

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – JANUARY 12, 2011 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 9, 2011 and to the Press Journal to be published on January 13, 2011, posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
- 4a. VOTE ON CONSENT AGENDA ITEMS

RESOLUTIONS

5. BILL RESOLUTION – JANUARY 15, 2011
TO BE PREPARED BY DEPUTY TREASURER
6. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2009 & 2010: SOO KAY REALTY LLC V. CLOSTER (Received from Borough Attorney 12/22/10)
7. RESOLUTION SETTING SALARY FOR BUILDING SUBCODE OFFICIAL (Received from Administrator 1/6/11)
8. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COUNTY CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-11 (Received from Administrator 1/6/11)
9. *POSSIBLE* APPOINTMENT(S) OF *SALARIED* EMPLOYEES (NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/11):
RESOLUTIONS TO BE PREPARED BY ADMINISTRATOR

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
DEPUTY COURT ADMINISTRATOR	<u>Ruth F. Murphy, C.M.C.A.</u>	_____	1 Year	12/31/11

MOTIONS

10. MOTION APPROVING THE FOLLOWING MAYOR AND COUNCIL MINUTES (Distributed 1/6/11):
 - a. SINE DIE MEETING OF JANUARY 4, 2011 – ABSTENTION: LATNER
 - b. REORGANIZATION MEETING OF JANUARY 4, 2011 – NO ABSTENTIONS
11. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS (NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/11):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
BOARD OF ETHICS (R) Member			5 Year Un-	
Library Recommendation	<u>Vacant</u>	_____	exp (Archer)	12/31/13
IMPROVEMENT COMMISSION				
Member	<u>Anne C. McConnell</u>	_____	2 Years	12/31/12
Member	<u>Vacant</u>	_____	2 Years	12/31/12
Alternate No. 2	<u>Jeanette DiCarlo</u>	_____	2 Years	12/31/12
PLANNING BOARD				
*Alternate No. 1	<u>Adrienne Isacoff</u>	_____	2 Years	12/31/12

- 4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

CLOSTER MAYOR AND COUNCIL
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MOTIONS (Continued)

12. MOTION GRANTING APPROVAL FOR THE BELSKIE MUSEUM TO SERVE WINE AT MONTHLY ANNUAL RECEPTIONS IN CALENDAR YEAR 2011 (3. M.L. 1/6/11)
13. ACCEPTANCE OF THE FOLLOWING REPORTS:
 - a. FIRE CHIEF – DECEMBER 2010 (Received 1/5/11)
- 4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
14. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 10)
15. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
16. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

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ADDENDUM NO. 1

- 4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- 9a. RESOLUTION AUTHORIZING THE MAYOR TO SIGN AGREEMENT FOR
PUBLIC SAFETY-INTERBORO REGIONAL COMMUNICATIONS
NETWORK (Adjourned from Sine Die Meeting 1/4/11)

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, JANUARY 12, 2011 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on January 9, 2011 and The Press Journal for publication on January 13, 2011, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF DECEMBER 23, 2010
 - b. MAIL LIST OF DECEMBER 30, 2010
 - c. MAIL LIST OF JANUARY 6, 2011
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of January 12, 2011)

6. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE CONTRACTS:
 - a. BOROUGH ADMINISTRATOR (RM 5/13/09)
 - b. MAC BAIN FARM AGREEMENT
- 2) REPORT

- B. BOROUGH ENGINEER

- 1) STATUS REPORT RE 2009 SAFE STREETS TO SCHOOL SIDEWALK PROJECT – NJDOT \$275,000 (not to exceed \$52,100) RM 6/24/09
- 2) REPORT

7. REPORTS

- A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE NEW BOROUGH WEB SITE
- 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. George Washington Bridge Challenge to be held 6/12/11 (7. M.L. 11/24/10)
- 3) STATUS REPORT RE COORDINATION OF ADVERTISEMENT OF BIDS FOR VARIOUS EQUIPMENT AND IMPROVEMENTS (RMA 10/13/10)
- 4) STATUS REPORT RE PURSUIT OF "FAIR AND OPEN" PROCESS IN AWARDED CONTRACTS FOR FIREHOUSE ROOF REPLACEMENT AND COMMUNICATIONS EQUIPMENT FOR THE FIRE DEPARTMENT TO BE AWARDED IN THE BOROUGH OF CLOSTER (RMA 11/8/10)
- 5) REPORT

7. REPORTS (Continued)

- B. BOROUGH CLERK

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – WEDNESDAY, JANUARY 12, 2011 - 7:30 P.M.

- 1) STATUS REPORT RE 2011 APPOINTMENTS
- 2) REPORT RE 2011 OATHS OF OFFICE
- 3) STATUS REPORT RE 2011 LICENSES
- 4) REPORT RE 2011 MEETING DATES
- 5) REPORT RE IMPLEMENTATION OF CITIZEN SERVICE ACT (LOCAL FINANCE NOTICE -LFN 2009-24, 11/12/09)
- 6) REPORT RE FINANCIAL DISCLOSURE STATEMENTS
- 7) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. Reported by Mayor at Work Session held 12/9/09 as follows:

- A) DEP Greenhouse Grant Reduction (pre-application)
- B) 2011 NJDOT LOCAL AID FOR HERBERT AVENUE (WS 6/9/10/RMA 7/14/10)
- C) CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10)
- D) 2011 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM)
Reported by Mayor WS 9/7/10
- E) 2010 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (Municipal Park Improvement Program/Purchase of Playground Equipment/Memorial Park - \$37,500/match – RM 9/22/10)

b. AWARDED

1. CERTIFIED LOCAL GOVERNMENT GRANT (\$20,000) FOR HISTORIC PRESERVATION PLAN ELEMENT (7. M.L. 7/30/09)
2. 2010 COMMUNITY DEVELOPMENT BLOCK GRANT FOR BARRIER FREE CURB CUTS - \$50,000 AWARDED (2. M.L. 6/17/10)
3. BERGEN COUNTY OPEN SPACE TRUST FUND MUNICIPAL IMPROVEMENT PROGRAM 2009 Grant (\$37,000) basketball courts/Memorial Field (filed 7/27/09)
Award of \$36,500 reported WS 6/9/10
4. NEW JERSEY COMMUNITY FORESTRY COUNCIL 2009 BUSINESS STIMULUS FUND (BSF) GRANT - \$7,000 AWARDED 8. M.L. 1/21/10
5. NJ BODY ARMOR REPLACEMENT FUND PROGRAM (\$2,076.94) (Approved RM 10/13/10)

- c. TO BE FILED - To be announced by Mayor

8. OLD BUSINESS

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 10) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – WEDNESDAY, JANUARY 12, 2011 - 7:30 P.M.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST

December 23, 2010

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	12/16/10	12/16/10	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert re: a. Corrected Links for COAH & Reserve for Uncollected Taxes Letters b. Washington Watch Federal Update - For Period Ending 12/10/10 c. S-1/A-3447, Affordable Housing d. Conditional Veto of S-2220 - Cap on Accumulated Sick Leave	
	12/17/10	12/17/10			
	12/20/10	12/20/10			
2.	12/17/10	12/15/10	Bergen County Municipal Joint Insurance Fund to Member Municipalities c: Fund Commissioners Risk Management Consultants Fund Professionals	*Notice of Annual Reorganization Meetings as follows (posted 12/21/10): <u>Bergen County Municipal Joint Insurance Fund</u> - 1/20/11 @ 6:00 p.m. at Seasons Restaurant, Washington Township, NJ - An invitation with RSVP form enclosed separately; <u>Municipal Excess Liability Residual Claims Fund (RCF)</u> - 1/05/11 @ 10:30 a.m. at the Forsgate Country Club, Jamesburg, NJ; <u>NJ Municipal Environmental Risk Management Fund (EJIF)</u> - following the RCF @ 10:50 a.m; <u>Municipal Excess Liability Joint Insurance Fund</u> - following the EJIF @ 11:15 a.m.; Also requesting a copy of the Agreement between the Authority and their Risk Management Consultant with Model Agreement enclosed (Copy to Glenn Parsells)	Administrator/Insurance Borough Attorney
3.	12/21/10	12/15/10	Gail Warming-Tanno, Borough Clerk, Borough of Alpine, to Borough Clerk	*Copy of Ordinance No. 718 "AN ORDINANCE OF THE BOROUGH OF ALPINE TO AMEND CHAPTER 220, SECTION 22 AUTHORIZING AN AMENDMENT TO THE ZONING CODE FOR AN ADDITION OF A NEW SECTION ENTITLED "USES PROHIBITED IN ALL ZONES" adopted 12/15/10 (Copy to Planning Board, Zoning Board of Adjustment)	Amitai/Planning Dolson/Zoning
4.	12/22/10 Hand del'd	12/15/10	Ruth F. Murphy, CMCA, Deputy Court Administrator to Hon. Terry Paul Bottinelli, Closter Municipal Court	*Letter of resignation as Deputy Court Administrator for a 1 year term ending 12/31/10	ReOrg Meeting 1/4/11 2011 Appointments
5.	12/23/10	12/16/10	Jennifer H. Kleinman, Clerk to the Board of Chosen Freeholders, County of Bergen, to Municipal Clerk	*a1) Certified copy of Resolution #1905-10 adopted 12/15/10 Urging all Legislative Bodies to Oppose Bill S-12 to ensure it is not enacted	

	12/23/10	12/16/10	to Governor Chris Christie	a2) Certified copy of Resolution #1916-10 adopted 12/15/10 Urging U.S. Senate to Cease Filibuster and Pass James Zadroga 9/11 Health and Compensation Act in 2010	
	12/23/10	12/02/10	Jennifer H. Kleinman, Clerk to the Board of Chosen Freeholders, County of Bergen, to Municipal Clerk	Certified copies of Ordinances adopted 12/01/10: b1) <u>10-31</u> : ESTABLISH TRAFFIC SIGNAL ORDINANCE FOR CEDAR LANE/ELM STREET, TEANECK, NJ b2) <u>10-32</u> : ESTABLISH TRAFFIC SIGNAL ORDINANCE FOR WEST SADDLE RIVER ROAD/LAKE STREET, UPPER SADDLE RIVER, NJ	
	12/23/10	12/20/10	Jennifer H. Kleinman, Clerk to the Board of Chosen Freeholders, County of Bergen, to Municipal Clerk	Certified copy of Ordinance adopted 12/08/10: b3) <u>10-31</u> : BOND ORDINANCE PROVIDING FOR ACQUISITION OF PROPERTY AND EQUIPMENT UPGRADES IN THE COUNTY OF BERGEN, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$2,603,805, THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,472,805 BONDS OR NOTES OF THE COUNTY FOR FINANCING PART OF THE COST THEREOF	

MAIL LIST

December 30, 2010

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	12/29/10	No Date	Mayor Heymann to Borough Clerk	*Letter of Resignation from Tim Gaarn, Recreation Commission, as a Member for a 5 year term to 12/31/13, effective 12/31/10		ReOrg Meeting 1/4/11 2011 Appointments
2.	12/30/10	12/30/10	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	*League Alert re: a. Guidance on New Arbitration Process b. Disaster Management Reimbursement for December 201 Snow Emergency		

ALSO DISTRIBUTED:

Unapproved Minutes of Regular Meeting held December 20, 2010

Unapproved Minutes of Work Session held December 20, 2010

BERGEN COUNTY'S OPEN SPACE MOMENTUM - Vol. 6, No. 2 Fall 2010 (Received 12/28/10)

MAIL LIST
JANUARY 6, 2011

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/COMMITTEE/ LIAISON
1.	12/31/10	12/31/10	Chuck Chiarello, President, NJS League of Municipalities, Mayor, Buena Vista	*a. Mayor's Newslite - January 2011 Mayor's Newslite		
	01/04/11 01/06/11	01/03/11 01/06/11	William G. Dressel, Jr., Executive Director, NJS League of Municipalities, to Municipal Clerks	b. Financial Audit of the State Pension System c. I. NJ Office of Emergency Management Expected Snow Advisory II. Website Provides Instant Access to Vital Recycling Information (Copy to James Winters)		
2.	01/04/11	01/03/11	Gwen Cogan, Regional FiOS Franchise Manager, Verizon - Mid-Atlantic Region to Municipal Clerk	*Important Verizon Notice About FiOS Business Service Rates		
3.	01/04/11	12/29/10	Donald M. Farrell, Treasurer and Board Member, Belskie Museum of Art & Science Inc.	*Request for approval to serve wine at the monthly opening receptions during calendar year 2011 (Copy to Glenn Parsells)		RM Agenda 01/12/11
4.	01/04/11	12/29/10	Michael R. Dressler, Bergen County Surrogate, Bergen County Surrogate's Court to Borough of Closter	*Willingness to schedule speaking engagement to discuss serious issues i.e. wills, probate procedures, administration of estates, etc. (Copy to Bill Brewster)		
5.	01/05/11	December 2010	Robert T. Pollock, Manager - Transmission Permitting, Delivery Projects & Construction, PSE&G to Borough Clerk	*Public Service Electric and Gas Company Repair, Replacement and Maintenance of Natural Gas Distribution Mains in Public Rights-of-Way Application for Re-Issuance of Statewide General Permit #1 - NJDEP LURP File: 0000-05-0036.1 FWW 050001 Notification of Municipal Clerks (letter only!) (Copy to William Dahle, III, Chief Berrian, Glenn Parsells - letter only!) LURP ON FILE IN BOROUGH CLERK'S OFFICE		Borough Engineer
6.	01/05/11	12/28/10	Kevin J. Drennan, Area Director - NJ, Government Affairs, Cablevision, to Ms. Kristi Izzo, Secretary, Office of Cable Television c: Affected municipalities	*Copy of tariff for Bergen system with rate adjustments to certain regulated rates effective 2/1/11		Barad/Cable TV Advisory

ALSO DISTRIBUTED:

Unapproved Minutes of Sine Die Meeting held January 4, 2011

Unapproved Minutes of Reorganization Meeting held January 4, 2011