

CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY

JANUARY 21, 2016

Mrs. Barbara Guile, President called the meeting to order at 7:30 PM and invited all to join in the Pledge of Allegiance.

PROVISIONS OF OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey. Was included in the Notice of Meetings which was sent to the Record and published, posted on the Municipal Clerk's Bulletin Board and has remained continuously posted as required notice under the Statute. In addition, a copy of the notice is and has been available to the Public and is on file in the office of the Borough Clerk.

2. ROLL CALL

Mrs. Guile, President

Mr. Neusch, Vice President

Dr. Baron

Mrs. Batool

Mrs. Pierro

Mr. Yanovich, Health Officer

Mrs. Jannie Chang, Council Liaison – Mrs. Guile welcomed Mrs. Chang and Introduced her to everyone.

Mrs. Jin Park, REHS

Mrs. Caputo, Registrar/ Secretary/Licensing Official

Not at the meeting:

Mrs. Buonomo (had another meeting)

Mr. Pontrelli (away on business)

Mrs. Brusco (Alt.)

3. ELECTION OF OFFICERS

Mr. Neusch made a motion to elect Mrs. Guile, President, seconded by Mrs. Pierro. There being no further nominations from the floor, all persons present voted yes. Mrs. Pierro made a motion to elect Mr. Neusch, Vice President seconded by Dr. Baron. There being no further nominations from the floor, all persons presented voted yes.

4. APPOINTMENT OF PERSONNEL

Mr. Neusch moved to appoint Mrs. Caputo Secretary and Licensing Official, Mr. Rogan, Legal Counsel and Dr. Faroki, Medical Advisor seconded by Mrs. Batool. All in favor, so moved, motion carried.

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5. APPOINTMENT OF COMMITTEES

FINANCE & PERSONNEL: Mr. Pontrelli Chairperson, Mr. Neusch & Mrs. Batool
COMMUNITY HEALTH & NURSING SERVICES: Dr. Baron, Chairperson, Mrs.

Batool & Mrs. Buonomo

PUBLIC RELATIONS: Mrs. Pierro Chairperson, Mr. Pontrelli and Dr. Baron

LEGAL & ORDINANCE REVIEW: Mr. Neusch Chairperson, Dr. Baron & Mrs.
Pierro

ANIMAL LICENSING: Mrs. Buonomo, Chairperson , Mrs. Pierro & Mr. Pontrelli

REGULAR MEETING

6. APPROVAL OF MINUTES

Mrs. Guile asked if there were any corrections or additions to the minutes of the November 19, 2015 meeting. There being none, a motion was made by Mrs. Batool seconded by Dr. Baron to approve the minutes as presented. All in favor, so moved, motion married.

7. CORRESPONDENCE

Mrs. Caputo read the following:

11/20 Letter to Mrs. Castano, Borough Clerk advising that the Members had approved the Resolution setting 2016 meeting dates and that the Members adopted Ordinance No. 2015-2 with copies attached.

12/1 Letter to Mrs. Castano reporting the Mr. Neusch and Mrs. Buonomo expressed a desire to be re-appointed to the Board for another term, Dr. Baer did not wish to be re-appointed.

8. REPORTS

A. Health Officer

The Health Officer's report was reviewed and found to be in order. Detailed report on file in the Health Department office. Mr. Yanovich reported The following: A Bergen County woman tested positive for Zika virus and apparently acquired the virus in Columbia; A webinar will review the State's Emergency Operations Plan's Public Health annex known as Emergency Support Function 8, will be offered on January 22nd. Bergen County had the 3rd highest number of terrestrial cases (i.e. other than bats) with 19 cases and 5 positive bat rabies.

B. REHS

Mrs. Park's report was reviewed and found to be in order. Detailed report on file in the Health Department office. Mrs. Park reviewed her report and answered all questions pertaining to her job.

C. SECRETARY, REGISTRAR, LICENSING OFFICIAL

Mrs. Caputo's reports were reviewed and found to be in order. Detailed reports on file in the Health Department office.

9. COMMITTEE REPORTS

Mr. Neusch, Chairperson of the Legal & Ordinance Review Committee stated that he would make his report under New Business. There were no other reports.

10. HEARINGS

There were no hearings.

11. OLD BUSINESS

a. BUDGET

Mrs. Guile reported that the Members had previously discussed our 2016 proposed budget, which everyone agreed to, but it was not finalized by a vote being taken. Mr. Neusch made a motion to approve our 2016 budget in the amount of \$74,168.00, seconded by Mrs. Batool. All in favor, so moved, motion carried.

b. FLU CLINIC

Mrs. Caputo reported that the Board had been criticized last year because we did not hold our regular flu clinics (1) For residents and (2) For Borough personnel and first responders. She pointed out that this decision was made because there are so many clinics being held and our last one was not a success with only a handful attending. As respects clinic 2, the clinic was eliminated to save money. The reason behind this was because the majority of Borough personnel have medical insurance. If there were any first responders or Borough employees who did not have insurance, there were monies in our budget to provide them for this coverage.

After discussion, Dr. Baron was requested to contact CVS to determine if we should hold a clinic this year.

12. NEW BUSINESS AND ANY OTHER MATTER THAT MAY COME BEFORE THIS BOARD

a. 2016 Contract Health Officer Services

Mrs. Caputo received three proposals for Health Officer services which she discussed with Mr. DeJoseph. Mr. Neusch presented his report to the Members, a copy of which is attached hereto and made part of these minutes. After discussion, Mr. Neusch made a motion to contract with Mid-Bergen Regional Health Commission for the year 2016 pursuant to the provisions of the Local Health Act, 36:3A2, et seq. seconded by Dr. Baron. All in favor, so moved, motion carried.

b. 2016 Contract Hackensack Hospital k/a HARP

Mrs. Caputo reported that she had received a 2016 proposal from HARP

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to provide public health services as set forth in New Jersey Administrative Code, Title 8-Chapter 52. After discussion, a motion was made by Mr. Neusch to contract with HARP for the year 2016, seconded by Mrs. Pierro. All in favor, so moved, motion carried.

13. OPEN CLOSE MEETING TO PUBLIC

Mrs. Guile opened the meeting to the public. No one was in attendance she closed the meeting to the public.

14. ADJOURN

There being no further business to come before this meeting, it was duly moved and seconded to adjourn this meeting at 8:10 P.M.

**Elvira Testa Caputo
Secretary**

