

CLOSTER BOARD OF ETHICS

Draft ó Special Meeting Minutes

February 19, 2015

Borough Hall

Attendees: David Hollender, Joe Yammarino, John Hernandez and Susan Semler.

Absent: Ben Pinczewski and Steve Roland

1. Meeting called to order at 8:35 PM with the Pledge of Allegiance led by Mr. Yammarino.
2. Meeting held in compliance with Open Public Meetings Act as published in The Bergen Record and Star Ledger and posted on the Municipal Clerk's bulletin board in Borough Hall.
3. Minutes from the January 2015 meeting will be reviewed at the March meeting.
4. Meeting opened to public input and comment. With no members of the public present, the Board moved to Executive Session.
5. Old Business
 - a. Ed Rogan, Esq. was present to review with us the FDS filing process and to address who was required to file and why. After much discussion the Board voted to recommend the following:
 - Property Maintenance Officials should be required to file a Financial Disclosure Statement
 - Closter Improvement Commission members should no longer be required to file a Financial Disclosure Statement
 - Shade Tree Committee members should continue to be required to file a Financial Disclosure Statement

6. New Business

- a. Ed Rogan, Esq. advised he will be circulating a memo to inform officials as to why it is necessary to file the Statements and to address the State Code of Ethics and the responsibility of the Closter Board of Ethics.
- b. The Board discussed improvements in the notification process. The Board will draft a letter to be sent to individuals required to file informing them of the filing process and due dates. This letter will be included in the same mailing as Ed Rogan's memo.
- c. The Board will reach out to chairmen of the various Boards and Commissions requesting that they provide an updated email list of their members. The Board will then be able to follow-up with individuals via email.

7. Meeting was adjourned at 9:10 PM.

8. Next Meeting scheduled for Thursday, March 19, 2015.

Respectfully Submitted:

Susan A. Semler