LLC & THE IRWIN LAW FIRM, P.A. FOR 2011 REAL ESTATE TAX OVERPAYMENT DUE TO TAX COURT JUDGMENT (TCJ RENDERED 7/27/12) FOR BLOCK 1305 LOT 3 (Received from Collector 8/9/12)
11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND CHECK IN THE AMOUNT OF \$5,868.92 TO TITLE SOURCE FOR 3<sup>RD</sup> QUARTER 2012 REAL ESTATE TAX OVERPAYMENT FOR BLOCK 2209 LOT 2, 7 ARNOLD AVENUE, DUE TO A DUPLICATE PAYMENT (Received from Collector 8/13/12)
12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK IN THE AMOUNT OF \$10,241.87 and \$32,100.00 FOR PREMIUM PAID AT TAX SALE TO US BANK CUSTODIAN PRO CAPITAL 1 FOR REDEMPTION OF TAX SALE CERTIFICATE #12-00002 FOR BLOCK 1605, LOT 14, ALSO KNOWN AS 30 TRAUTWEIN CRESCENT, SOLD AT THE MUNICIPAL TAX SALE HELD 6/28/12 FOR 2011 DELINQUENT TAXES (Received from Collector 8/14/12)
13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE REFUND CHECK IN THE AMOUNT OF \$2,119.35 TO CORE LOGIC FOR 3<sup>RD</sup> QUARTER 2012 REAL ESTATE TAX OVERPAYMENT FOR BLOCK 1706 LOT 13, 427 CLOSTER DOCK ROAD, DUE TO A DUPLICATE PAYMENT (Received from Collector 8/14/12)

MOTIONS

14. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS/BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/3/12/Adjourned from 1/11/12; 1/25/12; 2/8/12; 2/22/12; 3/14/12; 3/28/12; 4/11/12; 4/25/12; 5/9/12; 5/23/12; 6/13/12; 6/27/12; 7/11/12; 7/25/12; 8/8/12):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION				
Member	Wilson Reimers	_____	2 Year	12/31/13
Alt. No. 1	Donna Arbietman	_____	2 Year	12/31/13

15. MOTION APPOINTING \_\_\_\_\_ AS BOARD OF HEALTH ALT. NO. 2 FOR A 2-YEAR UNEXPIRED TERM (RAVIT) TO 12/31/13 (3. M.L. 6/21/12 – Resigned effective 6/17/12)

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – AUGUST 22, 2012 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS

MOTIONS (Continued)

16. MOTION GRANTING APPROVAL FOR CORE THE CENTER FOR FITNESS TO CONDUCT 4<sup>TH</sup> ANNUAL 5K RUN AND SENIOR WALK ON SATURDAY, 9/15/12, BEGINNING AT 9:30 A.M. FOR APPROXIMATELY 1 ½ HOURS ON THE ROUTE PROVIDED (SWEAT FOR THE CURE FUNDRAISER TO BENEFIT ST. JUDE CHILDREN'S RESEARCH HOSPITAL) **AND** TO POST A TEMPORARY BANNER ON THE CORE THE CENTER FOR FITNESS PROPERTY AT 91 RUCKMAN ROAD **AND** TO POST TEMPORARY SIGNS IN BOROUGH RIGHTS OF WAY AT THE FOLLOWING LOCATIONS: CORNER OF PIERMONT ROAD AND CLOSTER DOCK ROAD; TRIANGLE AT OLD CLOSTER DOCK ROAD AND VER VALEN STREET; CORNER OF RUCKMAN ROAD AND PIERMONT ROAD, BY ENTRANCE TO CLOSTER A&P; CORNER OF HIGH STREET AND SCHRAALENBURGH ROAD (Approvals received from Risk Management Consultant 8/6/12 and 8/13/12)
17. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES:  
(Distributed via e-mail on 8/20/12) ABSTENTION: KASHWICK
  - a. REGULAR MEETING HELD 8/8/12
  - b. WORK SESSION HELD 8/8/12
18. MOTION GRANTING APPROVAL FOR TEMPLE BETH EL OF NORTHERN VALLEY, 221 SCHRAALENBURGH ROAD, TO HOLD A BARBEQUE FOLLOWED BY A SHABBAT SERVICE AT SCHAUBLE PARK ON FRIDAY, 9/7/2, FROM 5 P.M. UNTIL 9 P.M. (3. M.L. 8/16/12) (Approval received from Risk Management Consultant 8/14/12)
19. *POSSIBLE* MOTION GRANTING APPROVAL OF REQUEST BY DENISE SCAGLIONE FOR WAIVER OF \$75.00 CONSTRUCTION FEE FOR INSTALLATION OF WHEELCHAIR RAMP AT 34 LEGION PLACE (8. M.L. 8/16/12)
20. REPORTS
  - a. FIRE CHIEF – JULY 2012 (Received 8/8/12)
- 6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No.11)
22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
23. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING AGENDA – AUGUST 22, 2012 - 7:30 P.M.

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – AUGUST 22, 2012 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 6, 2012 and to the Star Ledger and published on January 7, 2012, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF AUGUST 9, 2012
  - b. MAIL LIST OF AUGUST 16, 2012
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of August 22, 2012)
6. COMMITTEE REPORTS
  - A. FINANCE AND TECHNOLOGY - DOLSON (GLIDDEN/ KASHWICK)
    - 1) STATUS REPORT RE CLOSTER WEBSITE
    - 2) REPORT
  - B. PUBLIC SAFETY - GLIDDEN (DOLSON/LATNER)
    - 1) REPORT
  - C. PUBLIC WORKS - LATNER (AMITAI/GLIDDEN)
    - 1) REPORT
  - D. ORDINANCES - BARAD (KASHWICK/AMITAI)
    - 1) REPORT RE ORDINANCE COMMITTEE MEETINGS
    - 2) REPORT
  - E. HUMAN RESOURCES - KASHWICK (BARAD/DOLSON)
    - 1) REPORT RE PERSONNEL COMMITTEE MEETINGS
    - 2) REPORT
  - F. LAND USE AND CONSTRUCTION – AMITAI (BARAD/DOLSON)
    - 1) REPORT

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – AUGUST 22, 2012 - 7:30 P.M.

7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A)  
(SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR  
ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE  
GOVERNING BODY
12. ADJOURNMENT

**MAIL LIST**  
AUGUST 9, 2012

NO.	DATE REC=D	DATE	FROM	SUBJECT ~COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	08/02/12  08/03/12  08/06/12 08/07/12	08/02/12  08/03/12  08/06/12 08/07/12	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Mayor	*League Information re: a. I. Invitation to Join Mayors' Wellness Campaign II. Verizon Personal Property Tax Issue Appeal III. League Professional Development Seminar "Labor Negotiations Primer: Collective Negotiations and Interest Arbitration" IV. **Northern Location Added** League Professional Development Program "Ethics, Conflicts of Interest, and the Open Public Records Act (OPRA)" b. Affordable Housing Trust Funds-Update c. DEP Waiver Rule d. New Content on DLGS Web Site e. Affordable Housing Trust Funds (distributed 8/8/12)	
2.	08/03/12	08/02/12	Lauren St. Helaire, Executive Assistant, Office of the County Executive, County of Bergen	*Bergen County Announces 2013 History Grant Program; Informing of grant workshop on 8/29/12 @ 7 p.m., requirement of submission of Declaration of Intent to Apply for grant due 9/24/12; grant application deadline: 10/24/12	Mayor/Grants
3.	08/03/12	08/02/12	Valerie Wade, Office of Local Government Assistance, NJDEP, to Mayor c: Municipal Clerk	*NJDEP PRESS RELEASE: New Interactive Website Available for New Jersey Boaters; Launched by New Jersey Clean Vessel Act Partners	
4.	08/03/12	08/03/12	Kevin Whitney, Fire Official	*Request for Use of Vehicles 751, 767, 771 & 775 to attend the NJ State Firemen's Convention in Wildwood, NJ for the dates of 9/13-9/16 (Copy to Glenn Parsells)	RM Agenda 8/22/12
5.	08/05/12	08/05/12	Mayor Art Ondish, President, NJS League of Municipalities, to Mayor	*Mayor's Newsline – August 2012	
6.	08/06/12	08/06/12	Dawn Starling, Secretarial Assistant I, Non-Stenographic, Department of State, New Jersey Business Action Center, Office for Planning Advocacy, to Mayor and Municipal Clerk	*PUBLIC HEARING NOTICE FROM THE OFFICE FOR PLANNING ADVOCACY: Two Additional Public Hearings for the Draft Final State Strategic Plan: New Jersey's State Development and Redevelopment Plan; AND requesting a copy of public hearing notice be posted and distributed to Governing Body and Planning Board Members (Copy to Planning Board) Posted 8/9/12	Amitai/Planning

7.	08/06/12	08/04/12	Donna J. Bott, Community Educator/Liaison, Community Hospice of Bergen County, to Mayor	*Requesting the Borough TO advertise the Community Hospice “Junktique Sale” on 8/26/12 and the 2 <sup>nd</sup> Annual Golf Outing at the Ramsey Golf and Country Club on 9/10/12; copy of golf outing sponsorship and registration form attached	Mayor
8.	08/07/12	08/03/12	Ilene S. Anesini, Executive Director, Temple Emanu-El, to Mayor	*Informing (of their understanding) that in accordance with the waiver granted by the town, this year’s Tashlich Service will be held at the “Dwar’s Kill Site” on Monday, 9/17/12, @ 5:00 p.m. and should the Closter Nature Center become available they will use that site (Copy to Parsells Agency, Nature Center Association)	RM Agenda 8/8/12
9.	08/08/12 hand del’d	No Date	Freddy Zampolino, Member, Closter Elks Lodge #2304	*Request for permission to place two 36” by 36” signs on stakes up to maximum height allowed on Borough property (Piermont Road AND Vervalen Street) to advertise upcoming Country Western Day on 9/15/12 at the Closter Elks Lodge (Copy to Glenn Parsells, Zoning Officer, Construction Official)	Administrator/ Insurance Agenda Item upon receipt of approval from Risk Management Consultant of required insurance

**ON FILE IN BOROUGH CLERK’S OFFICE:**

*HACKENSACK TIDELINES*, Summer 2012, Volume XV, Issue 2 (Received 8/7/12)

**ALSO DISTRIBUTED:**

The Recycling Bin – Vol. XXIV, Issue No. 1 – Summer 2012 (Received 8/9/12)



3.	08/13/12 Hand del'd	08/13/12	Patsy Deonandan, Office Manager, Temple Beth-El of Northern Valley	* Requesting permission for Temple Beth-El to use Schauble Park on Friday, 9/7/12, from 5 p.m. until 9 p.m. to hold Barbeque and Shabbat Service; Hold Harmless Agreement and Certificate of Insurance attached (Copy to Glenn Parsells, Jim Oettinger, William Dahle III, Chief Kaine)	Administrator/ Insurance Agenda Item upon receipt of approval from Risk Management Consultant of required insurance
4.	08/13/12	08/01/12	George King, Chief, Unregulated Heating Oil Tank Program, State of New Jersey, Department of Environmental Protection, to Mayor @ 14 Garry Road, Closter, NJ c: Municipal Clerk Closter Health Department	*Unrestricted Use - No Further Action Letter and Covenant Not to Sue re: Area of Concern: One 550-gallon #2 Heating Oil Underground Storage Tank System, Block 2208, Lot 10, 15 Wainwright Court, Program Interest #584069, Activity Number: CSP120001, Communications Center Number: 12-06-13-1342-09 (Copy to Construction Official, Environmental Commission, Board of Health)	Kashwick/ Environmental Dolson/Bd. Of Health
5.	08/13/12	08/09/12	Sean Gunderman, 16 Morrison Street, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held on 8/22/12 @ 8:00 p.m. re Application of Sean Gunderman, 16 Morrison Street, Block 902/Lot 2 for deck expansion/reconstruction	Dolson/Zoning Board of Adjustment
6.	08/14/12	08/08/12	Victoria L. Sidrow, President & CEO, Vantage Health System	*Expression of gratitude to the Mayor and Council for their \$1,000 contribution to Vantage Health System; and informing of workplace services and presentations available for (municipal) employees	

7.	08/16/12 Via e-mail	08/16/12	Roy Friedman, 32 Patton Lane, Applicant	*Request for Waiver of Sidewalk Requirements for property located at 256 Parsells Lane, (Block 2305 Lot 11.01); photos attached (Copy to Construction Official)	
8.	08/17/12 Received in mail from Mayor's office	08/16/12	Denise Scaglione, 34 Legion Place, (notation that letter was received by by Administrator on 8/16/12)	*Requesting waiver of wheelchair ramp permit fee of \$75.00 due to hardship (Copy to Construction Official)	RM Agenda 8/22/12
9.	08/13/12	08/13/12	John Hogan, Bergen County Clerk, to closterboroughclerk	*Request for assistance in attempting to determine first contact regarding environmental issues	
10.	08/14/12	08/13/12	William Dressel, NJ League of Municipalities, to New Jersey Clerks	*Updated Guidance on Affordable Housing Trust Fund Dollars	
11.	08/13/12	08/10/12	Arthur Ondish, NJLM President, Mayor, Mount Arlington, to Municipal Clerk	*Make Plans to Attend the Annual Business Meeting: Thursday, November 15, 2012, Sheraton Convention Center Hotel	

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held 8/8/12 (sent via e-mail 8/20/12)

Unapproved Minutes of Work Session held 8/8/12 (sent via e-mail 8/20/12)