

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – SEPTEMBER 14, 2011 - 7:30 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 9, 2011 and to the Press Journal and published on January 13, 2011, posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. SWEARING IN OF NEW POLICE OFFICERS:
VINCENT SARUBBI AND JOSEPH A. BALDOMERO, III
(Requested by Administrator 9/7/11)

4. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinances were introduced at the Regular Meeting held 8/10/11 and were published in The Record on 8/16/11 as stated in the Borough Clerk's affidavit of publication. Reprints of these Ordinances were posted on the Municipal Bulletin Board in accordance with Statutory requirements and copies have been made available to the general public:

a. ORDINANCE NO. 2011:1103, "AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$200,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$190,000 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME"

b. ORDINANCE NO. 2011:1104, "AN ORDINANCE APPROPRIATING A SUM NOT TO EXCEED \$870,000.00 FROM THE OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR THE ACQUISITION OF BLOCK 1805, LOT 1 COMMONLY KNOWN AS "THE CLOSTER SWIM CLUB AT BLANCH AVENUE"

5. DISCUSSION BY MEMBERS OF GOVERNING BODY RE COMPLETED CY 2011/SFY 2012 BEST PRACTICE INVENTORY AS PREPARED BY THE CHIEF FINANCIAL OFFICER (1c. M.L. 7/21/11) DEADLINE FOR SUBMISSION: SEPTEMBER 1, 2011 MUNICIPAL CLERK MUST FILE CERTIFICATION CONFIRMING THAT THE COMPLETED QUESTIONNAIRE WAS DISCUSSED PUBLICLY (DISCUSSION CAN OCCUR BEFORE OR AFTER THE ACTUAL SUBMISSION OF THE QUESTIONNAIRE)

6a. VOTE ON CONSENT AGENDA ITEMS

7. INTRODUCTION OF THE FOLLOWING ORDINANCE(S) – PUBLIC HEARING – 10/12/11 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

a. ORDINANCE NO. 2011:1105, "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 169, ARTICLE II, TRANSFER STATION, OF THE CODE OF THE BOROUGH OF CLOSTER" (Received from Borough Attorney 8/16/11)

b. ORDINANCE NO. 2011:1106, "AN ORDINANCE TO AMEND CHAPTER 147 "PROPERTY MAINTENANCE" OF THE CODE OF THE BOROUGH OF CLOSTER" (Received from Borough Attorney 8/16/11)

c. ORDINANCE NO. 2011:1107, "AN ORDINANCE AMENDING CHAPTER 183 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CLOSTER REGARDING PARKING" (Received from Borough Attorney 8/16/11)

d. ORDINANCE NO. 2011:1108, " AN ORDINANCE REVISING CHAPTERS 16, ENVIRONMENTAL COMMISSION, AND CHAPTER 56, RECREATION COMMISSION, OF THE BOROUGH'S CODE (Received from Borough Attorney 8/25/11)

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – SEPTEMBER 14, 2011 - 7:30 P.M.

RESOLUTIONS

8. BILL RESOLUTION – SEPTEMBER 15, 2011
TO BE PREPARED BY DEPUTY TREASURER
9. *POSSIBLE* RESOLUTION AWARDING CONTRACT TO _____ FOR PROFESSIONAL PLANNER – MASTER PLAN, RECEIVED AT OPENING HELD 3/30/11 @ 1:30 P.M. - TO BE PREPARED BY BOROUGH ATTORNEY (Adjourned from RM 4/26/11; RM 5/11/11; RM 5/25/11 – Borough Attorney advised at this meeting the need for the Planning Board to put in writing a request that further information be provided regarding the RFP's submitted for consideration since the deadline for award is past 30 days; Adjourned from RM 6/8/11; RM 6/22/11; RM 7/13/11; 7/27/11; 8/10/11)
10. RESOLUTION NO. 5 RE AD INTERIM PERMIT
11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$9,370.92 TO U.S. BANK – CUST/SASS MUNI VI DTR FOR THE REDEMPTION OF TAX SALE CERTIFICATE #11-00001 AND A CHECK IN THE AMOUNT OF \$19,000.00 FOR PREMIUM PAID AT TAX SALE HELD 6/30/11 FOR THE REDEMPTION OF SAID CERTIFICATE RE BLOCK 504, LOT 30, 36 OLIVE STREET, FOR 2010 DELINQUENT TAXES (Received from Collector 8/23/11)
12. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO CHANCELLOR TITLE AGENCY IN THE AMOUNT OF \$3,098.74 FOR TAX OVERPAYMENT CREATED RE BLOCK 2208 LOT 9, 9 WAINWRIGHT COURT, DUE TO DUPLICATE PAYMENT IN THE 3RD QUARTER 2011 (Received from Collector 8/15/11)
13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO TAILORED TITLE, LLC IN THE AMOUNT OF \$6,269.75 FOR TAX OVERPAYMENT CREATED RE BLOCK 2210 LOT 15, 50 ARNOLD AVENUE DUE TO DUPLICATE PAYMENT IN THE 3RD QUARTER 2011 (Received from Collector's office 9/6/11)
14. RESOLUTION PREPARED BY CFO IN RESPONSE TO 2010 AUDIT REPORT - DEADLINE FOR SUBMISSION: SEPTEMBER 18, 2011
TO BE PREPARED BY CFO
15. RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN ENTRY AND TESTING AGREEMENT BETWEEN CROWN COMMUNICATION LLC AND THE BOROUGH OF CLOSTER RE PROPERTY LOCATED AT THE CLOSTER DPW ON RUCKMAN ROAD AND THE DPW COMPOST SITE (Received from Borough Attorney 8/31/11)
16. RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR GIFTS FOR THE RECREATION OPPORTUNITIES FOR INDIVIDUALS WITH DISABILITIES (ROID) PROGRAM PURSUANT TO N.J.S.A. 40A:5-29 (Received from Administrator 9/7/11)
17. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A.40A:4-87 FOR THE 2011 COUNTY OF BERGEN MINIGRANT FOR CLEAN-UP BY THE CLOSTER GREEN TEAM TO THE CLOSTER ENVIRONMENTAL COMMISSION IN THE AMOUNT OF \$300.00 (Received from Administrator 9/7/11)
18. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A REFUND CHECK TO CORE LOGIC IN THE AMOUNT OF \$4,227.65 FOR TAX OVERPAYMENT CREATED RE BLOCK 704 LOT 23, 45 ROBINHOOD AVENUE DUE TO DUPLICATE PAYMENT IN THE 3RD QUARTER 2011 (Received from Collector's office 9/8/11)

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – SEPTEMBER 14, 2011 - 7:30 P.M.

MOTIONS

19. MOTION APPOINTING DANIELLE BORELLI TO AD HOC VOLUNTEER COMMITTEE AS PUBLIC RELATIONS DIRECTOR (Received from Mayor 8/15/11)
20. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES (Distributed via e-mail on 8/19/11) ABSTENTION: LATNER
 - a. REGULAR MEETING OF AUGUST 10, 2011
 - b. WORK SESSION OF AUGUST 10, 2011
21. MOTION APPOINTING THE FOLLOWING INDIVIDUAL TO FILL THE FOLLOWING *NON-SALARIED* APPOINTMENTS MADE AT THE FOLLOWING MEETINGS (Which have not been accepted as of the time of preparation of this Agenda)

<u>OFFICE</u>	<u>MEETING</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
IMPROVEMENT COMMISSION Member	Reorg.1/04/11	_____	2 Year	12/31/12

22. MOTION GRANTING APPROVAL FOR THE ANNUAL BLOCK PARTY TO BE HELD ON WHITNEY STREET ON SUNDAY, 9/18/11, FROM 1 P.M.TO 7 P.M.; RAIN DATE: SUNDAY, 9/25/11; AND FOR BLOCKADES BE BROUGHT TO BOTH ENDS OF WHITNEY STREET (BETWEEN HIGH STREET AND DEMAREST) FOR THE DAY (1. M.L. 8/13/11)
23. MOTION GRANTING APPROVAL FOR BOROUGH CLERK TO COMPLETE AND CERTIFY THE BEST PRACTICE PUBLIC MEETING CERTIFICATION FORM AND SEND TO THE DEPARTMENT OF COMMUNITY AFFAIRS AFFIRMING THAT THE GOVERNING BODY DISCUSSED THE *COMPLETED* CY 2011/SFY 2012 BEST PRACTICE INVENTORY AS PREPARED BY THE CHIEF FINANCIAL OFFICER (Discussed earlier in the evening)
24. *POSSIBLE* MOTION APPROVING REQUEST MADE BY THE EDUCATION FOUNDATION OF ALPINE, INC. FOR APPROVAL TO PLACE TEMPORARY SIGNS IN HIGH TRAFFIC AREAS IN THE BOROUGH TO ANNOUNCE THEIR FUND RAISER EVENT, ALPINE CONCOURS D'ELEGANCE AND CAR SHOW, TO BE HELD 10/2/11 AT THE DOLCE HOTEL & RESORT, 334 ROUTE 92, PALISADES, NY, FROM 10:30 A.M. TO 4:00 P.M. (SIGNS TO BE POSTED 9/28/11 AND REMOVED 10/3/11) (1. M.L. 7/28/11) (APPROVAL FROM RISK MANAGEMENT CONSULTANT RE CERTIFICATE OF INSURANCE AND HOLD HARMLESS AGREEMENT REQUIRED)

25. REPORTS

- a. DEPUTY CHIEF OF POLICE – JULY 2011 (Received 8/11/11)
- b. CONSTRUCTION OFFICIAL – AUGUST 2011 (Received 8/31/11)
- c. FIRE OFFICIAL – JULY 2011 (Received 9/8/11)
- d. FIRE OFFICIAL – AUGUST 2011 (Received 9/8/11)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

26. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

27. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

28. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – SEPTEMBER 14, 2011 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on January 9, 2011 and The Press Journal for publication on January 13, 2011, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF AUGUST 11, 2011
 - b. MAIL LIST OF AUGUST 18, 2011
 - c. MAIL LIST OF AUGUST 25, 2011
 - d. MAIL LIST OF SEPTEMBER 1, 2011
 - e. MAIL LIST OF SEPTEMBER 8, 2011
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of September 14, 2011)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE CONTRACTS:
 - a. PROFESSIONAL PLANNER - MASTER PLAN (Opening held by Borough Clerk 3/30/11 @ 1:30 p.m./Possible Award RM 7/13/11)
- 2) STATUS REPORT RE PREPARATION OF SPECIFICATIONS FOR ADVERTISEMENT OF BIDS FOR SANITATION/TRASH COLLECTION (RM 1/26/11)
- 3) SUSTAINABLE DEVELOPMENT ORDINANCE / HISTORIC PRESERVATION COMMISSION ORDINANCES (Requested by Borough Attorney 4/6/11 & 5/11/11)
- 4) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE 2009 SAFE STREETS TO SCHOOL SIDEWALK PROJECT NJDOT \$275,000 - Authorization to proceed rec'd 8/9/11; Bid Opening to be held 9/23/11 @ 11:30 a.m. (Notice to Bidders published in Star Ledger and The Record)
- 2) STATUS REPORT RE HERBERT AVENUE IMPVTS., SECTION 4 (2011 NJDOT Municipal Aid - \$145,846; Closter - \$5,000), MEMORIAL FIELD BASKETBALL COURT IMPROVEMENTS (2009 Bergen County Open Space Trust Fund \$37,500/Closter Open Space Trust Fund \$37,500) AND RUCKMAN ROAD IMPROVEMENTS & CRACK SEALING (remaining Funds from 2009 Road Improvement Program - \$51,895) Contract awarded (RM 4/26/11) to AJM Contractors

6. PROFESSIONAL REPORTS (Continued)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – SEPTEMBER 14, 2011 - 7:30 P.M.

B. BOROUGH ENGINEER (Continued)

- 3) STATUS REPORT RE 2010 COMMUNITY DEVELOPMENT BLOCK GRANT FOR BARRIER FREE CURB CUTS - \$50,000 AWARDED (2. M.L. 6/17/10)
Contract awarded (RM 3/9/11) to M. Ingannamorte & Son, Inc. - \$35,716.00
- 4) REPORT RE DREDGING AND RESTORATION OF RUCKMAN POND, BLOCK 1901, LOT 1 (RM 6/8/11)
- 5) NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2012 MUNICIPAL AID PROGRAM FOR HERBERT AVENUE, SECTION 5, AND BLANCH AVENUE PROJECT (RM 8/10/11)
- 6) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE BOROUGH WEB SITE
- 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Education Foundation of Alpine – Alpine Concouro d’Elegance Temporary Signs from 9/28/11 to 10/3/11 (1. M.L. 7/28/11)
- 3) STATUS REPORT RE COORDINATION OF ADVERTISEMENT OF BIDS FOR VARIOUS EQUIPMENT AND IMPROVEMENTS (RMA10/13/10)
- 4) FOLLOW UP REPORT RE ROLL OFF TRUCK (Contract received 6/23/11)
- 5) STATUS REPORT RE P.O. ISSUED FOR DIGITAL VIDEO EQUIPMENT (Awarded RM 5/25/11 to L-3 Communications Mobile-Vision, Inc. - \$18,378)
- 6) REPORT RE PRICE QUOTES RECEIVED FOR JANITORIAL SERVICE AND MAINTENANCE OF THE SENIOR CENTER GROUNDS (Approved RM 6/8/11)
- 7) REPORT

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2011 APPOINTMENTS
- 2) STATUS REPORT RE 2011 OATHS OF OFFICE
- 3) STATUS REPORT RE 2011 LICENSES
- 4) STATUS REPORT RE 2011 MEETING DATES
- 5) STATUS REPORT RE FINANCIAL DISCLOSURE STATEMENTS
- 6) REPORT RE ELECTIONS
- 7) STATUS REPORT RE PAPERLESS PACKETS
- 8) REPORT

C. CHIEF OF POLICE

- 1) DEPUTY CHIEF REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. 2010 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (Municipal Park Improvement Program/Purchase of Playground Equipment/Memorial Park - \$37,500/match – RM 9/22/10)
 2. 2012 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM - \$10,000) Authorization for application RM 6/8/11

7. REPORTS (Continued)

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – SEPTEMBER 14, 2011 - 7:30 P.M.

- D. MAYOR (Continued)
 - 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 - 3. 2011 SUSTAINABLE JERSEY SMALL GRANTS PROGRAM FUNDED BY WAL-MART FOR A GRANT IN THE AMOUNT OF \$1,000/\$10,000/\$25,000 (Approved RM 7/13/11)
 - 4. BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – LAND ACQUISITION IN THE AMOUNT OF \$283,000 FOR THE PURCHASE OF BLOCK 1805, LOT 1, COMMONLY KNOWN AS THE CLOSTER SWIM CLUB AT BLANCH AVENUE (RM 8/10/11)
 - 5. BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT – MUNICIPAL PARK IMPROVEMENTS – MATCHING GRANT IN THE AMOUNT OF \$40,000 FOR SCHAUBLE AND MEMORIAL PARK IMPROVEMENTS (RM 8/10/11)
 - b. AWARDED
 - 1. FY09 BUFFER ZONE PROTECTION GRANT PROGRAM (BZPP) FOR TARGET HARDENING OF THE ORADELL DAM - \$24,608 AWARDED (RM 2/9/11-Authorizing execution of grant documents)
 - 2. 2011 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM) WS 9/7/10/ \$10,000 Awarded – Reported at WS 5/11/11)
 - 3. FY11 CLEAN COMMUNITIES GRANT - \$13,191.51 (2. M.L. 5/5/11)
 - 4. CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10) (Award received 11.M.L. 7/7/11)
 - c. TO BE FILED - To be announced by Mayor
 - 2) REPORT
- 8. OLD BUSINESS
 - a. STATUS REPORT RE REQUEST FOR NAME CHANGE AT VETERAN'S MEMORIAL PARK AND A NEW SIGN (3. M.L. 2/17/11; referred to O&L Committee for W.S. 3/23/11/Placed on WSA per request of Dr. Barad 4/26/11)
- 9. NEW BUSINESS
- 10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
- 11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
- 12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
- 13. ADJOURNMENT

MAIL LIST
AUGUST 11, 2011

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	08/04/11 @3:29 p.m.	08/04/11	John Glidden to Boro Clerk	Request for placement on Agenda of Request by Recreation Commission for posting of attached signs (distributed 8/5/11) Copy to Zoning Officer, Glenn Parsells, Construction Official	RM Agenda 08/10/11
2.	08/04/11 @ 4:41 p.m.	08/04/11	Jim Oettinger c: Deputy Chief Dennis Kaine	Request for permission to conduct the following activities on Labor Day weekend <u>Friday, 9/2/11,</u> 7:00 p.m. - Coaches Association Picnic <u>Saturday, 9/3/11</u> 11:00 a.m. - 14 th Annual 4 Person Volleyball Tournament <u>Sunday, 9/4/11</u> 10:00 a.m.- 30 th Annual Dom Mircovich Memorial 5 K Run 9:30 a.m. - Kids Fun Run 12:30 p.m. - Annual Labor Day field day events featuring the following: Kids rides, Pony Rides, Petting Zoo, Elks Beer Truck, Ambulance Corps Food Truck concession, two concerts, annual recreation awards; fireworks beginning approximately at 8:45 p.m. - 9:00 p.m. depending upon darkness (Sunday, 9/10/11, beginning at 1:00 p.m. Rain Date for Labor Day Activities (distributed 8/5/11) Copy to Glenn Parsells, William Dahle III, Deputy Chief Kaine	RM Agenda 08/10/11
3.	08/05/11	08/04/11	Douglas A. Radick, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing re application of Douglas A. Radick for property located at 219 Cedar Lane, Block 705, Lot 9	Dolson/Zoning
4.	08/05/11 08/08/11	08/05/11 08/08/11	William G. Dressel, Jr. Executive Director, to Borough Clerk	*League Alerts re: a. S-2975 and A-3835 Inspection of Multiple Dwellings, Sample Resolution included b. Guide to medical leave laws c. DEP Developments I. Recycling Grants Awarded (Copy to William Dahle, III)	Administrator Mayor/Grants

	08/09/11 08/10/11	08/09/11 08/10/11		<p>II. Southern Pine Beetle Suppression Efforts Continue</p> <p>d. S&P Downgrade</p> <p>e. Call for Nominations Tenth Annual Innovation in Governance Awards - 2 Categories for submission of nominations: cost savings through: collaboration in public safety or judicial services/collaborative concessions, i.e. management/labor/staff; Nomination Deadline: 10/3/11</p>	Latner/DPW Mayor
5.	08/09/11	08/02/11	Esther Inoa, Logistics Associate Manager and Jessica Rosa, Manager, American Diabetes Association Tour de Cure, to Mayor	*Expression of gratitude to the Borough for supporting the Tour de Cure bike ride that took place on 6/5/11 and informing the 2012 Tour de Cure will be on Sunday, 6/3/2012	
6.	08/09/11 via e-mail	08/07/11	Mayor, to Boro Clerk	*Letter of recognition re Leslie Weatherly	Borough Administrator

				Reservation - Franklin Lakes Section (Block 1602, Lo 1) in connection with the construction and maintenance of the United Water New Jersey (UWNJ) Water Storage Tank project; Hearings to be held 9/14/11 @ 7 p.m. at Borough of Franklin Lakes Municipal Building and 9/28/11 @ 7 p.m. at County of Bergen Administration Building; report dated July 2011 are on file and available at the offices of the Bergen County Department of Planning and Economic Development; final application is available for review at the Franklin Lakes Public Library	
9.	08/16/11	08/11/11	Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Gov. Chris Christie c: Bergen County Municipalities Karen Mastriano, Clerk to the Board of Chosen Freeholders, to Municipal Clerk	<p>*a. Certified copy of Resolution #869-11 adopted 8/10/11 proclaiming 8/26/11 as "Women's Equality Day"</p> <p>b. Certified copies of Ordinances introduced 8/10/11 to be adopted 9/7/11</p> <p>1) <u>No. 11-01</u>: Bond Ordinance Providing for Various Capital Parks Improvements, in the County of bergen, New Jersey, Appropriating the Aggregate Amount of \$2,553,000 therefor, and Authorizing the Issuance of \$2,425,000 Bonds or Notes of the County for Financing Part of the Cost thereof</p> <p>2) <u>No. 11-02</u>: Bond Ordinance Providing for Various Improvements for the Departments of Health and Human Services, in the County of Bergen, New Jersey, Appropriating the Aggregate Amount of \$1,130,000 therefor, and Authorizing the Issuance of \$1,073,500 Bonds or Notes of the County for Financing Part of the Cost thereof</p> <p>3) <u>No. 11-03</u>: Bond Ordinance Providing for Various Improvements for the Department of Planning and Economic Development and the Department of Administration and Finance, in the County of Bergen, New Jersey, Appropriating the Aggregate Amount of \$970,000 therefor, and Authorizing the Issuance of \$921,500 Bonds or Notes of the County for Financing Part of the Cost thereof</p> <p>4) <u>No. 11-04</u>: Bond Ordinance Providing for Various Department of Public Works Improvements, in the County of Bergen, New Jersey, Appropriating the Aggregate Amount of \$5,670,000 therefor, and Authorizing the Issuance of \$5,386,000 Bonds or Notes of the County for Financing Part of the Cost thereof</p> <p>5) <u>No. 11-05</u>: Bond Ordinance Providing an Appropriation of \$750,000 for Various Improvements for the Bergen County Technical Schools, in and by the County of Bergen, New Jersey, and authorizing the Issuance of \$750,000 Bonds or Notes of the County</p>	
				<p>6) <u>No. 11-06</u>: Bond Ordinance Providing an Appropriation of \$500,000 for Various Improvements for the Bergen County Special Services School District, in and by the County of Bergen, New Jersey, and authorizing the Issuance of \$500,000 Bonds or Notes of the County</p> <p>7) <u>No. 11-07</u>: Bond Ordinance Providing an Appropriation of \$8500,000 for Various Improvements for the Bergen County Special Services School District, in and by the County of Bergen, New Jersey, and authorizing the Issuance of</p>	

				\$500,000 Bonds or Notes of the County, \$8,500,000 for Various Improvements at the Bergen County Community College, in and by the County of Bergen, New Jersey, and authorizing the Issuance of \$8,500,000 Bonds or Notes of the County	
10.	08/17/11	08/17/11	Sally Bleeker, Borough Clerk, Borough of Franklin Lakes, to Borough Clerk	*Copy of Resolution 205-11 Regarding the Control of the Black Bear Population	
11.	08/18/11	08/18/11	Paul Demarest, Coordinator, Zoning Board of Adjustment, to David Watkins, Esq. c: Municipal Clerk	*Certified copy of Resolution memorialized at the 8/17/11 Hearing granting, in whole or in part, the application for Mrs. Kubitis Realty, LLC, 237-241 Closter Dock Road (Block 1303/Lot 1) DEVELOPER'S AGREEMENT REQUIRED!	Borough Attorney Borough Engineer
12.	08/18/11	08/18/11	Mayor, to Borough Clerk	*Invitation from Kathleen Donovan, Bergen County Executive, to attend two 9/11 Remembrance Ceremonies to be held on 9/8/11 @ 12 p.m. in the Piazza parking lot of One Bergen County Plaza AND on 9/11/11 @ 3:00 p.m. at the 9/11 Memorial in Overpeck Park in Leonia; ALSO to view exhibit of photos of 9/11 Memorials from municipalities throughout the County	
13.	08/04/11 requested by Mayor Heymann 08/19/11	08/04/11	Elvira Testa Caputo, Secretary, Board of Health, to Loretta Castano, Borough Clerk	*Copy of Board of Health Ordinance No. 2011-2 "AN ORDINANCE ADDING CODE SECTION 250-31A TO THE CODE" (Animal Feeding) adopted 7/14/11	Dolson/Board of Health

ALSO DISTRIBUTED: Via E-Mail on 8/19/11
Unapproved Minutes of Regular Meeting held 8/10/11
Unapproved Minutes of Work Session held 8/10/11

MAIL LIST
AUGUST 25, 2011

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	08/18/11 08/23/11 08/24/11 08/25/11	08/18/11 08/23/11 08/24/11 08/25/11	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) re: a. Pensions and Health Benefits Reform Training b. I. Pensions and Benefits Information II. New Jersey Institute of Technology c. League Compliance with the Open Public Records Act d. A. New Content on DLGS Web Site B. Bills Signed Into Law I. Credit Unions Authorized as Public Depositories II. The "Anti-Snow Dumping Act" III. Suspension of 2.5% Non-Residential Development Fee e. Federal Transportation Funding Information I. Grants Application Webinar (8/31/11 @ 2 p.m. EDT) II. Update on Congressional Debate on the Future of Federal Transportation Programs	
2.	08/19/11	08/16/11	Choi and Associates, Attorneys at Law, to Borough Clerk	*Notice of Zoning Board of Adjustment Hearing to be held 9/21/11 @ 8 p.m. re the application of Yul Soo Park for property located at 358 Ruckman Road, Block 2101/Lot 1	Dolson/Zoning
3.	08/19/11	08/18/11	John Hernandez, Senior Project Manager, Brennan Environmental, Inc., to Closter Borough Hall	*Public Notice for Property Located at: 40 Homans Avenue, Block 1309, Lot 1, NJDEP PI#479375, BEI Job #070215; informing that contamination has been identified in the presence of chlorinated compounds in the soil, ground water and indoor air at the subject property; Fact Sheet attached (Copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Health Kashwick/Environmental
4.	08/22/11	08/22/11	boroadmin@closterboro.com to boroclerk@closterboro.com	*E-mail from Mr. & Mrs. Louis Iovino expressing frustration over the poor condition of Ruckman Road (Copy to William Dahle, III)	Latner/DPW Borough Engineer
5.	08/23/11	08/19/11	Ellyn Brizius, Project Manager, Sovereign Consulting, Inc., Closter Municipal Clerk	*Notification and Public Outreach for property located at 530 Piermont & Homans, Block 1604, Lot 4, 5 & 6, NJDEP PI# 003228; informing that Motiva Enterprises, LLC is investigating environmental conditions to determine the presence or absence of petroleum-related constituents; and informing that a copy of reports submitted to the NDJEP re the investigation will be made available upon the municipality's request - letter only! (Complete copy to Board of Health, Construction Official, Environmental Commission)	Dolson/Health Kashwick/Environmental

6.	08/22/11 via e-mail	08/22/11	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJDEP, to Mayor c: Municipal Clerk	*Letter from Lynn F. Fleming, New Jersey State Forester, Division of Parks and Forestry, New Jersey State Forestry Services, re alert to communities that participate in the NJ Shade Tree and Community Forestry Assistance Act that the status reports previously mailed twice a year will switch from a paper copy to an electronic version available at www.communityforestry.nj.gov beginning with the 2011 Mid-Year Status Report (Copy to Shade Tree Commission)	Kashwick/Shade Tree
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ALSO DISTRIBUTED:

Hackensack TIDELINES, Summer 2011, Volume XIV, Issue 2 - received 8/25/11

MAIL LIST
 SEPTEMBER 1, 2011

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	08/26/11	08/26/11	Donna Schoen-Zarzeczny, Environmental Scientist, Sovereign Consulting, Inc., Closter Municipal Clerk	*Confirmation of Notification and Public Outreach for property located at 530 Piermont & Homans, Block 1604, Lot 4, 5 & 6, NJDEP PI# 003228; informing that Motiva Enterprises, LLC is investigating environmental conditions to determine the presence or absence of petroleum-related constituents; and informing that a copy of reports submitted to the NDJEP re the investigation will be made available upon the municipality's request - letter only! (Complete to Board of Health, Construction Official, Environmental Commission - letter only!) COMPLETE DOCUMENTATION ON FILE IN BOROUGH CLERK'S OFFICE (See also 5. M.L. 8/25/11)	Dolson/Health Kashwick/Environmental
2.	08/26/11 08/30/11 08/31/11	08/26/11 08/30/11 08/31/11	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) re: a. Hurricane Irene Preparedness Update b. I. Additional Hurricane Details: Procedure to Follow if Storm Forces Delay in Public Bid Opening II. New Bills Advanced at Senate Session on August 25, 2011 c. URGENT NEED FOR BLOOD AND PLATELETS d. I. Reminder! "An NJLM Educational Foundation Event" Emergency Management: Utilities and Shore Communities II. Upcoming Sustainable Jersey Workshops (Copy to Brenda Cummings) III. Open Public Records Act (OPRA) Seminar	Kashwick/Green Team
3.	08/30/11	08/26/11	John Hernandez, Senior Project Manager, Brennan Environmental, Inc., to Raplh Rodrigues, NJDEP, Northern Bureau of Field Operations c: Closter Borough Clerk Closter Board of Health	*Notification that Public Notice Update for Property Located at: 40 Homans Avenue, Block 1309, Lot 1, NJDEP PI#479375, BEI Job #070215; was sent on 8/18/11 to satisfy the requirement that public notices be updated every two years until final remediation; Copy of Public Outreach & Notification Form, Public Notice Letter with Fact Sheet, list of recipients, certificate of mailing receipt and proof of publication from the local newspaper enclosed in hard and electronic copy - letter only! (Copy to Board of Health, Construction Official, Environmental Commission - letter only!) CD ON FILE IN BOROUGH CLERK'S OFFICE	Dolson/Health Kashwick/Environmental
4.	09/01/11	09/01/11	Cindy W. Randazzo, Director, Office of Local Government Assistance, NJDEP, to Municipal Clerks	*NJDEP Press Release - Receding Flood Waters and Dam Inspection	

5.	08/29/11	08/29/11	Edward Rogan & Associates, to Borough Clerk	*Letter from Edward J. Buzak, Nominating Committee, Institute of Local Government Attorneys, re The Fred G. Stickel Memorial Award - Deadline for receipt of nominations 10/14/11	
6.	09/01/11	09/01/11	egg@dca.state.nj.us to Municipal Clerk	*Best Practice Inventory Submission Extension: CY 2011 Best Practice Inventory Questionnaire Excel Worksheet submission delayed to 9/9/11	Chief Financial Officer Municipal Clerk

MAIL LIST
 SEPTEMBER 8, 2011

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	09/01/11 09/02/11 09/06/11 09/08/11	09/01/11 09/02/11 09/06/11 09/08/11	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert(s) re: a I. <u>Verizon v. Hopewell</u> - Status Update II. September Grant Page Posted b. Michael A. Pane Memorial Award - Nominations Requested by 9/30/11 c. Hepatitis B Inoculation Fund for Municipalities (Copy to Mike Mariniello, Deputy Chief Kaine, Captain Ross Herbert, Chief Varni, James Winters) d. Governor Christie Announces Available Funding to Help Local Governments Repair Storm-Damaged Roads and Bridges	Mayor/Grants Borough Administrator CFO
2.	09/02/11	09/02/11	Boswell Engineering to Municipal Clerk	*E-News Update: The Obama Administration has eliminated the unfunded mandate that formerly required municipalities to replace substandard regulatory, warning, and ground-mounted guide signs by January 2015 and overhead guide signs and street name signs by 2018 in an effort to meet minimum retro-reflectivity and readability requirements; and informing that as only the mandated dates have been eliminated, Boswell will automatically incorporate into contract documents the replacement of all Regulatory and Warning Signs, as well as street name signs, on all state and federally funded projects (See 5. M.L. 3/24/11) (Copy to Deputy Chief Kaine, William Dahle, III)	
3.	09/02/11	July, 2011	Richard Plambeck, Chairman, Ground Water Protection Committee	*Informing that on 9/15/11 the GWPC will be offering one-day training programs about alternatives to traditional road salting, the environmental impacts of road salt, de-icing efficiency, and cost analysis compared to current de-icing procedures at the Morris County Public Safety Training Academy in Parsippany; with CEU credits for Directors of Public Works and Professional Engineers	Latner/DPW Borough Engineer
4.	09/02/11	09/01/11	Daniel E. Kent, IV, Project Manager and Daryl VanVranken, Project Scientist, Kleinfelder East, Inc., to Borough Clerk	*Public Notification re Exxon Facility #35410, 681 Piermont Road, NJDEP Case #88-11-15-1503, UST #0089724, PI #008972; Biennial Notice of Continuing Environmental Investigation at 681 Piermont Road, Block 1708, Lot 1 (Copy to Construction Official, Board of Health, Environmental Commission)	Dolson/Health Kashwick/Environmental
5.	09/06/11	September 2011	Chuck Chiarello, Mayor, Buena Vista, President, NJS League of Municipalities, to	*Mayor's Newslines - September 2011	

			Mayor		
6.	09/06/11	09/06/11	Donald M. Farrell, Treasurer & Board Member, Belskie Museum of Art & Science	*Thanking the Mayor and Council for their donation; and invitation to attend the opening of "Flower Power" featuring artists depicting flowers in varied mediums on 9/11/11 and 9/17/11	Invitation
7.	09/07/11	08/31/11	Mary Jo M. Aiello, Administrator, Solid & Hazardous Waste Management Program, NJDEP, to Joseph Miele c: Municipal Clerk	*Acknowledging receipt of Request for Relief Due to Hurricane Irene dated 8/31/11 for temporary increase in capacity for the Miele Sanitation Co. Transfer Station/Materials Recovery Facility (TS/MRF); Facility ID No.: 133484; Permit No.: TRP110001 and granting permission to accept up to 245 tons of solid waste per day from 8/31/11 to 9/12/11 (Copy to William Dahle III)	Latner/DPW
8.	09/08/11	09/07/11	Frank J. Rossi, Boswell McClave Engineering, to Loretta Castano	*Public Notification - NJDEP Flood Hazard Area Individual Permit and Freshwater Wetlands General Permit No. 13, Ruckman Pond Dredging, Block 1901, Lot 1 with enclosed copies for distribution (Copy to Planning Board, Nick DeNicola, Nature Center Association, Environmental Commission)	Borough Engineer

ALSO DISTRIBUTED:

The Recycling Bin, Vol. XXIII, Issue No. 3 - Summer 2011 (Received 9/2/11)