

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – JUNE 14, 2017 - 7:30 P.M

NOTICE: THERE WAS A MALFUNCTION OF THE RECORDING EQUIPMENT IN THE COUNCIL CHAMBERS. THEREFORE, NO RECORDING WAS MADE OF THIS MEETING AND MINUTES ARE PROVIDED SOLELY FROM THE BOROUGH CLERK’S AND BOROUGH ATTORNEY’S NOTES.

Council President Barad called the meeting to order at 9:05 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2017, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

Councilpersons David Barad, Alissa Latner, Robert Di Dio, Joseph Yammarino, Jannie Chung
and Victoria Amitai
Borough Administrator, Arthur Braun Dolson
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine

The following persons were absent:

Mayor John C. Glidden, Jr.

3. MAYORAL PRESENTATION(S)

Council President Barad announced he had a Certificate of Congratulations for Elvira Testa Caputo in recognition of her 35 years of dedicated service to the Borough of Closter. He explained that it has been an honor to work along side of Vi; and he wished her well in her retirement. The governing body offered a round of applause.

4. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	<u>NO APPOINTMENT</u>	3 Years Unexp. (Stabile)	31-Dec-17
Associate Member	<u>Arthur Goldberg</u> (Dep. 3/6/17)	<u>NO APPOINTMENT</u>	1 Year Unexp. (Goldberg)	31-Dec-17
Planning Board				
Class II/Rep. Gov’t of Closter	<u>Gary Montroy</u> (Resigned)	<u>NO APPOINTMENT</u>	1 Year Unexp. (Montroy)	31-Dec-17
Alternate No. 2	<u>Ansar Batool</u> (Moved to Class IV RM 3/8/17)	<u>NO APPOINTMENT</u>	2 Years Unexp. (Batool)	31-Dec-17
Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	<u>NO APPOINTMENT</u>	5 Years 5 Years Unexp.	31-Dec-21
Alternate No. 1	<u>Wanda Hollender</u> (Did not accept appointment)	<u>NO APPOINTMENT</u>	(A. Ix)	31-Dec-17
Alternate No. 2	<u>John Kashwick</u> (Resigned eff. 5/25/17)	<u>NO APPOINTMENT</u>	4 Years Unexp. (Kashwick)	31-Dec-19

CLOSTER MAYOR AND COUNCIL
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5. MAYORAL APPOINTMENTS TO COMMUNITY DEVELOPMENT FOR A 1-YEAR TERM FROM 7/1/17 TO 6/30/18:

- a. RESOLUTION APPOINTING NO APPOINTMENT AS COMMUNITY DEVELOPMENT REPRESENTATIVE FOR A 1-YEAR TERM TO 6/30/18

The following resolution was removed from this portion of the Agenda and moved to Item No. 19b as it requires a vote of the governing body.

- b. ~~RESOLUTION APPOINTING _____ AS MAYOR'S ALTERNATE TO COMMUNITY DEVELOPMENT FOR A 1-YEAR TERM TO 6/30/18~~

6. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 5/10/17, and was published in The Record issue of 5/16/17, as stated in the Municipal Clerk's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

ORDINANCE NO. 2017:1225, "AN ORDINANCE TO AMEND CODE CHAPTER 3, ADMINISTRATOR" (Received from Borough Attorney 4/27/17)

Council President Barad declared a Public Hearing.

No one wishing to be heard, the Council President closed the Public Hearing.

Motion approving adoption of Ordinance No. 2017:1225 was made by Councilman Di Dio, seconded by Councilwoman Chung and declared carried by Council President Barad upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino, Chung and Amitai.

7a. VOTE ON CONSENT AGENDA ITEMS

Motion to approve the Consent Agenda minus Item Nos. 9, 10, 11 and 15 and 19b, with the inclusion of 19a, 19c and 19d was made by Councilwoman Latner, seconded by Councilman Di Dio and declared carried by Council President Barad upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino, Chung and Amitai.

RESOLUTIONS

8. BILL RESOLUTION – JUNE 14, 2017
(Received from Deputy Treasurer 6/7/17)

9. ~~RESOLUTION APPOINTING _____ AS COMMUNITY DEVELOPMENT GOVERNING BODY REPRESENTATIVE FOR A 1-YEAR TERM TO 6/30/18~~

10. ~~RESOLUTION APPOINTING _____ AS COMMUNITY DEVELOPMENT GOVERNING BODY ALTERNATE REPRESENTATIVE FOR A 1-YEAR TERM TO 6/30/18~~

11. ~~RESOLUTION APPOINTING _____ AS MUNICIPAL REPRESENTATIVE TO PARTICIPATE IN BERGEN COUNTY OPEN SPACE TRUST REGIONAL COMMITTEE (PER ORDINANCE NO. 1999:811) FOR A 1-YEAR TERM TO 6/30/18~~

12. RESOLUTION APPOINTING KEVIN WHITNEY TO SERVE AS FIRE OFFICIAL FOR A 2-YEAR TERM FROM 8/1/17 TO 7/31/19

13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$429.95 TO APPLICANT: ENVOCARE ENVIRONMENTAL & FACILITY MGMT, 1527 ROUTE 27 SUITE 105, SOMERSET, NJ 08873, FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 5/23/17)

14. RESOLUTION NO. 2 APPROVING 2017-2018 LIQUOR LICENSE RENEWALS

15. ~~RESOLUTION NO. 3 APPROVING 2017-2018 LIQUOR LICENSE RENEWALS (ABSTENTION: YAMMARINO)~~

16. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR "CLEAN COMMUNITIES GRANT" IN THE AMOUNT OF \$16,852.18 (Received from Assistant CFO 5/31/17)

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – JUNE 14, 2017 – 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

17. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR “DISTRACTED DRIVER GRANT” IN THE AMOUNT OF \$5,500.00 (Received from Assistant CFO 5/31/17)
18. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2016 & 2017: OLSSON V. CLOSTER (Received from Borough Attorney 6/2/17)
19. RESOLUTION FIXING BASE SALARIES FOR 2017 (Received from Assistant CFO 6/6/17)
- 19a. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO HEALTH REGISTRAR UPON RETIREMENT (Received 6/13/17)
- ~~19b.~~ RESOLUTION APPOINTING _____ AS MAYOR’S ALTERNATE TO COMMUNITY DEVELOPMENT FOR A 1-YEAR TERM TO 6/30/18
- 19c. RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE DEVELOPER’S AGREEMENT FOR 17 VERVALEN STREET (CHASE BANK) Received from Borough Attorney 6/14/17

At this time, the Borough Attorney dictated the following resolution for approval by the governing body:

- 19d. RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$5,700.00 FOR FENCE REPAIR AT THE MAC BAIN FARM THROUGH OPEN SPACE FUNDING OR CAPITAL WITHOUT ANY COMMITMENT AS TO WHO WOULD ULTIMATELY BE RESPONSIBLE FOR THE COST, TO BE REVIEWED BY THE ADMINISTRATOR – MEMORIALIZING RESOLUTION TO BE PREPARED BY BOROUGH ATTORNEY FOR REGULAR MEETING TO BE HELD JUNE 28, 2017

MOTIONS

20. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/3/17:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Planner to Implement Portions of the 2008 Master Plan	Caroline Reiter P.P., AICP Christopher P. Statile, PA	NO APPOINTMENT	1 Year	31-Dec-17

21. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 6/1/17) ABSTENTION: AMITAI
- a. REGULAR MEETING HELD MAY 24, 2017
- b. WORK SESSION HELD MAY 24, 2017

22. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/3/17:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Health			2 Years Unexp.	
Alternate No. 2	<u>Vacant</u>	<u>NO APPOINTMENT</u>	(Vacant)	31-Dec-17

23. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENT(S):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Historian	<u>Arthur Goldberg</u> (Dep. 3/6/17)	<u>NO APPOINTMENT</u>	1 Year Unexp. (Goldberg)	31-Dec-17
Zoning Board of Adjustment				
Alternate No. 3	<u>Mindy Rothbaum</u> (Did not accept appointment)	<u>NO APPOINTMENT</u>	2 Years	31-Dec-18

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – JUNE 14, 2017 – 7:30 P.M.

7a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

24. REPORTS

- a. CONSTRUCTION OFFICIAL – MAY 2017 (Received 6/6/17)
- b. FIRE CHIEF – MAY 2017 (Received 6/6/17)
- c. CHIEF OF POLICE – MAY 2014 (Received 6/9/17)

25. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

15. RESOLUTION NO. 3 APPROVING 2017-2018 LIQUOR LICENSE RENEWALS (ABSTENTION: YAMMARINO)

Motion of approval was made by Councilwoman Latner, seconded by Councilman Di Dio and declared carried by Council President Barad upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Chung and Amitai. Councilman Yammarino abstained.

At this time, Borough Engineer asked for approval for the following Resolution:

25a. RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PERFORM A BOUNDARY AND TOPOGRAPHIC SURVEY OF WEST STREET BETWEEN WESTMINSTER AVE. & CLOSTER DOCK ROAD FOR AN AMOUNT NOT TO EXCEED \$7,600 (per proposal dated 6/12/17)
MEMORIALIZING RESOLUTION TO BE PREPARED BY BOROUGH ATTORNEY FOR THE REGULAR MEETING TO BE HELD JUNE 28, 2017

Motion of Approval was made by Councilwoman Latner, seconded by Councilman Di Dio and declared carried by Council President Barad upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino, Chung and Amitai.

26. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

Council President Barad opened the meeting to the public. No one wishing to be heard, Council President Barad closed the meeting to the public.

26a. Motion approving the following Resolution at 9:27 p.m. was made by Councilman Di Dio, seconded by Councilwoman Latner and declared carried by Council President Barad upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Yammarino, Chung and Amitai.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(4), “A collective bargaining agreement” and N.J.S.A. 10:4-12(b)(7), “Pending or anticipated litigation or contract negotiations”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 15-20 weeks.

Council President Barad resumed the Regular Meeting at 9:48 p.m.

27. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

28. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:49 p.m. was made by Councilman Di Dio, seconded by Councilwoman Latner and declared unanimously carried by Council President Barad.

Provided to the Mayor and Council on
June 22, 2017 for approval at the
Regular Meeting to be held
June 28, 2017

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing Borough Clerk’s notes

Approved at the Regular Meeting held June 28, 2017
Consent Agenda Item No. 25a.

BOROUGH OF CLOSTER

RESOLUTION ADOPTING ORDINANCE NO. 2017:1225

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

AN ORDINANCE TO AMEND CODE CHAPTER 3, ADMINISTRATOR

was introduced and passed at a meeting held on May 10, 2017 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and


WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.

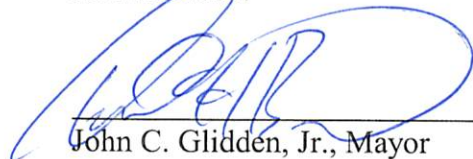
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			X			
Councilwoman Latner			X			
Councilman Di Dio	X		X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: June 14, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
ORDINANCE NO.: 2017:1225
AN ORDINANCE TO AMEND CODE CHAPTER 3, ADMINISTRATOR

WHEREAS, the Governing Body has determined that a change is required to Chapter 3, Administrator; and

WHEREAS, the Governing Body has determined that these changes are necessary and in the best interest of the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Closter, County of Bergen and State of New Jersey as follows:

Section 1. § 3-5 Duties and Responsibilities.

Delete Section 3-5 in its entirety and replace same with the following.

The Borough Administrator is responsible for ensuring that the business of the Borough is effectively and efficiently carried out and that daily operations run smoothly. The responsibilities and duties of the Administrator are outlined with more specificity in the job description which is kept on file in the Borough. However, additional duties may be assigned by the Mayor and Council. Moreover, issues that arise which are outside the scope of the Administrator's duties must be brought to the Mayor and Counsel for a final decision.

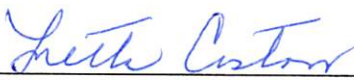
Section 2.

If any sentence, section, clause or other portion of this Ordinance or the application thereof to any person or circumstance shall, for any reason, be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or repeal the remainder of this Ordinance. All Ordinances or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency. This Ordinance shall take effect immediately upon final passage and publication as required by law.

Councilperson	Motion	Second	Aye	Nay	Absent
Councilman Barad			X		
Councilwoman Latner			X		
Councilman Di Dio	X		X		
Councilman Yammarino			X		
Councilwoman Chung		X	X		
Councilwoman Amitai			X		

Introduced: May 10, 2017
Adopted: June 14, 2017

ATTEST:



Loretta Castano, RMC, Borough Clerk



David H. Barad, Council President

Certified to be a true copy of an Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

THE BOROUGH OF CLOSTER, NJ
BERGEN COUNTY, NJ

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore


BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

Budgeted	Amount
Bergen County Tax	\$1,290,000.00
County Open Space	\$13,300.00
2016 Budget Appropriations	\$8,370.46
2017 Budget Appropriations – Operating Expenses	\$582,493.76
Payroll 5/15/17	\$245,325.70
Payroll 5/30/17	\$245,440.22
Current Treasury Account May 11, 2017 – June 14, 2017	\$2,384,930.14

Capital and Trust	Amount
Capital	\$128,316.04
Escrow Trust Account	\$37,451.39
Recreation	\$13,120.15
Housing Trust	\$2,799.50
Animal Trust	\$1,010.35
Downtown Renaissance	\$1,837.00
Community Development Block Grant	\$184.99

The foregoing resolution was adopted at a meeting of the Mayor and Council held on June 14, 2017

Attest:


Loretta Castano, Borough Clerk

Approved:


David H. Barad, Council President

June 7, 2017
10:22 AM

BOROUGH OF CLOSTER
Check Register By Check Date

Range of Checking Accts: 01CURRENT to 13TRUST Range of Check Dates: 05/11/17 to 06/14/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

check #	check date	vendor	amount paid	reconciled/void	ref num
01CURRENT		CURRENT TREASURY ACCOUNT			
10420	05/11/17	DIREC000 DIRECT ENERGY BUSINESS	2,384.13		3409
10421	05/11/17	MARIA010 MARIA PASSAFARO	43.58		3409
10422	05/11/17	ROCKL015 ROCKLAND ELECTRIC COMPANY	8,547.95		3409
10423	05/11/17	UNITE020 SUEZ WATER NEW JERSEY	13,602.76		3409
10424	05/11/17	VERIZ015 VERIZON COMMUNICATIONS	110.59		3409
10425	05/11/17	ROCKL015 ROCKLAND ELECTRIC COMPANY	18.31		3410
10426	05/11/17	ROCKL015 ROCKLAND ELECTRIC COMPANY	456.70		3411
10427	05/11/17	NJDIV010 NJ DIVISION OF	24.22		3413
10428	05/12/17	INTER011 INTERBOROUGH RADIO	51,559.50		3415
10429	05/17/17	COUNT010 COUNTY OF BERGEN	1,290,000.00		3418
10430	05/17/17	COUNT020 COUNTY OPEN SPACE TRUST FUND	13,300.00		3418
10431	05/18/17	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	531.47		3419
10432	05/18/17	SPECTR00 SPECTROTEL	3,758.60		3419
10433	05/18/17	UNITE020 SUEZ WATER NEW JERSEY	286.95		3419
10434	05/19/17	NJWEA005 NJWEA	338.00		3421
10435	05/19/17	NONNA000 NONNA CLEMENTINA'S DELI	195.00		3421
10436	05/19/17	READY005 READY REFRESH BY NESTLE	140.02		3421
10437	05/19/17	RANCO010 RANOCAS CREEK PIPE BAND LLC	100.00		3426
10438	05/25/17	CLOST070 CLOSTER PUBLIC LIBRARY	59,037.33		3431
10439	05/26/17	RANCO010 RANOCAS CREEK PIPE BAND LLC	600.00		3432
10440	05/26/17	CODYW010 CODY WATKINS	145.00		3435
10441	05/26/17	GARYC000 GARY CERBASI	145.00		3435
10442	05/26/17	WILLI030 WILLIAM DAHLE	424.84		3435
10443	05/26/17	TREAS010 TREASURER STATE OF NEW JERSEY	5,775.00		3436
10444	05/31/17	PAMIN000 PAM INVESTORS	30,737.99		3438
10445	05/31/17	TWRCUS01 TWR AS CUST FOR EBURY FD 1NJ	15,711.98		3438
10446	05/31/17	MIELE000 MIELE SANITATION CO.	17,490.80		3440
10447	05/31/17	CABLE000 OPTIMUM	134.94		3441
10448	05/31/17	DIREC001 DIRECT ENERGY BUSINESS	266.38		3441
10449	05/31/17	HORIZ000 HORIZON BCBSNJ	7,139.67		3441
10450	05/31/17	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,038.85		3441
10451	05/31/17	STAND000 STANDARD INSURANCE COMPANY	955.79		3441
10452	05/31/17	VERIZ020 VERIZON WIRELESS	1,220.84		3441
10453	06/02/17	BIGMA005 MRT RENTAL, LLC	918.00		3443
10454	06/02/17	CLAUD017 CLAUDIA GAARD	400.00		3443
10455	06/02/17	FRANC015 FRANCES WADEL	100.00		3443
10456	06/02/17	KAFKA005 KAFKA FARMS	600.00		3443
10457	06/02/17	NJDIV010 NJ DIVISION OF	90.83		3445
10458	06/14/17	ALFON000 ALFONSO DIASPARRA	265.38		3448
10459	06/14/17	ALPHO000 ALPHONSO H. YOUNG JR.	2,562.77		3448
10460	06/14/17	ANDRE010 ANDREW ORLICH	990.73		3448
10461	06/14/17	CHIEF000 DAVID BERRIAN	682.81		3448
10462	06/14/17	DAVID050 DAVID HOLLENDER	816.42		3448
10463	06/14/17	DONAL010 DONALD NICOLETTI	2,563.52		3448
10464	06/14/17	DONDE000 DONN DEEGAN	2,249.78		3448
10465	06/14/17	DONOV000 DONOVAN BLADES	569.15		3448
10466	06/14/17	JAMES035 JAMES GORDON	816.42		3448
10467	06/14/17	JAMES080 JAMES G. GABETTIE	265.38		3448
10468	06/14/17	JEROM000 JEROME IKALOWYCH	2,563.52		3448

June 7, 2017
10:22 AM

BOROUGH OF CLOSTER
Check Register By Check Date

check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued	
10469	06/14/17	JOHNL000 JOHN L. ROSE, JR.	846.68	3448
10470	06/14/17	JOSEP020 JOSEPH CORVELLI	783.03	3448
10471	06/14/17	KEVIN000 KEVIN M. DOERR	2,563.52	3448
10472	06/14/17	MELVI000 MELVIN BERNARD	680.39	3448
10473	06/14/17	NORMA010 NORMA T. KETLER	265.38	3448
10474	06/14/17	RICHA040 RICHARD D'AMICO	1,344.88	3448
10475	06/14/17	ROBER015 ROBERT C. TALMO	503.93	3448
10476	06/14/17	RONAL010 RONALD GAFFNEY	254.26	3448
10477	06/14/17	THOMA025 THOMAS MCNAMARA	503.93	3448
10478	06/14/17	TIMOTH00 TIMOTHY CONWAY	2,443.34	3448
10479	06/14/17	WILLI050 WILLIAM KUNZE	265.38	3448
10480	06/14/17	WILLI060 WILLIAM T. BREWSTER	519.81	3448
10481	06/14/17	WMCL000 W. MCLOUGHLIN	2,563.52	3448
10482	06/14/17	11PRI005 CLOSTER CAR WASH	190.00	3450
10483	06/14/17	AGTBA000 AGT BATTERY SUPPLY, LLC.	103.79	3450
10484	06/14/17	AIRGA000 AIRGAS USA, LLC	84.00	3450
10485	06/14/17	AMERI000 AMERICAN HOSE AND HYDRAULICS	1,390.00	3450
10486	06/14/17	ATLAN035 ATLANTIC TACTICAL INC.	4,026.40	3450
10487	06/14/17	BEATT000 BEATTIE PADOVANO, LLC	3,049.50	3450
10488	06/14/17	BERGE000 BERGEN CNTY DEPT OF HEALTH SER	6,212.50	3450
10489	06/14/17	BERGE020 BERGEN CNTY PROSECUTORS OFFICE	6,000.00	3450
10490	06/14/17	BEYER000 BEYER BROS. CORP.	4,603.98	3450
10491	06/14/17	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	4,500.00	3450
10492	06/14/17	CDW00000 CDW GOVERNMENT	525.00	3450
10493	06/14/17	CLOST030 CLOSTER EXXON SERVICE CENTER	36.00	3450
10494	06/14/17	CLOST080 CLOSTER VOLUNTEER AMBULANCE	650.00	3450
10495	06/14/17	CUSTO001 CUSTOM BANDAG INC	9,215.24	3450
10496	06/14/17	DECAR010 DECARLO TREE MASTER	1,195.00	3450
10497	06/14/17	DECOT000 DECOTIIS, FITZPATRICK, COLE &	4,578.06	3450
10498	06/14/17	DEUNI000 D & E UNIFORMS	55.95	3450
10499	06/14/17	EDWAR010 EDWARD ROGAN & ASSOCIATES	30,067.00	3450
10500	06/14/17	EREVI005 eREVIVAL LLC	950.00	3450
10501	06/14/17	FIRES000 FIRE & SAFETY SERVICES, LTD.	52.00	3450
10502	06/14/17	GENER000 GENERAL CODE LLC	4,400.00	3450
10503	06/14/17	GOLDT000 GOLD TYPE BUSINESS MACHINES	842.40	3450
10504	06/14/17	GTMAR000 GT MARKETING, LTD	100.00	3450
10505	06/14/17	HOMET000 HOMETOWN HARDWARE INC.	91.36	3450
10506	06/14/17	JBLOC000 J & B LOCK & ALARM, INC.	232.50	3450
10507	06/14/17	LERCH000 LERCH, VINCI & HIGGINS, LLP	1,590.00	3450
10508	06/14/17	LEROY000 LEROY S. MEAD POST 111	604.60	3450
10509	06/14/17	LUBEN005 LUBENET, LLC	1,024.95	3450
10510	06/14/17	LUPAR000 LUPARDI'S NURSERY INC.	2,315.00	3450
10511	06/14/17	MARKF000 MARK FIERRO, ESQ.	2,080.00	3450
10512	06/14/17	MCGRA005 MCGRATH MUNICIPAL	2,247.50	3450
10513	06/14/17	MEDTR000 PHYSIO-CONTROL CORP.	471.00	3450
10514	06/14/17	MGLPR000 MGL PRINTING SOLUTIONS	593.00	3450
10515	06/14/17	MUSKY000 MUSKY TROUT HATCHERIES, LLC	1,500.00	3450
10516	06/14/17	NEOP0025 NEOPOST USA INC.	432.51	3450
10517	06/14/17	NICKS000 NICK'S TOWING SERVICE	246.25	3450
10518	06/14/17	NJASS000 NJ ASSOC. OF CHIEFS OF POLICE	345.00	3450
10519	06/14/17	NONNA000 NONNA CLEMENTINA'S DELI	126.55	3450
10520	06/14/17	NORTH010 NORTH JERSEY MEDIA GROUP	37.95	3450

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued		
10521	06/14/17	OLDDO000 OLD DOMINION BRUSH COMPANY, INC	1,103.06		3450
10522	06/14/17	ORGAN005 ORGANIC RECYCLING INC NY	480.00		3450
10523	06/14/17	PARTS003 PARTS AUTHORITY, INC.	685.33		3450
10524	06/14/17	PESH-000 PESH-E-LECTRIC, INC.	1,243.00		3450
10525	06/14/17	PETRO006 PETROLEUM EQUIPMENT SERVICE O	496.25		3450
10526	06/14/17	RACHL000 RACHLES/MICHELE'S OIL CO., INC	9,877.28		3450
10527	06/14/17	RDESP000 R D'ESPOSITO PRINTING CO	32.00		3450
10528	06/14/17	RESOR000 RESORTS CASINO HOTEL	387.00		3450
10529	06/14/17	RRDON000 RR DONNELLEY	63.00		3450
10530	06/14/17	RUGGE000 SMITTY'S PRODUCTIONS INC	543.90		3450
10531	06/14/17	RUSCO000 RUSCON TRUCK SERVICE & EQUIPT	43.98		3450
10532	06/14/17	SOPHI000 SOPHIE HEYMANN	42.10		3450
10533	06/14/17	STAPL000 STAPLES	493.43		3450
10534	06/14/17	STORR000 STORR TRACTOR COMPANY	1,028.03		3450
10535	06/14/17	TENAF015 TENAFLY MOWER SERVICE, INC.	69.90		3450
10536	06/14/17	THECA005 THE CANNING GROUP	416.67		3450
10537	06/14/17	TILCO000 TILCON NY/CREDIT DEPT	795.52		3450
10538	06/14/17	TRI-C005 TRI-COUNTY TERMITE & PEST	50.00		3450
10539	06/14/17	TRINI005 TRINITY BROKERAGE, INC.	4,155.81		3450
10540	06/14/17	WOODL000 WOOD LANDSCAPES, INC.	875.00		3450
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	121	0	1,676,861.20	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	121	0	1,676,861.20	0.00
04	CAPITAL	CAPITAL ACCOUNT			
820	05/11/17	BEYERF00 BEYER FORD	34,120.00		3414
821	05/24/17	CURRE000 CURRENT TREASURY FUND	60.00		3427
822	06/14/17	AMERI000 AMERICAN HOSE AND HYDRAULICS	2,494.62		3451
823	06/14/17	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	2,421.00		3451
824	06/14/17	DELAC001 IDENTIFICATION SIGNS LLC	340.00		3451
825	06/14/17	DYKES000 DYKES LUMBER COMPANY, INC	115.20		3451
826	06/14/17	GEMRO005 GEMROSE UTILITY LLC	38,950.00		3451
827	06/14/17	PARTA010 PARTAC PEAT CORPORATION	8,818.92		3451
828	06/14/17	PESH-000 PESH-E-LECTRIC, INC.	1,410.00		3451
829	06/14/17	PROTS000 PROFESSIONAL TECHNOLOGY	28,858.37		3451
830	06/14/17	SNAP-010 SNAP-ON INDUSTRIAL	1,206.41		3451
831	06/14/17	STORR000 STORR TRACTOR COMPANY	8,471.92		3451
832	06/14/17	SUPER015 SUPERIOR DISTRIBUTORS CO., INC	1,049.60		3451
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	13	0	128,316.04	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	13	0	128,316.04	0.00
12	COAH ACCOUNT	COAH ACCOUNT INVESTORS			
37	06/14/17	CHRIS037 CHRISTOPHER P. STATILE, P.A.	2,132.50		3452
38	06/14/17	DECOT000 DECOTIIS, FITZPATRICK, COLE &	375.00		3452
39	06/14/17	MICHE025 MICHAEL P. BOLAN, PP/AICP	292.00		3452

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
12	COAH ACCOUNT	COAH ACCOUNT INVESTORS	Continued		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	2,799.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	2,799.50	0.00
13	DEV ESCROW	ESCROW MUNIDEX CHECKING 1			
1540	05/19/17	CCJRE005 CC&J REAL ESTATE	86.81		3422
1541	06/14/17	BEATT000 BEATTIE PADOVANO, LLC	100.00		3453
1542	06/14/17	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	1,141.94		3453
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	1,328.75	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	1,328.75	0.00
13	DEV ESCROW 2	ESCROW EDMUNDS CHECKING 2			
3041	05/19/17	ANDER005 ANDERSON, KRISTIN	153.72		3423
3042	06/14/17	BEATT000 BEATTIE PADOVANO, LLC	5,208.00		3454
3043	06/14/17	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	2,418.28		3454
3044	06/14/17	MASER005 MASER CONSULTING P.A.	1,967.50		3454
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	9,747.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	9,747.50	0.00
13	TRUST	Trust Checking			
226	05/18/17	KGCON005 KG CONSTRUCTION INC.	291.53		3420
227	05/19/17	ALOCO005 A. LOCONTE IRREV TRUST 02	615.00		3424
228	05/31/17	PAMIN000 PAM INVESTORS	20,000.00		3439
229	05/31/17	JONLI005 JON-LIN INC.	4,579.61		3442
230	05/31/17	LAWRE005 LAWRENCE H KLEINER LLC	640.00		3442
231	06/14/17	LUBEN005 LUBENET, LLC	249.00		3455
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	6	0	26,375.14	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	6	0	26,375.14	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	150	0	1,845,428.13	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	150	0	1,845,428.13	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	8,370.46	0.00	0.00	8,370.46
CURRENT FUND	7-01	1,668,490.74	0.00	0.00	1,668,490.74
GENERAL CAPITAL FUND	C-04	128,316.04	0.00	0.00	128,316.04
HOUSING TRUST FUND	T-12	2,799.50	0.00	0.00	2,799.50
OTHER TRUST FUND	T-13	26,375.14	0.00	0.00	26,375.14
Year Total:		29,174.64	0.00	0.00	29,174.64
Total of All Funds:		1,834,351.88	0.00	0.00	1,834,351.88

Project Description	Project No.	Project Total
19 VER VALEN ST	030-690102	512.28
9 NEW SREET	032-702300	119.00
32 RUTGERS ST	033-703300	510.66
119 CEDAR LANE	033-703900	86.81
49 JOHN STREET	040-538700	100.00
104 FOREST STREET	2010047625	198.00
53 TAILLON TERRACE	2010047682	305.64
HARTFORD STREET	2010047757	840.00
61 CEDAR LANE	2010047963	153.72
19 VER VALEN ST	2010048128	3,214.80
19 VER VALEN ST	2010048136	99.00
597 PIERMONT ROAD	2010048284	834.80
570 PIERMONT RD UNIT C-8	2010048508	318.40
247 WEST STREET	2010048664	206.64
233 HIGH STREET	2010048680	312.66
76 HICKORY LANE	2010048698	399.34
43 WAINWRIGHT AVE	2010048995	300.00
597 PIERMONT ROAD	2010049118	1,967.50
8 LAURENCE COURT	2010049126	297.00
272 KNICKERBOCKER ROAD	2010049191	300.00
Total of All Projects:		<u>11,076.25</u>

June 7, 2017
09:24 AM

BOROUGH OF CLOSTER
Check Register By Check Date

Page No: 1

Range of Checking Accts: 14RECREATION to 15ANIMALCONTROL Range of Check Dates: 05/11/17 to 06/14/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
14RECREATION SPECIAL RECREATION ACCOUNT					
344	05/12/17	PARAG010 PARAGON SCHOOL OF ARTISTIC	50.00		3416
345	06/14/17	CLOST010 CLOSTER BOARD OF EDUCATION	507.00		3456
346	06/14/17	CLOST015 CLOSTER COACHES ASSOCIATION	3,661.14		3456
347	06/14/17	PARTA010 PARTAC PEAT CORPORATION	1,902.01		3456
348	06/14/17	TRINI005 TRINITY BROKERAGE, INC.	7,000.00		3456

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	13,120.15	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	13,120.15	0.00

15ANIMALCONTROL ANIMAL ACCOUNT					
143	05/16/17	POSTM015 POSTMASTER OF PARAMUS	481.12		3417
144	06/14/17	AMGRA000 AM GRAPHICS CO., INC.	410.00		3457
145	06/14/17	BERGE000 BERGEN CNTY DEPT OF HEALTH SER	119.23		3457

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	1,010.35	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	1,010.35	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	14,130.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	14,130.50	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	T-14	13,120.15	0.00	0.00	13,120.15
DOG TRUST	T-15	1,010.35	0.00	0.00	1,010.35
Total of All Funds:		14,130.50	0.00	0.00	14,130.50

June 7, 2017
10:26 AM

BOROUGH OF CLOSTER
Check Register By Check Date

Page No: 1

Range of Checking Accts: 17FOODLOCKER to CURRENT-MANUAL Range of Check Dates: 05/11/17 to 06/14/17
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
18	DOWNTOWN REN	DOWNTOWN RENAISSANCE ACCOUNT			
4	06/14/17	KEYST010 KEYSTONE RIDGE DESIGNS, INC	1,837.00		3458

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,837.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,837.00	0.00

21	CDBG MANUAL	CDBG MANUAL			
706051	06/05/17	CURRE000 CURRENT TREASURY FUND	184.99		3446

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	184.99	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	184.99	0.00

CURRENT-MANUAL	CURRENT - MANUAL				
705111	05/11/17	PAYRO000 PAYROLL AGENCY ACCOUNT	93.68		3412
705121	05/12/17	NJSHB000 NJSHBP	87,312.24		3406
705191	05/19/17	NEOPO015 NEOPOST LEASING	4,000.00	05/19/17 VOID	3425
705252	05/25/17	PAYRO000 PAYROLL AGENCY ACCOUNT	9,162.25		3428
705253	05/25/17	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	245,440.22		3430
705261	05/26/17	PAYRO000 PAYROLL AGENCY ACCOUNT	95.85		3433
705262	05/26/17	NEOPO015 NEOPOST LEASING	4,000.00		3434
706052	06/05/17	CAPIT000 CAPITAL CHECKING	116,625.00		3447
706061	06/06/17	NATIO005 NATIONAL BENEFIT SERVICES, LLC	14.00		3449

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	1	462,743.24	4,000.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	1	462,743.24	4,000.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	10	1	464,765.23	4,000.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	1	464,765.23	4,000.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	462,743.24	0.00	0.00	462,743.24
	T-18	1,837.00	0.00	0.00	1,837.00
	T-21	184.99	0.00	0.00	184.99
Year Total:		2,021.99	0.00	0.00	2,021.99
Total of All Funds:		464,765.23	0.00	0.00	464,765.23

June 7, 2017
09:40 AM

BOROUGH OF CLOSTER
Check Register By Check Id

Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL Range of Check Ids: 705103 to 705103
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
705103	05/10/17	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	245,325.70		3405

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount</u>	<u>Void</u>
Checks:	1	0	245,325.70		0.00
Direct Deposit:	0	0	0.00		0.00
Total:	1	0	245,325.70		0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	245,147.40	0.00	0.00	245,147.40
Total of All Funds:		245,147.40	0.00	0.00	245,147.40

June 7, 2017
09:40 AM

BOROUGH OF CLOSTER
Check Register By Check Id

Project Description	Project No.	Project Total
295 CLOSTER DOCK RD	2010048706	178.30
Total of All Projects:		<u>178.30</u>

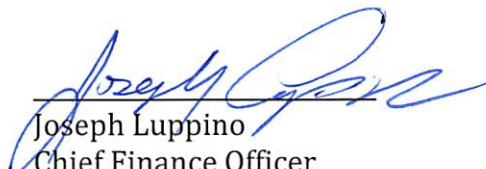
CHIEF FINANCIAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Bergen County Tax	\$ 1,290,000.00
County Open Space	13,300.00
2016 Budget Appropriations	8,370.46
2017 Budget Appropriations - Operating	582,493.76
Payroll 05/15/17	245,325.70
Payroll 05/30/17	245,440.22
Total Current Treasury 05/11- 06/14/17	<u>\$2,384,930.14</u>

Capital	\$	128,316.04
Escrow Trust Account	\$	37,451.39
Recreation	\$	13,120.15
Housing Trust	\$	2,799.50
Animal Account	\$	1,010.35
Downtown Renaissance	\$	1,837.00
Community Development Grant	\$	184.99


Joseph Luppino
Chief Finance Officer
Borough of Closter

Dated: June 14, 2017

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION APPOINTING FIRE OFFICIAL

WHEREAS, there exists a need to provide the services of a Fire Official for the Borough of Closter; and


WHEREAS, Kevin Whitney is the current Fire Official and has shown to be qualified for said position;

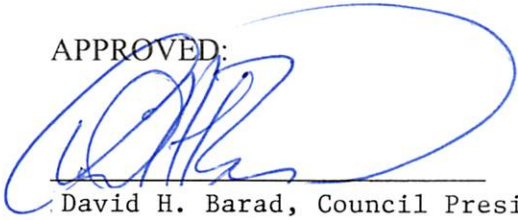
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, Kevin Whitney serve as Fire Official for a 2-year term from August 1, 2017 to July 31, 2019.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			✗			
Councilwoman Latner	✗		✗			
Councilman Di Dio		✗	✗			
Councilman Yammarino			✗			
Councilwoman Chung			✗			
Councilwoman Amitai			✗			

Adopted: June 14, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:

David H. Barad, Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION

WHEREAS, the following vendor has posted escrow with the Borough of Closter for Police Traffic Director Services in compliance with Local Finance Notice 2000-14; and

WHEREAS, the Chief of Police, having been satisfied that all payments to the Police Officers for said services have been accounted for as well as a 25% Administrative Fee retained by the Borough, recommends release of all remaining funds to:

<u>Applicant</u>	<u>Amount</u>
Envocare Environmental & Facility Mgmt 1527 Route 27 Suite 105 Somerset, NJ 08873	\$ 429.95

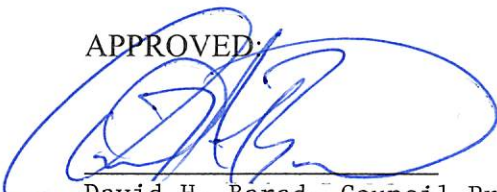
THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is and hereby authorized to return the remaining escrows to the above named vendor.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			×			
Councilman Barad			×			
Councilwoman Chung			×			
Councilman Di Dio		×	×			
Councilwoman Latner	×		×			
Councilman Yammarino			×			

Adopted: June 14, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:

David H. Barad, Council President

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION NO. 2 - RENEWING 2017-2018 LIQUOR LICENSES

BE IT RESOLVED by the Mayor and Council of the Borough of Closter in the County of Bergen and the State of New Jersey, that the renewal of the following licenses for the sale and consumption of alcoholic beverages, pursuant to N.J.S.A. 33:1-1, et. seq. for the term of one (1) year commencing July 1, 2017 and ending June 30, 2018 be and the same are hereby approved and authorized:

<u>NAME AND ADDRESS</u>	<u>LICENSE NUMBER</u>
GJEVUKAJ RESTAURANT CORP. t/a Sear House 411 Piermont Road	0207-33-003-007
HOOT TWO LLC t/a Bareburger 129 Vervalen Street	0207-33-005-006
NORMLIN, INC. t/a Rudy's Pizza 55 Vervalen Street	0207-33-001-008
HARVEST RESTAURANT, LLC (Inactie/Pocket)	0207-33-007-009
ANANT, INC. t/a Garden State Dairy & Liquor 135 Oakland Avenue	0207-44-004-006

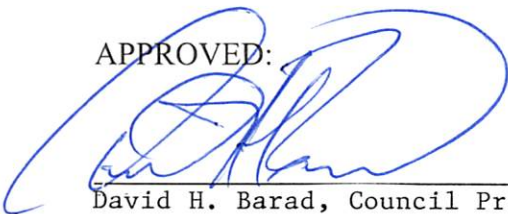
BE IT FURTHER RESOLVED, that the aforesaid licenses shall be issued for use at the indicated locations as shown on the application, in the name of the Borough of Closter, and the Borough Clerk be and she is hereby designated as the municipal official to sign, attest and deliver the said license certificates on behalf of the Borough of Closter, to the aforesaid licensees upon payment of the fees of such license and upon compliance by said licensees with all other applicable statutes, ordinances and regulations.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			X			
Councilwoman Latner	X		X			
Councilman Di Dio		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 14, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED: 
David H. Barad, Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

BOROUGH OF CLOSTER
RESOLUTION NO. 3 - RENEWING 2017-2018 LIQUOR LICENSES

BE IT RESOLVED by the Mayor and Council of the Borough of Closter in the County of Bergen and the State of New Jersey, that the renewal of the following licenses for the sale and consumption of alcoholic beverages, pursuant to N.J.S.A. 33:1-1, et. seq. for the term of one (1) year commencing July 1, 2017 and ending June 30, 2018 be and the same are hereby approved and authorized:

NAME AND ADDRESS**LICENSE NUMBER**

BPO ELKS 2304
t/a Benevolent & Protective Order of Elks
148 Railroad Avenue

0207-31-014-002

BE IT FURTHER RESOLVED, that the aforesaid licenses shall be issued for use at the indicated locations as shown on the application, in the name of the Borough of Closter, and the Borough Clerk be and she is hereby designated as the municipal official to sign, attest and deliver the said license certificates on behalf of the Borough of Closter, to the aforesaid licensees upon payment of the fees of such license and upon compliance by said licensees with all other applicable statutes, ordinances and regulations.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			×			
Councilwoman Latner		×	×			
Councilman Di Dio	×		×			
Councilman Yammarino						×
Councilwoman Chung			×			
Councilwoman Amitai			×			

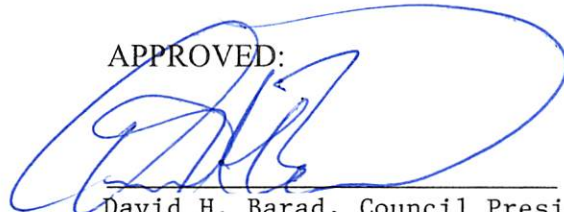
Adopted: June 14, 2017

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



David H. Barad, Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

**RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND
APPROPRIATION UNDER N.J.S.A. 40A: 4-87 FOR
“Clean Communities Grant”**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Closter hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of **\$16,852.18** which item is now available as revenue from the **Clean Communities Grant**.

BE IT FURTHER RESOLVED that the total sum thereof of **\$16,852.18** is and the same is hereby appropriated under the caption of:

Chapter 159 – Clean Communities Grant

BE IT FURTHER RESOLVED, that the Chief Financial Officer will electronically submit this certified resolution along with the form to the Division of Local Government Services as per LFN 2014-11.

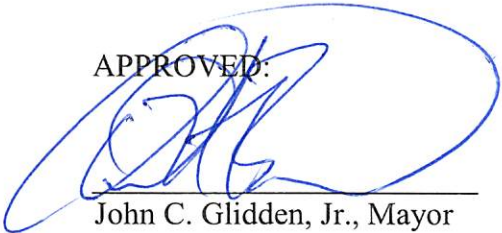
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			×			
Councilwoman Latner	×		×			
Councilman DiDio		×	×			
Councilman Yammarino			×			
Councilwoman Chung			×			
Councilwoman Amitai			×			

Adopted: June 14, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

**RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND
APPROPRIATION UNDER N.J.S.A. 40A: 4-87 FOR
“Distracted Driver Grant”**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Closter hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$5,500.00 which item is now available as revenue from the **Distracted Driver Grant**.

BE IT FURTHER RESOLVED that the total sum thereof of **\$5,500.00** is and the same is hereby appropriated under the caption of:


Chapter 159 – Distracted Driver Grant

BE IT FURTHER RESOLVED, that the Chief Financial Officer will electronically submit this certified resolution along with the form to the Division of Local Government Services as per LFN 2014-11.

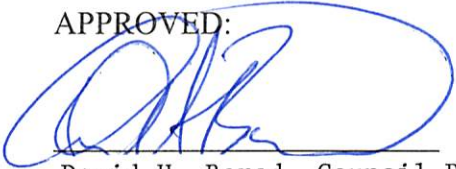
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			X			
Councilwoman Latner	X		X			
Councilman DiDio		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 14, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


David H. Barad, Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION APPROVING THE SETTLEMENT OF
A TAX APPEAL FOR THE YEARS 2016 & 2017:
OLSSON V. CLOSTER**

WHEREAS, the tax payers, Carl and Helga Olsson, appealed the assessment levied on Block 1901, Lot 2 for the years 2016 & 2017; and

WHEREAS, the subject property's street address is 215 Irving Avenue; and

WHEREAS, the taxpayer, the appraiser and the assessor have agreed to compromise the appeal on the following terms: the appeal for 2016 will be withdrawn and the assessment for 2017 on the property shall be reduced from \$1,660,000 to \$1,550,000; and

WHEREAS, there are sufficient funds available in the reserve for tax appeals account to satisfy the tax refund; and

WHEREAS, the assessor and commercial appraiser are of the opinion that the revised valuation is consistent with true value of the property.

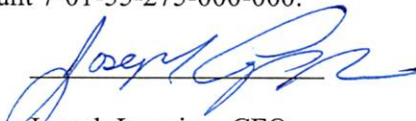
NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeal encaptioned Olsson v. Borough of Closter as hereinbefore set forth is approved and the Borough Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for the **Tax Appeal** are available to the Borough of Closter in account 7-01-55-275-000-000.


June 14, 2017


Joseph Luppino, CFO

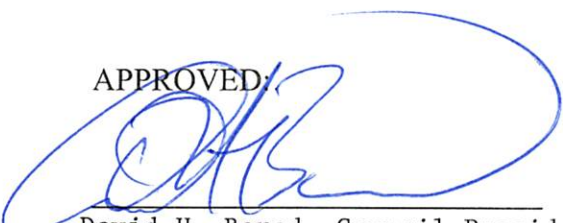
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Barad			X			
Councilwoman Latner	X		X			
Councilman Di Dio		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 14, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


David H. Barad, Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
RESOLUTION FIXING BASE SALARIES FOR 2017**

WHEREAS, the Mayor and Council of the Borough of Closter have adopted Ordinance 2016:1212 providing for base salaries and compensation for Borough Employees not covered by bargaining unit contracts; and

WHEREAS, the Ordinance provides ranges of minimum and maximum base salaries for the various departments and positions specified therein; and

WHEREAS, the Mayor and Council do desire to establish the base salary and compensation for the year 2017 unless otherwise noted for certain employees of the Borough of Closter; and

WHEREAS, said base salary amounts will be prorated in the event that an employee only serves a portion of the year in a covered position; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that the base salaries for the employees mentioned below, retroactive to January 1, 2017 be and are hereby set as follows:

<u>Office and Position</u>	<u>Amount</u>
Administration	
Borough Administrator/Treasurer	81,600.00
Administrative Secretary	52,635.92
Borough Clerk/Assessment Search Officer	103,897.25
Deputy Borough Clerk	57,338.60
Assistant to the Borough Clerk – PT	55.99/hr.
IT Manager	16,932.00
Shade Tree Administrative Assistant	3,359.87
Finance	
Tax Collector/Tax Search Officer/Supervisor of Accounts	78,349.69
Deputy Treasurer/Benefits Clerk/Finance Clerk COAH	61,341.44
Assistant to Tax Collector/Payroll Clerk	49,051.15
Assistant to Chief Financial Officer	16,777.69
Tax Assessor	34,124.75
Assessor Clerical Assistant	49,739.45
Court	
Municipal Court Judge	20,808.00
Municipal Court Administrator/Violations Clerk	64,850.67
Sound Recording Clerk – Hourly	17.36/hr.
Construction, Zoning & Land Use	
Construction Office Technical Assistant/Zoning	50,232.43
Land Use Coordinator/Zoning	18,003.01
Land Use Coordinator/Zoning – Special Mtgs.	120.00/mtg.
Property Maintenance Inspector – PT	25.39/hr.
Code Enforcement Official (Trees)	58.36/hr.
Fire Sub-code Official	8,409.42
Building Technical Inspector	6,516.24
Building Inspector	7,803.00
Building Sub-code Official	20,638.74
Electrical Sub-code Official	15,606.00
Electrical Inspector	10,674.50
Electrical Sub-code Inspector – PT	37.02/hr.
Plumbing Sub-code Official	25,229.32
Elevator Sub-code Official	2,705.04
Construction Office Technical Assistant/Planning	30,917.53
Land Use Coordinator/Planning	14,661.54
Land Use Coordinator/Planning – Special Mtgs.	120.00/mtg.
Historic Preservation Commission	120.00/mtg.
Environmental Commission	120.00/mtg.
Vehicle Allowance	720.00

Public Safety

Fire Prevention Official	17,957.55
Fire Prevention Inspector – 1st Year	19.88/hr.
Fire Prevention Inspector – 2nd Year	22.04/hr.
Fire Prevention Inspector – 3rd Year	26.31/hr.
Police Chief	162,296.89
Civilian Records Clerk - PT (January)	2,427.60
Civilian Records Clerk FT (February – December)	33,982.96
Emergency Management Coordinator	6,573.61
Deputy Emergency Management Coordinator	1,644.22
Crossing Guard – Probationary	15.21/hr.
Crossing Guard – 1st Year	16.11/hr.
Crossing Guard – 2nd Year	17.02/hr.
Crossing Guard – 3rd Year	18.19/hr.

Public Works

Superintendent, D.P.W.	114,729.15
Waste Water License – Level 1	2,000.00
Waste Water License – Level 2 (paid for highest license only)	3,000.00
Indoor Air Quality	3,000.00
Storm Water Management	3,000.00
Recycling Coordinator/DPW Clerical	54,052.33

Recreation & Leisure Services.

Recreation Director	33,522.92
Deputy Recreation Director	5,020.33
Deputy Recreation Director – Field Maintenance	9,479.94
Recreation Secretary	3,118.49

Summer Recreation ½ day

Starting Counselor	8.50
2 nd year Counselor	8.93
Lead Counselor	13.01
Supervisor Assistant	27.89
Supervisor	55.24


Summer Recreation FT

Starting Counselor	8.50
Camp Director	35.00

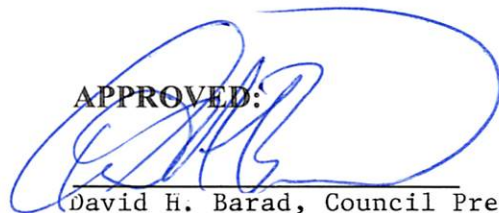
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilman Barad			X			
Councilman Di Dio		X	X			
Councilman Yammarino			X			
Councilwoman Latner	X		X			
Councilwoman Chung			X			

Adopted: June 14, 2017

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


David H. Barad, Council President

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 14, 2017.

Loretta Castano, Borough Clerk

10/15/17

BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO
HEALTH REGISTRAR UPON RETIREMENT

WHEREAS, Elvira Testa Caputo, has informed the Borough that he will be retiring from employment in his position as Health Registrar, Secretary and Licensing Official effective June 15, 2017.

WHEREAS, pursuant to Borough ordinance, upon retirement, Mrs. Caputo is entitled to payment for a portion of his unused sick days, vacation days and accrued time; and

WHEREAS, the total payment has been calculated to equal \$ **38,794.11** (See Attachment A); and the Finance Office has confirmed the gross amount due with Mrs. Caputo and

WHEREAS, it has been agreed between the parties that the amount due shall be paid in two (2) payments. The **initial** payment shall be paid on June 30, 2017 in the amount of \$ **19,397.05** and the **final** payment will be paid on January 15, 2018 in the amount of \$**19,397.06**.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that the aforementioned payments are hereby authorized.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for said retirement, are available to the Borough in account T-13-56-000-094-000.

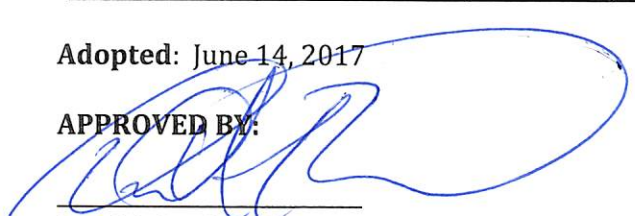
Dated: June 28, 2017


 Joseph Luppino, Chief Finance Officer


COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Barad			X			
Councilwoman Latner	X		X			
Councilman Di Dio		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 14, 2017

APPROVED BY:


 David H. Barad
 Council President

ATTEST:


 Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on June 14, 2017.

 Loretta Castano, Borough Clerk

ATTACHMENT A

BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING THE MAYOR TO SIGN
THE DEVELOPER'S AGREEMENT FOR 17 VERVALEN STREET (CHASE BANK)

WHEREAS, the Planning Board for the Borough of Closter granted preliminary and final site plan approval to the developers of 17 VerValen Street (Chase Bank) for the property located at Block 1607, Lots 1.01 and 1.02 on the Borough's tax map and memorialized same in a Resolution dated April 5, 2017 and a Corrective Resolution dated May 25, 2017; and

WHEREAS, the attorney for the Planning Board prepared the Developer's Agreement and forwarded same to the Borough Attorney for review; and

WHEREAS, the Borough Attorney reviewed the Agreement and completed the Developer's Agreement Checklist verifying that key requirements outlined in the Agreement had been met, however, one revision to the Developer's Agreement is required (reference to and inclusion of the Corrective Resolution); and

WHEREAS, the Planning Board attorney has been notified and is preparing a revision; and

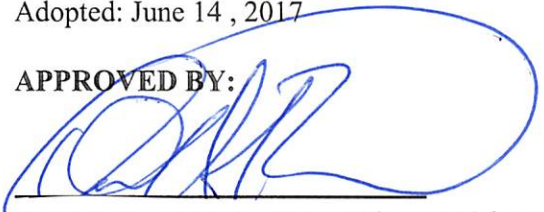
WHEREAS, the applicant's attorney has been advised of the need for the revision.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the Mayor and Clerk are hereby authorized to execute the aforementioned Developer's Agreement subject to receipt by the Borough Attorney of the required and signed revision.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Barad			X			
Councilman Latner	X		X			
Councilman Di Dio		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: June 14 , 2017

APPROVED BY:


David H. Barad, Council President

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on June 14, 2017.

Loretta Castano, Borough Clerk

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – JUNE 14, 2017 - 7:30 P.M.

NOTICE: THERE WAS A MALFUNCTION OF THE RECORDING EQUIPMENT. THEREFORE, NO RECORDING WAS MADE OF THIS MEETING. MINUTES ARE PROVIDED SOLELY FROM THE BOROUGH CLERK'S AND BOROUGH ATTORNEY'S NOTES

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, June 14, 2017. Council President David Barad called the meeting to order at 7:32 p.m.

1. PLEDGE OF ALLEGIANCE

Council President Barad invited all to join in the Pledge of Allegiance

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was published in The Record and the Star Ledger on January 9, 2017, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Councilpersons David Barad, Alissa Latner, Robert Di Dio, Joseph Yammarino, Jannie Chung
and Victoria Amitai
Borough Administrator, Arthur Braun Dolson (7:55 p.m.)
Borough Attorney, Edward Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick De Nicola
Chief of Police, Dennis Kaine

The following persons were absent:

Mayor John C. Glidden, Jr.

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF MAY 25, 2017 – Council President Barad asked if any member of the Council wished to address any matter or provide any comments. No reference was made to any mail list item.

b. MAIL LIST OF JUNE 1, 2017 - Council President Barad asked if any member of the Council wished to address any matter or provide any comments.

Item No. 2 Received 05/25/17, Dated 05/25/17 from John Kashwick to Nils Abate, Chair, Shade Tree Commission re Formal resignation from the Closter Shade Tree Commission effective immediately (Alt. No. 2 for a 4-Year term to 12/31/19) Copy to Board of Ethics

Councilwoman Amitai acknowledged former Councilman John Kashwick's service on the Shade Tree Commission and his letter of resignation.

Item No. 3 Received 05/26/17, Dated 05/17/17 from Richard T. Hammer, Acting Commissioner, State Department of Transportation, to Mayor Glidden; c: Municipal Clerk, Municipal Engineer re Notification of selection to receive funding for Fiscal Year 2017 Municipal Aid Program for Homans Avenue (Section 4) in the amount of \$165,627

Borough Engineer noted that as a result of this information, a resolution authorizing the bidding of the 2017 Paving Program should be placed on the next Mayor and Council Agenda.

CLOSTER MAYOR AND COUNCIL

WORK SESSION NOTES – JUNE 14, 2017 - 7:30 P.M.

Item No. 6 Received 05/26/17, Dated 05/26/17 from Rose Mitchell, Planning Board Coordinator, to Price, Meese, Shulman & D'Arminio; c: Construction Official, Board Engineer, Borough Clerk re Certified copy of **REVISED** Resolution memorialized 5/25/17 **APPROVING** Application for Preliminary and Final Major Site Plan Approval, An Application for a Soil Movement Permit for J.P. Morgan Chase Bank, N.A. and Variances and Waivers in Connection Therewith, as to Block 1607, Lot 1.02 as well as for An Amended Site Plan Approval for Closter Marketplace (EBA), LLC and Centennial AME Zion Church as to Block 1607, Lot 1.01 AND Block 1310, Lot 2 and unsigned DEVELOPER'S AGREEMENT

Borough Attorney explained that issues regarding the Developers Agreement for JP Morgan Chase Bank had been resolved and that the Council could proceed this evening to adopt a resolution authorizing the Mayor/Council President to execute it on behalf of the Borough.

Item No. 8: Received 06/01/17, Dated 06/01/17 from Rose Mitchell, Land Use Office-PB/HPC, to Loretta Castano, Borough Clerk via Hand Delivery re Letter from Tim Adriance (Chair, Historic Preservation Commission); copy of Nomination Report for Village School/511 Durie; and "Legal Summery Pertaining to the Historic Designation Process"

Comments were made by Councilwoman Latner and Councilwoman Amitai regarding this letter from Tim Adriance, the Chair of the Historic Preservation Commission, which attached a copy of the nomination report for Village School. The comments consisted of how well the report was prepared and that it contained interesting historical information regarding Village School. Former Mayor Sophie Heymann from the audience indicated that a lot of work went into its preparation.

c. MAIL LIST OF JUNE 7, 2017 - Council President Barad asked if any member of the Council wished to address any matter or provide any comments.

Item No. 2 Received 06/02/17, Dated 06/02/17 from Mayor John C. Glidden, Jr. re E-mail dated 6/2/17 from Cynthia Cole re Adoption of Paris Climate Change standards (To be discussed by governing body during 6/14/17 Work Session) Copy to Environmental Commission

Discussion was held regarding the adoption of a Paris climate change standard. Dr. Barad indicated that a local governing body could only do so much with regard to a national issue; however, he reminded the Council that he had supported a LEEDS ordinance some time ago which would be one example of how a local town might acknowledge climate change and make a difference. Councilwoman Latner recommended that steps be taken locally to the extent something can be done. Councilwoman Chung inquired as to the solar panels that were to be installed on the roof of the pistol range. The Chief indicated that never occurred and that there was a dispute between the then Administrator and contractor. Brief discussion was held regarding potential placement of solar panels on borough buildings, such as the DPW. Borough Engineer cautioned that prior to doing so, the structural soundness of the facility should be reinforced.

Item No. 4 Received 06/04/17, Dated 06/04/17 from Alon Haim, Sales Associate, Keller Williams Village Square Realty, to lcastano@closternj.us; c: P. Demarest, Rose Mitchell re Information that waiver to install sidewalks for the following properties to the building department have been submitted for: a. 53 Taillon Terrace (pictures **attached**) sent via e-mail; b. 36 Pine Street; (pictures **attached**) sent via e-mail asking when the meeting for these issues will be heard (Copy to Construction Official)

After some discussion by the Borough Engineer, it was determined that a resolution would be prepared for the Regular Meeting of 6/28/17 by the Borough Attorney with input from the Borough Engineer, regarding waiving of sidewalk installation for 53 Taillon Terrace and 36 Pine Street.

Item No. 5 Received 06/05/17, Dated 06/05/17 from Doreen Pfeiffer, Legislative Aide, Assemblywoman Holly Schepisi; c. Gil, John re Press Release - Schepisi holds (Town Hall) hearing on forced overdevelopment and Affordable Housing in Bergen County on 6/15/17 at Bergen Community College – Paramus Campus, from 5:30 p.m. to 8:30 p.m.

Councilwoman Amitai encouraged members of the Council and/or public to attend a town hall hearing being held by Assemblywoman Holly Schepisi at Bergen Community College on June 15, 2017 to address affordable housing.

At this time, Council President Barad asked for a moment of silence for those injured in the shooting in Virginia this morning during a congressional baseball practice. He said he was shocked to hear of this and noted that we are living in interesting times; all politics is local; and to make the world a better place, we should make this a better place.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of June 14, 2017)

At this time, Council President Barad explained that there are non-fair and open contracts listed on this Work Session Agenda (for report by the Administrator). He reminded that it has been the Borough's position to approve Fair and Open contracts. Our Qualified Purchasing Agent, Sean Canning, agrees with this procedure; and going forward, it will be worked out in a couple of weeks.

Prior to addressing the Consent Agenda, Dr. Barad noted representatives of the Environmental Commission were in the audience; and he offered to let them discuss a resolution which had been tabled at the last meeting regarding the repair of a deer fence at the MacBain Farm.

Mayor Emeritus, Sophie Heymann, explained that the fence protects the farm from deer destruction. She distributed various greens grown at the farm and emphasized that the MacBain Farm is a unique and special part of Closter. She believed it was the only such farm where vegetables for no charge can be taken by Closter residents. She informed that the farm benefits the food pantry and senior citizens and that Northern Valley has utilized it as a senior service project in order to learn management skills and grow vegetables. Ms. Heymann also explained that the greens that she handed out included Black Simpson lettuce and two types of kale, as well as pesto. She stated that the fence was installed by the Borough and that it was paid for from Open Space funds. Dr. Barad explained that he had reviewed the contract; and he believed that the language of the contract would require the tenant to make such expenditure. He then requested that the Borough Attorney comment on the matter.

Mr. Rogan read into the record Paragraph 38 of the Agreement between the Borough and Mr. McCaffrey which indicates as follows: "Tenant shall bear the full cost and expense of lawn care, maintenance, structural repairs, snow and ice removal and any other repairs that may be needed to the property." He stated that arguably that may require the tenant to be responsible for the fence repair. Mr. Rogan also explained that contrary to a letter forwarded on the topic, the Council did not vote down the resolution, but merely tabled it for further investigation to determine whether the provision located in Paragraph 2 of the \$25,000 spending provision for labor and materials had been reached for 2017. Mayor Heymann replied that Mr. McCaffrey annually far exceeds that amount. Mr. Rogan suggested that a joint meeting be held between representatives from the Environmental Commission, the Council and Mr. McCaffrey. He indicated that, to his knowledge, the Council had not been receiving the required annual reports from the Environmental Commission on a regular basis. He said that all parties should come to an understanding as to the issues in order to proceed with a clear understanding to avoid any potential future problems or confusion.

Bobbie Bouton-Goldberg, member of the Environmental Commission, supported Sophie Heymann's comments adding that the fence should be repaired. She said it was her understanding that it should be paid for by the Borough and that Dimick Fence should be the vendor, as it installed the fence and had made repairs on a volunteer basis in the past. She echoed the concern over the results of damage by deer that an unfenced property would experience.

Mary Mayer said the Council should be aware that costs related to the Farm are incurred by Mr. McCaffrey at no expense to the Borough, that the Borough never spends dollars, and there is nothing going out of the Borough. She suggested that a distinction be made between regular maintenance as opposed to capital improvements. She reminded that in the past, when water damage occurred to the home, the Borough did accept responsibility.

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14) - Mr. Rogan reported there was very little progress on the COAH/Village School issue but he reminded the Council and the public that the immunity from builder's remedy suits would expire at the end of July 2017. He also requested a brief closed session.

6. PROFESSIONAL REPORTS (Continued)

A. BOROUGH ATTORNEY (Continued)

2) STATUS REPORT RE PREPARATION OF INSURANCE GUIDELINES AND CHECKLIST (Requested by Councilman Barad WS 5/24/17) – Borough Attorney reported regarding insurance guidelines and checklists, such an issue would need to be decided on a case-by-case basis by the Borough's Risk Management Consultant. The standard practice is to require both a certificate of insurance naming the Borough as an additional insured and a hold harmless agreement. Depending on the activity, and the status of the vendor, a waiver could be requested and the Risk Manager could agree to a waiver of the certificate of insurance. Dr. Barad asked for clarification indicating that in the past he believed that some vendors performing the same services had been requested to provide a certificate of insurance and others had not. Borough Attorney explained that if it was a professional band with heavy equipment and wires running around the stage, that entity would probably have insurance as opposed to a volunteer resident who was merely playing a guitar. Dr. Barad requested that some samples be provided for clarification in the future (to be provided by the Risk Management Consultant).

3) REPORT – In response to request made re COAH litigation, Mr. Rogan reported we are waiting for a review of the applications. The Borough is presently at a standstill preparing ordinances since we need the Master's reaction first, which could come about in the next two weeks.

B. BOROUGH ENGINEER

Borough Engineer informed he had provided his quarterly report to the Council.

Mr. DeNicola asked for a resolution to accept bids on Homans Avenue towards the end of June and to submit plans to the DOT to include parking lots, DPW, Borough Hall, Ambulance Corps and Fire Department. He said he would provide plans and specifications prior to the next meeting. Relative to the traffic lights at the end of Vervelen, one is Borough related for Homans Avenue and the signal is County related but they will dovetail with each other. He advised that the design has been completed but the light has not been completed; and as yet, the Ondine's property owner has not provided the necessary information. In answer to Councilwoman Amitai, only the punch list and ancillary items remain and construction is basically completed.

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14)
 - a. REPORT RE CONTINUATION OF PHASE II CONTAMINATION INVESTIGATION FOR RISK ASSESSMENT RE CLOSTER SWIM CLUB PROPERTY (Authorization granted for AMEC Foster Wheeler proposal RM 4/26/17)
- 2) STATUS REPORT RE FOLLOWING DEVELOPER'S AGREEMENTS:
 - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
- 3) REPORT RE CONTRACT FOR VER VALEN STREET IMPROVEMENTS, SECTION 2 - AWARDED @RM 3/22/17 TO AMERICAN ASPHALT AND MILLING SERVICES, LLC, IN THE BASE BID AMOUNT OF \$204,101.15 (DOT approval rec'd 12. M.L. 4/13/17)
- 4) REPORT RE BOROUGH OF CLOSTER COMPOST FACILITY RECERTIFICATION (Authorized RM 6/22/16)
- 5) REPORT RE CROSS CLOSTER TRAIL FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK FOR A TOTAL ESTIMATED COST OF \$7,000 (RM 7/13/16)
- 6) STATUS REPORT RE 2017 ROAD PAVING PROGRAM (Approved RM 5/24/17)
- 7) STATUS REPORT RE PREPARATION OF PLANS AND SPECS AND SECURE QUOTES FOR SIDEWALK CONSTRUCTION ON CLOSTER DOCK ROAD (Approved RM 5/24/17)
- 8) REPORT - The West Street Boundary and Topographic Study from Boswell Engineering dated May 12, 2017 had been requested by Mayor Glidden on June 9, 2017. Mr. DeNicola said he was waiting for direction as to how to proceed regarding the proposal for sidewalks on West Street to provide safe access to Closter Dock Road; and noted that he had discussed same with the Borough Administrator.

7. REPORTS

A. BOROUGH ADMINISTRATOR

Mr. Dolson reported it is anticipated that work on Vervalen Street would be starting within the next week and there would be no excavation on Homans Avenue. He noted that Homans and Piermont came in 100 feet and will overlap what we have already done. He informed he had been overseeing the installation of utilities on Vervalen Street so that upon completion of the Chase application, that resurfacing may be conducted.

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. Mail List requests re Insurance: Nothing new to report.
- 2) STATUS REPORT RE FOLLOWING CONTRACTS FOR ELECTRICIAN JOB ORDER CONTRACTING INSTALLATION OF EMERGENCY STANDBY GENERATORS THROUGH MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE #65MCESCCPS, RFP# MRSEC-15/16-14 PURSUANT TO N.J.S.A. 40A:11-1 ET. SEQ. AWARDED RM 11/23/15:
 - a. CLOSTER PUBLIC LIBRARY (Ordinance 2015:1188; Capital Account C-04-15-188-013-001) - Borough Administrator reported that the generator has been entirely installed with the chemicals and antifreeze; and same will be started and tested for service to the Library.
- 3) STATUS REPORT RE RUCKMAN PARK WALKING PATH LIGHTING PROJECT (BERGEN COUNTY OPEN SPACE TRUST FUND GRANT IN THE AMOUNT OF \$137,500.00 (Authorized RM 8/26/15/Notification of Award - 1. M.L. 6/16/16) – Mr. Dolson advised that approximately \$60,000 would be added for additional lighting; and additional lighting at the southern end of the park has been put off until this phase of the project. Reimbursement request has been submitted to the County. There is a new quote from the contractor for approximately \$5,000 which would complement the existing fixtures. There would be an initiative to schedule a public hearing on 6/28/17 and approval thereafter.
- 4) STATUS REPORT RE NON-FAIR AND OPEN CONTRACT AWARDED TO UPCOUNTRY BUILDERS, 576 McCULLOCH PLACE, HAWORTH, NJ 07641, FOR ANNOUNCER BOOTH PROJECT, IN THE AMOUNT OF \$39,475, SUBJECT TO RECEIPT OF AN ACCEPTABLE FINANCIAL DISCLOSURE FORM AND BOROUGH CONTRACT (Approved RM 10/26/16) - Borough Administrator advised that the construction plans have been approved by the Building Department. He reported that he had calls into the contractor, Upcountry Builders, for an update on the construction of the announcer booth but was awaiting a response.
- 5) STATUS REPORT RE THE FOLLOWING NON-FAIR AND OPEN CONTRACTS (AWARDED AT RM 4/12/17):
 - a. DPW YARD RETAINING WALL SERVICE CONTRACT TO GEMROSE UTILITY LLC (20 CHESTNUT STREET, SUITE #1, TENAFLY, NJ 07670) IN AN AMOUNT NOT TO EXCEED \$38,950.00 – Mr. Dolson advised that the project has been completed.
 - b. CLEANING SERVICES CONTRACT TO NATIONAL MAINTENANCE SERVICE (OF ENGLEWOOD, NEW JERSEY) AMENDING ENDING CONTRACT DATE IN AN AMOUNT NOT TO EXCEED \$21,000.00 PER YEAR FOR ANNUAL SERVICE FOR THE BOROUGH HALL, POLICE DEPARTMENT AND SENIOR CENTER AND SEASONAL SERVICE NOT TO EXCEED \$500.00 FOR SCHAUBLE FIELD, RUCKMAN FIELD, MOLLICONE FIELD AND MEMORIAL FIELD BATHROOMS FOR THE PERIOD 4/1/17 TO 12/31/17 – Borough Administrator advised that the crew has been working every day; and the rug has been shampooed.
 - c. ELECTRIC SERVICE CONTRACT TO PESH-E-LECTRIC, INC. (OF CLOSTER, NEW JERSEY) IN AN AMOUNT NOT TO EXCEED \$36,000.00 FOR THE PERIOD 4/12/17 TO 12/31/17 – Mr. Dolson advised that the contract has been finalized and approved; and the company has been hired on a stand-by basis for emergencies.
- 6) STATUS REPORT RE CONTRACT AWARDED AT RM 5/10/17: SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN FOR THE SHARING OF COUNTY OWNED EMERGENCY AND NON-EMERGENCY EQUIPMENT – We are awaiting response from the County.
- 7) STATUS REPORT RE CONTRACT AWARDED AT RM 5/24/17: SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN for THE PROVISION BY THE COUNTY OF BERGEN OF VEHICLE MAINTENANCE AND REPAIR SERVICES

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

8) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$6,000.00 FOR THE SENIOR CENTER TO ENHANCE THE QUALITY OF PROGRAMS AVAILABLE TO THE SENIOR POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)
2. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR THE BOROUGH OF CLOSTER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF HAWORTH AS LEAD AGENCY FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)
3. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16)
4. NEW JERSEY DEPARTMENT OF TRANSPORTATION 2017 LOCAL AID GRANT FOR THE IMPROVEMENTS TO HOMANS AVENUE (RM 12/14/16)
5. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION ~ GREEN COMMUNITIES PROGRAM 2017 GREEN COMMUNITIES GRANT, SUBSEQUENT COMMUNITY FORESTRY MANAGEMENT FIVE YEAR PLAN, COMMUNITY FORESTRY MANAGEMENT PROGRAM, FOR AN AMOUNT NOT LESS THAN \$3,000 AND NOT MORE THAN \$3,000, BOROUGH AGREES TO MATCH \$3,000 OF THE TOTAL PROJECT AMOUNT, IN COMPLIANCE WITH THE MATCH REQUIREMENT OF THE AGREEMENT; AVAILABILITY OF THE MATCH WHETHER CASH, SERVICES OR PROPERTY IS HEREBY CERTIFIED 50% OF THE MATCH TO MADE UP OF IN-KIND SERVICES (RM 2/22/17) - in progress

b. AWARDED

1. HISTORIC PRESERVATION TRUST FUND GRANT FOR THE HAROLD HESS LUSTRON HOUSE FOR A MAXIMUM GRANT AWARD AMOUNT OF \$24,999.00 WITH NO MATCH REQUIRED (Application approved at RM 12/21/15 in the amount of \$20,000/Amended and increased RM 1/27/16) Notification of Award 10. M.L. 5/19/16 – NJ Historic Preservation Office Grant Agreement HE16-006 – Mr. Dolson reported he met with the architect who was here to review the project.
2. NJDOT FISCAL YEAR 2017 MUNICIPAL AID PROGRAM FOR HOMANS AVENUE (SECTION 4) IN THE AMOUNT OF \$165,627 (Approved RM 12/14/16) Notification of award rec'd 3. M.L. 6/1/17 – Mr. Dolson informed we received \$162,000 for Vervalen also.

c. TO BE FILED - To be announced by Administrator

9) REPORT - Borough Administrator explained that a public hearing for bids and the granting of Phase II of the Ruckman Park lighting project is scheduled for June 28, 2017. He said he had been working with the vendor to ensure more responsive communication for this Phase II. Mr. Dolson informed the timer was adjusted although Ms. Amitai reiterated that the light was still not working.

Mr. Dolson reported that work had been done at the DPW replacing old railroad ties with concrete barriers for the recycling area. He informed that work was paid for through the capital budget to refurbish the compactors.

7. REPORTS

B. BOROUGH CLERK

- 1) REPORT RE 2017 APPOINTMENTS - Current
- 2) STATUS REPORT RE 2017 OATHS OF OFFICE – Current.
- 3) STATUS REPORT RE 2017 LICENSES - Borough Clerk reported that annual licenses are current. Liquor license renewals are in progress with two more added to Resolution No. 2. Of the 13 licenses, 8 will have been renewed as of this evening and 5 will have until the meeting of 6/28/17 to renew. Piermont Road Liquor has to pay a state fee and municipal fee prior to obtaining a Special Ruling as an inactive pocket license.

7. REPORTS (Continued)

B. BOROUGH CLERK (Continued)

- 4) STATUS REPORT RE 2017 MEETING DATES - Current
- 5) REPORT RE ELECTIONS
 - a. PRIMARY ELECTION – JUNE 6, 2017 – Ms. Castano reported that 10% of the registered voters participated in this election; and it is hoped that the number would be much better for the General Election.
- 6) REPORT RE PREPARATIONS FOR LEAGUE CONFERENCE TO BE HELD IN A.C. 11/14/17 to 11/16/17 (Information received 6/6/17) – Borough Clerk reported that responses have been received, she submitted the form to Housing; and has already received approval for Caesar's.
- 7) REPORT – nothing further to report.

C. CHIEF OF POLICE

- 1) REPORT – Chief Kaine informed he had forwarded his Report to the governing body. He said there were no issues at the PTO Fair and there was a great turnout for the 5KRun. Councilman Di Dio noted an increase in the theft of motor vehicles. The Chief explained that there were two within the last month and that year to date most of the vehicles were high end and had been left open with the key fob contained in the car. One of the two had been recovered in New York City. The other has not yet been recovered. The Chief informed that Officer Krapels received the Mothers Against Drunk Driving (MADD) Award for most DWI arrests in Closter. He said that the “Cop Cards” were in the process of being finalized for distribution to the children to improve public relations between youths and the police department.

D. MAYOR

- 1) REPORT – Mayor Glidden was not present this evening; therefore, no report was provided.

8. OLD BUSINESS

Councilwoman Chung explained she had invited a representative from the Northern Valley Greenway to speak during the open session. Andrew McNesh, a representative from the Northern Valley Greenway organization from 50 Sherwood Road, Tenaflly, New Jersey informed the Council that most of the time a representative from the governing body's town speaks; however, Seth Unger from Closter was unable to attend.

Mr. McNesh explained that the process of exploring the Greenway was in a preliminary stage of attempting to move forward with its feasibility study and recommendation for next steps to convert the Northern Valley branch line owned by CSX from a train rail to a walking/bicycle trail. He informed that most questioned whether there would be a potential commuter light rail and explained that the original proposal by NJ Transit was only to run the light rail to Tenaflly. He said that at the current time it will be ending in Englewood, at Englewood Hospital. The Northern Valley towns involved in the project were Tenaflly, Cresskill, Demarest, Closter, Norwood, and Northvale. There were approximately 30 active people along with volunteers. Members of the Council thanked him for attending the Earth Day Fair sponsored by Closter this year. He explained that the group was seeking a place holder for DOT funding and that such a request did not require any action by the Governing Body. He noted that he envisioned a walking and bicycle trail along the rail line. He referred to it as “low lines”. He informed that CSX had through an e-mail, indicated some interest in selling the line. Borough Attorney inquired as to whom they would be selling it. He stated that was preliminary and that no decision had been made or discussed. The rail line averaged about 60' wide and that would be adequate for biking and walking.

In response to Councilwoman Chung's inquiry regarding the Zoning Officer position, Borough Administrator said no applications have been sent except for the one received from the Acting Zoning Officer. Borough Attorney explained that his interim term expires before our first meeting in July; therefore, an appointment must be made at the Regular Meeting to be held on 6/28/17. It would be a 90-day appointment; legally he can do both jobs; and it would save on cost. It would be a policy decision by the governing body but there would not be any checks and balances. The appointment could be for one year with a review thereafter. At the present time, the Borough does not have any other options since we are in the 75th day of the 90-day term.

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Lisa Katz from the Closter Bootery informed that a new merchants association had been filed due to the fact the Chamber of Commerce will not be sponsoring the sidewalk sale. Discussion ensued regarding the need for certificates of insurance and hold harmless from individual store owners. She inquired as to why that would be necessary when it was not needed for when the Chamber sponsored the event. It was explained that the Chamber would have an event policy which would cover the entire sidewalk, as opposed to sporadic stores simply displaying their merchandise on the sidewalk. It was also explained that she would need to obtain the certificates of insurance and hold harmless agreements prior to the matter being placed on the agenda for a vote by the Mayor and Council. She stated that in the past, that had been provided after the fact. Both Borough Attorney and Borough Clerk reiterated that such documents are required prior to it being voted on. She was advised to obtain as many certificates of insurance and hold harmless agreements as she could and to bring them into borough hall so that they may be reviewed by the Risk Manager and Borough Attorney. She then inquired as to whether an event policy could be purchased, at which time the Borough Attorney advised that would be between the individuals and their insurance companies.

Gregory Meese, attorney for the Chase application, inquired as to when it would be voted on; and the Borough Attorney informed it would be done during the Regular Meeting.

Mayor Emeritus Sophie Heymann said she did not see a Regular Meeting Agenda item referring to a resolution regarding the fence at the MacBain farm. She explained that due to the urgency of the matter, this item should be placed on the Consent Agenda for Council action this evening.

Cynthia Cole, 369 Durie Avenue, thanked everyone for entertaining her request (Item No. 2 on the Mail List of 6/7/17). She said she did this in order to obtain support from the governing body and she is encouraged by their interest in future solutions to work on supporting climate change. She works for an environmental group, the Nature Conservancy, which has resources, and she encouraged our looking at this again with her support.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

Motion to adjourn the Work Session at 9:04 p.m. was made by Councilwoman Latner, seconded by Councilman Di Dio and declared unanimously carried by Council President Barad.

Provided to the Mayor and Council
on July 6, 2017 for approval at
the Regular Meeting to be held
July 12, 2017

Loretta Castano, RMC
Borough Clerk

Prepared by Loretta Castano, RMC
and Arlene M. Corvelli, RMC, utilizing
the Borough Clerk's and Borough Attorney's
notes

Approved at the Regular Meeting held July 12, 2017
Consent Agenda Item No. 21a.