

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – JANUARY 12, 2011 - 7:30 P.M.

Mayor Heymann called the meeting to order at 7:55 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Heymann invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record and published on January 9, 2011 and to the Press Journal to be published on January 13, 2011, posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

Those present were the following:

Mayor Sophie Heymann
Councilpersons John C. Glidden, Alissa Latner, John Kashwick, David Barad and
Arthur Dolson
Borough Administrator, Quentin Wiest
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, David Berrian
Ambulance Corps Captain, Ross Herbert

The following persons were absent:

Councilwoman Victoria Amitai

4a. VOTE ON CONSENT AGENDA ITEMS

Motion to approve the Consent Agenda minus Item Nos. 5, 9, and 9a was made by Councilman Glidden, seconded by Councilwoman Latner and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Barad and Dolson.

RESOLUTIONS

5. ~~BILL RESOLUTION – JANUARY 15, 2011~~

~~TO BE PREPARED BY DEPUTY TREASURER~~

6. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2009 & 2010: SOO KAY REALTY LLC V. CLOSTER (Received from Borough Attorney 12/22/10)

7. RESOLUTION SETTING SALARY FOR BUILDING SUBCODE OFFICIAL (Received from Administrator 1/6/11)

8. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COUNTY CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11-11 (Received from Administrator 1/6/11)

9. *POSSIBLE* APPOINTMENT(S) OF *SALARIED* EMPLOYEES (NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/11):

RESOLUTIONS TO BE PREPARED BY ADMINISTRATOR

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
DEPUTY COURT ADMINISTRATOR	Ruth F. Murphy, C.M.C.A.	_____	1 Year	12/31/11

9a. ~~THE RESOLUTION AUTHORIZING MAYOR TO SIGN AGREEMENT FOR PUBLIC SAFETY-~~

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by Mayor DeRienzo have not occurred. He said that there are rumors that the County will not be ready to go until March; and he felt the contract is being voted upon without sufficient knowledge of personnel levels and training levels. He said that we are changing our public safety procedures on the basis of one meeting and without the input of the Fire Department and Ambulance Corps.

Mayor Heymann said that we have shared all the information the Borough has; and based on a chart from Jim Winters, the other alternative dispatch systems are usually more expensive than the cost indicated by the County which is \$14 per resident. Mr. Herbert indicated that Demarest and Ridgefield Park are not happy with the County Dispatching System.

Councilman Barad noted that all of the Interboro partners have chosen to move Interboro to the County and we could choose to go on as we are. The reason we have voted to pursue the proposal was to have our voice heard in the Interboro; and voting down this resolution would eliminate our voice in the discussions. We have no control over the other municipalities. Councilwoman Latner expressed concern about the handling of this situation; and noted that if we move to the County, she felt we are being strong-armed. If the emergency volunteers are against the proposal, she felt she could not vote in favor of the resolution. Mr. Herbert again suggested a joint meeting to discuss the concerns of the volunteers from all of the municipalities. Mayor Heymann said that she invited each Mayor to just such a meeting; and it is quite clear that the other municipalities are ready to move forward on the proposal. Closter is alone at this point; and it is hoped that all of our concerns will be addressed. Financially we cannot go it alone.

Jesse Rosenblum, 65 Knickerbocker Road, said that the program sounds disorganized; and he questioned if other towns can be brought into Interboro and the financial aspects if Closter does not join the County.

Borough Attorney advised that Closter does not own the Interboro equipment; it only houses the equipment. If Closter is in the County system, dispatching would be from here; but if not in the County system, the equipment may be moved. The County has offered a package deal for the Interboro municipalities; and if Closter wishes to join at a later date, he did not know what the cost could be at that time. Our dispatchers have already been offered jobs with the County; and if they accept, Closter would have to start all over again. The County could not commit to a cost after the 5-year term of the current contract.

Councilman Glidden said that the County has not provided information to address the concerns of the Ambulance Corps and Fire Department; and the resolution on the table does not indicate that Closter is agreeing to the County proposal. If Closter goes it alone, it will have a huge financial impact. Councilman Barad said that Closter pays a huge share of the Interboro expenses whether it is here or with the County; and it may be difficult to go forward without us. He said that he is not opposed to change, but we all share the frustration of not having a voice. Councilwoman Latner noted that the dispatchers make more working for the Borough than they would with the County. Councilman Dolson said he reviewed the contract, which indicates that all of the equipment would stay with Closter; and we would incur the cost to connect the equipment to Mahwah. Information would be sent through this building to Mahwah and different people would be answering the phone at Mahwah. It is then the responsibility of the County to make the call-backs. The other municipalities are not concerned since Closter currently answers their phones. Since none of the equipment is moving out of the building and additional equipment would be added to forward the information to Mahwah, there is not a lot of damage being done to the Interboro system because it is not being dismantled; only diverted. According to the contract, the system is to remain in this building; and it is the Interboro's obligation to maintain and upgrade the equipment at a cost that is not included in the \$290,000. Interboro would cover the maintenance cost and Closter would pay its proportional share.

Chief Berrian noted that the service contracts on much of the existing equipment such as the 9-1-1 equipment would be eliminated; and the dispatching room would remain for a short while before being dismantled after the County is up and running for a while. The dispatch console and other equipment have been in need of upgrade for a number of years; and there would be a huge capital investment if Interboro stayed operational to upgrade to current standards. Some of the money currently in the capital fund would be used to accommodate the severance for the full time dispatchers. Borough Administrator said that the Interboro municipalities would have to decide how to use the \$90,000 currently available.

In answer to Councilman Barad, Borough Attorney advised that the Council has already

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authorized the Mayor to sign the contract; and this resolution addresses changes that were made from the last resolution up until this point in time. All of the other towns have signed off and it is presently with the County Executive for signature. Borough Administrator advised that if Closter drops out, the proposal will proceed and the division of the cost would be revised.

Mayor Heymann said the other municipalities do not have the vested interest that Closter does; and the County has made a huge investment in the Mahwah facility. The situation was not handled correctly from the very beginning but Closter does not have the power to stop it. Technical questions have not been answered but that does not mean that the system will not do well because the County has a lot at stake to provide the best service to the people of the County and Interboro. Borough Attorney advised that the County is looking to have the contract signed yesterday; and all of the other municipalities have signed on.

Mayor Heymann said that Interboro was targeted by the County because the group was already organized; and having one tie line going from Interboro for six municipalities is a big savings for the County. Councilman Barad noted that if we do not go with the County, Closter would have to solve its own public safety issues which apparently we cannot afford to do. We may not accomplish our goals if we vote no on the resolution. Councilman Dolson said if the resolution is approved, Closter has two options; to stay or go with the County. If the resolution is not approved, we have only the option of staying where we are. Borough Administrator said that Closter would have to find an alternative dispatch center as a stand-alone entity; and the only problem would be the equipment, which would be staying with Interboro.

Councilman Glidden said based on the report from Jim Winters, there was no other viable alternative; and Chief Berrian noted that other towns such as Cresskill and Emerson operate on their own frequencies and would need a separate radio system and ears to listen to Closter communications. Downstairs we communicate with all of the Interboro municipalities on one frequency just like would be happening in Mahwah. Mayor Heymann said that the County is offering the most advanced equipment at the lowest cost. We may not be secure about the quality of the employees, but we are stronger as a unit. Mr. Ross said there have been three years of problems in Demarest and nothing has changed; and he questioned what would be the penalty if the complaints are not addressed. Borough Attorney advised that a quality control provision was added to the contract in addition to an arbitration clause. The quality control provision provides for a meeting twice a year to discuss problems; and if same cannot be resolved, arbitration can be instituted on a majority vote by Interboro municipalities with the County.

Jesse Rosenblum, 65 Knickerbocker Road, questioned if County financial statements on the program are available. Councilman Dolson said that these statements probably do not exist at this time because it is a new venture. The County has given the Interboro a fee that would remain the same for five years. The building was probably built for all 70 municipalities; and we were approached because we are the biggest group in the County. The building will eventually be filled. If we continue to participate, we do not cut off our options.

At this time Councilman Barad called the question, seconded by Councilman Glidden.

ON THE RESOLUTION

ROLL CALL VOTE:

	Councilman Glidden - Aye	Councilman Barad - Aye
	Councilwoman Latner - No	Councilman Dolson - Aye
CARRIED: 3-2	Councilman Kashwick - No	Councilwoman Amitai - Absent

Mayor Heymann thanked all the participants for resolving this difficult issue explaining that we will encounter difficulties along the way; but she asked all to do their best to cooperate. She said she would continue to resolve the quality control issues and technical issues. Councilwoman Latner asked if going forward the feeling of being strong-armed could be addressed; and Borough Attorney said that he would be on the phone tomorrow expressing the concerns with the County. He said that he would coordinate a meeting with a committee from the Ambulance Corps and Fire Department with County representatives on this matter.

14. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 10)

15. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

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Borough Administrator advised that new bulbs and ballasts have been installed in the Borough Hall, Department of Public Works and Fire Department through a grant; and that energy is being saved. Mayor Heymann said that two LED street lights installed a year ago indicate a differential in power use which has been forwarded to the Borough and three more would be installed.

- 15a. Motion approving the following Closed Session Resolution at 9:10 p.m. was made by Councilman Glidden, seconded by Councilman Barad and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Barad and Dolson.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body Pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(7), “Pending or anticipated litigation or contract negotiations”, and N.J.S.A. 10:4-012(b)(8), “A matter involving public employees” ; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 3 weeks.”

Mayor Heymann resumed the Regular Meeting at 9:42 p.m.

- 15b. RESOLUTION APPOINTING GARY NORGAARD TO REPRESENT THE BOROUGH OF CLOSTER AT THE CLOSTER PLAZA BANKRUPTCY PROCEEDING

Motion of approval was made by Councilman Barad, seconded by Councilman Kashwick and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Barad and Dolson.

- 15c. RESOLUTION AUTHORIZING THE FORWARDING OF A PROPOSED REVISION TO THE HISTORIC PRESERVATION ORDINANCE TO THE PLANNING BOARD FOR REVIEW AND COMMENT FOR THE PURPOSES OF CLARIFYING TWO SECTIONS

Motion of approval was made by Councilman Kashwick, seconded by Councilman Barad and declared carried by Mayor Heymann upon the affirmative vote of Councilpersons Glidden, Latner, Kashwick, Barad and Dolson.

16. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:45 p.m. was made by Councilman Kashwick, seconded by Councilwoman Latner and declared unanimously carried by Mayor Heymann.

Provided to the Mayor and Council on
January 20, 2011 for approval at the
Regular Meeting to be held
January 26, 2011

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held January 26, 2011
Consent Agenda Item No. 9a.

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WORK SESSION NOTES – WEDNESDAY, JANUARY 12, 2011 - 7:30 P.M.

Mayor Heymann called the meeting to order at 7:32 p.m.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Meetings which was sent to The Record for publication on January 9, 2011 and The Press Journal for publication on January 13, 2011, posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

At this time, Councilman Glidden informed he had received a phone call from Councilwoman Amitai, who extended her regrets for not being able to attend, but wanted everyone to know her husband, Nathan, was doing much better.

3. ROLL CALL

The following persons were present:

Mayor Sophie Heymann

Councilpersons: John C. Glidden, Alissa Latner, John Kashwick, David Barad (7:34 p.m.) and
Arthur Dolson

Borough Administrator, Quentin Wiest

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Borough Engineer, Nick DeNicola

Chief of Police, David Berrian

The following persons were absent:

Councilwoman Victoria Amitai

Also present were the following individuals:

Ambulance Corps Captain, Ross Herbert

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF DECEMBER 23, 2010 - Mayor Heymann asked if any member of the Council or public wished to address any matter or provide any comments. No one wished to remove any items for discussion.

b. MAIL LIST OF DECEMBER 30, 2010 - Mayor Heymann asked if any member of the Council or public wished to address any matter or provide any comments. No one wished to remove any items for discussion.

c. MAIL LIST OF JANUARY 6, 2011 - Mayor Heymann asked if any member of the Council or public wished to address any matter or provide any comments. No one wished to remove any items for discussion.

Dr. Barad entered the meeting at 7:34 p.m.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING

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(Refer to Regular Meeting Agenda of January 12, 2011)

Mayor Heymann asked if any member of the Council or public wished to discuss any item(s) on the Consent Agenda and invited comments at this time.

The following items were removed by the following individuals: Councilman Kashwick removed Item No. 9a; Borough Administrator advised that there would not be a Bill List Resolution for this evening and removed (Item No. 5) from the Consent Agenda. Mayor Heymann said that the Finance Office is in the midst of changing from one year to another.

RESOLUTIONS

~~9a.~~ RESOLUTION AUTHORIZING THE MAYOR TO SIGN AGREEMENT FOR PUBLIC SAFETY- INTERBORO REGIONAL COMMUNICATIONS NETWORK (Adjourned from Sine Die Meeting 1/4/11)

Mr. Kashwick requested that this resolution be removed from the Consent Agenda for a separate discussion and vote.

~~5.~~ ~~BILL RESOLUTION – JANUARY 15, 2011~~
TO BE PREPARED BY DEPUTY TREASURER

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

1) STATUS REPORT RE CONTRACTS:

a. BOROUGH ADMINISTRATOR (RM 5/13/09) – The Borough Attorney informed he received response from the Personnel Committee and there is one paragraph that needs revision because of the delay in the time portion in terms of the credit for contribution towards pension; therefore, we need to re-word that section; and it should be completed by the next meeting.

b. MAC BAIN FARM AGREEMENT – The Borough Attorney reminded that at the last meeting, the contract was approved for the Mayor’s signature. He heard back today from the Mc Caffrey’s attorney, Richard Abrahamsen, who asked for clarification regarding an outstanding invoice. Mr. Rogan expressed his belief that it does not affect the contract in any way; however, he asked the Borough Administrator to look into the matter, since it was not brought up at the last meeting they had with Mr. McCaffrey and the Environmental Commission representative. Mr. Rogan informed he anticipates having the signed contract back from them before the next meeting as well.

2) REPORT – Mr. Rogan informed there is an Historic Preservation change recommendation to seek approval from the Council tonight to forward the proposal to the Planning Board. He and the Mayor met with representatives from Historic Preservation Commission a couple of weeks ago, and a representative from Brooks Farm pointed out that there is a section of our Historic Preservation ordinance that appears to be somewhat inconsistent in terms of what changes can be made. He informed the change is explained in the cover letter; and although it is minor adjustment, he feels it is a point well taken. Mayor Heymann voiced her opinion that she read the change; and questioned whether the Borough Attorney had Mr. Spizziri review same because she isn’t sure it is as clear as it could be. Mr. Rogan informed although Mr. Spizziri could have input, it is ultimately our decision; and he will provide a copy of same to him when it goes to the Planning Board. He explained that Mr. Spizziri could then make his comments to the Planning Board; and he feels that would be the better way to handle the matter. Mr. Rogan clarified that this is considered a zoning ordinance, which is why it needs to be forwarded to the Planning Board; and

6. PROFESSIONAL REPORTS (Continued)

A. BOROUGH ATTORNEY (Continued)

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since it is their expertise regarding zoning, it is their responsibility to review it and make any recommendations as to whether or not they think any changes should be made; and there is a public portion of that where any member of the public or from the Brooks Farm may present comments at that time. If the Planning Board feels it appropriate, they can forward any recommendations back to the Mayor and Council for consideration prior to introduction. Councilman Barad questioned if there was anything we are required to do at this point; and Mr. Rogan responded that at this time it is just a Resolution to refer same to the Planning Board for comment; and that is the only action that will be taken this evening. Once we get it back from the Planning Board, we can discuss finalizing a proposed ordinance and introducing it.

The Borough Attorney reminded that Councilman Kashwick already brought up Interborough, and provided an update on the contract as follows: The County has basically agreed to what has been forwarded to it from the other municipalities. Kathe Donovan, the new County Executive, apparently has indicated she is not going to hold it up. There was some concern among the Interborough towns that it could be delayed with the change of administration. He added that he has been assured by County Counsel of the County of Bergen that it will not be a factor; and that will be voted on later as Consent Agenda Item No. 9a.

Mr. Rogan reported that there was a Public Safety meeting held and Councilman Glidden may be requesting a Closed Session; Councilman Glidden affirmed same.

The Borough Attorney informed he circulated to the Mayor, Council, Administrator and Borough Clerk, copies of the submissions of potential bankruptcy attorneys, whom he feels are all well qualified as everyone can see from their resumes. He asked that if there is a Closed Session tonight for the Public Safety issue that we include this for discussion for recommendation to retain someone; and we can make the appointment upon return to Regular Meeting.

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE 2009 SAFE STREETS TO SCHOOL SIDEWALK PROJECT – NJDOT \$275,000 (not to exceed \$52,100) RM 6/24/09 – The Borough Engineer reported that this project includes Tenakill School down to the Exxon Station on Harrington Avenue, also a little bit on Cedar Lane and Storig Avenue. This project is funded by the NJDOT with federal funds involved and is still under review. He reported that it is very slow and he is not sure what the problem is; but he calls every week and gets the same reply; they will get to it when they get to it.
- 2) REPORT – The Borough Engineer had nothing further to report.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE NEW BOROUGH WEB SITE
- 2) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
 - a. George Washington Bridge Challenge to be held 6/12/11 (7. M.L. 11/24/10)
- 3) STATUS REPORT RE COORDINATION OF ADVERTISEMENT OF BIDS FOR VARIOUS EQUIPMENT AND IMPROVEMENTS (RMA 10/13/10)
STATUS REPORT RE PURSUIT OF “FAIR AND OPEN” PROCESS IN AWARDED CONTRACTS FOR FIREHOUSE ROOF REPLACEMENT AND COMMUNICATIONS EQUIPMENT FOR THE FIRE DEPARTMENT TO BE AWARDED IN THE BOROUGH OF CLOSTER (RMA 11/8/10) – The Borough Administrator reported there are a few bid specs that are almost ready to be turned over to counsel for final preparation. He anticipates perhaps at the first meeting in February there will be a number of bid results to award from the recent capital package. Regarding the Firehouse Roof Replacement, he has been at some indecision given that

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

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some of the quotes they have gotten are very close to the actual bid threshold. He feels it may be best to turn that from a Fair and Open quote process into an actual bid process. That will probably go on the same schedule as the capital equipment. Just about all of the communications equipment for the Fire Department has been ordered; and all of those items were on a State of New Jersey contract for communications equipment, which were approved at various meetings in December.

- 5) REPORT – The Borough Administrator had nothing further to report.

B. BOROUGH CLERK

- 1) STATUS REPORT RE 2011 APPOINTMENTS – Ms. Castano reported that we are current with outstanding appointments being placed on the Regular Meeting Agenda for follow up.

- 2) REPORT RE 2011 OATHS OF OFFICE – Ms. Castano expressed her disappointment that of the approximate 100 Oaths of office prepared, only 15 people at the Reorganization Meeting signed the Oaths. Therefore, our office has sent to the newly appointed/elected individuals the first batch of requests including requests for Financial Disclosure Statements, which she explained will be easier because it is one mailing. Regarding the Boards and Commissions, we are sending a memo to them specifically explaining about the Citizen Leadership form and the Oaths, for which we have changed the color to blue; so our Oaths of Office from the Clerk's office are white and the Oaths for the Boards and Commissions are blue, to make it easier to understand. She recommended that anyone who has a problem should contact the Clerk's office for further explanation of the procedures. Ms. Castano reported that we are already receiving Financial Disclosure forms back and the problems regarding incomplete submissions never change.

- 3) STATUS REPORT RE 2011 LICENSES – Ms. Castano reported that of the 7 notices sent out on 11/15/10 to the licensees, payments have been received from 5 and licenses have been issued; the two outstanding licenses are for live entertainment and she asked the Chief of Police to follow through with the two establishments who have not renewed for this year to find out their intentions for 2011.

- 4) REPORT RE 2011 MEETING DATES – Ms. Castano reported that the 2011 Meeting Notices have been sent to both The Record (published 1/9/11) and Press Journal (for publication on 1/13/11), were mailed to them for posting on their bulletin boards, we have posted one on the Municipal Clerk's bulletin board in Borough Hall, and we have e-mailed all the Borough professionals, Boards and Commissions a copy for their reference. We also have a copy in the Clerk's office for duplication to all requesters; all of which is in accordance with the Open Public Meetings Act.

- 5) REPORT RE IMPLEMENTATION OF CITIZEN SERVICE ACT (LOCAL FINANCE NOTICE -LFN 2009-24, 11/12/09) – Already explained.

- 6) REPORT RE FINANCIAL DISCLOSURE STATEMENTS – Already explained.

- 7) REPORT – Ms. Castano reported that at the request of Mayor Sophie, we attempted and she believes were successful, in e-mailing the Unapproved Minutes of the Reorganization Meeting. She hopes we can continue to do this in the future; and whatever we can do in that fashion will be appreciated by everyone as well as our office, because it is less paper.

Ms. Castano informed that after checking into our records, she found that the last time we had Wanda Worner, the Borough Clerk in Northvale, attend a Work Session to give a presentation on paperless packets, which she had thought was approximately three years ago was actually in 2003. She will be inviting Ms. Worner to a Work Session, hopefully the first meeting in February if there is no objection from the Mayor and Council; and she will explain how she successfully has had the paperless packets, with the use of laptops. Dr. Barad noted they have been doing this for almost 10 years. Ms. Castano voiced her preference for I-Pads instead of laptops and noted she has never expended all the money in her budget for approximately 10 years. Councilman Glidden asked where she put the money and Ms. Castano replied that the money has been transferred to somebody else. Dr. Barad questioned the costs of the labor for duplicating, producing and mailing as well as and carrying out packets. Ms. Castano explained that our labor costs in the Clerk's office, according to the Open Public Records Act, do not count; and Dr. Barad

7. REPORTS (Continued)

B. BOROUGH CLERK (Continued)

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voiced his opinion that it is valued.

Ms. Castano received a notice from Lisa Randall, the newly appointed County Clerk, regarding the Annual Election Meeting for all Bergen County Clerks (70), which is to be held on 2/9/11 from 9:30 a.m. to 11:30 a.m. We are gearing up for a year of elections. Also the School Board Election date has been changed from the customary third Tuesday of the month, April 19, 2011, to the fourth Wednesday of the month, April 27, 2011, due to the following holidays: Holy Thursday, Good Friday and the last two days of Passover. It will be held the usual time from 2 p.m. to 9 p.m.

C. CHIEF OF POLICE

- 1) REPORT – Chief Berrian informed he had nothing to report.

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS: Mayor Heymann informed she had nothing to report regarding Grants, but announced they had made an application this year for Sustainable Jersey on behalf of the Environmental Commission and the Council. She explained it is an awards program that entitles the municipality to apply for other grants; and this is preparation for some of the grants. Brenda Cummings, who was appointed at the last meeting as head of the Sustainable Jersey Committee, is very much on top of it. She informed that she and Leslie Weatherly had submitted the application which was time consuming; but she feels this time we will make it.

a. FILED

1. Reported by Mayor at Work Session held 12/9/09 as follows:

- A) DEP Greenhouse Grant Reduction (pre-application)
- B) 2011 NJDOT LOCAL AID FOR HERBERT AVENUE (WS 6/9/10/RMA 7/14/10)
- C) CDBG GRANT APPLICATION (\$20,000) TO IMPROVE ACCESSIBILITY TO THE CLOSTER PUBLIC LIBRARY (RM 8/11/10)
- D) 2011 ROID GRANT (REC OPPS FOR INDIVIDUALS WITH DISABILITIES DIFFERENTLY ABLED CHALLENGER RECREATION PROGRAM)
Reported by Mayor WS 9/7/10
- E) 2010 BERGEN COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND GRANT APPLICATION (Municipal Park Improvement Program/Purchase of Playground Equipment/Memorial Park - \$37,500/match – RM 9/22/10)

b. AWARDED

1. CERTIFIED LOCAL GOVERNMENT GRANT (\$20,000) FOR HISTORIC PRESERVATION PLAN ELEMENT (7. M.L. 7/30/09)
2. 2010 COMMUNITY DEVELOPMENT BLOCK GRANT FOR BARRIER FREE CURB CUTS - \$50,000 AWARDED (2. M.L. 6/17/10)
3. BERGEN COUNTY OPEN SPACE TRUST FUND MUNICIPAL IMPROVEMENT PROGRAM 2009 Grant (\$37,000) basketball courts/Memorial Field (filed 7/27/09)
Award of \$36,500 reported WS 6/9/10
4. NEW JERSEY COMMUNITY FORESTRY COUNCIL 2009 BUSINESS STIMULUS FUND (BSF) GRANT - \$7,000 AWARDED 8. M.L. 1/21/10
5. NJ BODY ARMOR REPLACEMENT FUND PROGRAM (\$2,076.94) (Approved RM 10/13/10)

c. TO BE FILED - To be announced by Mayor

Mayor Heymann informed that she has sign-in sheet for the JIF Annual Workshop, a training seminar which is to be held here (at Borough Hall) on 3/23/11 at 6:00 p.m. before our Council Meeting. She requested everyone sign up and noted that we will receive \$200 for each person who participates, including the Borough Administrator.

Mayor Heymann informed there are quite a few meetings that are taking place right now in terms of instructing newly elected and old to get them up to date on all of the happenings. She is aware that all of

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WORK SESSION NOTES – WEDNESDAY, JANUARY 12, 2011 - 7:30 P.M.

the notices go to them; and she wanted to point out the one she feels is very worthwhile. Lori Grifa, the Commissioner of the DCA will discuss the Department of Community Affairs programs, which do impact on us in different ways. The meeting is at 10:00 a.m. in the Bergen County Board of Chosen Freeholders Chambers on 1/21/11, which is next week. She informed that she has a copy for anyone who is further interested in that meeting.

At this time, Mayor Heymann called to attention certain articles in the League of Municipalities magazine (December 2010 issue), which everyone receives: She referred to page 28 – “Performance Evaluations: Why Bother?” and asked Councilman Kashwick if he had read it yet; she referred to page 30 which she said contained an interesting article by James McQueenie, who has been covering the State House for a long time, called “Those No Good Politicians?”, which may make them feel better. The next article, which she feels they may need to spend a little time looking at the charts, but they will find it worthwhile, is the article called “A Look at How Personnel Salary Increases Really Work which is on pages 50-51. The last article is on page 64, which discusses Tree Banks .. and Council Meeting Minutes.

8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 10) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Heymann opened the meeting to the public. No one wished to be heard.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

Motion to adjourn the Work Session at 7:55 p.m. was made by Councilman Glidden, seconded by Councilwoman Latner and declared unanimously carried by Mayor Heymann.

Provided to the Mayor and Council on
January 20, 2011 for approval at the
Regular Meeting to be held
January 26, 2011.

Loretta Castano, RMC
Borough Clerk

Prepared by Arlene Corvelli and
Carol Kroepke, RMC, utilizing recording
and Borough Clerk’s notes
Approved at the Regular Meeting held January 26, 2011
Consent Agenda Item No. 9b.