

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REORGANIZATION MEETING MINUTES - WEDNESDAY, JANUARY 2, 2019 - 7:30 P.M

The Mayor and Council of the Borough of Closter held a Reorganization Meeting on Wednesday, January 2, 2019. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Sine Die and Reorganization Meetings which was published in The Record on December 3, 2018 and The Star-Ledger on December 4, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.

Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung  
and Victoria Amitai

Borough Administrator, Arthur Braun Dolson

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Chief Financial Officer, Joseph Luppino

Deputy Borough Clerk, Arlene Marie Gray

Borough Engineer, Nick DeNicola

Chief of Police, Dennis Kaine

4. INVOCATION

Rabbi David Widzer, Temple Beth-El, gave the invocation.

5. ADMINISTRATION OF OATHS OF OFFICE:

a. MAYOR-ELECT JOHN C. GLIDDEN, JR. - Senator Gerald Cardinale, 39<sup>th</sup> Legislative District said that the 39<sup>th</sup> District is a great place to live and raise a family. Our towns are fortunate to have people who are willing to serve and that the towns stay a great place to live. We are very fortunate to swear in one of those people who have devoted himself for many years in keeping the town a great place to live. He administered the Oath of Office to Mayor Glidden. Congratulations were extended and the public offered a round of applause.

b. COUNCILWOMAN-ELECT JANNIE CHUNG – Oakland Mayor Linda Schwager said Closter is lucky to have Councilwoman Chung who is smart and clever; and she was honored to swear her into office. She administered the Oath of Office to Councilwoman Jannie Chung. Congratulations were extended and the public offered a round of applause.

c. COUNCILWOMAN-ELECT ALISSA LATNER – Mayor John C. Glidden, Jr. said it is a great pleasure to administer the Oath. She has been on the Council for a long time and she is an individual we listen to. He administered the Oath of Office to Councilwoman Alissa Latner. Congratulations were extended and the public offered a round of applause.

6. MAYOR GLIDDEN REMARKS

Mayor Glidden welcomed all to the 2019 Reorganization Meeting and congratulated Councilwomen Latner and Chung on their election to the Council. They are two very valuable members of the community with a real volunteer spirit. He also recognized former Mayors Fred Pitofsky, Sophie Heymann, Joseph Bianco and Edward T. Rogan. He also recognized Mayor Paul Hoelscher of Harrington Park. The public offered a round of applause.

“Welcome to the annual Reorganization Meeting of the Borough of Closter. Tonight, we welcome the reappointment of Councilwomen Jannie Chung and Alissa Latner.

January of 2019 marks the beginning of my second term in serving the Borough of Closter as your Mayor. It is a tremendous honor to have been re-elected. I meet this challenge with an acute sense of responsibility and reverence. Together our community has seen growth, expansion, and development. New opportunities to preserve the past as well as move into the future have unfolded, providing continued opportunities for the Borough to flourish.

Last year I was asked, “what are your favorite days in this job?” I answered, “today, of course is one of my absolute favorite days”. And, four years later, *today* remains one of my favorite days in this job! Together we have realized several significant milestones, adding to the list of favorite days to be Mayor, such as celebrating the grand opening of the Closter Plaza, the acquisition of the Village School, the recognition in 201 Magazine as one of the best towns in Bergen County, the historical recognition of sites within town, the diversity, our equality, as well as our fairness throughout the year. Being a member of a community that continuously comes together in remembrance of Memorial Day, Veterans Day and September 11th, or in celebration of Labor Day, Halloween, Little League Day, an old fashioned Hoe Down or when we gather on the front lawn of this property to light the Christmas Tree or the Menorah are truly my favorite days.

Recognizing past accomplishments and knowing our borough’s future is full of unlimited opportunities inspires each and every one of us in the governing body to work diligently to strive and achieve new successes. That’s why together we will continue the transformation of Closter by focusing on the following:

- Acquiring and transforming the former Village school into an attractive residence for affordable housing
- Continued development of shared services with our neighboring towns
- Improving the services offered by our government through streamlining, shared services and efficient use of resources
- Expansion and support of our fire, ambulance and emergency response volunteers and services
- Redefining the role of volunteerism on the Borough’s Boards and Commissions
- To continue to preserve open space and our historical properties  
And, last but not least:
- Preservation of our real estate values through support of the school system

Closter continues to remain a viable destination for establishing new businesses or settling into homes and raising a family. It has been the continued cooperation and support of the members of the governing body to provide a level of leadership and dedication. Because of our work as a cohesive team, the Borough has been able to achieve many new projects. The stability of working with an unwavering team will allow the Borough to realize greater strides in the coming year.

The numerous volunteers who make up our Boards and Commissions are the driving force behind many of the Borough’s activities, projects and development. Our volunteers spend an incredible amount of their free time to improve our Borough. Without their efforts, Closter would not be what it is today.

This year, the Borough lost several residents, some of whom resided here since childhood. Please join me in a moment of silence to remember:

- Robert Connelly
- Charles Gripenburg
- Carol Gordon
- Robert Witko
- Martha D’Amico

And last, but certainly not least, is the recognition I would like to pay to our Borough employees. The day to day operations of the Borough, from collecting tax dollars, dispersing payments, collecting rubbish, leaves, are accomplished by our staff who continues to work tirelessly behind the scenes to ensure first-class municipal services. Closter is fortunate to have employees who continuously reach the high standards of services which are expected.

May I wish all of you a happy and prosperous 2019. God Bless the Borough of Closter, and God Bless the United States America.”

a. DECLARE COUNCIL ORGANIZED FOR 2019

Mayor Glidden declared the Council organized for 2019.

b. ROLL CALL OF 2019 GOVERNING BODY

Mayor John C. Glidden, Jr.  
Councilman Scott Devlin  
Councilwoman Alissa Latner  
Councilwoman Dolores Witko  
Councilman Joseph Yammarino  
Councilwoman Jannie Chung  
Councilwoman Victoria Amitai

7. ADMINISTRATION OF OATHS OF OFFICE TO FIRE DEPARTMENT LINE OFFICERS

Mayor Glidden administered the Oaths of Office to the following members of the Fire Department:

Chief Mark Lupardi  
Assistant Chief Mark Dankiewicz  
Captain Nicholas Varni  
1<sup>st</sup> Lieutenant Scott Bilotti  
2<sup>nd</sup> Lieutenant Brian Hubert  
3<sup>rd</sup> Lieutenant Joseph Spina  
Safety Officer Thomas Pierro

8. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS

All appointments are made by the Mayor and confirmed by the Governing Body with the exception of Mayoral Appointments to certain Boards/Commissions not requiring Governing Body confirmation (Environmental Commission; Planning Board (with exception of Class III Governing Body Member) and Shade Tree Commission).

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b>				
Member	<u>Paul MacDonald</u>	<u>Jeffrey Lee</u>	3 Years (Unexp. MacDonald)	31-Dec-20
Member	<u>Keren Kuperman</u>	<u>Miriam Lockhart</u>	3 Years	31-Dec-21
Member/ Planning Board Liaison	<u>Sophie Heymann</u>	<u>Sophie Heymann</u>	3 Years	31-Dec-21
Alternate No. 2/Historic Preservation Liaison	<u>Bobbie Bouton-Goldberg</u>	<u>Bobbie Bouton-Goldberg</u>	2 Years	31-Dec-20
Associate Member	<u>Miriam Lockhart</u>	<u>Grace Whitney</u>	1 Year	31-Dec-19
Associate Member	<u>Jeffrey Lee</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-19
<b>*Planning Board</b>				
Class I - Mayor	<u>Mayor John C. Glidden, Jr.</u>	<u>Mayor John C. Glidden, Jr.</u>	4 Years	31-Dec-22
Class II Member/ Rep to Gov. of Closter	<u>Sophie Heymann</u>	<u>Sophie Heymann</u>	1 Year	31-Dec-19
Class IV	<u>Ann Brewster</u>	<u>Ann Brewster</u>	4 Years	31-Dec-22
Class IV	<u>Alfredo Freyre</u>	<u>Robert Di Dio</u>	4 Years	31-Dec-22
Alternate No. 1	<u>Melissa Corso</u>	<u>Melissa Corso</u>	2 Years	31-Dec-20
Alternate No. 2	<u>Robert Di Dio</u>	<u>Angela Ferullo</u>	2 Years (Unexp. Di Dio )	31-Dec-19
<b>*Shade Tree Commission</b>				
Member	<u>Todd Bradbury</u>	<u>Todd Bradbury</u>	5 Years	31-Dec-23
Member/Secretary	<u>Maria Hiletzaris</u>	<u>Miriam Lockhart</u>	5 Years (Unexp. Hiletzaris)	31-Dec-21
Alternate No. 1	<u>Miriam Lockhart</u>	<u>Tsun Tam</u>	5 Years (Unexp. Lockhart)	31-Dec-22
Alternate No. 2	<u>Tsun Tam</u>	<u>NO APPOINTMENT</u>	4 Years (Unexp. Tam)	31-Dec-19
<b>* MAYORAL APPOINTMENT</b>				

9. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER

All other appointments are made in accordance with New Jersey Statutes and By-Laws General Rule No. I. D. “MAYOR” and Rule No. V. A. “COMMITTEES AND COMMISSIONS”

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Administrator</b>	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-19
<b>Administrative Secretary (Full Time)</b>	<u>Leslie Weatherly</u>	<u>Leslie Weatherly</u>	1 Year	31-Dec-19
<b>Affirmative Action Officer</b>	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-19
<b>Animal Control Officer</b>	<u>Bergen County Animal Shelter</u>	<u>Bergen County Animal Shelter</u>	1 Year	31-Dec-19
<b>Appropriate Authority</b>	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-19
<b>Assessor Clerical Assistant</b>	<u>Li-Tong Chiang</u>	<u>Li-Tong Chiang</u>	1 Year	31-Dec-19
<b>Assistant to Borough Clerk</b>	<u>Carol Kroepke</u>	<u>Carol Kroepke</u>	1 Year	31-Dec-19
<b>Deputy Borough Clerk</b>	<u>Arlene Marie Gray</u>	<u>Arlene Marie Gray</u>	1 Year	31-Dec-19
<b>Assistant Chief Financial Officer</b>	<u>Maria Passafaro</u>	<u>Maria Passafaro</u>	1 Year	31-Dec-19
<b>Construction/Building Department</b>				
P/T Code Enforcement Official	<u>James Whitney</u>	<u>James Whitney</u>	1 Year	31-Dec-19
Building /Technical Inspector	<u>Giuseppe LaMastra</u>	<u>Giuseppe LaMastra</u>	1 Year	31-Dec-19
Code Enforcement Official (Trees)	<u>Bill Fuchs</u>	<u>Bill Fuchs</u>	1 Year	31-Dec-19
Technical Assistant	<u>Paul Demarest</u>	<u>Paul Demarest</u>	1 Year	31-Dec-19
Technical Assistant	<u>Rose Mitchell</u>	<u>Rose Mitchell</u>	1 Year	31-Dec-19
<b>Deputy Treasurer</b>	<u>Dorothy Woods</u>	<u>Dorothy Woods</u>	1 Year	31-Dec-19
<b>Department of Public Works</b>				
Superintendent of Public Works	<u>William Dahle III</u>	<u>William Dahle III</u>	1 Year	31-Dec-19
<b>Employee Benefits Clerk</b>	<u>Dorothy Woods</u>	<u>Dorothy Woods</u>	1 Year	31-Dec-19
<b>Fire Prevention</b>				
Inspector/Secretary	<u>Mark Meyers</u>	<u>Mark Meyers</u>	1 Year	31-Dec-19
Inspector/Secretary	<u>Alphonso Young, Jr</u>	<u>Alphonso Young, Jr</u>	1 Year	31-Dec-19
Inspector/Secretary	<u>Michael Hunken</u>	<u>Michael Hunken</u>	1 Year	31-Dec-19
<b>Historian</b>				
	<u>Sophie Heymann</u>	<u>Sophie Heymann</u>	1 Year	31-Dec-19
<b>Information Technology Coordinator</b>	<u>Kevin Whitney</u>	<u>Kevin Whitney</u>	1 Year	31-Dec-19
<b>NJ Motion Picture/TV Comm.</b>				
	<u>Leslie Weatherly</u>	<u>Leslie Weatherly</u>	1 Year	31-Dec-19
Administrator	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-19
Municipal Officer	<u>Chief Dennis Kaine</u>	<u>Chief Dennis Kaine</u>	1 Year	31-Dec-19



9. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER (Continued)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Municipal Court</b>				
Acting Municipal Court Administrator	<u>Beryl Horbert, CMCA (SSA w/Dumont)</u>	<u>Beryl Horbert, CMCA (SSA w/Dumont)</u>	*Per Superior Court/Resolution	
Sound Recording Clerk	<u>Monica Chalarca</u>	<u>Monica Chalarca</u>	1 Year	31-Dec-19
<b>Municipal Humane Law Enforcement Officer (MHLEO)*</b>				
	<u>Detective Keith Dombkowski</u>	<u>Detective Keith Dombkowski</u>	1 Year	31-Dec-19
<b>Parking Reserve</b>				
Councilperson	<u>Victoria Amitai</u>	<u>Victoria Amitai</u>	1 Year	31-Dec-19
Administrator	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-19
Zoning Officer	<u>John Peters</u>	<u>John Peters</u>	1 Year	31-Dec-19
<b>Pension Certifying Agent</b>	<u>Maria Passafaro</u>	<u>Maria Passafaro</u>	1 Year	31-Dec-19
<b>Police Matrons</b>				
	<u>Leslie Weatherly</u>	<u>Leslie Weatherly</u>	1 Year	31-Dec-19
	<u>MaryEllen Cerbasi</u>	<u>MaryEllen Cerbasi</u>	1 Year	31-Dec-19
<b>Police Records Clerk (Full Time)</b>	<u>MaryEllen Cerbasi</u>	<u>MaryEllen Cerbasi</u>	1 Year	31-Dec-19
<b>Public Agency Compliance Officer (PACO)*</b>	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-19
<b>School Crossing Guards</b>				
	<u>Elizabeth Bussanich</u>	<u>Elizabeth Bussanich</u>		
	<u>Marija Galinac</u>	<u>Marija Galinac</u>		
	<u>Louise Hettinger</u>	<u>Louise Hettinger</u>		
	<u>Jaclyn Higgins</u>	<u>Jaclyn Higgins</u>		
	<u>Donna Kelly</u>	<u>Donna Kelly</u>		
	<u>Janine Micera</u>	<u>Janine Micera</u>		
	<u>Cheryl Friedrich</u>	<u>Cheryl Friedrich</u>		
	<u>Patricia Williams</u>	<u>Patricia Williams</u>		
	<u>John R. Skoda</u>	<u>John R. Skoda</u>		
	<u>Kenneth F. Norton</u>	<u>Kenneth F. Norton</u>		
	<u>James L. Gabettie</u>	<u>James L. Gabettie</u>		
	<u>Richard Bond</u>	<u>Richard Bond</u>		
	<u>Richard Armstrong</u>	<u>Richard Armstrong</u>		
<b>Assistant to Tax Collector/ Payroll Clerk</b>	<u>Michaela Tomanova</u>	<u>Michaela Tomanova</u>	1 Year	31-Dec-19
<b>Temporary and Part-Time Clerical</b>				
(Finance)	<u>VACANT</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-19
(Recreation)	<u>Gina Ferraro</u>	<u>Gina Ferraro</u>	1 Year	31-Dec-19
<b>Treasurer</b>	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-19
<b>Zoning Officer</b> <i>*Requires Resolution</i>	<u>John L. Peters</u>	<u>John L. Peters</u>	1 Year	31-Dec-19

9. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER (Continued)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Bergen Municipal Coalition</b>	<u>Mayor John C. Glidden, Jr.</u>	<u>Mayor John C. Glidden, Jr.</u>	1 Year	31-Dec-19
<b>Emergency Management</b>				
Coordinator	<u>Kevin Whitney</u>	<u>James B. Winters</u>	3 Years (Unexp. Whitney)	31-Dec-20
Deputy Coordinator	<u>William Dahle, III</u>	<u>Kevin Whitney</u>	1 Year	31-Dec-19
Deputy Coordinator	<u>NEW APPOINTMENT</u>	<u>William Dahle, III</u>	1 Year	31-Dec-19
Committee	<u>Mayor John C. Glidden, Jr.</u>	<u>Mayor John C. Glidden, Jr.</u>	1 Year	31-Dec-19
Administrator	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	1 Year	31-Dec-19
	<u>Mark Meyers</u>	<u>Mark Meyers</u>	1 Year	31-Dec-19
	<u>Michael Hunken</u>	<u>Michael Hunken</u>	1 Year	31-Dec-19
	<u>Leslie Weatherly</u>	<u>Leslie Weatherly</u>	1 Year	31-Dec-19
<b>Joint Insurance Fund</b>				
Fund Commissioner	<u>Fred Pitofsky</u>	<u>Fred Pitofsky</u>	2 Years	31-Dec-20
Alternate Fund Commissioner	<u>Arthur Braun Dolson</u>	<u>Arthur Braun Dolson</u>	2 Years	31-Dec-20
Safety Delegate	<u>William Dahle III</u>	<u>William Dahle III</u>	1 Year	31-Dec-19
Safety Alternate	<u>Tony Lupardi</u>	<u>Tony Lupardi</u>	1 Year	31-Dec-19
Safety Committee	<u>Councilman Scott Devlin</u>	<u>Councilman Scott Devlin</u>	1 Year	31-Dec-19
Safety Committee	<u>Mark Lupardi</u>	<u>Mark Lupardi</u>	1 Year	31-Dec-19
<u><b>2019 Council Committees</b></u>		<u><b>Incumbent Chairperson Members</b></u>	<u><b>Chairperson Members</b></u>	
Finance and Technology		Joseph Yammarino Devlin / Witko	Joseph Yammarino Devlin / Witko	
Human Resources, Communication & Environment		Dolores Witko Chung / Latner	Dolores Witko Chung / Latner	
Ordinances & Legislative		Scott Devlin Witko / Amitai	Scott Devlin Witko / Amitai	
Private Construction, Land Use, Zoning Enforcement & New Buildings		Victoria Amitai Devlin / Yammarino	Victoria Amitai Devlin / Yammarino	
Public Safety		Alissa Latner Chung / Yammarino	Alissa Latner Chung / Yammarino	
Public Works, Construction & Grounds		Jannie Chung Amitai / Latner	Jannie Chung Amitai / Latner	
<u><b>2019 Council Liaisons</b></u>		<u><b>Incumbent Liaison</b></u>	<u><b>Liaison</b></u>	
Ambulance Corps.		John C. Glidden, Jr.	John C. Glidden, Jr.	
Board of Education	Northern Valley Regional High School	Alissa Latner	Alissa Latner	
Board of Education	Closter Public Schools	Dolores Witko	Dolores Witko	
Board of Health		Dolores Witko	Jannie Chung	
Engineer		John C. Glidden, Jr.	John C. Glidden, Jr.	
*Environmental Commission		Scott Devlin	Scott Devlin	

9. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER (Continued)

<u>2019 Council Liaisons (Continued)</u>	<u>Incumbent Liaison</u>	<u>Liaison</u>
Fire	Jannie Chung	Dolores Witko
Historic Preservation Commission	Joseph Yammarino	Joseph Yammarino
*Improvement Commission	Victoria Amitai	Victoria Amitai
Library Board of Trustees	Alissa Latner	Alissa Latner
*Planning Board, Class III	Victoria Amitai	Victoria Amitai
Police	Alissa Latner	Alissa Latner
Recreation Commission	Joseph Yammarino	Joseph Yammarino
Senior Citizens	John C. Glidden, Jr.	Victoria Amitai
*Shade Tree Commission	Scott Devlin	Scott Devlin
Zoning Board of Adjustment	Jannie Chung	Jannie Chung
Council President	Alissa Latner	Joseph Yammarino
Northern Valley Mayors Association	John C. Glidden, Jr.	John C. Glidden, Jr.
<i>*Voting Member AND Liaison</i>		

10. APPOINTMENT OF BOROUGH PROFESSIONALS

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Appraiser - Commercial &amp; Residential Properties</b>	<u>Louis S. Izenberg, MAI, SRA</u> <u>Izenberg Appraisal Associates</u>	<u>Louis S. Izenberg, MAI, SRA</u> <u>Izenberg Appraisal Associates</u>	1 Year	31-Dec-19
<b>Attorney</b>	<u>Edward T. Rogan</u> <u>Edward Rogan</u> <u>&amp; Associates, LLC</u>	<u>Edward T. Rogan</u> <u>Edward Rogan</u> <u>&amp; Associates, LLC</u>	1 Year	31-Dec-19
<b>Auditor</b>	<u>Gary J. Vinci</u> <u>Lerch, Vinci &amp; Higgins, LLP</u>	<u>Gary J. Vinci</u> <u>Lerch, Vinci &amp; Higgins, LLP</u>	1 Year	31-Dec-19
<b>Bond Counsel</b>	<u>DeCotiis, FitzPatrick,</u> <u>Cole &amp; Giblin</u> <u>(Rep) William R. Mayer</u>	<u>DeCotiis, FitzPatrick,</u> <u>Cole &amp; Giblin</u> <u>(Rep) William R. Mayer</u>	1 Year	31-Dec-19
<b>COAH Planner</b>	<u>Caroline Reiter P.P., AICP</u> <u>Christopher P. Statile, PA</u>	<u>Caroline Reiter P.P., AICP</u> <u>Christopher P. Statile, PA</u>	1 Year	31-Dec-19
<b>Engineer</b>	<u>Stephen T. Boswell</u> <u>Boswell Engineering</u> <u>(Rep) Nick DeNicola</u>	<u>Stephen T. Boswell</u> <u>Boswell Engineering</u> <u>(Rep) Nick DeNicola</u>	1 Year	31-Dec-19
<b>Financial Advisory Services</b>	<u>Kim Whelan</u> <u>Acacia Financial Group, Inc.</u>	<u>Kim Whelan</u> <u>Acacia Financial Group, Inc.</u>	1 Year	31-Dec-19
<b>Landscaper - Foreclosed &amp; Abandoned Properties</b>	<u>Mark Lupardi</u> <u>Lupardi's Nursery, Inc.</u>	<u>Mark Lupardi</u> <u>Lupardi's Nursery, Inc.</u>	1 Year	31-Dec-19
<b>Qualified Purchasing Agent</b>	<u>Sean Canning</u> <u>The Canning Group</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-19
<b>Risk Management Consultant</b>	<u>Richard M. Keating</u> <u>Trinity Brokerage, Inc.</u>	<u>Richard M. Keating</u> <u>Trinity Brokerage, Inc.</u>	1 Year	31-Dec-19
<b>Municipal Court</b>				
Prosecutor	<u>Mark Peter Fierro</u> <u>Mark P. Fierro, Esq., LLC</u>	<u>Mark Peter Fierro</u> <u>Mark P. Fierro, Esq., LLC</u>	1 Year	31-Dec-19
Alt. Prosecutor	<u>Elsbeth J. Cruisus, Esq.</u> <u>Law Offices of</u> <u>Elsbeth J. Crusius, LLC</u>	<u>Elsbeth J. Cruisus, Esq.</u> <u>Law Offices of</u> <u>Elsbeth J. Crusius, LLC</u>	1 Year	31-Dec-19
Public Defender	<u>Peter H. Kim</u> <u>Law Offices of</u> <u>Peter H. Kim, P.C.</u>	<u>Peter H. Kim</u> <u>Law Offices of</u> <u>Peter H. Kim, P.C.</u>	1 Year	31-Dec-19
<b>Borough Planner (Master Plan Reexamination)</b>	<u>Caroline Reiter P.P., AICP</u> <u>Christopher P. Statile, PA</u>	<u>Caroline Reiter P.P., AICP</u> <u>Christopher P. Statile, PA</u>	1 Year	31-Dec-19

11. APPOINTMENT OF BOROUGH BOARDS AND COMMISSIONS

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Board of Health</b>				
Member	<u>Janice Pierro</u>	<u>Janice Pierro</u>	4 Years	31-Dec-22
Member	<u>Barbara Guile</u>	<u>Barbara Guile</u>	4 Years	31-Dec-22
Member	<u>Jerome "Jay" Pontrelli</u>	<u>Gerrie Oliver</u>	4 Years (Unexp. Pontrelli)	31-Dec-21
Alternate No. 1	<u>Gerrie Oliver</u>	<u>Jerome "Jay" Pontrelli</u>	2 Years	31-Dec-20
<b>Board of Ethics</b>				
Member	<u>David Hollender (U)</u>	<u>David Hollender (U)</u>	5 Years	31-Dec-23
<b>Food and Assistance Board</b>				
Member	<u>Suzanne Lerant</u>	<u>Hillary Hirschhorn</u>	2 Years	31-Dec-20
Member	<u>Miriam Lambert</u>	<u>Miriam Lambert</u>	2 Years	31-Dec-20
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
<b>Historic Preservation Commission</b>				
Member (Class C)	<u>Jayne Rubenfeld-Waldron</u>	<u>Jayne Rubenfeld-Waldron</u>	4 Years	31-Dec-22
Alternate No. 1	<u>Sophie Heymann</u>	<u>Sophie Heymann</u>	2 Years	31-Dec-20
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
<b>Improvement Commission</b>				
Governing Body Member	<u>Victoria Amitai</u>	<u>Victoria Amitai</u>	2 Years	31-Dec-20
Member	<u>Ann Brewster</u>	<u>Ann Brewster</u>	2 Years	31-Dec-20
Member	<u>VACANT</u>	<u>Andrew Albaum</u>	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>Maria Kim</u>	<u>Mor Gil Hefetz</u>	2 Years (Unexp. Kim)	31-Dec-19
Member	<u>Juana Reyes-Trejo</u>	<u>Juana Reyes-Trejo</u>	2 Years	31-Dec-20
Member	<u>Fred Pitofsky</u>	<u>Fred Pitofsky</u>	2 Years	31-Dec-20
Member	<u>Yuval Tal</u>	<u>Yuval Tal</u>	2 Years	31-Dec-20
Member	<u>Darlenys Ramesar-DeLaRosa</u>	<u>Darlenys Ramesar-DeLaRosa</u>	2 Years	31-Dec-20
Alternate No. 2	<u>Mor Gil Hefetz</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-20
<b>Land Use Coordinator</b>				
Planning Board	<u>Rose Mitchell</u>	<u>Rose Mitchell</u>	1 Year	31-Dec-19
Zoning Board of Adjustment	<u>Paul Demarest</u>	<u>Paul Demarest</u>	1 Year	31-Dec-19
<b>Library Board of Trustees</b>				
Trustee	<u>Mary Ellen Altendorfer</u>	<u>Mary Ellen Altendorfer</u>	5 Years	31-Dec-23
<b>*Planning Board</b>				
Council Member - Class III	<u>Victoria Roti Amitai</u>	<u>Victoria Roti Amitai</u>	1 Year	31-Dec-19

11. APPOINTMENT OF BOROUGH BOARDS AND COMMISSIONS (Continued)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Recreation Commission</b>				
Director	<u>James Oettinger</u>	<u>James Oettinger</u>	1 Year	31-Dec-19
Deputy Director – Field Maintenance	<u>John Kilduff</u>	<u>John Kilduff</u>	1 Year	31-Dec-19
Assistant Director	<u>Brian Beddoe</u>	<u>Brian Beddoe</u>	1 Year	31-Dec-19
Member	<u>Paul Nyfenger</u>	<u>Paul Nyfenger</u>	5 Years	31-Dec-23
Member	<u>Joe Argenziano</u>	<u>Joe Argenziano</u>	5 Years	31-Dec-23
Associate Member 1	<u>Liz Carpanzano</u>	<u>Liz Carpanzano</u>	1 Year	31-Dec-19
Associate Member 2	<u>Mary Ann Denner</u>	<u>Vinay Puttanniah</u>	1 Year	31-Dec-19
Associate Member 3	<u>Vinay Puttanniah</u>	<u>Kurt Hildenbrand</u>	1 Year	31-Dec-19
Associate Member 4	<u>James Thompson</u>	<u>Allison Schwartz</u>	1 Year	31-Dec-19
Associate Member 5	<u>Alfredo Freyre</u>	<u>Nick Cervino</u>	1 Year	31-Dec-19
Associate Member 6	<u>Chris Haray</u>	<u>Beverley Mac Keen</u>	1 Year	31-Dec-19
Associate Member 7	<u>George Yako</u>	<u>Mike Fanelli</u>	1 Year	31-Dec-19
Associate Member 8	<u>Jeff Lee</u>	<u>John Kim</u>	1 Year	31-Dec-19
Associate Member 9	<u>Kurt Hildenbrand</u>	<u>Monica Cohen</u>	1 Year	31-Dec-19
<b>Zoning Board of Adjustment</b>				
Member	<u>Dharamraj "David" Baboo</u>	<u>Dharamraj "David" Baboo</u>	4 Years	31-Dec-22
Member	<u>Evan Elias</u>	<u>Evan Elias</u>	4 Years	31-Dec-22
Alternate No. 1	<u>Wayne Sabo</u>	<u>Wayne Sabo</u>	2 Years	31-Dec-20
Alternate No. 3	<u>Ravit Advocat</u>	<u>Ravit Advocat</u>	2 Years	31-Dec-20

Motion approving the foregoing appointments was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

12a. REVIEW OF CONSENT AGENDA ITEMS

All items with an asterisk (\*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- \*13. RE WAIVING READING OF THE MINUTES
- \*14. RE FIXING MEETING DATES FOR 2019
- \*15. RE INTEREST RATES AND PENALTIES (Received from Assistant Chief Financial Officer 12/11/18)
- \*16. RE WARRANTS (Received from Assistant Chief Financial Officer 12/11/18)
- \*17. RE DESIGNATION OF OFFICIAL DEPOSITORIES (Received from Assistant Chief Financial Officer 12/11/18)
- \*18. RE DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS FOR 2019 (Received from Assistant Chief Financial Officer 12/11/18)

- \*19. ADOPTING CASH MANAGEMENT PLAN FOR 2019 (Received from Assistant Chief Financial Officer 12/11/18)
- \*20. RE DESIGNATING OFFICIAL NEWSPAPERS
- \*21. ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR 2019 (Received from Assistant Chief Financial Officer 12/19/18)
- \*22. RE FOLLOWING PROFESSIONAL SERVICES: Mayor Glidden informed the following Resolutions will be prepared by the Borough Attorney:
  - a. ATTORNEY
  - b. AUDITOR
  - c. BOND COUNSEL
  - d. BOROUGH APPRAISER – COMMERCIAL & RESIDENTIAL PROPERTIES
  - e. BOROUGH ENGINEER
  - f. BOROUGH PLANNER (MASTER PLAN REEXAMINATION)
  - g. COAH PLANNER
  - h. FINANCIAL ADVISORY SERVICES
  - i. LANDSCAPER FOR FORECLOSED & ABANDONED PROPERTIES
  - j. PROSECUTOR
  - k. ALTERNATE PROSECUTOR
  - l. PUBLIC DEFENDER
  - m. RISK MANAGEMENT CONSULTANT
- \*23. AUTHORIZING PETTY CASH FUNDS AS FOLLOWS: (Received from Assistant Chief Financial Officer 12/11/18)
  - a. BOROUGH CLERK.....\$150.00
  - b. DEPARTMENT OF PUBLIC WORKS.....\$100.00
  - c. DETECTIVE BUREAU.....\$100.00
  - d. POLICE DEPARTMENT.....\$150.00
- \*24. AUTHORIZING TAX SALE OF 2018 DELINQUENT TAXES (Received from Tax Collector 12/11/18)
- \*25. RE REDEMPTION CALCULATION FEES (Received from Tax Collector 12/11/18)
- \*26. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED (Received from Assistant Chief Financial Officer 12/11/18)
- \*27. RESOLUTION CANCELING SMALL BALANCES (Received from Assistant Chief Financial Officer 12/11/18)
- \*28. A RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS (Received from Borough Attorney 12/27/18)
- \*29. RESOLUTION DESIGNATING ARTHUR BRAUN DOLSON PUBLIC AGENCY COMPLIANCE OFFICER (PACO) (Received from Borough Administrator’s Office 12/12/18)
- \*30. RESOLUTION APPOINTING DETECTIVE KEITH DOMBKOWSKI MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER (MHLEO) (Received from Borough Administrator’s Office 12/12/18)
- \*31. AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD AND NORTHVALE FOR USE OF THE CLOSTER POLICE FIRING RANGE FOR THE CALENDAR YEAR 2019 (Received from Chief of Police 12/12/18)
- \*32. RESOLUTION AUTHORIZING THE CONSUMPTION OF WINE DURING CERTAIN MONTHLY OPENING RECEPTIONS HELD AT THE BELSKIE MUSEUM OF ART AND SCIENCE FOR THE CALENDAR YEAR 2019 PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (19 M.L. 12/13/18 – Received from Borough Attorney 12/27/18)
- \*33. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER THROUGH THE CLOSTER POLICE DEPARTMENT TO FILE AN APPLICATION TO PARTICIPATE IN THE FEDERAL 1033 PROGRAM TO ENABLE SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT (Received from Chief of Police 12/12/18) (as amended)

Councilman Devlin asked that the language be amended to include requests for military vehicles be approved by the governing body. No objections were expressed by Council Members.

- \*34. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO PARTICIPATE IN A MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE IN ACCORDANCE WITH THE PLAN SUBMITTED BY THE BERGEN COUNTY POLICE CHIEF'S ASSOCIATION (Received from Chief of Police 12/12/18)
- \*35. RESOLUTION HIRING JACOB KOUMBIS AS SEASONAL DRIVER / LABORER, DEPARTMENT of PUBLIC WORKS AT A RATE OF \$18.00 PER HOUR, EFFECTIVE 1/1/19 UNTIL NO LATER THAN 3/15/19 (Received from Borough Administrator's Office 12/14/18)

MOTIONS

(None received at the time of preparation of this Agenda)

12b. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda was made by Councilwoman Latner, seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

36. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

37. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

Councilwoman Amitai advised that the Planning Board Sub-Committee has been meeting on the Master Plan Reexamination and there will be a public presentation and discussion on February 11, 2019 at 7:00 p.m. at the Tenakill School.

38. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
(Subject to 5-minute limit per By-Laws General Rule No. 11)

Harrington Park Mayor Paul Hoelscher expressed his pleasure in being part of this assemblage and congratulated Mayor Glidden on his victory and wished him success. He acknowledged his long history of public service and his agreement for discussion on shared services so that towns can save money. We work very well together. Mayor Glidden said it is great working with Mayor Hoelscher and that Harrington Park is a great neighbor.

39. ADJOURN

Motion to adjourn the Reorganization Meeting at 8:12 p.m. was made by Councilwoman Latner, seconded by Councilwoman Witko and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on  
January 10, 2019 for approval at the  
Regular Meeting to be held  
January 23, 2019

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Loretta Castano, RMC  
Borough Clerk

Prepared by Arlene Marie Gray, RMC  
and Carol A. Kroepke utilizing recording  
and Borough Clerk's notes

Approved at the Regular Meeting held January 23, 2019  
Consent Agenda Item No. 16

**BOROUGH OF CLOSTER**  
**RESOLUTION WAIVING READING OF MINUTES**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the Minutes of any prior meeting of the Mayor and Council need not be read by the Borough Clerk at the next or any succeeding Regular or Special Meeting of the Mayor and Council, provided, however, that prior to the approval of any such Minutes of a prior meeting of the Mayor and Council, a true copy of such Minutes shall have been delivered to the Mayor, each Councilperson, the Collector, and such other officials of the Borough or persons as hereafter may be designated by duly adopted Resolution of the Mayor and Council, and provided further that a true copy of such Minutes shall have been posted upon the Bulletin Board of the Borough in the Borough Hall, Closter, New Jersey, for examination by the public prior to approval of any such Minutes by the Mayor and Council.

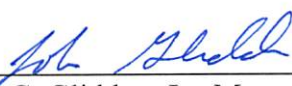
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**RESOLUTION FIXING MEETING DATES FOR 2019**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter that the Mayor and Council shall hold Regular Meetings on the second and fourth Wednesday of each month, except where otherwise noted, during the year 2019, commencing at 7:30 p.m. at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey as follows:

January 9, 2019	July 10, 2019
January 23, 2019	July 24, 2019
February 13, 2019	August 14, 2019
February 27, 2019	August 28, 2019
March 13, 2019	September 11, 2019
March 27, 2019	September 25, 2019
April 10, 2019	October 7, 2019 (1 <sup>st</sup> MONDAY)
April 24, 2019	October 23, 2019
May 8, 2019	November 13, 2019
May 22, 2019	November 25, 2019 (4 <sup>th</sup> MONDAY)
June 12, 2019	December 11, 2019
June 26, 2019	December 23, 2019 (4 <sup>th</sup> MONDAY)

BE IT FURTHER RESOLVED that Work Sessions will be held the second and fourth Wednesday of each month, except where otherwise noted, at 7:30 p.m. at the Borough Hall as follows:


January 9, 2019	July 10, 2019
January 23, 2019	July 24, 2019
February 13, 2019	August 14, 2019
February 27, 2019	August 28, 2019
March 13, 2019	September 11, 2019
March 27, 2019	September 25, 2019
April 10, 2019	October 7, 2019 (1 <sup>st</sup> MONDAY)
April 24, 2019	October 23, 2019
May 8, 2019	November 13, 2019
May 22, 2019	November 25, 2019 (4 <sup>th</sup> MONDAY)
June 12, 2019	December 11, 2019
June 26, 2019	December 23, 2019 (4 <sup>th</sup> MONDAY)

BE IT FURTHER RESOLVED that Special Meetings may be called at any time in accordance with the provisions of the Open Public Meetings Act at which time formal action may be taken.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
RESOLUTION FIXING INTEREST RATE**

**WHEREAS**, N.J.S.A. 54:4-67 provided that the governing body of a municipality is to fix the rate of interest to be charged for the delinquent payment of real estate taxes;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the interest shall be charged at the rate of eight percent **(8%)** per annum on the first FIFTEEN HUNDRED DOLLARS (\$1,500) of the delinquency, and eighteen percent **(18%)** per annum on any amount in excess of FIFTEEN HUNDRED DOLLARS (\$1,500), to be calculated from the date the tax or assessment was payable until the date of actual payment.

In connection with any delinquency of taxes, assessments or municipal charges exceeding \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in the sum equal to six percent **(6%)** of the delinquency.

With respect to tax certificates held by the municipality, the following additional penalties shall be charged:

Two percent (2%) on the amount due over \$200 up to \$5,000;  
Four percent (4%) on the amount due over \$5,000 up to \$10,000; and  
Six percent (6%) should the certificate amount exceed \$10,000.00.

**BE IT FURTHER RESOLVED** that no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable.

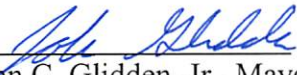
Councilperson	Motion	Second	Yes	No	Absent	Abstain
DEVLIN			X			
LATNER	X		X			
WITKO			X			
YAMMARINO			X			
CHUNG		X	X			
AMITAI			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
RESOLUTION RE WARRANTS**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the proper officers of the Borough of Closter be and they are hereby authorized and directed, for the Year 2019, to issue proper warrants in payment of all items, the payment of which are mandatory under the Laws of the State of New Jersey, or pursuant to ordinance or resolutions of the Borough of Closter; and

BE IT FURTHER RESOLVED that such payments maybe made without the passage of any special resolution of the Mayor and Council of the Borough of Closter authorizing the same.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER  
RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the following banks be and the same are hereby designated as **OFFICIAL DEPOSITORIES** for funds of the Borough of Closter for the calendar year **2019**:

**NVE SAVINGS BANK**  
Englewood/Closter, New Jersey

**INVESTORS BANK**  
Iselin/Fort Lee, New Jersey

**FIRST COMMERCE**  
Lakewood/Closter, New Jersey

**BE IT FURTHER RESOLVED** that the **Treasurer** and **Deputy Treasurer** are hereby authorized to wire funds if and when necessary.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
DEVLIN			X			
LATNER	X		X			
WITKO			X			
CHUNG		X	X			
YAMMARINO			X			
AMITAI			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**RESOLUTION DESIGNATING SIGNATURES ON BANK ACCOUNTS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at Investors Bank, Iselin and Fort Lee, NJ and First Commerce, Closter NJ and Lakewood, NJ, to title of which shall be as follows:

***Payroll Account***  
Arthur Braun Dolson, Treasurer

***Accounts Payable***  
John C. Glidden, Jr., Mayor  
Arthur Braun Dolson, Treasurer

***Alternate Signatories***  
Council President – for Mayor  
Dorothy Woods, Deputy Treasurer – for Treasurer

**BE IT ALSO RESOLVED**, by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at NVE Bank, Closter Branch Office, Closter, New Jersey, the title of which shall be as follows:

***Magistrate Account & Bail Account***  
Peter G. Geiger, Judge  
and  
Bonnie Switzer, Court Administrator

**BE IT ALSO RESOLVED**, that the Clerk shall forward a certified copy of this Resolution to the Deputy Treasurer and Treasurer.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

Attest: Loretta Castano  
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 2, 2019.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION ADOPTING  
CASH MANAGEMENT PLAN FOR 2019**

**WHEREAS**, N.J.S.A. 40A:5-14 requires each municipality to have a Cash Management Plan, and

**WHEREAS**, the Assistant Chief Financial Officer has prepared the attached plan,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter that the attached plan is adopted as the Cash Management Plan of the Borough of Closter for 2019.

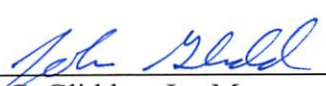
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

**Adopted:** January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the **Reorganization Meeting** held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**CASH MANAGEMENT PLAN OF THE BOROUGH OF CLOSTER**  
**IN THE COUNTY OF BERGEN, NEW JERSEY**

1. **STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investments ("Permitted Investments") of certain public funds of the Borough of Closter, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

2. **DESIGNATION OF OFFICIALS OF THE BOROUGH OF CLOSTER AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Borough of Closter is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

3. **DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds referred to in the Plan, including any Certificates Of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

NVE Savings Bank, Closter/Englewood  
Investors Bank, Iselin/Fort Lee  
First Commerce Bank, Lakewood/Closter

4. **DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

No designated brokerage firms or dealers.

5. **AUTHORIZED INVESTMENTS**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the Plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, Chapter 281 (C.52:18A-90.4); or

- (8) Agreements for the repurchase of fully collateralized securities if:
- (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of the subsection A;
  - (b) The custody of collateral is transferred to a third party;
  - (c) The maturity of the agreement is not more than 30 days;
  - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, Chapter 236 (C.17:9-41); and
  - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund  
trust:

An investment company or investment

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
  - (i) attained the highest ranking or the highest letter and numerical rating recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, Chapter 410 (C.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through the use of a national or State bank located within this State; or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 Chapter 9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.



**6. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Closter, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Closter to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investment that involves securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Closter or by a third party custodian prior to or upon the release of the Borough's funds.

**7. REPORTING REQUIREMENTS**

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section 3 hereof shall supply to the governing body of the Borough of Closter a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Closter as a Deposit on a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased on Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Closter.

**8. TERM OF PLAN**

This Plan shall be in effect from January 1, 2019 to December 31, 2019. Attached to this Plan is a resolution of the governing body of the Borough of Closter approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Mayor and Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan as so acknowledged.

MAY 13/19


**BOROUGH OF CLOSTER**  
**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that THE RECORD AND THE STAR-LEDGER be and the same are hereby designated as official newspapers of the Borough of Closter for the calendar year 2019 for the publication of ordinances, resolutions, notices and advertisements required by law, or authorized or required by ordinance of the Borough of Closter, or by the Mayor and Council thereof, all to be in the manner required by law.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION ESTABLISHING TEMPORARY BUDGET  
APPROPRIATIONS FOR 2019**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2019 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

**WHEREAS**, this resolution will take effect on January 1, 2019 and

**WHEREAS**, said total temporary appropriations are limited to **26.25%** of the total appropriations in the 2018 budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2018 budget,

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Closter, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Assistant Chief Financial Officer for the Borough's records.


<b><u>2019</u></b> <b>APPROPRIATIONS</b>	<b>SALARIES AND WAGES</b>	<b>OTHER EXPENSES</b>	<b>TOTAL</b>
<b><u>CURRENT FUND</u></b>			
General Administration	50,000.00	10,000.00	60,000.00
Municipal Clerk	50,000.00	10,000.00	60,000.00
Mayor and Council	-	2,500.00	2,500.00
Financial Administration	60,000.00	25,000.00	85,000.00
Audit Services	-	-	-
Information Technology	10,000.00	2,500.00	12,500.00
Revenue Administration	50,000.00	7,500.00	57,500.00
Tax Assessment Administration	30,000.00	20,000.00	50,000.00
Legal Services	-	50,000.00	50,000.00
Engineering Services	-	25,000.00	25,000.00
Closter Improvement Commission	-	5,000.00	5,000.00
Historic Commission	-	2,500.00	2,500.00
Planning Board	10,000.00	20,000.00	30,000.00
Zoning Board of Adjustment	10,000.00	12,000.00	22,000.00
Uniform Construction Code	85,000.00	4,000.00	89,000.00
Zoning Officer	10,000.00	100.00	10,100.00
Property Maintenance	10,000.00	100.00	10,100.00
Liability Insurance	-	65,000.00	65,000.00
Workers Compensation	-	65,000.00	65,000.00
Group Health & Dental	-	375,000.00	375,000.00
Unemployment Compensation	-	7,500.00	7,500.00
Other Insurance	-	5,000.00	5,000.00
Police Department	825,000.00	35,000.00	860,000.00
Emergency Management	7,500.00	5,000.00	12,500.00

Fire Prevention	15,000.00	1,500.00	16,500.00
Fire Protection	-	25,000.00	25,000.00
Fire Hydrant Service	-	60,000.00	60,000.00
Municipal Prosecutor	-	2,500.00	2,500.00
DPW Streets and Roads	325,000.00	30,000.00	355,000.00
Snow Removal	-	10,000.00	10,000.00
Shade Tree Commission	2,000.00	10,500.00	12,500.00
Sanitation	75,000.00	2,500.00	77,500.00
Recycling	25,000.00	-	25,000.00
Public Building and Grounds	25,000.00	15,000.00	40,000.00
Vehicle Maintenance	50,000.00	35,000.00	85,000.00
Board of Health	15,000.00	22,000.00	37,000.00
Environmental Commission	-	1,500.00	1,500.00
Animal Control	-	3,150.00	3,150.00
Board of Recreation	30,000.00	20,000.00	50,000.00
Senior Citizens	-	5,000.00	5,000.00
Maintenance of Parks & Playgrounds	-	20,000.00	20,000.00
Library	-	200,000.00	200,000.00
Electricity	-	50,000.00	50,000.00
Street Lighting	-	50,000.00	50,000.00
Telephone	-	50,000.00	50,000.00
Water	-	25,000.00	25,000.00
Natural Gas	-	20,000.00	20,000.00
Sewer System	-	1,350.00	1,350.00
Gasoline	-	40,000.00	40,000.00
Bergen County Utilities Authority	-	325,000.00	325,000.00
Solid Waste Recycling & Contingency	-	70,000.00	70,000.00
Contribution to Social Security System	-	75,000.00	75,000.00
Defined Contribution Retirement Plan	-	1,000.00	1,000.00
Interborough Radio/County of Bergen	\$	30,000.00	30,000.00
Municipal Court	30,000.00	1,500.00	31,500.00
Public Defender	-	1,000.00	1,000.00
<b>TOTAL TEMPORARY APPROPRIATIONS</b>	<b>\$ 1,799,500.00</b>	<b>\$ 1,957,200.00</b>	<b>\$ <u>3,756,700.00</u></b>
-			
Principal		\$ 952,000.00	
Interest		\$ 130,370.00	
Payment of Note Principal			
<b>Total Debt Service</b>		<b>\$ 1,082,370.00</b>	<b>\$ 1,082,370.00</b>
	\$		
<b><u>CAPITAL IMPROVEMENT FUND</u></b>	<b>-</b>	<b>\$ 26,250.00</b>	<b>\$ 26,250.00</b>
-			
-			
<b>TOTAL TEMPORARY BUDGET</b>			<b>\$ 4,865,320.00</b>


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

**Adopted:** January 2, 2019

**ATTEST:**

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

**APPROVED:**

  
\_\_\_\_\_  
John C. Glidden, Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
BOROUGH ATTORNEY**

WHEREAS, there exists a need for professional, legal services for 2019; and  
WHEREAS, funds are available for said purpose; and  
WHEREAS, Edward T. Rogan, Esq. is qualified to provide professional, legal services; and  
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;  
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

EDWARD ROGAN & ASSOCIATES, LLC


2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
AUDITOR**

WHEREAS, there exists a need for professional, auditing services for 2019; and  
WHEREAS, funds are available for said purpose; and  
WHEREAS, Gary J. Vinci is qualified to provide professional, auditing services; and  
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that  
the resolution authorizing the award of contracts for "Professional Services" without  
competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough  
of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute  
an agreement with:

LERCH, VINCI & HIGGINS, LLP


2. This contract is being awarded without competitive bidding pursuant to  
N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to  
N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the  
publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice  
of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to  
compliance with the Affirmative Action Regulations of the State of New Jersey  
and the requirements of Public Law 1975, Chapter 127.

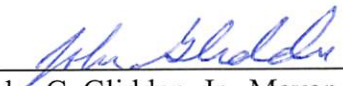
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			×			
Councilwoman Latner	×		×			
Councilwoman Witko			×			
Councilman Yammarino			×			
Councilwoman Chung		×	×			
Councilwoman Amitai			×			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of  
Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
BOND COUNSEL**

WHEREAS, there exists a need for professional, bond counsel services for 2019; and  
WHEREAS, funds are available for said purpose; and

WHEREAS, the firm of DeCotiis, FitzPatrick, Cole & Giblin, LLP is qualified to provide professional, bond counsel services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP  
(REP. WILLIAM R. MAYER)


2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
COMMERCIAL & RESIDENTIAL APPRAISER**

WHEREAS, there exists a need for professional, certified, commercial and residential real estate appraisal services for 2019; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Louis S. Izenberg, MAI, SRA is qualified to provide professional, certified, real estate appraisal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

**IZENBERG APPRAISAL ASSOCIATES**

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			✗			
Councilwoman Latner	✗		✗			
Councilwoman Witko			✗			
Councilman Yammarino			✗			
Councilwoman Chung		✗	✗			
Councilwoman Amitai			✗			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
BOROUGH ENGINEER**

WHEREAS, there exists a need for professional, engineering services for 2019; and  
WHEREAS, funds are available for said purpose; and  
WHEREAS, the firm of Boswell Engineering is qualified to provide professional,  
engineering services; and  
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that  
the resolution authorizing the award of contracts for "Professional Services" without  
competitive bidding be publicly advertised;  
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough  
of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute  
an agreement with:

BOSWELL ENGINEERING  
(REP. NICK DeNICOLA)

2. This contract is being awarded without competitive bidding pursuant to  
N.J.S.A. 40A:11-5, as a professional service.  
3. This contract is being awarded through a Fair and Open process, pursuant to  
N.J.S.A. 19:44A-20.4 et seq.  
4. The Borough Clerk is hereby authorized and directed (in accordance with the  
publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice  
of this action once in the official newspaper of the Borough of Closter.  
5. That the award of this contract be in accordance with and subject to  
compliance with the Affirmative Action Regulations of the State of New Jersey  
and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of  
Closter at the Reorganization Meeting held January 2, 2019.

Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
COAH PLANNER**

WHEREAS, there exists a need for professional COAH planning services for 2019;  
and

WHEREAS, funds are available for said purpose; and

WHEREAS, C.P. Statile, PA is qualified to provide professional COAH planning services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

C.P. STATILE, PA  
(REP. CAROLINE REITER, P.P., AICP)

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.

3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.

5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
FINANCIAL ADVISORY SERVICES**

WHEREAS, there exists a need for professional, financial advisory services for 2019;  
and

WHEREAS, funds are available for said purpose; and

WHEREAS, Acacia Financial Group, Inc. is qualified to provide financial advisory services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

ACACIA FINANCIAL GROUP, INC.


2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
LANDSCAPER – FORECLOSED AND ABANDONED PROPERTIES**

WHEREAS, there exists a need for professional, landscaping – foreclosed and abandoned property services for 2019; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Mark Lupardi, Lupardi’s Nursery, Inc. is qualified to provide landscaping-foreclosed and abandoned property services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

LUPARDI’S NURSERY, INC.

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
BOROUGH PROSECUTOR**

WHEREAS, there exists a need for professional legal services of a Prosecutor for 2019; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Mark Peter Fierro, Esq. is qualified to provide professional legal services as a Prosecutor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

MARK PETER FIERRO, ESQ.  
MARK P. FIERRO, ESQ., LLC

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
BOROUGH ALTERNATE PROSECUTOR**

WHEREAS, there exists a need for professional legal services of an Alternate Prosecutor for 2019; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Elsbeth J. Crusius, Esq. is qualified to provide professional legal services as an Alternate Prosecutor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:


ELSBETH J. CRUSIUS, ESQ.  
ELSBETH J. CRUSIUS, LLC

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
PUBLIC DEFENDER**

WHEREAS, there exists a need for professional legal services of a Public Defender for 2019; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Peter H. Kim, Esq. is qualified to provide professional legal services as a Public Defender; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

PETER H. KIM, ESQ.  
LAW OFFICES OF PETER H. KIM, P.C.

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION REGARDING  
PROFESSIONAL SERVICES APPOINTMENT  
RISK MANAGEMENT CONSULTANT**

WHEREAS, the Borough of Closter is a current member of the Bergen County Municipal Joint Insurance Fund; and

WHEREAS, the Fund Bylaws require the appointment of a Risk Management Consultant; and

WHEREAS, the Borough of Closter desires a Risk Management Consultant to perform various services in connection with its membership in the insurance fund for 2019; and

WHEREAS, insurance consultant services are an exception to the bidding requirements of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) by virtue of N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) in that said services are considered to be Extraordinary Unspecifiable Services; and

WHEREAS, Trinity Brokerage, Inc. is qualified to provide insurance and risk management services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

TRINITY BROKERAGE, INC.

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

APPROVED:

  
Loretta Castano, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**RESOLUTION AUTHORIZING PETTY CASH FUNDS**

WHEREAS, the Borough of Closter has established certain petty cash funds in accordance with N.J.S.A 40A: 5-21;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the **Deputy Treasurer** be and hereby is authorized to draw the following checks to re-establish the said funds for the year **2019**:

**BOROUGH CLERK**..... \$150.00  
**DEPARTMENT OF PUBLIC WORKS**..... \$100.00  
**DETECTIVE BUREAU**..... \$100.00  
**POLICE DEPARTMENT**..... \$150.00


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

**ADOPTED:** January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**


**RESOLUTION AUTHORIZING 2019 TAX SALE**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter  
that the Collector of Taxes for the Borough of Closter is hereby  
authorized to conduct a ***Standard Tax Sale*** of ***2018 delinquent taxes***  
for the Calendar Year of 2019 for **all** properties.

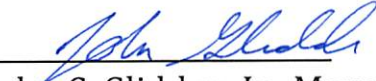
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

**ADOPTED:** January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and  
Council of the Borough of Closter at the Reorganization Meeting held  
January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER RESOLUTION  
REDEMPTION CALCULATION FEES**


WHEREAS, N.J.S.A. 54:5-97.1 was amended to allow a municipality to charge a \$50.00 fee for a redemption calculation that has been requested by a lienholder on a certificate they own. N.J.S.A. 54:5-54 states a municipality may charge \$50.00 after two calendar year calculations.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the Tax collector is hereby authorized to charge a lienholder \$50 for a redemption calculation and any party entitled to redeem a tax sale certificate a fee of \$50 for any subsequent redemption calculations during a calendar year.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

ADOPTED: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION AUTHORIZING CHIEF FINANCIAL OFFICER THE AUTHORITY TO  
PAY CERTAIN OBLIGATIONS AS NEEDED**

**WHEREAS**, it is in the best interest of the Borough of Closter, Closter, New Jersey to grant authority to the Chief Financial Officer and Assistant Chief Financial Officer to pay certain obligations when due and owing prior to the regular payment of bills; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter that the Temporary Chief Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough of Closter:

Association Meetings/Educational Sessions/Conference Costs  
Bergen County Taxes – Regular & Open Space  
Borough Payrolls including Social Security/Medicare  
Debt Payments – Bonds, Notes & Loans, Principal & Interest  
Gasoline/Diesel Vendors  
Boards of Education  
Postmaster  
Healthcare Reimbursements  
Health & Dental Insurance Premiums  
Lease Payments (previously authorized)  
Petty Cash  
Purchases Associated with Borough Events (including Recreation)  
Sewer Disposal – BCUA  
State or County Permit Applications  
Utilities

All payment of bills will be formally signed and approved at the next scheduled Council meeting.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

**ATTEST:**

  
Loretta Castano, Borough Clerk

**APPROVED:**

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER  
RESOLUTION CANCELING SMALL BALANCES

WHEREAS, N.J.S.A. 40 A:5-17.1 provides that a municipality *may* authorize the processing of tax refunds of less than TEN dollars (\$10.00) and the cancellation of tax delinquencies of less than TEN dollars (\$10.00) without further action of the Governing Body.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Closter that the Tax Collector is hereby authorized to process, without any further action on the part of the Governing Body, any property tax refund of less than \$10.00 AND the cancellation of any property tax delinquency of less than \$10.00.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

ADOPTED: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

**BOROUGH OF CLOSTER**

**A RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.**

**WHEREAS**, it is the policy of the Borough of Closter to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law Against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

**WHEREAS**, the governing body of the Borough of Closter has determined that certain procedures need to be established to accomplish this policy;

**NOW, THEREFORE, BE IT REAFFIRMED** by the Borough of Closter that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Closter by whatever title known, or any entity that is in any way a part of the Borough of Closter, shall engage, either directly or indirectly, in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in or acting on behalf of the Borough of Closter's business or using the facilities or property of the Borough of Closter.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Closter to provide services that otherwise could be performed by the Borough of Closter.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Closter, as well as all other entities subject to this resolution, to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Closter. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Closter's web site.

**Section 9:** This resolution shall take effect immediately.



**Section 10:** A copy of this resolution shall be published in the official newspaper of the Borough of Closter in order for the public to be made aware of this policy and the Borough of Closter's commitment to the implementation and enforcement of this policy.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

Loretta Castano  
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

Loretta Castano, Borough Clerk

ETR 1/3/19



BOROUGH OF CLOSTER

RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the following Borough Official is hereby designated as the Public Agency Compliance Officer (PACO): Arthur Braun Dolson, Borough Administrator/Treasurer.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to complete the Designation of Public Agency Compliance Officer form and submit same via email to [CCA@treas.state.nj.gov](mailto:CCA@treas.state.nj.gov) or mailed to the address on the correspondence from the State.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

Loretta Castano, Borough Clerk

STATE OF NEW JERSEY  
DEPARTMENT OF THE TREASURY  
DIVISION OF PURCHASE & PROPERTY  
CONTRACT COMPLIANCE AUDIT UNIT  
EEO MONITORING PROGRAM

Print Form

Submit by Email

## Designation Of Public Agency Compliance Officer (P.A.C.O)

The designated Public Agency Compliance Officer (P.A.C.O.) is:

Public Agency:	<u>Borough of Closter</u>	Telephone:	<u>201-784-0600 x 492</u>
Name:	<u>Arthur Braun Dolson</u>	Fax:	<u>201-784-9727</u>
Title:	<u>Borough Administrator/Treasurer</u>	Email:	<u>adolson@closternj.us</u>
Business Address:	<u>295 Closter Dock Road</u>		
	<u></u>		

Current Highest Elected or Appointed Official: Mayor John C. Glidden, Jr.

☐ No Person currently serving as the P.A.C.O.

☒ The P.A.C.O will be appointed at the next Board/Council meeting. A copy of the resolution designating the appointee will be sent to the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program.

☐ Additional technical assistance is required.

Public Agency Official Signature:

Please mail or fax form to:

\* Po Box 236 \* Trenton \* New Jersey \* 08625 \* Phone: 609-292-5473 \* Fax: 609-292-1102 \* [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance)

ABD 11/2/19

BOROUGH OF CLOSTER  
BERGEN COUNTY  
RESOLUTION

**RESOLUTION APPOINTING DET. KEITH DOMBKOWSKI AS  
MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER**

WHEREAS, in a letter dated May 8, 2018, from Deborah Yankow, Division  
Director Animal Services, advising of a new law (S3558/A5231) that abolished the State  
Society for the Prevention of Cruelty to Animals (SPCA) ; and

WHEREAS, the letter requested that each municipal governing body appoint a  
Municipal Humane Law Enforcement Officer (MHLEO); and


WHEREAS, the Chief of Police recommends appointing Det. Keith Dombkowski  
as the Municipal Humane Law Enforcement Officer (MHLEO): and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the  
Borough of Closter that Det. Keith Dombkowski is hereby appointed as the Municipal  
Humane Law Enforcement Officer (MHLEO)


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			✗			
Councilwoman Latner	✗		✗			
Councilwoman Witko			✗			
Councilman Yammarino			✗			
Councilwoman Chung		✗	✗			
Councilwoman Amitai			✗			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the  
Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE**  
**BOROUGH OF NORWOOD and BOROUGH OF NORTHVALE FOR**  
**THE CLOSTER POLICE FIRING RANGE**

WHEREAS, the Borough of Closter has a Police Department Firing Range for training and qualification of the members of its police department; and

WHEREAS, representatives from the Borough of Norwood and Borough of Northvale have indicated a desire to share services with the Borough of Closter and to use the Closter Firing Range for members of their respective police departments from January 1, 2019 through December 31, 2019; and

WHEREAS, the Closter Chief of Police recommended this Shared Services Arrangement to the Mayor and Council and has prepared Standard Operating Procedures (SOPs) for the range as part of a Shared Services Agreement at a rate of \$300.00 per Officer; and

WHEREAS, the Borough Attorney reviewed the SOPs and Shared Services Agreement and found same to be in order; and

WHEREAS, the Borough's Risk Manager reviewed the insurance provisions and found same to be in order.


NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that:

1. A Shared Services Agreement between the Borough of Closter and the Borough of Norwood and Borough of Northvale for use of the Police Firing Range is hereby authorized; and
2. The Chief of Police is hereby authorized to forward the SOPs and Shared Services Agreement to the Borough of Norwood and Borough of Northvale; and
3. The Mayor and Clerk are hereby authorized to execute the aforementioned Shared Services Agreement


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION AUTHORIZING THE CONSUMPTION OF WINE DURING CERTAIN MONTHLY OPENING RECEPTIONS HELD AT THE BELSKIE MUSEUM OF ART AND SCIENCE FOR THE CALENDAR YEAR 2019 PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE**

**WHEREAS**, by correspondence dated December 12, 2018, a representative from the Belskie Museum of Art and Science, Inc. has requested permission for the museum to serve wine at its monthly opening receptions and during certain special events during the calendar year 2019 on Borough property located at the Closter Public Library; and

**WHEREAS**, the Mayor and Council at its meeting of December 20, 2018 acknowledged, considered and discussed this request; and

**WHEREAS**, pursuant to Chapter 67 of the Borough Code, the Mayor and Council may, by resolution, permit the possession and/or consumption of alcoholic beverages in a designated public or quasi public place in connection with specific events or series of events which have been authorized by the Governing Body; and

**WHEREAS**, pursuant to Chapter 67, the Borough Administrator is authorized to grant a permit allowing the possession and/or consumption of alcoholic beverages between the hours of 12:00 noon and 10:30 p.m. in connection with specific event(s) such as monthly opening receptions conducted at the museum; and

**WHEREAS**, the Governing Body expressly authorizes and permits the holding of the museum's monthly opening receptions on the Closter Library grounds as outlined in the aforementioned letter from the Belskie Museum of Art and Science, Inc.


**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the legal consumption of wine pursuant to the provisions of Chapter 67 of the Code is hereby permitted at the Belskie Museum of Art and Science, Inc's monthly opening receptions during the calendar year 2019.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Borough Administrator is authorized to issue a permit for same pursuant to the provisions of Chapter 67 of the Code.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**Resolution Authorizing the Borough of Closter through the Closter Police Department to File an Application to Participate in the Federal 1033 Program to Enable Said Department to Request and Acquire Excess Department of Defense Equipment**

WHEREAS, the United States Congress authorized the 1033 Program to make use of excess US Department of Defense equipment y making such equipment available to local, county and state levels of government; and,

WHEREAS, under the 1033 Program, law enforcement agencies may request resources, and the Defense Logistics Agency (DLA) mandates that all acquired 1033 equipment be under the control of the requesting law enforcement agency who requests it; and,

WHEREAS, Senate Bill No. 2364-1(a) recently enacted by the New Jersey Legislature as P.L. 2015 Chapter 23, requires that all local or county law enforcement agencies wanting to apply to the 1033 Program, be approved by Resolution by a majority of the full membership of the governing body of that jurisdiction and the said DLA requires that applications for Program participation be submitted every 365 days; and,

WHEREAS, the said Mayor and Council is aware that certain equipment available in the RTD system will not be approved by the New Jersey State Coordinator for the Program; these include bayonets, combat gloves and simulated rocket launchers; and,

WHEREAS, the Borough of Closter Mayor and Council at its January 2, 2019 meeting reviewed this matter and is recommending it to the Closter Police Department; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that it hereby authorizes the Closter Police Department to participate in the Federal 1033 Program administered through the law Enforcement Support Office (LES)) and that said Department may acquire any DEMIL A (non-controlled) property in the RTD system without restriction; and,

BE IT FURTHER RESOLVED that said Mayor and Council finds that the Closter Police Department may request and acquire certain DEMIL B through H (controlled) property in the RTD system and it has been determined that based on the needs of this venue, law enforcement may not acquire military vehicles or marine vessels over 28' without specific approval of the governing body; and

BE IT FURTHER RESOLVED that any special application for weapons, aircraft, or MRAP's must be authorized by the governing body prior to the submission of the application and that these resources are not available in the RTD system and require special application; and




BE IT FURTHER RESOLVED that said Mayor and Council of the Borough of Closter further requires that the designated LESO Point of Contact for this venue submit a monthly report regarding acquired 1033 Program property and in the event that any property had been obtained contrary to the intent of P.L. 2015 c23, the State Coordinator shall be contacted and equipment shall be transferred or returned via the federal inventory database system (FEPMIS); and,

BE IT FURTHER RESOLVED that said Board recognizes that the acquisition of 1033 Program property is time-sensitive as resources are allocated to all State based on time-stamp of requisition and in the event that a LESO Point of Contact requests an item in good faith and said item is determined to be contrary to the intent of this resolution, the LESO Point of Contact may cancel the request prior to the acquisition of the property, without being in violation of P.L. 2015 c.23.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung		X	X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED BY:

  
John C. Glidden, Jr., Mayor

2 Conviction  
Chief Krone 1/8/19

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**Bergen County Law Enforcement Mutual Aid Resolution**

**WHEREAS**, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Closter Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to the Task Force, Rapid Deployment Team, or Regional SWAT team operated in conjunction with the Bergen County Prosecutor's office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Closter to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.


**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter that the police Department of the Borough of Closter, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION HIRING DRIVER/LABORER FOR A TEMPORARY PERIOD OF TIME DUE  
TO SEASONAL DEMANDS IN THE BOROUGH'S DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Superintendent of the Department of Public Works has notified the Governing Body that there is a need to hire a temporary/seasonal/driver/laborer for the winter months within the Streets and Roads Division due to seasonal demands from January 2, 2019 until no later than March 15, 2019; and

**WHEREAS**, the Superintendent of the Department of Public Works has recommended that Jacob Koumbis be hired temporarily during the aforementioned period to cover the Borough's seasonal need for a driver/laborer within the Streets and Roads Division at \$18.00 per hour; and

**WHEREAS**, the Governing Body of the Borough of Closter believes that the aforementioned hiring is in the best interests of the health, safety and welfare of the residents of the Borough of Closter.


**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

Jacob Koumbis shall be hired on a temporary basis for the seasonal needs of the Borough within the Streets and Roads Division from January 2, 2019 until no later than March 15, 2019 at \$18.00 per hour (rate of pay).


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: January 2, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2019.

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Loretta Castano, Borough Clerk