

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REORGANIZATION MEETING MINUTES - TUESDAY, JANUARY 2, 2018 - 7:30 P.M

The Mayor and Council of the Borough of Closter held a Reorganization Meeting on Tuesday, January 2, 2018. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Early Meetings which was sent to The Record and The Star Ledger for publication on December 19, 2017, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3 ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons David Barad, Alissa Latner, Robert Di Dio, Joseph Yammarino, Jannie Chung
and Victoria Amitai
Borough Administrator, Arthur Braun Dolson
Chief Financial Officer, Joseph Luppino
Borough Attorney, Edward Rogan
Borough Clerk, Loretta Castano
Deputy Borough Clerk, Arlene Marie Gray
Borough Engineer, Nick DeNicola

The following persons were also present:

Mayor Emeritus Fred Pitofsky
Mayor Emeritus Sophie Heymann
Elizabeth Shick, CPA, RMA, PSA, Borough Auditor
Maria Passafaro, Tax Collector/Assistant Chief Financial Officer
Councilman-Elect Scott Devlin
Councilwoman-Elect Dolores Witko
John S. Hogan, Bergen County Clerk

4. INVOCATION

No invocation was offered.

At this time, Mayor Glidden presented a plaque to Councilman Robert Di Dio and to Councilman David Barad in appreciation for their service to the Borough.

Mayor Glidden said that Councilman Di Dio has served on the Council for the past two years with thoughtful and meaningful work for which he was grateful.

Councilman Di Dio expressed his thanks for the support he has received and noted that he has been involved in Closter for the past 30 years.

Mayor Glidden said that Councilman Barad has been a valuable member of the governing body for the past 11 years and he thanked him for his wise counsel.

Councilman Barad referred to a song written by Robert Hunter for the Grateful Dead entitled "Ripple" a portion of which he sang. "If my words did glow with the gold of sunshine and my tunes were played on the harp unstrung. Would you hear my voice come through the music? Would you hold it near as if it were your own."

Dr. Barad noted as follows: When he began on Council, he did not expect to serve more than one term of three years, after that he was re-elected three more times - a total of 12 years. After serving all that time, he contemplated it may be time for him to spend with his wife and family. Twelve years ago when John Kashwick and he were elected, his daughter Ashley was 11 and attending Tenakill School, his son Justin was in college and his older daughter Alexis was two years out of college and working as an editor of children's books. Now Alexis has made Iris and himself grandparents, Justin is a working man and Ashley is in graduate school. He is sure his wife is wondering what she will be doing with all the extra time she will have with him. He reminisced that twelve years ago he had to explain to his parents why their son, a lifelong Democrat, was running on a Republican ticket. He explained that on a local level political party does not really matter and that local politics is what we can do for the community; not what the Governor or the President at the moment is doing. He remembers Fred (Pitofsky) asking him

why he was running as a Republican. Today, his parents are gone but if they were here, he would have to tell them he was wrong because no matter how long we serve the Borough, the increasing tide of resentment is currently set against us due to the unpopular President and Governor which cannot easily be overcome. The lesson is hard learned; and he does not know if it will change. He knows that Scott and Dolores worked hard for their victory; but with this election, they had the winds of change at their backs; and he and his running mate did not.

For 12 years he has had the pleasure of serving on the Council without distraction of party politics. The Council was political party free. Professionals were hired, appointments were made based on merit with no regard for political party. We served fairly, made impartial judgments for what was best for the Borough. We were here to serve this Borough and not use it as a stepping stone for higher office. While he respects those who choose to serve a lifetime of public service, it has not been his goal. His vocation is to be the best doctor for his patients and not to ascend in politics.

Some of you know he grew up on a farm in rural New Jersey. His father and grandmother were both gardeners, and they taught him that you do not exist passively in this environment. We craft our world to make it a better place to be. That's why we tend our gardens, till our fields and we strive to make the place we live in better preserving established growth, pulling weeds when needed and making new plantings for the future.

In his 12 years he has had the pleasure of knowing many who have worked to make their gardens strive: Fred Pitofsky, Joe Bianco, Ed Rogan, Sophie Heymann; all former Mayors who each made their mark as elected officials and continue to serve this Borough tending this garden each in their own way after their terms of office passed. They taught him that after serving elected office, officials do not go away, they continue to serve in new capacities. This is what our Administrator, Arthur Dolson, has done after leaving Council; and he hopes to find ways to continue volunteer service because our Borough is indeed blessed with volunteers who work long and tirelessly on zoning and planning boards, environmental, historic preservation, recreation departments; and Ambulance Corps. and Fire Department. We have dedicated police officers and Borough employees who take pride every day servicing this Borough; and we have those like Messrs. Isaacson and Rosenblum who watch our Council's every move to tell us when we make a misstep.

This Borough has many caretakers preserving what's good, pulling the weeds when needed with an eye towards the future for something new. He knows that he leaves us in able hands, that he leaves the Borough much stronger at least in part because of his service. He commends each member of the governing body for the work they have done together; he challenges the new Council to continue working as a unified body for the advancement of this community. Although we have made much progress, there is always more work to be done, and he is certain this community will rise to task.

Dr. Barad sang the final verse of Ripple as follows: "You who choose to lead must follow but if you fall, you fall alone. If you should stand, then who's to guide you? If I knew the way, I would take you home."

5. ADMINISTRATION OF OATHS OF OFFICE:

At this time, Mayor Glidden noted that the election results have been certified and the Oaths of Office would be administered.

a. COUNCILMAN-ELECT SCOTT M. DEVLIN – Assemblyman Gordon Johnson, 37th Legislative District administered the Oath of Office. Congratulations were expressed by the governing body and the public offered a round of applause. Assemblyman Johnson cited Councilman Devlin's expertise working in his office and cited the changes that would be taking place in the future and hoped the State would provide assistance to the local governments and the citizens of New Jersey.

b. COUNCILWOMAN-ELECT DOLORES A. WITKO – Linda Schwager, Mayor, Borough of Oakland, administered the Oath of Office. Congratulations were expressed by the governing body and the public offered a round of applause.

At this time, Mayor Glidden introduced John Hogan, Bergen County Clerk. Mr. Hogan thanked the Borough Clerk for her cooperation during the election. He recalled a task he was given when he was 7 years old and was asked to present the gavel to the new Mayor of Norwood. He cited the accomplishments of the Mayor during his tenure as Mayor. He cited the problems facing our world and our country. County Clerk Hogan proceeded to certify the election results of November 7, 2017. He noted that Councilwoman Dolores A. Witko received 1,001 votes and Councilman Scott M. Devlin received 1,017 votes and he extended congratulations to the newly elected Councilpersons.

6. MAYOR GLIDDEN REMARKS

At this time, Mayor Glidden thanked all for participating in the reorganization meeting of the Borough of Closter. He thanked the two former Councilmen for their time and commitment as volunteers serving the community. Closter was fortunate to have their wisdom and they have done an outstanding job. He said they would be missed and he personally thanked them for their service.

Mayor Glidden welcomed the two new Council members noting he is looking forward to their working for the community. He reflected on his four years as Mayor and noted that this is one of his favorite days as Mayor but the best day was the Closter Plaza groundbreaking. He cited celebration of our

diversity, equality and fairness throughout the years in addition to his performance of 30 wedding ceremonies over the past two years and remembrance and celebration of many holidays and events. Closter’s best days are ahead with improving our downtown, parking, developing the former Village School, continue to foster joint services, improve the efficiency and cost of government, continue the safety of our neighborhoods, support the efforts of first responders, encourage volunteerism, continue to preserve open space and historical properties. In addition we will keep our schools the best in New Jersey. Each accomplishment is due to the leadership, commitment and dedication of the governing body and because of this we have been able to celebrate our town’s accomplishments together. He thanked the many volunteers on our Boards and Commissions and those that have left us this past year: Orlando Tobia, Arthur Goldberg, Jack Caldwell, Walter Hubbard and Carolyn (Laamanen) Habe. He cited the work of the Borough employees and thanked them all in addition to all the residents.

- a. DECLARE COUNCIL ORGANIZED FOR 2018
- b. ROLL CALL OF 2018 GOVERNING BODY

The following persons were present:
Mayor John C. Glidden, Jr.
Councilpersons Scott M. Devlin, Alissa Latner, Dolores A. Witko, Joseph Yammarino,
Jannie Chung and Victoria Amitai
Borough Administrator, Arthur Braun Dolson
Chief Financial Officer, Joseph Luppino
Borough Attorney, Edward Rogan
Borough Clerk, Loretta Castano
Deputy Borough Clerk, Arlene Marie Gray
Borough Engineer, Nick DeNicola

7. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS

Mayor Glidden asked for the audience’s patience as he is required to read all of the nominations for the appointments most of which require governing body approval; and after all appointments have been made and ratified, to stay for refreshments.

All appointments are made by the Mayor and confirmed by the Governing Body with the exception of Mayoral Appointments to certain Boards/Commissions not requiring Governing Body confirmation (Environmental Commission; Planning Board (with exception of Class III Governing Body Member) and Shade Tree Commission).

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|--------------------------------------------|---------------------------------|---------------------------------------|-------------|----------------|
| *Environmental Commission | | | | |
| Member | <u>Paul MacDonald</u> | <u>Paul MacDonald</u> | 3 Years | 31-Dec-20 |
| Member | <u>Steven Isaacson</u> | <u>Steven Isaacson</u> | 3 Years | 31-Dec-20 |
| Member | <u>Tom Colwell</u> | <u>Tom Colwell</u> | 3 Years | 31-Dec-20 |
| Member/ Shade Tree Liaison | <u>VACANT</u> | <u>NO APPOINTMENT</u> | 3 Years | 31-Dec-20 |
| Member/Council Member/Liaison | <u>Councilman David Barad</u> | <u>Councilman Scott M. Devlin</u> | 3 Years | 31-Dec-20 |
| Alternate No. 1 | <u>Ethel Abrams</u> | <u>Ethel Abrams</u> | 2 Years | 31-Dec-19 |
| Associate Member | <u>(Arthur Goldberg - Dec.)</u> | <u>Shucaï Zhu</u> | 1 Year | 31-Dec-18 |
| Associate Member | <u>Steve Lopez</u> | <u>Steve Lopez</u> | 1 Year | 31-Dec-18 |
| *Planning Board | | | | |
| Class II Member/ Rep to Gov. of Closter | <u>VACANT</u> | <u>Sophie Heymann</u> | 1 Year | 31-Dec-18 |
| Class IV | <u>Sophie Heymann</u> | <u>NO APPOINTMENT</u> | 4 Years | 31-Dec-21 |
| Class IV | <u>Ansar Batool</u> | <u>Ansar Batool</u> | 4 Years | 31-Dec-21 |
| Alternate No. 2 | <u>VACANT</u> | <u>NO APPOINTMENT</u> | 2 Years | 31-Dec-19 |

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|----------------------------------------------|-------------------------------|---------------------------------------|----------------------------|----------------|
| Member | <u>George Futterknecht</u> | <u>George Futterknecht</u> | 5 Years | 31-Dec-22 |
| Member | <u>Anthony Lupardi Sr.</u> | <u>Anthony Lupardi Sr.</u> | 5 Years | 31-Dec-22 |
| Member / Environmental Commission Liaison | <u>VACANT</u> | <u>NO APPOINTMENT</u> | 5 Years (Unexp. Vacant) | 31-Dec-21 |
| Member/Council Member Liaison | <u>Councilman David Barad</u> | <u>Councilman Scott M. Devlin</u> | 3 Years | 31-Dec-20 |
| Alternate No. 1 | <u>VACANT</u> | <u>Miriam Lockhart</u> | 5 Years | 31-Dec-22 |
| * <i>MAYORAL APPOINTMENT</i> | | | | |

8. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER

All other appointments are made in accordance with New Jersey Statutes and By-Laws General Rule No. I. D. “MAYOR” and Rule No. V. A. “COMMITTEES AND COMMISSIONS”

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|-------------------------------------------------|-----------------------------------------|-----------------------------------------|-------------|----------------|
| Administrator | <u>Arthur Braun Dolson</u> | <u>Arthur Braun Dolson</u> | 1 Year | 31-Dec-18 |
| Administrative Secretary (Full Time) | <u>Leslie Weatherly</u> | <u>Leslie Weatherly</u> | 1 Year | 31-Dec-18 |
| Affirmative Action Officer | <u>Arthur Braun Dolson</u> | <u>Arthur Braun Dolson</u> | 1 Year | 31-Dec-18 |
| Animal Control Officer | <u>Bergen County Animal Shelter</u> | <u>Bergen County Animal Shelter</u> | 1 Year | 31-Dec-18 |
| Appropriate Authority | <u>Arthur Braun Dolson</u> | <u>Arthur Braun Dolson</u> | 1 Year | 31-Dec-18 |
| Assessor Clerical Assistant | <u>Li-Tong Chiang</u> | <u>Li-Tong Chiang</u> | 1 Year | 31-Dec-18 |
| Assistant to Borough Clerk | <u>Carol Kroepke</u> | <u>Carol Kroepke</u> | 1 Year | 31-Dec-18 |
| Deputy Borough Clerk | <u>Arlene Marie Gray</u> | <u>Arlene Marie Gray</u> | 1 Year | 31-Dec-18 |
| Assistant Chief Financial Officer | <u>Maria Passafaro</u> | <u>Maria Passafaro</u> | 1 Year | 31-Dec-18 |
| COAH Coordinator | <u>Dorothy Woods</u> | <u>Dorothy Woods</u> | 1 Year | 31-Dec-18 |
| Construction/Building Department | | | | |
| P/T Code Enforcement Official | <u>James Whitney</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| Building /Technical Inspector | <u>Giuseppe LaMastra</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| *Electrical Sub-Code Official | <u>James C. Hoffman</u> | <u>NO APPOINTMENT</u> | 4 Years | *TENURE |
| *Elevator Sub-Code Official | <u>Richard F. Keeley</u> | <u>NO APPOINTMENT</u> | 4 Years | *TENURE |
| Code Enforcement Official (Trees) | <u>Bill Fuchs</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| Technical Assistant | <u>Paul Demarest</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| Technical Assistant | <u>Rose Mitchell</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| Deputy Treasurer | <u>Dorothy Woods</u> | <u>Dorothy Woods</u> | 1 Year | 31-Dec-18 |
| Department of Public Works | | | | |
| Superintendent of Public Works | <u>William Dahle III</u> | <u>William Dahle III</u> | 1 Year | 31-Dec-18 |
| Employee Benefits Clerk | <u>Dorothy Woods</u> | <u>Dorothy Woods</u> | 1 Year | 31-Dec-18 |
| Fire Prevention | | | | |
| Inspector/Secretary | <u>Mark Meyers</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| Inspector/Secretary | <u>Alphonso Young, Jr</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| Inspector/Secretary | <u>Michael Hunken</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|--------------------------------------------------|-------------------------------------------|-------------------------------------------|--------------------------------|----------------|
| Historians | | | | |
| | <u>(Orlando Tobia - Dec.)</u> | <u>Sophie Heymann</u> | 1 Year | 31-Dec-18 |
| | <u>(Arthur Goldberg - Dec.)</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| Information Technology Coordinator | <u>Kevin Whitney</u> | <u>Kevin Whitney</u> | 1 Year | 31-Dec-18 |
| NJ Motion Picture/TV Comm. | | | | |
| | <u>Leslie Weatherly</u> | <u>Leslie Weatherly</u> | 1 Year | 31-Dec-18 |
| Administrator | <u>Arthur Braun Dolson</u> | <u>Arthur Braun Dolson</u> | 1 Year | 31-Dec-18 |
| Municipal Officer | <u>Chief Dennis Kaine</u> | <u>Chief Dennis Kaine</u> | 1 Year | 31-Dec-18 |
| Municipal Court | | | | |
| Acting Municipal Court Administrator | <u>Beryl Horbert, CMCA (SSA w/Dumont)</u> | <u>Beryl Horbert, CMCA (SSA w/Dumont)</u> | *Per Superior Court/Resolution | |
| Sound Recording Clerk | <u>Monica Chalarca</u> | <u>Monica Chalarca</u> | 1 Year | 31-Dec-18 |
| Parking Reserve | | | | |
| Councilperson | <u>Victoria Amitai</u> | <u>Victoria Amitai</u> | 1 Year | 31-Dec-18 |
| Administrator | <u>Arthur Braun Dolson</u> | <u>Arthur Braun Dolson</u> | 1 Year | 31-Dec-18 |
| Zoning Officer | <u>Leonard Sinowitz (retired)</u> | <u>John Peters</u> | 1 Year | 31-Dec-18 |
| Pension Certifying Agent | <u>Maria Passafaro</u> | <u>Maria Passafaro</u> | 1 Year | 31-Dec-18 |
| Police Matrons | | | | |
| | <u>Kathleen Goldrick</u> | <u>Kathleen Goldrick</u> | 1 Year | 31-Dec-18 |
| | <u>Leslie Weatherly</u> | <u>Leslie Weatherly</u> | 1 Year | 31-Dec-18 |
| | <u>MaryEllen Cerbasi</u> | <u>MaryEllen Cerbasi</u> | 1 Year | 31-Dec-18 |
| Police Records Clerk (Full Time) | <u>MaryEllen Cerbasi</u> | <u>MaryEllen Cerbasi</u> | 1 Year | 31-Dec-18 |
| Public Agency Compliance Officer (PACO)* | <u>Arthur Braun Dolson</u> | <u>Arthur Braun Dolson</u> | 1 Year | 31-Dec-18 |
| School Crossing Guards | | | | |
| | <u>Elizabeth Bussanich</u> | <u>Elizabeth Bussanich</u> | | |
| | <u>Marija Galinac</u> | <u>Marija Galinac</u> | | |
| | <u>Louise Hettinger</u> | <u>Louise Hettinger</u> | | |
| | <u>Jaclyn Higgins</u> | <u>Jaclyn Higgins</u> | | |
| | <u>Donna Kelly</u> | <u>Donna Kelly</u> | | |
| | <u>Janine Micera</u> | <u>Janine Micera</u> | | |
| | <u>Cheryl Friedrich</u> | <u>Cheryl Friedrich</u> | | |
| | <u>Patricia Williams</u> | <u>Patricia Williams</u> | | |
| | <u>John R. Skoda</u> | <u>John R. Skoda</u> | | |
| | <u>Kenneth F. Norton</u> | <u>Kenneth F. Norton</u> | | |
| | <u>James L. Gabettie</u> | <u>James L. Gabettie</u> | | |
| Assistant to Tax Collector/ Payroll Clerk | <u>Michaela Tomanova</u> | <u>Michaela Tomanova</u> | 1 Year | 31-Dec-18 |

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|-----------------------------------------|----------------------------|----------------------------|-------------|----------------|
| Temporary and Part-Time Clerical | | | | |
| (Finance) | <u>Anum Ahsan Qureshi</u> | <u>Anum Ahsan Qureshi</u> | 1 Year | 31-Dec-18 |
| (Recreation) | <u>Gina Ferraro</u> | <u>Gina Ferraro</u> | 1 Year | 31-Dec-18 |
| Treasurer | <u>Arthur Braun Dolson</u> | <u>Arthur Braun Dolson</u> | 1 Year | 31-Dec-18 |
| Zoning Officer | <u>John L. Peters</u> | <u>John L. Peters</u> | 1 Year | 31-Dec-18 |

**Requires Resolution*

2018 Council Committees

| <u>Committee</u> | <u>Incumbent Chairperson Members</u> | <u>Chairperson Members</u> |
|-----------------------------------------------------------------------|------------------------------------------|---------------------------------------|
| Finance and Technology | Joseph Yammarino Barad/Di Dio | Joseph Yammarino Devlin / Witko |
| Human Resources, Communication & Environment | Robert Di Dio Chung/Latner | Dolores Witko Chung / Latner |
| Ordinances & Legislative | David Barad Yammarino/Amitai | Scott Devlin Witko / Amitai |
| Private Construction, Land Use, Zoning Enforcement & New Buildings | Victoria Amitai Barad/Yammarino | Victoria Amitai Devlin / Yammarino |
| Public Safety | Alissa Latner Di Dio/Chung | Alissa Latner Chung / Yammarino |
| Public Works, Construction & Grounds | Jannie Chung Latner/Amitai | Jannie Chung Amitai / Latner |
| <u>Council Liaisons</u> | <u>Incumbent Liaison</u> | <u>Liaison</u> |
| Ambulance Corps. | David Barad | John C. Glidden, Jr. |
| Board of Education – Northern Valley Regional High School | Alissa Latner | Alissa Latner |
| Board of Education - Closter Public Schools | Robert Di Dio | Dolores Witko |
| Board of Health | Jannie Chung | Dolores Witko |
| Chamber of Commerce | Alissa Latner | Alissa Latner |
| Engineer | John C. Glidden, Jr. | John C. Glidden, Jr. |
| *Environmental Commission | David Barad | Scott Devlin |
| Fire | Robert Di Dio | Jannie Chung |
| Historic Preservation Commission | Joseph Yammarino | Joseph Yammarino |
| *Improvement Commission | Victoria Amitai | Victoria Amitai |
| Library Board of Trustees | Alissa Latner | Alissa Latner |
| *Planning Board, Class III | Victoria Amitai | Victoria Amitai |
| Police | Alissa Latner | Alissa Latner |
| Recreation Commission | Joseph Yammarino | Joseph Yammarino |
| Senior Citizens | John C. Glidden, Jr. | John C. Glidden, Jr. |
| *Shade Tree Commission | David Barad | Scott Devlin |
| Zoning Board of Adjustment | Jannie Chung | Jannie Chung |
| Council President | David Barad | Alissa Latner |
| Northern Valley Mayors Association | John C. Glidden, Jr. | John C. Glidden, Jr. |

**Voting Member AND Liaison*

9. APPOINTMENT OF BOROUGH PROFESSIONALS

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|-------------|----------------|
| Appraiser – Commercial & Residential Properties | <u>Louis S. Izenberg, MAI, SRA</u> <u>Izenberg Appraisal Associates</u> | <u>Louis S. Izenberg, MAI, SRA</u> <u>Izenberg Appraisal Associates</u> | 1 Year | 31-Dec-18 |
| Attorney | <u>Edward T. Rogan</u> <u>Edward Rogan & Associates, LLC</u> | <u>Edward T. Rogan</u> <u>Edward Rogan & Associates, LLC</u> | 1 Year | 31-Dec-18 |
| Auditor | <u>Gary J. Vinci</u> <u>Lerch, Vinci & Higgins, LLP</u> | <u>Gary J. Vinci</u> <u>Lerch, Vinci & Higgins, LLP</u> | 1 Year | 31-Dec-18 |
| Bond Counsel | <u>DeCotiis, FitzPatrick & Cole</u> <u>(Rep) William R. Mayer</u> | <u>DeCotiis, FitzPatrick,</u> <u>Cole & Giblin</u> <u>(Rep) William R. Mayer</u> | 1 Year | 31-Dec-18 |
| COAH Planner | <u>Caroline Reiter P.P., AICP</u> <u>Christopher P. Statile, PA</u> | <u>Caroline Reiter P.P., AICP</u> <u>Christopher P. Statile, PA</u> | 1 Year | 31-Dec-18 |
| Engineer | <u>Stephen T. Boswell</u> <u>Boswell McClave Engineering</u> <u>(Rep) Nick DeNicola</u> | <u>Stephen T. Boswell</u> <u>Boswell Engineering</u> <u>(Rep) Nick DeNicola</u> | 1 Year | 31-Dec-18 |
| Financial Advisory Services | <u>Kim Whelan</u> <u>Acacia Financial Group, Inc.</u> | <u>Kim Whelan</u> <u>Acacia Financial Group, Inc.</u> | 1 Year | 31-Dec-18 |
| Health Officer | <u>Mid Bergen Regional Health</u> <u>Commission/Sam Yanovich</u> | <u>Mid Bergen Regional Health</u> <u>Commission/Sam Yanovich</u> | 1 Year | 31-Dec-18 |
| Landscaper – Foreclosed & Abandoned Properties | <u>Mark Lupardi</u> <u>Lupardi's Nursery, Inc.</u> | <u>Mark Lupardi</u> <u>Lupardi's Nursery, Inc.</u> | 1 Year | 31-Dec-18 |
| Qualified Purchasing Agent | <u>Sean Canning</u> <u>The Canning Group</u> | <u>Sean Canning</u> <u>The Canning Group</u> | 1 Year | 31-Dec-18 |
| Risk Management Consultant | <u>Richard M. Keating</u> <u>Trinity Brokerage, Inc.</u> | <u>Richard M. Keating</u> <u>Trinity Brokerage, Inc.</u> | 1 Year | 31-Dec-18 |
| Municipal Court | | | | |
| Prosecutor | <u>Mark Peter Fierro</u> <u>Mark P. Fierro, Esq., LLC</u> | <u>Mark Peter Fierro</u> <u>Mark P. Fierro, Esq., LLC</u> | 1 Year | 31-Dec-18 |
| Alt. Prosecutor | <u>Andrew M. Cimiluca, Esq.</u> <u>Law Offices of</u> <u>Andrew M. Cimiluca, PC</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |
| Public Defender | <u>Peter H. Kim</u> <u>Law Offices of</u> <u>Peter H. Kim, P.C.</u> | <u>Peter H. Kim</u> <u>Law Offices of</u> <u>Peter H. Kim, P.C.</u> | 1 Year | 31-Dec-18 |
| Borough Planner (Master Plan Reexamintation) | <u>-----</u> | <u>NO APPOINTMENT</u> | 1 Year | 31-Dec-18 |

10. APPOINTMENT OF BOROUGH BOARDS AND COMMISSIONS

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|----------------------------------|-------------------------------|-------------------------------|-------------|----------------|
| Board of Health | | | | |
| Member | <u>Andrew Baron, DDS</u> | <u>Andrew Baron, DDS</u> | 4 Years | 31-Dec-21 |
| Member | <u>Ansar Batool</u> | <u>Ansar Batool</u> | 4 Years | 31-Dec-21 |
| Member | <u>Jerome "Jay" Pontrelli</u> | <u>Jerome "Jay" Pontrelli</u> | 4 Years | 31-Dec-21 |
| Alternate No. 2 | <u>(VACANT)</u> | <u>Ben Latner</u> | 2 Years | 31-Dec-19 |
| Food and Assistance Board | | | | |
| Member | <u>Annette Vasiloff</u> | <u>Annette Vasiloff</u> | 2 Years | 31-Dec-19 |
| Member | <u>Katie McDermott</u> | <u>NO APPOINTMENT</u> | 2 Years | 31-Dec-19 |
| Member | <u>VACANT</u> | <u>NO APPOINTMENT</u> | 2 Years | 31-Dec-19 |

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|-----------------------------------------------------|-------------------------------|-----------------------------|-----------------------------|----------------|
| Historic Preservation Commission | | | | |
| Member (Class A) | <u>Timothy Adriance</u> | <u>Timothy Adriance</u> | 4 Years | 31-Dec-21 |
| Alternate No. 1 | <i>(Orlando Tobia - Dec.)</i> | <u>Irene Stella</u> | 2 Years (Unexp. Tobia) | 31-Dec-18 |
| Alternate No. 2 | <u>Susan McTigue</u> | <u>Ellen Lutvak</u> | 2 Years | 31-Dec-19 |
| Improvement Commission | | | | |
| Member | <u>Andrew Albaum</u> | <u>Andrew Albaum</u> | 2 Years | 31-Dec-19 |
| Member | <u>Iris S. Barad</u> | <u>Iris S. Barad</u> | 2 Years | 31-Dec-19 |
| Member | <u>Ophelia MacBain</u> | <u>Keven Morrow</u> | 2 Years | 31-Dec-19 |
| Member | <u>Maria Kim</u> | <u>Maria Kim</u> | 2 Years | 31-Dec-19 |
| Member | <u>Janet Morrow</u> | <u>Janet Morrow</u> | 2 Years | 31-Dec-19 |
| Member | <u>Susan Iafrate</u> | <u>NO APPOINTMENT</u> | 2 Years (Unexp. Iafrate) | 31-Dec-18 |
| Alternate No. 1 | <u>Keven Morrow</u> | <u>NO APPOINTMENT</u> | 2 Years | 31-Dec-19 |
| Land Use Coordinator | | | | |
| Planning Board | <u>Rose Mitchell</u> | <u>Rose Mitchell</u> | 1 Year | 31-Dec-18 |
| Zoning Board of Adjustment | <u>Paul Demarest</u> | <u>Paul Demarest</u> | 1 Year | 31-Dec-18 |
| Library Board of Trustees | | | | |
| Trustee | <u>Kathy Rolland</u> | <u>Kathy Rolland</u> | 5 Years | 31-Dec-22 |
| Council Representative to the Belskie Foundation | <u>Tsun Tam</u> | <u>Tsun Tam</u> | 3 Years | 31-Dec-20 |
| *Planning Board | | | | |
| Council Member - Class III | <u>Victoria Roti Amitai</u> | <u>Victoria Roti Amitai</u> | 1 Year | 31-Dec-18 |
| Recreation Commission | | | | |
| Director | <u>James Oettinger</u> | <u>James Oettinger</u> | 1 Year | 31-Dec-18 |
| Deputy Director - Field Maintenance | <u>John Kilduff</u> | <u>John Kilduff</u> | 1 Year | 31-Dec-18 |
| Assistant Director | <u>Brian Beddoe</u> | <u>Brian Beddoe</u> | 1 Year | 31-Dec-18 |
| Member | <u>Mary Ann Denner</u> | <u>Nancy Reilly</u> | 5 Years | 31-Dec-22 |
| Member | <u>Steven Potterton</u> | <u>Steven Potterton</u> | 5 Years | 31-Dec-22 |
| Member | <u>Richard D'Amico</u> | <u>Paul Nyfenger</u> | 5 Years (Unexp. D'Amico) | 31-Dec-18 |
| Associate Member 1 | <u>Liz Carpanzano</u> | <u>Liz Carpanzano</u> | 1 Year | 31-Dec-18 |
| Associate Member 2 | <u>Nancy Reilly</u> | <u>Mary Ann Denner</u> | 1 Year | 31-Dec-18 |
| Associate Member 3 | <u>Paul Nyfenger</u> | <u>Vinay Puttanniah</u> | 1 Year | 31-Dec-18 |
| Associate Member 4 | <u>James Thompson</u> | <u>James Thompson</u> | 1 Year | 31-Dec-18 |
| Associate Member 5 | <u>Alfredo Freyre</u> | <u>Alfredo Freyre</u> | 1 Year | 31-Dec-18 |
| Associate Member 6 | <u>Chris Haray</u> | <u>Chris Haray</u> | 1 Year | 31-Dec-18 |
| Associate Member 7 | <u>George Yako</u> | <u>George Yako</u> | 1 Year | 31-Dec-18 |
| Associate Member 8 | <u>Jeff Lee</u> | <u>Jeff Lee</u> | 1 Year | 31-Dec-18 |
| Associate Member 9 | <u>Derek Short</u> | <u>Kurt Hildebrand</u> | 1 Year | 31-Dec-18 |

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|------------------------------------------|-------------------------|-------------------------|-------------|----------------|
| Recreation Commission (Continued) | | | | |
| Associate Member 10 | <u>Erminio Parrella</u> | <u>Erminio Parrella</u> | 1 Year | 31-Dec-18 |
| Associate Member 11 | <u>Allison Schwartz</u> | <u>Allison Schwartz</u> | 1 Year | 31-Dec-18 |
| Associate Member 12 | <u>Nick Cervino</u> | <u>Nick Cervino</u> | 1 Year | 31-Dec-18 |
| Associate Member 13 | <u>Eric Baker</u> | <u>Eric Baker</u> | 1 Year | 31-Dec-18 |
| Associate Member 14 | <u>Bev MacKeen</u> | <u>Bev MacKeen</u> | 1 Year | 31-Dec-18 |
| Zoning Board of Adjustment | | | | |
| Member | <u>Joseph Bianco</u> | <u>Joseph Bianco</u> | 4 Years | 31-Dec-21 |
| Alternate No. 2 | <u>Joan Marks</u> | <u>Joan Marks</u> | 2 Years | 31-Dec-19 |
| Alternate No. 4 | <u>Ravit Advocat</u> | <u>Ravit Advocat</u> | 2 Years | 31-Dec-19 |

At this time, Mayor Glidden asked for a Motion approving the foregoing nominations for appointments with the exception of Mayoral Appointments.

Motion to approve the “Appointment of Officers and Employees of the Borough of Closter”, “Appointment of Borough Professionals” and “Appointment of Borough Boards and Commissions” was made by Councilwoman Amitai, seconded by Councilwoman Latner. Councilpersons Latner, Yammarino, Chung and Amitai voted yes. Councilpersons Devlin and Witko abstained.

11a. REVIEW OF CONSENT AGENDA ITEMS

Mayor Glidden read the Consent Agenda and asked if anyone wished to remove any item for discussion. Hearing no one, he asked for a Motion of approval.

RESOLUTIONS

- *12. RE WAIVING READING OF THE MINUTES
- *13. RE FIXING MEETING DATES FOR 2018
- *14. RE INTEREST RATES AND PENALTIES (Received from Tax Collector 12/13/17)
- *15. RE WARRANTS (Received from Borough Administrator 12/7/17)
- *16. RE DESIGNATION OF OFFICIAL DEPOSITORIES (Received from Assistant Chief Financial Officer 12/13/17)
- *17. RE DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS FOR 2018 (Received from Borough Attorney 12/22/17)
- *18. ADOPTING CASH MANAGEMENT PLAN FOR 2018 (Received from Borough Administrator 12/21/17)
- *19. RE DESIGNATING OFFICIAL NEWSPAPERS
- *20. ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR 2018 (Received from Assistant Chief Financial Officer 12/28/17)
- *21. RE FOLLOWING PROFESSIONAL SERVICES:
 - a. ATTORNEY
 - b. AUDITOR
 - c. BOND COUNSEL
 - d. BOROUGH APPRAISER – COMMERCIAL & RESIDENTIAL PROPERTIES
 - e. BOROUGH ENGINEER
 - f. ~~BOROUGH~~ PLANNER (MASTER PLAN REEXAMINATION)
 - g. COAH PLANNER
 - h. FINANCIAL ADVISORY SERVICES

- *21. RE FOLLOWING PROFESSIONAL SERVICES: (Continued)
- i. LANDSCAPER FOR FORECLOSED & ABANDONED PROPERTIES
 - j. PROSECUTOR
 - ~~k. ALTERNATE PROSECUTOR~~
 - l. PUBLIC DEFENDER
 - m. QUALIFIED PURCHASING AGENT
 - n. RISK MANAGEMENT CONSULTANT
- *22. RE FOLLOWING CONTRACTS: PUBLIC HEALTH SERVICES - MID-BERGEN REGIONAL HEALTH COMMISSION
- *23. AUTHORIZING PETTY CASH FUNDS AS FOLLOWS:
(Received from Borough Administrator 12/7/17)
- a. BOROUGH CLERK.....\$150.00
 - b. DEPARTMENT OF PUBLIC WORKS.....\$100.00
 - c. DETECTIVE BUREAU.....\$100.00
 - d. POLICE DEPARTMENT.....\$150.00
- *24. AUTHORIZING TAX SALE OF 2017 DELINQUENT TAXES (Received from Tax Collector 12/13/17)
- *25. RE REDEMPTION CALCULATION FEES (Received from Tax Collector 12/13/17)
- *26. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED (Received from Borough Administrator 12/7/17)
- *27. RESOLUTION CANCELING SMALL BALANCES (Received from Tax Collector 12/13/17)
- *28. A RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS (Received from Borough Attorney 12/22/17)
- *29. RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER (PACO) (Received from Borough Attorney 12/22/17)
- *30. AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD AND NORTHVALE FOR USE OF THE CLOSTER POLICE FIRING RANGE FOR THE CALENDAR YEAR 2018 (Received from Borough Administrator 12/7/17)
- *31. RESOLUTION AUTHORIZING THE CONSUMPTION OF WINE DURING CERTAIN MONTHLY OPENING RECEPTIONS HELD AT THE BELSKIE MUSEUM OF ART AND SCIENCE FOR THE CALENDAR YEAR 2018 PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Received from Borough Attorney 12/22/17)
- *32. RESOLUTION CONTINUING THE CONSTRUCTION CODE OFFICIALS AUTHORITY TO GRANT UP TO 10 HOURS PER WEEK TO THE SUB CODE OFFICIALS FOR A TEMPORARY PERIOD OF TIME SUBJECT TO PROPER DOCUMENTATION AS REQUIRED BY THE BOROUGH CODE UNTIL DECEMBER 31, 2018 AT THEIR CURRENT RATE (Received from Borough Administrator 12/7/17)
- *33. RESOLUTION HIRING THE FOLLOWING INDIVIDUALS AS TEMPORARY LABORER/DRIVER IN THE DEPARTMENT OF PUBLIC WORKS – STREETS & ROADS DIVISION FROM 1/1/18 THROUGH 4/30/18 AT PER DIEM RATE OF \$25 PER HOUR, AS NEEDED, FOR THE REMOVAL OF SNOW, NOT TO EXCEED 37.5 HOURS PER WEEK: ROBERT DIPPOLITO, CARLO LEIVA, PAUL BAUDONE (Received from Borough Attorney 12/28/17)

MOTIONS

- *34. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2018, PER BOROUGH CODE CH. 127 (Received from Chief of Police 12/13/17):
- a. PERMIT NO 18-001 – FOR ANDREW G. MALAFIS, AMA CATERING, 638 WILDWOOD ROAD. W, NORTHVALE, NJ 07647, TO OPERATE CATERING TRUCK FOR SALE OF COFFEE, SNACKS, SODAS, SUBJECT TO APPROVAL BY THE BOARD OF HEALTH

11b. VOTE ON CONSENT AGENDA ITEMS

Motion to approve the above mentioned Consent Agenda minus Item Nos. 21f and 21k was made by Councilwoman Amitai, seconded by Councilwoman Witko. Councilpersons Latner, Witko, Yammarino, Chung and Amitai voted yes. Councilman Devlin abstained.

35. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

36. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

37. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 11)

38. ADJOURN

Motion to adjourn the Reorganization Meeting at 8:20 p.m. was made by Councilwoman Latner, seconded by Councilwoman Chung and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
January 11, 2018 for approval at the
Regular Meeting to be held
January 24, 2018

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
and Arlene Marie Gray, RMC,
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held January 24, 2018
Consent Agenda Item No. 17a

BOROUGH OF CLOSTER
RESOLUTION WAIVING READING OF MINUTES

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the Minutes of any prior meeting of the Mayor and Council need not be read by the Borough Clerk at the next or any succeeding Regular or Special Meeting of the Mayor and Council, provided, however, that prior to the approval of any such Minutes of a prior meeting of the Mayor and Council, a true copy of such Minutes shall have been delivered to the Mayor, each Councilperson, the Collector, and such other officials of the Borough or persons as hereafter may be designated by duly adopted Resolution of the Mayor and Council, and provided further that a true copy of such Minutes shall have been posted upon the Bulletin Board of the Borough in the Borough Hall, Closter, New Jersey, for examination by the public prior to approval of any such Minutes by the Mayor and Council.


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION FIXING MEETING DATES FOR 2018

BE IT RESOLVED by the Mayor and Council of the Borough of Closter that the Mayor and Council shall hold Regular Meetings on the second and fourth Wednesday of each month, except where otherwise noted, during the year 2018, commencing at 7:30 p.m. at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey as follows:

| | |
|-------------------|----------------------------|
| January 10, 2018 | July 11, 2018 |
| January 24, 2018 | July 25, 2018 |
| February 14, 2018 | August 8, 2018 |
| February 28, 2018 | August 22, 2018 |
| March 14, 2018 | September 12, 2018 |
| March 28, 2018 | September 26, 2018 |
| April 11, 2018 | October 10, 2018 |
| April 25, 2018 | October 24, 2018 |
| May 9, 2018 | November 19, 2018 (MONDAY) |
| May 23, 2018 | November 28, 2018 |
| June 13, 2018 | December 12, 2018 |
| June 27, 2018 | December 26, 2018 |

BE IT FURTHER RESOLVED that Work Sessions will be held the second and fourth Wednesday of each month, except where otherwise noted, at 7:30 p.m. at the Borough Hall as follows:

| | |
|-------------------|----------------------------|
| January 10, 2018 | July 11, 2018 |
| January 24, 2018 | July 25, 2018 |
| February 14, 2018 | August 8, 2018 |
| February 28, 2018 | August 22, 2018 |
| March 14, 2018 | September 12, 2018 |
| March 28, 2018 | September 26, 2018 |
| April 11, 2018 | October 10, 2018 |
| April 25, 2018 | October 24, 2018 |
| May 9, 2018 | November 19, 2018 (MONDAY) |
| May 23, 2018 | November 28, 2018 |
| June 13, 2018 | December 12, 2018 |
| June 27, 2018 | December 26, 2018 |

BE IT FURTHER RESOLVED that Special Meetings may be called at any time in accordance with the provisions of the Open Public Meetings Act at which time formal action may be taken.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | × | | × | | | |
| Councilwoman Chung | | | × | | | |
| Councilman Devlin | | | | | | × |
| Councilwoman Latner | | | × | | | |
| Councilwoman Witko | | × | × | | | |
| Councilman Yammarino | | | × | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION FIXING INTEREST RATE**

WHEREAS, N.J.S.A. 54:4-67 provided that the governing body of a municipality is to fix the rate of interest to be charged for the delinquent payment of real estate taxes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the interest shall be charged at the rate of eight percent **(8%)** per annum on the first **FIFTEEN HUNDRED DOLLARS** (\$1,500) of the delinquency, and eighteen percent **(18%)** per annum on any amount in excess of **FIFTEEN HUNDRED DOLLARS** (\$1,500), to be calculated from the date the tax or assessment was payable until the date of actual payment.

In connection with any delinquency of taxes, assessments or municipal charges exceeding \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in the sum equal to **six percent (6%)** of the delinquency.

With respect to tax certificates held by the municipality, the following additional penalties shall be charged:

- Two percent (2%)** on the amount due over \$200 up to \$5,000;
- Four percent (4%)** on the amount due over \$5,000 up to \$10,000; and
- Six percent (6%)** should the certificate amount exceed \$10,000.00.

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------|--------|--------|-----|----|--------|---------|
| Amitai | ✗ | | ✗ | | | |
| Chung | | | ✗ | | | |
| Devlin | | | | | | ✗ |
| Latner | | | ✗ | | | |
| Witko | | ✗ | ✗ | | | |
| Yammarino | | | ✗ | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION RE WARRANTS**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the proper officers of the Borough of Closter be and they are hereby authorized and directed, for the Year 2018, to issue proper warrants in payment of all items, the payment of which are mandatory under the Laws of the State of New Jersey, or pursuant to ordinance or resolutions of the Borough of Closter; and

BE IT FURTHER RESOLVED that such payments maybe made without the passage of any special resolution of the Mayor and Council of the Borough of Closter authorizing the same.


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilman Yammarino | | | X | | | |
| Councilwoman Witko | | X | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the following banks be and the same are hereby designated as **OFFICIAL DEPOSITORIES** for funds of the Borough of Closter for the calendar year **2018**:

NVE SAVINGS BANK
Englewood/Closter, New Jersey

INVESTORS BANK
Iselin, New Jersey


FIRST COMMERCE
Lakewood/Closter, New Jersey

BE IT FURTHER RESOLVED that the **Treasurer** and **Deputy Treasurer** are hereby authorized to wire funds if and when necessary.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Chung | | | X | | | |
| Councilwoman Latner | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |
| Councilwoman Amitai | X | | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION DESIGNATING SIGNATURES ON BANK ACCOUNTS

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at Investors Bank, Iselin, NJ and First Commerce, Closter NJ and Lakewood, NJ, to title of which shall be as follows:

Payroll Account
Arthur Braun Dolson, Treasurer

Accounts Payable
John C. Glidden, Jr., Mayor
Arthur Braun Dolson, Treasurer

Alternate Signatories
Council President – for Mayor
Dorothy Woods, Deputy Treasurer – for Treasurer

BE IT ALSO RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at NVE Bank, Closter Branch Office, Closter, New Jersey, the title of which shall be as follows:

Magistrate Account & Bail Account
Peter G. Geiger, Judge
and
Bonnie Switzer, Court Administrator

BE IT ALSO RESOLVED, that the Clerk shall forward a certified copy of this Resolution to the finance department.

| COUNCILPERSON | MOTION | SECOND | YES | NO | ABSENT | ABSTAIN |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

Attest: Loretta Castano
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION ADOPTING
CASH MANAGEMENT PLAN FOR 2018**

WHEREAS, N.J.S.A. 40A:5-14 requires each municipality to have a Cash Management Plan; and,

WHEREAS, the Temporary Chief Financial Officer has prepared the attached plan,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the attached plan is adopted as the Cash Management Plan of the Borough of Closter for 2018.


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilman Yammarino | | | X | | | |
| Councilwoman Witko | | X | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

CASH MANAGEMENT PLAN OF THE BOROUGH OF CLOSTER
IN THE COUNTY OF BERGEN, NEW JERSEY

1. **STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investments ("Permitted Investments") of certain public funds of the Borough of Closter, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

2. **DESIGNATION OF OFFICIALS OF THE BOROUGH OF CLOSTER AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Borough of Closter is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

3. **DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the deposit of all public funds referred to in the Plan, including any Certificates Of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

NVE Savings Bank, Closter/Englewood
Investors Bank, Iselin
First Commerce Bank, Lakewood/Closter

4. **DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

No designated brokerage firms or dealers.

5. **AUTHORIZED INVESTMENTS**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the Plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, Chapter 281 (C.52:18A-90.4); or

- (8) Agreements for the repurchase of fully collateralized securities if:
- (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of the subsection A;
 - (b) The custody of collateral is transferred to a third party;
 - (c) The maturity of the agreement is not more than 30 days;
 - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, Chapter 236 (C.17:9-41); and
 - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec 80a-1 et seq., and operated in accordance with 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - (i) attained the highest ranking or the highest letter and numerical rating recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, Chapter 410 (C.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through the use of a national or State bank located within this State; or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 Chapter 9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

6. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Closter, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Closter to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investment that involves securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough of Closter or by a third party custodian prior to or upon the release of the Borough's funds.

7. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section 3 hereof shall supply to the governing body of the Borough of Closter a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Closter as a Deposit on a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased on Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Closter.

8. TERM OF PLAN

This Plan shall be in effect from January 1, 2018 to December 31, 2018. Attached to this Plan is a Resolution of the governing body of the Borough of Closter approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Mayor and Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan as so acknowledged.

AR 11712


BOROUGH OF CLOSTER
RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that THE RECORD AND THE STAR-LEDGER be and the same are hereby designated as official newspapers of the Borough of Closter for the calendar year 2018 for the publication of ordinances, resolutions, notices and advertisements required by law, or authorized or required by ordinance of the Borough of Closter, or by the Mayor and Council thereof, all to be in the manner required by law.


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | × | | × | | | |
| Councilwoman Chung | | | × | | | |
| Councilman Devlin | | | | | | × |
| Councilwoman Latner | | | × | | | |
| Councilwoman Witko | | × | × | | | |
| Councilman Yammarino | | | × | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

**RESOLUTION ESTABLISHING TEMPORARY BUDGET
APPROPRIATIONS FOR 2018**

WHEREAS, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2018 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, this resolution will take effect on January 1, 2018 and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2017 budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2017 budget,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Closter, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Assistant Chief Financial Officer for the Borough's records.

| 2018 | SALARIES | OTHER | |
|--------------------------------|------------|------------|------------|
| APPROPRIATIONS | AND WAGES | EXPENSES | TOTAL |
| | | | |
| <u>CURRENT FUND</u> | | | |
| General Administration | 40,000.00 | 7,000.00 | 47,000.00 |
| Municipal Clerk | 55,000.00 | 5,500.00 | 60,500.00 |
| Mayor and Council | - | 1,500.00 | 1,500.00 |
| Financial Administration | 50,000.00 | 20,000.00 | 70,000.00 |
| Audit Services | - | 10,000.00 | 10,000.00 |
| Information Technology | 5,000.00 | 1,600.00 | 6,600.00 |
| Revenue Administration | 40,000.00 | 4,000.00 | 44,000.00 |
| Tax Assessment Administration | 30,000.00 | 30,000.00 | 60,000.00 |
| Legal Services | - | 50,000.00 | 50,000.00 |
| Engineering Services | - | 10,000.00 | 10,000.00 |
| Closter Improvement Commission | - | 2,500.00 | 2,500.00 |
| Historic Commission | - | 2,000.00 | 2,000.00 |
| Planning Board | 10,000.00 | 7,000.00 | 17,000.00 |
| Zoning Board of Adjustment | 10,000.00 | 8,500.00 | 18,500.00 |
| Uniform Construction Code | 80,000.00 | 2,000.00 | 82,000.00 |
| Zoning Officer | 10,000.00 | 100.00 | 10,100.00 |
| Property Maintenance | 10,000.00 | 100.00 | 10,100.00 |
| Liability Insurance | - | 175,000.00 | 175,000.00 |
| Workers Compensation | - | 55,000.00 | 55,000.00 |
| Group Health & Dental | - | 380,000.00 | 380,000.00 |
| Unemployment Compensation | - | 5,000.00 | 5,000.00 |
| Other Insurance | - | 5,000.00 | 5,000.00 |
| Police Department | 850,000.00 | 35,000.00 | 885,000.00 |
| Emergency Management | 5,000.00 | 3,000.00 | 8,000.00 |
| Fire Prevention | 11,000.00 | 2,000.00 | 13,000.00 |

| | | | |
|----------------------------------------|------------------------|------------------------|------------------------|
| Fire Protection | - | 12,000.00 | 12,000.00 |
| Fire Hydrant Service | - | 50,000.00 | 50,000.00 |
| Municipal Prosecutor | - | 2,500.00 | 2,500.00 |
| DPW Streets and Roads | 325,000.00 | 17,000.00 | 342,000.00 |
| Snow Removal | - | 7,500.00 | 7,500.00 |
| Shade Tree Commission | 2,000.00 | 10,000.00 | 12,000.00 |
| Sanitation | 70,000.00 | 2,000.00 | 72,000.00 |
| Recycling | 20,000.00 | - | 20,000.00 |
| Public Building and Grounds | 30,000.00 | 12,000.00 | 42,000.00 |
| Vehicle Maintenance | 40,000.00 | 35,000.00 | 75,000.00 |
| Board of Health | 20,000.00 | 22,000.00 | 42,000.00 |
| Environmental Commission | - | 1,000.00 | 1,000.00 |
| Animal Control | - | 3,000.00 | 3,000.00 |
| Board of Recreation | 30,000.00 | 10,000.00 | 40,000.00 |
| Senior Citizens | - | 2,000.00 | 2,000.00 |
| Maintenance of Parks & Playgrounds | - | 15,000.00 | 15,000.00 |
| Library | - | 200,000.00 | 200,000.00 |
| Electricity | - | 25,000.00 | 25,000.00 |
| Street Lighting | - | 35,000.00 | 35,000.00 |
| Telephone | - | 30,000.00 | 30,000.00 |
| Water | - | 10,000.00 | 10,000.00 |
| Natural Gas | - | 10,000.00 | 10,000.00 |
| Sewer System | - | 1,000.00 | 1,000.00 |
| Gasoline | - | 30,000.00 | 30,000.00 |
| Bergen County Utilities Authority | - | 300,000.00 | 300,000.00 |
| Solid Waste Recycling & Contingency | - | 65,000.00 | 65,000.00 |
| Contribution to Social Security System | - | 75,000.00 | 75,000.00 |
| Defined Contribution Retirement Plan | - | 1,000.00 | 1,000.00 |
| Interborough Radio/County of Bergen | \$ | 54,000.00 | 54,000.00 |
| Municipal Court | 30,000.00 | 1,500.00 | 31,500.00 |
| Public Defender | - | 500.00 | 500.00 |
| TOTAL TEMPORARY APPROPRIATIONS | \$ 1,773,000.00 | \$ 1,860,800.00 | \$ 3,633,800.00 |
| | | | |
| | | | |
| Principal | | \$ 481,000.00 | |
| Interest | | \$ 48,211.00 | |
| Green Trust Loan Program | | \$ 1,913.00 | |
| Payment of Note Principal | | \$ 314,101.00 | |
| Total Debt Service | | \$ 845,225.00 | \$ 845,225.00 |
| | | | |

| | | | |
|----------------------------------------|---------|-----------------|--------------------|
| | | | |
| <u>CAPITAL IMPROVEMENT FUND</u> | \$ - | \$ 26,250.00 | \$ 26,250.00 |
| | | | |
| | | | |
| <u>TOTAL TEMPORARY BUDGET</u> | | | \$ 4,505,275.00 |

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | X | | X | | | |

Adopted: January 2, 2018

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden
John C. Glidden, Mayor

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
BOROUGH ATTORNEY**

WHEREAS, there exists a need for professional, legal services for 2018; and
WHEREAS, funds are available for said purpose; and
WHEREAS, Edward T. Rogan, Esq. is qualified to provide professional, legal services; and
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

EDWARD ROGAN & ASSOCIATES, LLC

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
AUDITOR**

WHEREAS, there exists a need for professional, auditing services for 2018; and
WHEREAS, funds are available for said purpose; and
WHEREAS, Gary J. Vinci is qualified to provide professional, auditing services; and
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that
the resolution authorizing the award of contracts for “Professional Services” without
competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough
of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute
an agreement with:

LERCH, VINCI & HIGGINS, LLP

2. This contract is being awarded without competitive bidding pursuant to
N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to
N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the
publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice
of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to
compliance with the Affirmative Action Regulations of the State of New Jersey
and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of
Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
BOND COUNSEL**

WHEREAS, there exists a need for professional, bond counsel services for 2018; and
WHEREAS, funds are available for said purpose; and

WHEREAS, the firm of DeCotiis, FitzPatrick & Cole, LLP is qualified to provide professional, bond counsel services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:


DECOTIIS, FITZPATRICK & COLE, LLP
(REP. WILLIAM R. MAYER)

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
COMMERCIAL & RESIDENTIAL APPRAISER**

WHEREAS, there exists a need for professional, certified, commercial and residential real estate appraisal services for 2018; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Louis S. Izenberg, MAI, SRA is qualified to provide professional, certified, real estate appraisal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

IZENBERG APPRAISAL ASSOCIATES

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|---------------|---------------|------------|-----------|---------------|----------------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
BOROUGH ENGINEER**

WHEREAS, there exists a need for professional, engineering services for 2018; and
WHEREAS, funds are available for said purpose; and
WHEREAS, Dr. Stephen T. Boswell is qualified to provide professional, engineering services; and
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

BOSWELL McCLAVE ENGINEERING
(REP. NICK DeNICOLA)

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
COAH PLANNER**

WHEREAS, there exists a need for professional COAH planning services for 2018;
and

WHEREAS, funds are available for said purpose; and

WHEREAS, Christopher P. Statile, PA is qualified to provide professional COAH planning services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

CHRISTOPHER P. STATILE, PA
(REP. CAROLINE REITER, P.P., AICP)

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.

3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.

5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
FINANCIAL ADVISORY SERVICES**

WHEREAS, there exists a need for professional, financial advisory services for 2018;
and

WHEREAS, funds are available for said purpose; and

WHEREAS, Acacia Financial Group, Inc. is qualified to provide financial advisory services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

ACACIA FINANCIAL GROUP, INC.


2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
LANDSCAPER – FORECLOSED AND ABANDONED PROPERTIES**

WHEREAS, there exists a need for professional, landscaping – foreclosed and abandoned property services for 2017; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Mark Lupardi, Lupardi's Nursery, Inc. is qualified to provide landscaping-foreclosed and abandoned property services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

MARK LUPARDI
LUPARDI'S NURSERY, INC.

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
BOROUGH PROSECUTOR**

WHEREAS, there exists a need for professional legal services of a Prosecutor for 2018; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Mark Peter Fierro, Esq. is qualified to provide professional legal services as a Prosecutor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

MARK PETER FIERRO, ESQ.
MARK P. FIERRO, ESQ., LLC

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
PUBLIC DEFENDER**

WHEREAS, there exists a need for professional legal services of a Public Defender for 2018; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Peter H. Kim, Esq. is qualified to provide professional legal services as a Public Defender; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

PETER H. KIM, ESQ.
LAW OFFICES OF PETER H. KIM, P.C.

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION AUTHORIZING THE HIRING OF A
QUALIFIED PURCHASING AGENT**

WHEREAS, the Governing Body of the Borough of Closter has determined that there is a need to hire a Qualified Purchasing Agent; and

WHEREAS, the Qualified Purchasing Agent shall report directly to the Borough Administrator and Mayor and Council; and

WHEREAS, the Borough Qualified Purchasing Agent shall be paid for the calendar year 2018 at an amount not to exceed \$5,000.00; and


WHEREAS, funds are available for this purpose.

THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that Sean Canning is appointed to the position of Qualified Purchasing Agent effective January 1, 2018 for the calendar year 2018 at an amount not to exceed \$5,000.00.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |


Adopted: January 2, 2018

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION REGARDING
PROFESSIONAL SERVICES APPOINTMENT
RISK MANAGEMENT CONSULTANT**

WHEREAS, the Borough of Closter is a current member of the Bergen County Municipal Joint Insurance Fund; and

WHEREAS, the Fund Bylaws require the appointment of a Risk Management Consultant; and

WHEREAS, the Borough of Closter desires a Risk Management Consultant to perform various services in connection with its membership in the insurance fund for 2018; and

WHEREAS, insurance consultant services are an exception to the bidding requirements of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) by virtue of N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) in that said services are considered to be Extraordinary Unspecifiable Services; and

WHEREAS, Trinity Brokerage, Inc. is qualified to provide insurance and risk management services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

TRINITY BROKERAGE, INC.

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | X | X | | | |
| Councilwoman Witko | | | | | | X |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING PETTY CASH FUNDS

WHEREAS, the Borough of Closter has established certain petty cash funds in accordance with N.J.S.A 40A: 5-21;


NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the **Deputy Treasurer** be and hereby is authorized to draw the following checks to re-establish the said funds for the year **2018**:

BOROUGH CLERK..... \$150.00
DEPARTMENT OF PUBLIC WORKS..... \$100.00
DETECTIVE BUREAU..... \$100.00
POLICE DEPARTMENT..... \$150.00

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilman Yammarino | | | X | | | |
| Councilwoman Witko | | X | X | | | |

ADOPTED: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION AUTHORIZING 2018 TAX SALE


BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Collector of Taxes for the Borough of Closter is hereby authorized to conduct a *Standard Tax Sale* of *2017 delinquent taxes* for the Calendar Year of 2018 for **all** properties.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilman Yammarino | | | X | | | |

DATE: January 2, 2018

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER RESOLUTION
REDEMPTION CALCULATION FEES**

WHEREAS, N.J.S.A. 54:5-97.1 was amended to allow a municipality to charge a \$50.00 fee for a redemption calculation that has been requested by a lienholder on a certificate they own. N.J.S.A. 54:5-54 states a municipality may charge \$50.00 after two calendar year calculations.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the Tax collector is hereby authorized to charge a lienholder \$50 for a redemption calculation and any party entitled to redeem a tax sale certificate a fee of \$50 for any subsequent redemption calculations during a calendar year.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |

ADOPTED: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 2, 2018.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION AUTHORIZING CHIEF FINANCIAL OFFICER THE AUTHORITY TO
PAY CERTAIN OBLIGATIONS AS NEEDED**

WHEREAS, it is in the best interest of the Borough of Closter, Closter, New Jersey to grant authority to the Chief Financial Officer and Assistant Chief Financial Officer to pay certain obligations when due and owing prior to the regular payment of bills; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Chief Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough of Closter:

- Association Meetings/Educational Sessions/Conference Costs
- Bergen County Taxes – Regular & Open Space
- Borough Payrolls including Social Security/Medicare
- Debt Payments – Bonds, Notes & Loans, Principal & Interest
- Gasoline/Diesel Vendors
- Boards of Education
- Postmaster
- Healthcare Reimbursements
- Health & Dental Insurance Premiums
- Lease Payments (previously authorized)
- Petty Cash
- Purchases Associated with Borough Events (including Recreation)
- Sewer Disposal – BCUA
- State or County Permit Applications
- Utilities

All payment of bills will be formally signed and approved at the next scheduled Council meeting.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilman Yammarino | | | X | | | |
| Councilwoman Witko | | X | X | | | |

Adopted: January 2, 2018

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION CANCELING SMALL BALANCES

WHEREAS, N.J.S.A. 40 A:5-17.1 provides that a municipality *may* authorize the processing of tax refunds of less than TEN dollars (\$10.00) and the cancellation of tax delinquencies of less than TEN dollars (\$10.00) without further action of the Governing Body.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Closter that the Tax Collector is hereby authorized to process, without any further action on the part of the Governing Body, any property tax refund of less than \$10.00 **AND** the cancellation of any property tax delinquency of less than \$10.00.

| | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Devlin | | | | | | X |
| Councilman Yammarino | | | X | | | |

ADOPTED: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

A RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

WHEREAS, it is the policy of the Borough of Closter to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law Against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

WHEREAS, the governing body of the Borough of Closter has determined that certain procedures need to be established to accomplish this policy;

NOW, THEREFORE, BE IT REAFFIRMED by the Borough of Closter that:

Section 1: No official, employee, appointee or volunteer of the Borough of Closter by whatever title known, or any entity that is in any way a part of the Borough of Closter, shall engage, either directly or indirectly, in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in or acting on behalf of the Borough of Closter's business or using the facilities or property of the Borough of Closter.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Closter to provide services that otherwise could be performed by the Borough of Closter.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Closter, as well as all other entities subject to this resolution, to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Closter. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Closter's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Closter in order for the public to be made aware of this policy and the Borough of Closter's commitment to the implementation and enforcement of this policy.

| COUNCILPERSON | MOTION | SECOND | YES | NO | ABSENT | ABSTAIN |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

Attest: Loretta Castano
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Sent to Record 1/9/18
Publish 1/16/18

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 2, 2018.

Loretta Castano, Borough Clerk

20

BOROUGH OF CLOSTER

RESOLUTION DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Official is hereby designated at the Public Agency Compliance Officer (PACO):

Arthur Braun Dolson, Borough Administrator.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to complete the Designation of Public Agency Compliance Officer form and submit same via email to CCAUC@tres.state.nj.gov or mailed to the address on the correspondence received from the State.

| COUNCILPERSON | MOTION | SECOND | YES | NO | ABSENT | ABSTAIN |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

Attest: Loretta Castano
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 2, 2018.

Loretta Castano, Borough Clerk

EXHIBIT A



State of New Jersey

CHRIS CHRISTIE
Governor
KIM GUADAGNO
Lt. Governor

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
CONTRACT COMPLIANCE & AUDIT UNIT
EEO MONITORING PROGRAM
P.O. BOX 236
TRENTON, NJ 08625-0236
TELEPHONE (609) 292-5473/TELEFAX (609) 292-5899
CCAU@treas.state.nj.gov

Ford M. Scudder
State Treasurer

December 6, 2016

Dear Public Agency/Business Administrator,

This is a reminder that every public agency is required by law to designate a Public Agency Compliance Officer (P.A.C.O.) and **must return the enclosed completed form no later than January 10th of each year** in accordance with N.J.A.C. 17:27-3.2.

The individual designated to serve as the Public Agency Compliance Officer will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment regarding both the Public Agency and its service providers. The P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and regulations.

Each year, all Public Agencies are required to submit the name, title, address, telephone, fax, and email address of the P.A.C.O. designated by the Public Agency to the Division of Purchase and Property, Contract Compliance and Audit Unit, EEO Monitoring Program. Also, if there are any changes to the designated P.A.C.O. during the year, the Public Agency must provide an updated P.A.C.O. form.

If the public agency fails to submit the required information to the Division by January 10th of each year, the Division may refer the public agency to the Attorney General's Office for further action pursuant to N.J.S.A. 10:5-36.

As a one-time courtesy, we have enclosed the Designation of Public Agency Compliance Officer (P.A.C.O.) form that is to be completed and submitted via email to CCAU@treas.state.nj.gov or mailed to the address above. For future reference, the form is available at:
http://www.state.nj.us/treasury/contract_compliance/forms.shtml.

If you have any questions, please feel free to contact us at (609) 292-5473.

Thank you.

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE & PROPERTY
CONTRACT COMPLIANCE AUDIT UNIT
EEO MONITORING PROGRAM

Print Form

Submit by Email

Designation Of Public Agency Compliance Officer (P.A.C.O)

The designated Public Agency Compliance Officer (P.A.C.O.) is:

Public Agency:

Telephone:

Name:

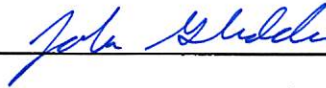
Fax:

Title:

Email:

Business Address:

Current Highest Elected or Appointed Official:



- ☐ No Person currently serving as the P.A.C.O.
- ☐ The P.A.C.O will be appointed at the next Board/Council meeting. A copy of the resolution designating the appointee will be sent to the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program.
- ☐ Additional technical assistance is required.

Public Agency Official Signature:

Please mail or fax form to:

BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD and BOROUGH OF NORTHVALE FOR THE CLOSTER POLICE FIRING RANGE

WHEREAS, the Borough of Closter has a Police Department Firing Range for training and qualification of the members of its police department; and

WHEREAS, representatives from the Borough of Norwood and Borough of Northvale have indicated a desire to share services with the Borough of Closter and to use the Closter Firing Range for members of their respective police departments from January 1, 2018 through December 31, 2018; and

WHEREAS, the Closter Chief of Police recommended this Shared Services Arrangement to the Mayor and Council and has prepared Standard Operating Procedures (SOPs) for the range as part of a Shared Services Agreement at a rate of \$300.00 per Officer; and

WHEREAS, the Borough Attorney reviewed the SOPs and Shared Services Agreement and found same to be in order; and

WHEREAS, the Borough's Risk Manager reviewed the insurance provisions and found same to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that:

1. A Shared Services Agreement between the Borough of Closter and the Borough of Norwood and the Borough of Northvale for use of the Police Firing Range is hereby authorized; and
2. The Chief of Police is hereby authorized to forward the SOPs and Shared Services Agreement to the Borough of Norwood and the Borough of Northvale; and
3. The Mayor and Clerk are hereby authorized to execute the aforementioned Shared Services Agreement

| COUNCILPERSON | MOTION | SECOND | YES | NO | ABSENT | ABSTAIN |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilman Yammarino | | | X | | | |
| Councilwoman Witko | | X | X | | | |

Adopted: January 2, 2018

APPROVED BY:


John C. Glidden, Jr. Mayor

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION AUTHORIZING THE CONSUMPTION OF WINE DURING CERTAIN MONTHLY OPENING RECEPTIONS HELD AT THE BELSKIE MUSEUM OF ART AND SCIENCE FOR THE CALENDAR YEAR 2018 PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE

WHEREAS, by correspondence dated December 4, 2017, a representative from the Belskie Museum of Art and Science, Inc. has requested permission for the museum to serve wine at its monthly opening receptions and during certain special events during the calendar year 2018 on Borough property located at the Closter Public Library; and

WHEREAS, the Mayor and Council at its meeting of December 13, 2017 acknowledged, considered and discussed this request; and

WHEREAS, pursuant to Chapter 67 of the Borough Code, the Mayor and Council may, by resolution, permit the possession and/or consumption of alcoholic beverages in a designated public or quasi public place in connection with specific events or series of events which have been authorized by the Governing Body; and

WHEREAS, pursuant to Chapter 67, the Borough Administrator or Acting Borough Administrator is authorized to grant a permit allowing the possession and/or consumption of alcoholic beverages between the hours of 12:00 noon and 10:30 p.m. in connection with specific event(s) such as monthly opening receptions conducted at the museum; and

WHEREAS, the Governing Body expressly authorizes and permits the holding of the museum's monthly opening receptions on the Closter Library grounds as outlined in the aforementioned letter from the Belskie Museum of Art and Science, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the legal consumption of wine pursuant to the provisions of Chapter 67 of the Code is hereby permitted at the Belskie Museum of Art and Science, Inc's monthly opening receptions during the calendar year 2018.

NOW THEREFORE BE IT FURTHER RESOLVED that the Acting Borough Administrator is authorized to issue a permit for same pursuant to the provisions of Chapter 67 of the Code.

| COUNCILPERSON | MOTION | SECOND | YES | NO | ABSENT | ABSTAIN |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

Attest: Loretta Castano
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held on January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

**RESOLUTION CONTINUING THE CONSTRUCTION CODE OFFICIALS AUTHORITY TO
GRANT UP TO 10 HOURS PER WEEK TO THE SUB CODE OFFICIALS FOR A
TEMPORARY PERIOD OF TIME SUBJECT TO PROPER DOCUMENTATION AS
REQUIRED BY THE BOROUGH CODE UNTIL
DECEMBER 31, 2018 AT THEIR CURRENT RATE**

WHEREAS, at the Council Meeting held on January 2, 2018, the Governing Body discussed the work schedule and work load in the Construction Office and determined that there was a need to continue the previously authorized additional work hours for the sub code officials; and


WHEREAS, it was further determined that the Construction Code Official shall have the authority to grant up to 10 hours per week to the sub code officials for a temporary period of time, subject to proper documentation as required by the Borough Code, until December 31, 2018 at their current rate.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that: this Resolution continues a previous decision of the Mayor and Council made at the public meeting held on January 2, 2018 to authorize the Construction Code Official to grant up to 10 hours per week to the sub code officials for a temporary period of time, subject to proper documentation as required by the Borough Code, until December 31, 2018 at their current rate.

| COUNCILPERSON | MOTION | SECOND | YES | NO | ABSENT | ABSTAIN |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on January 2, 2018.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION HIRING TEMPORARY LABORER(S) – PUBLIC WORKS

WHEREAS, there exists a need for Temporary Laborer(s)/ Driver(s) within the Borough of Closter, Department of Public Works; and,

WHEREAS, the following individuals have applied, interviewed for such position, and have been found by the Department of Public Works Superintendent to meet the requirements to fill the position at the Department of Public Works; and,


| | | |
|------------------|--------|------------------|
| Robert Dippolito | Driver | \$25.00 per hour |
| Carlo Leiva | Driver | \$25.00 per hour |
| Paul Baudone | Driver | \$25.00 per hour |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council Borough that Robert Dippolito, Carlo Leiva and Paul Baudone are hereby appointed to the position of Temporary Laborer / Driver in the Department of Public Works – Streets & Roads Division from January 1, 2018 through April 30, 2018 at a per diem rate of \$25.00 per hour as needed for the removal of snow; not to exceed 37.5 hours per week.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Devlin | | | | | | X |
| Councilwoman Latner | | | X | | | |
| Councilwoman Witko | | X | X | | | |
| Councilman Yammarino | | | X | | | |

Adopted: January 2, 2018

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Reorganization Meeting held January 2, 2018.

Loretta Castano, Borough Clerk